



Request for Proposal (RFP)

Date: December 20th, 2024

Proposal Deadline: January 16th, 2025 by 3:00pm PST

Contact Person: Mickey Valdivia, General Manager, via Nancy Law, Executive Assistant.

Email: nancy@bcvparks.com

Phone: (951) 845-9555

RC Racetrack, Operation

❖ Introduction

Beaumont-Cherry Valley Recreation and Park District (BCVRPD) is seeking proposals from qualified vendors to operate a Remote Control (RC) racetrack facility. The racetrack will serve as a dedicated venue for RC car enthusiasts and competitions, providing a safe, high-quality environment for hobbyists and professionals.

❖ Project Objective

The objective of this RFP is to find a vendor to operate a top-tier RC racetrack facility that can support various types of RC vehicles (cars, trucks, and other remote-controlled vehicles). The facility will cater to casual racing, recreational use and competitive events. It should also be accessible for local, regional, and national events, creating an energetic RC community.

❖ Operation and Management

- Provide management services for the facility, including scheduling races and events, customer service and maintenance of the track.
- Maintain the track, infrastructure, and amenities for the long term.
- Develop safety protocols for all events and ensure compliance with local regulations and BCVRPD requirements.

❖ **Vendor Qualifications**

Interested parties must meet the following qualifications to be considered:

- Proven experience in designing, constructing, and operating RC tracks or similar venues.
- Ability to comply with all local building codes, safety regulations, and environmental standards.
- Capability to manage and maintain a facility over time, including customer service, scheduling, and maintenance.
- Adequate insurance to protect against liabilities.

❖ **Proposal Requirements**

Proposals should include the following:

➤ **Vendor (Individual) Overview**

- A brief description of your history and experience with the operation of a RC racetrack or similar venue.

➤ **Scheduling and Cost Breakdown**

- A description of operating hours and planned events, including closures of the following dates:
 - *The 2nd Saturday of every month – February – August 2025, with additional days including May 31st, 2025 & August 23rd, 2025 (if needed) for equestrian events.*
 - *Cherry Festival – May 26th, 2025 – June 4th, 2025 (if contracted)*
 - *BCVRPD Event Dates (subject to changes with contact through Athletic Facilities Manager):*
 - ◆ *Welcome Home Vietnam Veterans – March 28th, 2025.*
 - ◆ *Spring Fling – March 29th, 2025.*
 - ◆ *Fiesta De Mayo – May 2nd – May 3rd, 2025.*
 - ◆ *Movies Under the Stars – June 16th, 2025 & July 14th, 2025.*
 - ◆ *Boots, Brews and BBQ – August 22nd – August 23rd, 2025.*
 - ◆ *Oktoberfest – October 2nd – October 5th, 2025.*
 - ◆ *Winterfest – December 5th – December 6th, 2025.*

- A detailed cost proposal, BCVRPD refundable security deposit, standard monthly facility rental including utilities (electric, water, trash).

NOTE: Estimated average monthly cost for utilities is \$500.00

- An optional profit sharing of RC racetrack events.
- BCVRPD programming partnership opportunities (e.g. "try me" cars).

➤ **Safety and Insurance**

- *Overview of safety standards and protocols for the track, including barrier systems, emergency response plans, and participant safety.*
- *Provide proof of insurance coverage with limits of \$1,000,000 per occurrence and \$2,000,000 in aggregate, as required for the RC Track agreement, including coverage for Sexual Abuse or Molestation (SAM) liability.*

➤ **References**

- *Contact information for at least three (3) references from previous clients who can speak to your experience and performance of the operation of the racetrack.*

❖ **Timeline and Deadlines**

- RFP Issuance Date: **December 20th, 2024.**
- Proposal Submission Deadline: **January 16th, 2025, by 3:00pm PST**
- Vendor Selection Notification: **Recommendations will be brought to the Board of Directors on February 12th, 2025, for approval.**
- Facility Opening Date: **March 1st, 2025.**

❖ **Terms and Conditions**

- All proposals are to be submitted by the deadline outlined above.
- Proposals should remain valid for (90) days after the submission deadline.
- Beaumont-Cherry Valley Recreation and Park District reserves the right to reject any or all proposals.
- The approved vendor will be required to enter into a formal facility agreement, including terms, payment schedule and insurance.

❖ **Submission Instructions**

Please submit your proposal electronically (email) to the following addresses by **January 16th, 2025. By 3:00pm PST:**

Email: nancy@bcvparks.com
cc: mickey@bcvparks.com
noah@bcvparks.com

For any inquiries or clarification requests please contact:

Nancy Law
(951) 845-9555
nancy@bcvparks.com

We look forward to receiving your proposal and working together to create a top-tier RC racing facility.

Respectfully,

Nancy Law
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