



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, January 9, 2019, 4:00pm
390 W. Oak Valley Parkway Beaumont, CA 92223**

AGENDA

www.bcvparks.com

**Oath of Office – Director De La Cruz and Director Diercks
Ethics Training 4:00pm to 6:00pm**

DISTRICT CLOSED SESSION – None.

**BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT
CORPORATION (BCVRPIC):** None

WORKSHOP SESSION: None

REGULAR SESSION: Regular Session to Begin at 6:00 pm

Roll Call:

Director De La Cruz _____ Director Ward _____ Treasurer Diercks _____
Vice-Chair/Secretary Hughes _____ Chairman Flores _____

Presentations:

Invocation:

Pledge of Allegiance:

Adjustments to Agenda: Government code sec 54954.5(b) (2) provides “upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) “

- 1. PUBLIC COMMENT:** Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must fill out a “Request to Speak Form” and give it to the clerk before the start of the meeting. There is a three (3) minute limit on public comments.

- 2. CONSENT CALENDAR:** Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).
 - 2.1 Minutes of November 14, 2018 Board Meeting
 - 2.2 Minutes of December 6, 2018 Special Meeting
 - 2.3 Bank Balances November 2018
 - 2.4 Bank Balances December 2018

2.5 Warrants for November 2018

2.6 Warrants for December 2018

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Board Reorganization

3.2 Committee Assignments

3.3 Authorization for Submittal of the National Fitness Campaign Grant

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

Financial Services Technician/Office Manager: Nancy Law

Activities Coordinator: Kyle Simpson

Athletic Coordinator: Dodie Carlson

Maintenance Foreman: Frank Flores

General Manager: Duane Burk

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm NCCC
- Finance – 1st Thursday of Every Month 5:00 pm NCCC
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 6:30 pm
- BCVRPD Board Meeting Schedule, NCCC

February 13, 2019

March 13, 2019

April 10, 2019

5.2. Upcoming Holidays

- Monday, January 21, 2019 Martin Luther King Day
- Monday, February 18, 2019 President's Day

5.3. Events

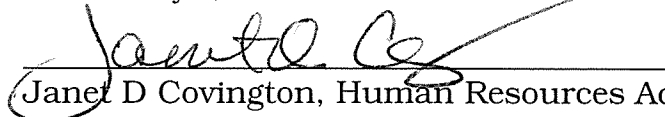
- March 29, 2019 Welcome Home Vietnam Veterans

DIRECTORS MATTERS/COMMITTEE REPORTS

6. ADJOURNMENT:

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Janet Covington at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTING: I declare under penalty of perjury, that I am employed by the Beaumont-Cherry Valley Recreation and Park District and the foregoing agenda was posted at the District office and web site January 4, 2019



Janet D Covington, Human Resources Administrator/Clerk of the Board



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, November 14, 2018**

MINUTES

DISTRICT CLOSED SESSION – Closed Session to Begin at 5:30pm (1 Item)

Closed session began at 5:32pm.

Roll Call:

Director De La Cruz X Director Ward A Treasurer Diercks X
Vice-Chair/Secretary Hughes X Chairman Flores X

Conference with Legal Counsel

1. Property Negotiations, Bogart Park. Pursuant to Government Code Section 54956.8
Closed session ended 6:00pm. Chairman Flores reported no action taken.

**BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT
CORPORATION (BCVRPIC) : None**

WORKSHOP SESSION: Workshop to Begin at 6:00pm (1 Item)

Bogart Park Operating Agreement & Reassignment of Lease.

Workshop session began at 6:00 pm

The General Manager, Duane Burk spoke regarding the Bogart Park Project and corrected the spelling of Scott Bangles name. Scott is the director from the Riverside County Parks and trails. Duane presented a physical assessment of Bogart Park and spoke about the reassignment of the 1931 lease between the County and the Beaumont-Cherry Valley Water District. The District will receive \$300,000.00 to the General fund from the County for operating expenses over three years. Duane indicated for the record the County believes in trails and open space and would love to see Bogart stay the way it is. Scott said he hopes for the District to continue with trails and indicated full hook ups for camping would be a revenue stream.

Workshop ended at 6:27pm.

REGULAR SESSION: Regular Session to Begin at 6:30pm

Regular session began at 6:32pm

Roll Call:

Director De La Cruz X Director Ward A Treasurer Diercks X
Vice-Chair/Secretary Hughes X Chairman Flores X

Presentations: None

Invocation: The invocation was given by Vice Chair/Secretary Hughes

Pledge of Allegiance: The pledge of allegiance was led by Director De La Cruz

Adjustments to Agenda: Moved item 3.6 to the first action item.

1. **PUBLIC COMMENT:** None.

2. **CONSENT CALENDAR:**

2.1 Minutes of October 10, 2018 Board Meeting

2.2 Bank Balances October 2018

2.3 Warrants for October 2018

Motion was made to accept items 2.1, 2.2 and 2.3

Initial Motion: Vice Chair/Secretary Hughes

Second: Treasurer Diercks

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

2.4 Landmark Agreement for Cell Tower Lease

Item 2.4 was pulled and will be brought back for approval

3. **ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:** (Includes Committee Reports)

3.1 Resolution 2018-02, Amendment of the Conflict of Interest Code

Motion was made to accept item 3.1

Initial Motion: Vice Chair/Secretary Hughes

Second: Treasurer Diercks

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3.2 Approval of 2019 Board Meeting Dates

Motion was made to accept item 3.2

Initial Motion: Treasurer Diercks

Second: Vice Chair/Secretary Hughes

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3.3 Approval of the 2019 Holiday Schedule

Motion was made to accept item 3.3

Initial Motion: Treasurer Diercks

Second: Director De La Cruz

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3.4 Approval of Fiscal Year 16/17 Audit

Motion was made to accept item 3.4 FY16/17 second reading audit. The final draft will be brought back for approval at the December 12, 2018 board meeting.

Initial Motion: Vice Chair/Secretary Hughes

Second: Treasurer Diercks

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3.5 Approval of Facility Use License Agreements

3.5.1 - Cherry Valley Horsemen's Association

3.5.2 - Thunder Alley

3.5.3 - Take off Pounds Sensibly (T.O.P.S.)

3.5.4 - Church for Family

3.5.5 - CAST Players

3.5.6 - Beaumont Woman's Club

3.5.7 - San Gorgonio Pass Historical Society

3.5.8 - Primoz Cuisine

3.5.9 - Beaumont Youth Baseball

3.5.10 - Table of Plenty

Motion was made to accept items 3.5 (3.5.1 - 3.5.10)

Initial Motion: Vice Chair/Secretary Hughes

Second: Director De La Cruz

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3.6 Adopt Reassignment Lease and Operating Agreement, Bogart Park.

Vice Chair/Secretary Hughes stated for the record his thanks to the Beaumont-Cherry Valley Water District, BCVRPD staff and directors and the County of Riverside for working together on the project.

Motion was made to accept item 3.6

Initial Motion: Vice Chair/Secretary Hughes

Second: Treasurer Diercks

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3.7 Declare Surplus Property

Motion was made to accept item 3.7 declaring the John Deere deck mower, Scag zero turn mower and John Deere field drag surplus property to discard them.

Initial Motion: Treasurer Diercks

Second: Director De La Cruz

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3.8 Authorization to Purchase Toro 4000 Lawn Mower

Motion was made to accept item 3.8 authorizing the purchase of a Toro grounds master 4000 T-4 and the donation of SP 5040 Edge Pro.

Initial Motion: Vice Chair/Secretary Hughes

Second: Director De La Cruz

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3.9 Garland Roofing Material Purchase thru CMAS

Jason Busanovitch provided a proposal for purchasing, inspecting and certifying roofing materials and contractor installation on a new roof on Noble Creek Community Center.

Motion was made to accept item 3.9 utilizing Garland Company Inc. in the amount of \$38,000.00

Initial Motion: Vice Chair/Secretary Hughes

Second: Treasurer Diercks

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3.10 Approval of 2019 Events

Motion was made to accept item 3.10

Initial Motion: Vice Chair/Secretary Hughes

Second: Director De La Cruz

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3.11 Approval of 2019 Parking Fee Days

Motion was made to accept item 3.11

Initial Motion: Vice Chair/Secretary Hughes

Second: Director De La Cruz

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

A five minute break was taken.

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

Janet reported there are currently 33 employees. One casual recreation assistant was promoted to Part Time Maintenance. She reported there are currently no Workers Compensation cases and we will no longer be utilizing the APEX urgent care facility because they do not accept workers compensation cases any more. The Safety Compliance Company provided "Electrical" Training on October 24, 2018 in the maintenance department. She congratulated Kyle Simpson for his completion of the "Certified Playground Safety Inspector" course and reported this was the first time she knew of the District receiving the certification. Janet attended the California Special District Associations (CSDA) Board Secretary Conference in Tahoe with Nancy Law and they both received certificates of completion. The topics included Staying in compliance with Special District Laws, Understanding Board member and District liability issues, Board secretary roles and training on the California Public Records act. Nancy attended a pre-conference workshop on records, retention and document writing and Janet attended a pre-conference workshop on Policy and Procedure writing and they both received certificates of completion for those. Janet reported Dodie Carlson attended the Women's Conference and received a certificate of completion. Janet reported there hasn't been any update on the Flores claim. She also reminded the board of the holiday party scheduled for December 14 at the Grange and she has not received any RSVPs from Directors yet. All Directors are invited to bring a guest. The event will start at 5pm with dinner and awards and then a casino and escape room will follow. Everyone who wants to participate in a short gift exchange "hot potato", please bring a wrapped gift valued under \$30.00. She reminded the Directors they need to submit their "Directors Choice" for presentation at the event.

Financial Services Technician/Office Manager: Nancy Law

Nancy wished everyone a happy thanksgiving and reported that the Finance Committee met and reviewed the October 2018 financials. She reported she received tax disbursements from the County fund in the amount of \$26,617.92. She transferred into the reserve fund the monthly contribution of \$5,000.00 and transferred from the reserve fund to the operating account \$57,383.19 for Capital expenditures at Noble Creek Community Center bringing the balance in the Reserve fund to \$309,777.05. Nancy reported she attended the CSDA Board Secretary conference with Janet. She stated she was working on the Pumpkin carve and has been working with Laurie, the CPA entering the auditors journal entries and fixing quick book issues. Nancy attended the Good morning breakfast and she submitted the 19/20 CDBG grant for the ADA restrooms. Duane asked the board to consider investing in certificate of deposits for our reserve funds. Legal counsel will look into that.

Activities Coordinator: Kyle Simpson

Kyle reported he attended the Beaumont Chamber breakfast and he has been busy with facility rentals and the 2019 facility use license agreements. He reported the pumpkin carve had a good turn out and he thanked the Directors for donating candy for the event. He also thanked Two Ladd's bakery in Cherry Valley for the donation of two pies and Rods bicycle ministry for the donation of six bikes for the event. He reported Winterfest is November 30 and December 1 and asked the Board for volunteers to drive the truck for the hay ride. Chris Diercks and Dan Hughes volunteered for Saturday evening. He reported he has the snow ordered for the snow hill and received approval for parking at the ponds.

Athletic Coordinator: Dodie Carlson

Dodie reported the Fall slow and fast pitch season is about half way over and Spring signups will start tonight. The holiday canned food drive has started with teams bringing can goods for WinterWish. She reported the Toys for Tots tournament is December 1 & 2. Dodie said the spooky spectacular was held on October 26, 2018 with 5 teams playing. The net profit was \$432.00 bringing a total for Winterwish of \$542.00 and said donations from the Directors would be greatly appreciated. She reported she is currently working on the 2019 calendar. Dodie said she attended the women's conference. She thanked the directors and general manager for all the LED lighting upgrades in the park. Dodie reported the Engine 57 tournament is expected to have 81 teams and she asked for a reduction in fees for the tournament in the amount of \$700.00. She reported there was a fire in the men's restroom at field 6. Dodie thanked the directors for their generous donations of excess candy from pumpkin carve. BYB appreciates it. Dan said he will donate to Winterwish and he would like to see what the District can do to help with the money needed to help with the gifts and he would like to see the fees for the Engine 57 tournament reduced by \$1000.00 this year for the Engine 57 Tournament. Nancy will add those items it to the finance committee meeting agenda.

Maintenance Foreman: Frank Flores

Frank reported the maintenance department worked on Pumpkin Carve. There was a good turn out and it was packed. He said they worked on the removal of the water tank from the Noble Creek Community Center (NCCC) well yard. He reported they purchased a new trailer for the maintenance department and had concrete poured in the maintenance yard and the new maintenance restroom. He said they have been working on the renovation of NCCC offices. Frank said they aerated turf throughout the districts grounds and dethatched field #1. He said they renovated the parks 2" and 4" main lines located near NCCC and worked on irrigation repairs to the dog park and a 2" line near field #2. Frank said they have purchased materials for winterfest and will be putting up the lights at the Grange next week and they have put up the Christmas trees. He said they will have two hay rides this year at the event. Frank thanked the directors for the new mower.

General Manager: Duane Burk

Duane reported he has been working on Bogart for 3 ½ years and is looking forward to growing the District in a positive way and being part of it. Andrew Trotter reported Thunder Alley is holding a toy drive on December 8 and welcomed all donations. He also thanked the board for the LED lighting. Kyle was asked to put the event on facebook.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm NCCC
- Finance – 1st Thursday of Every Month 5:00 pm NCCC
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 6:30 pm
- BCVRPD Board Meeting Schedule, NCCC
 - December 12, 2018
 - January 9, 2019
 - February 13, 2019

5.2. Upcoming Holidays

- Thursday and Friday November 22 & 23, 2018 Thanksgiving
- Monday and Tuesday December 24 & 25, 2018 Christmas
- Monday December 31, 2018 New Years Eve

5.3. Events

- Winterfest – November 30 to December 1, 2018
- Staff Holiday party, Friday, December 14, 2018 5pm to 11:00pm @ The Cherry Valley Grange Community Center

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz:

Armando thanked the board and staff for their hard work and apologized for missing the last meeting. He and his family enjoyed Oktoberfest and the food and beer.

Treasurer Diercks

Chris thanked the employees for doing a good job. He likes the progress with Bogart and said we are moving in the right direction. He congratulated Kyle on his playground safety certification and thanked everyone.

Vice Chair/Secretary Hughes

Dan reported he went to the fire at Noble Creek and it was determined it was caused by arson. He said he is glad to see Bogart done after 5 years. It is a huge deal and we will be known across the nation and it will be on the news. He said he wants staff to draft letters to the election winners and losers. Dan reported he attended the collaborative agency meeting and he brought the subject up of not being prepared in an emergency situation such as a shooting, fire or terrorist attack that could potentially happen. He said the pumpkin carve was a good event. He said he, Duane and John attended an event held for the City of Beaumont's candidates on election night and then went over to Russ Bogh's. Dan stated they were the only local official electives in attendance.

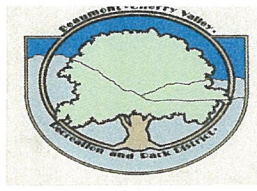
Chairman Flores:

John stated that acquiring Bogart is a historical moment. His father is the founding member with the most votes on the first election. He said the City if Banning's loss is our gain with Duane. He said Janet, HR, is protecting the board and individual behaviors. He said he is not fearful of acquiring Bogart because staff takes ownership in the District the same as he does and all he sees is hard workers with a drive to succeed. He said we have gone beyond what he envisioned and that is proof of where Duane and staff are today. He thanked Sean Balingit for attending. Sean spoke on behalf of the San Gorgonio Pass Historical Society and thanked the board and the district for the continued use of the womans club for their meetings and said it is a privilege and they appreciate it. He said he is grateful for the District taking on Bogart park and said he spent a lot of time there as a

kid and looks forward to seeing what comes of it. Sean also said there were 100 people in attendance at their last meeting and they had a cameraman speaking of his time working with Huell Howser. John said he would like to work with Thunder Alley and sponsor a race and they are working hard on parking issues.

6. ADJOURNMENT:

Motion was made to adjourn the meeting at 8:07pm.



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
MINUTES**

Thursday, December 6, 2018

SPECIAL SESSION Special Session to begin at 5:00 p.m. Noble Creek Community Center

Special Session began at 5:00pm

Roll Call:

Director De La Cruz X Director Ward A Treasurer Diercks X

Vice Chair/Secretary Hughes X Chairman Flores X

Invocation: The invocation was given by Vice Chair/Secretary Hughes

Allegiance: The pledge of allegiance was led by Director De la Cruz

Adjustments to Agenda: None.

Presentations: None

1. **PUBLIC COMMENT:** None
2. **DISTRICT CLOSED SESSION -** None

3. ACTION ITEMS

3.1 Landmark Agreement for Reassignment of Noble Creek Community Center Cell Tower Lease.

Motion was made to accept item 3.1 with the condition that the item is forwarded to the finance committee for consideration of 50% of the proceeds going to the Foundation and 50% to the general capital improvement fund.

Initial Motion: Vice Chair/Secretary Hughes

Second: Treasurer Diercks

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

3.2 Approval of Final Reading FY 16/17 Audit

Motion was made to accept item 3.2

Initial Motion: Vice Chair/Secretary Hughes

Second: Treasurer Diercks

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

Chairman Flores: Aye

4. NEXT MEETING:

Regular Meeting – Wednesday, December 12, 2018

The general Manger asked if it would be acceptable to go dark for the December 12th, 2018 Board meeting and reconvene at the regularly scheduled board meeting January 9, 2019 due to lack of items.

Motion was made to cancel the December 12, 2018 meeting and reconvene at the regular scheduled meeting on January 9, 2019

Initial Motion: Vice Chair/Secretary Hughes

Second: Treasurer Diercks

Result of Motion: Carried 4-0

Director De La Cruz: Aye

Director Ward: Absent

Treasurer Diercks: Aye

Vice Chair/Secretary Hughes: Aye

DIRECTORS MATTERS:

Director De La Cruz:

Armando enjoyed Winterfest and his family loved it. He felt it was a special moment being able to light the tree and he thanked Kyle for the Event

Treasurer Diercks:

No Comment

Vice Chair/Secretary Hughes:

Went to Winterfest on Saturday December 1st. He was too cold at the event and only stayed for about an hour and a half. He would like to adjourn the meeting in memory of the late President H.W. Bush. December 11th, Vice Chair/Secretary Hughes will be going to the Riverside County Board of Supervisors meeting along with Duane Burk and John Flores. He wished the Board members and all in attendance a Happy Holiday season.

Chairman Flores:

Everybody stay dry tonight and be safe on the way home. Chairman Flores mentioned that if you have not gone through the items tonight although the items were not lengthy but worth going through the work that BBK did in protecting us. Nancy put a lot of work into the audit and we discussed it at length at the finance meeting, we are good with it from a finance perspective. It is a lot of work and I do not know if we have ever been that close, getting the budget to balance within a penny.

5. ADJOURNMENT: Meeting was adjourned at 5:17pm

Beaumont Cherry Valley Recreation Park District

Bank Account Balances

As of 11/30/2018

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
1 Bank of Hemet - Operating	\$ 60,319.94	\$ 265,192.76	\$ 367,902.48	\$ 163,029.66	
2 Bank of Hemet - Payroll Account	\$ 34,276.41	\$ 85,614.64	\$ 60,000.00	\$ 8,661.77	PR Thru 11/30/2018
3 Bank of Hemet - Project Account	\$ 82,129.00	\$ 57,694.07	\$ 25,944.23	\$ 50,379.16	
4 Bank of Hemet MM	\$ 10,870.10		\$ 2,246.28	\$ 13,116.38	
5 Bank of Hemet - Reserve Fund	\$ 309,777.05		\$ 5,032.74	\$ 314,809.79	
6 Bank of Hemet - Quimby/DIF	\$ 19,440.42		\$ 13,700.01	\$ 33,140.43	
7 Petty Cash	\$ 500.00			\$ 500.00	
8 Riverside County Fund	\$ 437,080.66	\$ 275,000.00	\$ 70,938.03	\$ 233,018.69	FY 17/18 Tax Distributions
	\$ 954,393.58	\$ 683,501.47	\$ 545,763.77	\$ 816,655.88	
12 Bank of Hemet - Money Market	Balance	Payables	Deposits	Revised	Notes/Comments
13 All	\$ (79,613.17)		\$ 18.39	\$ (79,594.78)	
14 NCM Tract# 29267	\$ 6,565.00			\$ 6,565.00	
15 Verizon Wireless Cell Tower	\$ 62,251.23		\$ 2,227.89	\$ 64,479.12	
16 BCVRPD/BYB Joint Project Fund	\$ 21,667.04			\$ 21,667.04	
17					
18 Total	\$ 10,870.10	\$ -	\$ 2,246.28	\$ 13,116.38	
20 Bank of Hemet - Project Account	Balance	Payables	Deposits	Revised	Notes/Comments
21 All	\$ (251,600.32)	\$ 16,162.71		\$ (267,763.03)	
22 Fac Use/Bldgs	\$ 47,035.62	\$ 154.71	\$ 7,199.23	\$ 54,080.14	
23 Equestrian Arena	\$ 2,761.23			\$ 2,761.23	
24 Field Rentals (BCVRPD)	\$ 39,404.29		\$ 1,025.00	\$ 40,429.29	
25 Adult Softball	\$ 40,132.80	\$ 2,645.00	\$ 1,970.00	\$ 39,457.80	
26 Tournaments	\$ 165,803.79		\$ 9,062.00	\$ 174,865.79	
27 Special Events	\$ (23,093.75)	\$ 32,669.50	\$ 2,668.00	\$ (53,095.25)	
28 RV	\$ 91,160.62		\$ 2,895.00	\$ 94,055.62	
29 Field & Equipment Maintenance (Parking \$)	\$ (61,885.75)	\$ 5,252.15		\$ (67,137.90)	
30 Banner Sales	\$ 32,410.50	\$ 810.00	\$ 1,125.00	\$ 32,725.50	
31					
32 TOTAL PROJECT ACCOUNT	\$ 82,129.03	\$ 57,694.07	\$ 25,944.23	\$ 50,379.19	
33					
34 Bank of Hemet - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
35 Operating Reserve	\$ 240,150.15		\$ 5,032.74	\$ 245,182.89	NOT to be USED
36 Capital Reserve	\$ 177,446.19			\$ 69,626.90	Min Balance of \$50,000
40					
49 TOTAL RESERVE ACCOUNT	\$ 309,777.05	\$ -	\$ 5,032.74	\$ 314,809.79	\$ 19,626.90

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

Bank Account Balance

As of 11/30/2018

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
50 Bank of Hemet	\$ 23,865.23			\$ 23,865.23	

Beaumont Cherry Valley Recreation Park District

Bank Account Balances

As of 12/31/2018

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
1 Bank of Hemet - Operating	\$ 163,029.66	\$ 291,482.69	\$ 235,158.99	\$ 106,705.96	
2 Bank of Hemet - Payroll Account	\$ 8,661.77	\$ 64,261.79	\$ 60,000.00	\$ 4,399.98	PR Thru 12/28/2018
3 Bank of Hemet - Project Account	\$ 50,379.19	\$ 45,931.56	\$ 29,719.62	\$ 34,167.25	
4 Bank of Hemet MM	\$ 13,116.38		\$ 2,229.23	\$ 15,345.61	
5 Bank of Hemet - Reserve Fund	\$ 314,809.79		\$ 5,026.96	\$ 319,836.75	
6 Bank of Hemet - Quimby/DIF	\$ 33,140.43		\$ 114,150.61	\$ 147,291.04	
7 Petty Cash	\$ 500.00			\$ 500.00	
8 Riverside County Fund	\$ 233,018.69	\$ 150,000.00		\$ 83,018.69	FY 18/19 Tax Distributions
10	\$ 816,655.91	\$ 551,676.04	\$ 446,285.41	\$ 711,265.28	
11					
12 Bank of Hemet - Money Market	Balance	Payables	Deposits	Revised	Notes/Comments
13 All	\$ (79,594.78)		\$ 1.34	\$ (79,593.44)	
14 NCM Tract# 29267	\$ 6,565.00			\$ 6,565.00	
15 Verizon Wireless Cell Tower	\$ 64,479.12		\$ 2,227.89	\$ 66,707.01	
16 BCVRPD/BYB Joint Project Fund	\$ 21,667.04			\$ 21,667.04	
17					
18 Total	\$ 13,116.38	\$ -	\$ 2,229.23	\$ 15,345.61	
19					
20 Bank of Hemet - Project Account	Balance	Payables	Deposits	Revised	Notes/Comments
21 All	\$ (267,763.03)	\$ 37,878.71		\$ (305,641.74)	
22 Fac Use/Bldgs	\$ 54,080.14	\$ 1,999.66	\$ 5,940.27	\$ 58,020.75	
23 Equestrian Arena	\$ 2,761.23			\$ 2,761.23	
24 Field Rentals (BCVRPD)	\$ 40,429.29		\$ 796.87	\$ 41,226.16	
25 Adult Softball	\$ 39,457.80	\$ 1,755.00	\$ 2,821.00	\$ 40,523.80	
26 Tournaments	\$ 174,865.79	\$ 742.00	\$ 12,335.98	\$ 186,459.77	
27 Special Events	\$ (53,095.25)	\$ 1,169.99	\$ 5,070.50	\$ (49,194.74)	
28 RV	\$ 94,055.62		\$ 2,105.00	\$ 96,160.62	
29 Field & Equipment Maintenance (Parking \$)	\$ (67,137.90)	\$ 1,856.20		\$ (68,994.10)	
30 Banner Sales	\$ 32,725.50	\$ 530.00	\$ 650.00	\$ 32,845.50	
31					
32 TOTAL PROJECT ACCOUNT	\$ 50,379.19	\$ 45,931.56	\$ 29,719.62	\$ 34,167.25	
33					
34 Bank of Hemet - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
35 Operating Reserve	\$ 245,182.89		\$ 5,026.96	\$ 250,209.85	NOT to be USED
36 Capital Reserve	\$ 177,446.19			\$ 69,626.90	Min Balance of \$50,000
40					
49 TOTAL RESERVE ACCOUNT	\$ 314,809.79	\$ -	\$ 5,026.96	\$ 319,836.75	\$ 19,626.90

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

Bank Account Balance

As of 12/31/2018

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
50 Bank of Hemet	\$ 23,865.23	\$ 1,010.00	\$ 316,736.75	\$ 339,591.98	Cell Tower Payment

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
November 2018

Type	Date	Num	Name	Memo	Amount
10005 - Bank of Hemet - Operating					
Check	11/01/2018	121814	Dan Hughes	Director Fees - October 2018	-500.00
Check	11/01/2018	NL11012018	State Board of Equalization	Beer Sales Oktoberfest 2018 - Total Sales \$21,173.00	-1,814.67
Check	11/01/2018	DB11012018	The Sand Trap Bar & Grill	Bus. Meal - Burk, Duane & Hughes, Dan - Construction Progress NCCC	-36.03
Check	11/01/2018	NL11012018	HR Specialist	Renew - (2) Year Membership	-284.00
Check	11/02/2018	Fee	Global Pay	Credit Card Machine - \$ Sales	-281.68
Bill Pmt -Check	11/05/2018	121815	Mulvihill Enterprises, Inc.	#SCP-4 Eliason double acting door for NCCC Kitchen	-1,700.00
Check	11/05/2018	121816	John Atamian	Refundable Security Deposit - Memorial - 10/21/2018	-170.00
Check	11/05/2018	121817	Alainah Ortiz	Refundable Security Deposit - Quinceanera - 9/8/2018	-250.00
Check	11/05/2018	121818	Grand American Builders, Inc.	Building Expansion - (T & M)	-7,178.91
Check	11/07/2018	11072018	Beaumont Chamber of Commerce	Region Economic for the pass area - (1) Simpson, Kyle	-40.00
Check	11/08/2018	121819	John Flores	Director Fees October 2018	-500.00
Check	11/08/2018	NC11072018	Nick's Environmental Consulting, LLC	Roof Aseptic Report for Roof Replacement	-952.00
Check	11/09/2018	NC11092018	HeartSmart.com	AED - Pads - Adult/Child	-350.00
Check	11/09/2018	KM11092018	Admit One Products	Wristbands - Winterfest 2018 (Snow Hill)	-53.94
General Journal	11/09/2018	1108		Transferred from Riverside County Fund for Future Bills and Payroll	125,000.00
General Journal	11/13/2018	1109		Transfer to Project for Monthly Transfers	-74,971.66
Bill Pmt -Check	11/13/2018	1001202122	CalPers	Employee - Health Insurance	-5,631.46
Bill Pmt -Check	11/13/2018	121820	Acorn Technology Services	Monthly - IT Services	-2,147.31
Bill Pmt -Check	11/13/2018	121821	Attic Control, Inc.	Batt Removal, Attic Cleaning, Rodent Wast Removal HEPA Filter Vacuum, Puregream Eco-Friendly, Debris Removal, & Installation (Duane & Kyle Office)	-3,867.50
Bill Pmt -Check	11/13/2018	121822	BCVWD 8-000	Utilities - Water - Woman's Club	-49.60
Bill Pmt -Check	11/13/2018	121823	BCVWD 8-001	Utilities - Water - Park	-6,423.48
Bill Pmt -Check	11/13/2018	121824	BCVWD 8-002	Utilities - Water - Park	-5,971.81
Bill Pmt -Check	11/13/2018	121825	BCVWD 8-003	Utilities - Water - NCCC	-655.12
Bill Pmt -Check	11/13/2018	121826	Beaumont Do it Best	Keys, Irrigation & Dog Park Spickets	-281.38
Bill Pmt -Check	11/13/2018	121827	BWW & Company	CDBG ADA Accessibility Project - Final Retention	-20,410.96
Bill Pmt -Check	11/13/2018	121828	Chris Taylor's Plumbing	Field #1 Womans Restroom replace was ring	-137.62
Bill Pmt -Check	11/13/2018	121829	Culbertson Insurance Services	160,000 Lost Trust Deed Bond for Annie K Endres Deed of Trust	-2,167.00
Bill Pmt -Check	11/13/2018	121830	Department of Environmental Health	Account# AR0077185 - Facility # FA0036860 - Grange Kitchen Permit	-734.00

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
November 2018**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	11/13/2018	121831	Diamond Environmental Services	Monthly - Porta Pottie - Field #7	-115.17
Bill Pmt -Check	11/13/2018	121832	Elite Enforcement Security	Monthly Security Services - October & November 2018	-4,224.00
Bill Pmt -Check	11/13/2018	121833	First Bankcard 8849	Stamps, Rental Car & Hotel (Board Sec Conference) Covington & Law	-1,517.45
Bill Pmt -Check	11/13/2018	121834	Frontier Communications	Monthly Wifi Services - Maintenance & NCCC	-232.26
Bill Pmt -Check	11/13/2018	121835	Image Source	Monthly Copy Services	-214.78
Bill Pmt -Check	11/13/2018	121836	Inland Lighting Supplies, Inc.	NCCC Additional LED Lighting (Add onto Front of Fountain)	-199.34
Bill Pmt -Check	11/13/2018	121837	Jani-King of California, Inc	Monthly Janitorial Services	-1,314.75
Bill Pmt -Check	11/13/2018	121838	Luz Investment Corp.	Install 10-30 data to 5 locations and 1 Feed to internet room	-1,069.95
Bill Pmt -Check	11/13/2018	121839	Pro-Pipe & Supply	Chain Wrench/Tools & Irrigation Parts	-777.55
Bill Pmt -Check	11/13/2018	121840	Record Gazette	Annual Paper Renewal	-39.95
Bill Pmt -Check	11/13/2018	121841	Safety Compliance Company	Safety Meeting 10/24/2018 - Topic: #0033 Electrical Safety	-250.00
Bill Pmt -Check	11/13/2018	121842	SiteOne Landscape Supply, LLC	Dog Park Irrigation Project	-345.06
Bill Pmt -Check	11/13/2018	121843	Turf Star, Inc.	Bi-Monthly PM Services	-774.41
Bill Pmt -Check	11/13/2018	121844	UniFirst Corp	Janitorial Supplies and Uniforms	-1,775.12
Bill Pmt -Check	11/13/2018	121845	UNUM	Employee - Disability Insurance	-409.35
Bill Pmt -Check	11/13/2018	121846	Cherry Valley Nursery	Sand, Franco Garden Maintenance	-495.59
Bill Pmt -Check	11/13/2018	1001202535	CalPERS-OPEB	Accrued Liability as of June 30, 2016 - Rate Plan: 1357	-3,686.80
Bill Pmt -Check	11/13/2018	1202542-44	CalPers	Employee - Retirement	-4,097.83
Bill Pmt -Check	11/13/2018	1202546-48	CalPers	Employee - Retirement	-4,049.91
Bill Pmt -Check	11/13/2018	T5A6G4ANQM	City of Beaumont	Sewer (NCCC) - Sewer and Refuge (Woman's Club	-1,849.62
Bill Pmt -Check	11/13/2018	11082018	Nextiva	Monthly Telephone Service	-219.79
Bill Pmt -Check	11/13/2018	3480415349	Office Depot	Office Supplies	-462.61
Bill Pmt -Check	11/13/2018	31709-69	SoCalGas	Utilities - Gas - Woman's Club & NCCC	-106.17
Bill Pmt -Check	11/13/2018	758272865	Verizon Wireless	Monthly Wireless Phone Service	-570.53
Bill Pmt -Check	11/13/2018	69845283899	Waste Management of the IE	Utilities - Trash - Park Concrete Low boys	-892.34
Check	11/13/2018	121847	Tatiana Cullors	Refundable Security Deposit - Memorial - 11/2/2018	-250.00
Check	11/13/2018	121848	Denise Ward	Director Fees - June 2018 - October 2018	-600.00
Check	11/13/2018	121849	Melinda Furr	Refundable Security Deposit - Reception - 11/3/2018	-500.00
Check	11/13/2018	121850	Angela Rigney	Refundable Security Deposit - Celebration of Life - 11/10/2018	-250.00
Check	11/13/2018	DC11132018	Feather Flag	Winterfest - Inflatable Tube Man	-185.61
Check	11/14/2018	RF11142018	Oriental Trading Co.	Poker Chips,Mints, Photo Booth - Staff Holiday Party	-101.63

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
November 2018**

Type	Date	Num	Name	Memo	Amount
Check	11/15/2018	121851	Chris Diercks.	Director Fees - October/November 2018	-400.00
Check	11/15/2018	DB11152018	The Sand Trap Bar & Grill	Bus. Meal - Burk, Duane & Hughes, Dan - Pre Board Meeting	-32.85
Check	11/15/2018	121852	Alyssa R Fuimaono	Mileage Reimbursement - 141.2 @.545	-76.95
Check	11/15/2018	JC11152018	Smart & Final	Holiday Party - Table Cloth	-16.69
Check	11/15/2018	JC11152019	Hobby Lobby	Staff Holiday Party - Center Pieces	-405.05
Check	11/15/2018	JC11152020	Dollar Tree Store	Staff Holiday Party - Gift Bags	-4.31
General Journal	11/16/2018	1111		Transfer to Payroll for Payroll 11/16/2018	-30,000.00
Check	11/16/2018	121853	Diamond Hills Auto	Office Car - Chev Malibu	-16,900.00
Check	11/16/2018	RF11162018	UPS	Postage - Bogart Agreement	-37.23
Check	11/16/2018	RF11162018	Wal-Mart	Frames for Holiday Party	-69.98
Check	11/17/2018	DC11172018	Ice Care Company	Repair and Maintenance - Maintenance Ice Machine	-95.00
Check	11/17/2018	DC11172018	Dollar Tree Store	Winterfest - Parking Signs	-8.62
Check	11/17/2018	DC11172019	The Home Depot	Winterfest - Parking Signs	-38.09
Check	11/20/2018	DB11202018	EI Charro	Bus. Meal - Burk, Duane, Valdivia, Mickey & De La Cruz, Armando - Bogart	-16.82
Check	11/26/2018	DC11262018	Wal-Mart	Sandwich Boards - Valcro	-61.32
Check	11/27/2018	DB11272018	Frijoles	Bus. Meal - Burk, Duane & Smith, Jim - Foundation/Golf Tournament	-24.31
Check	11/27/2018	121854	Nancy Law	Per-Diem - CALPELRA Conference - Dec 4-8,2018 - Law, Nancy	-342.00
Check	11/27/2018	121855	Janet Covington	Per-Diem - CALPELRA Conference - Dec 4-8,2018 - Covington, Janet	-342.00
Check	11/27/2018	121856	Lillian M. Moyer	Refundable Security Deposit - Birthday Party - 11/17/18	-500.00
Check	11/27/2018	121857	Jimmy Lee Tressler	Refund for (1) RV Stay (Dry Camp)	-15.00
Check	11/27/2018	NL11272018	NRPA	CPSI Inspection Kit	-192.89
Bill Pmt -Check	11/27/2018	121858	BCVWD 8-005	Utilities - Water - Grange	-244.95
Bill Pmt -Check	11/27/2018	121859	BCVWD 8-006	Utilities - Water - Grange (Fire)	-51.82
Bill Pmt -Check	11/27/2018	121860	Beaumont Do it Best	Repair and Maintenance - Trailer Door & Gate Latch, Dog Park & Dumpster (Grange)	-162.07
Bill Pmt -Check	11/27/2018	121861	Best Best & Krieger	Legal Fees - Call Tower, Bogart, Bond, Voting Right Act & DIF Fees	-9,836.15
Bill Pmt -Check	11/27/2018	121862	Blue Shield	Employee - Dental Insurance	-455.40
Bill Pmt -Check	11/27/2018	121863	Cliffs Pest Control, Inc.	Pest Control - Squirrels and Gophers - Grounds	-1,690.00
Bill Pmt -Check	11/27/2018	121864	CR&R 01467	Utilities - Trash - Grange	-141.38
Bill Pmt -Check	11/27/2018	121865	Elite Enforcement Security	Monthly Security Services - December 2018	-2,112.00
Bill Pmt -Check	11/27/2018	121866	Frontier Communications	Monthly Wifi - Grange	-84.76

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
November 2018

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	11/27/2018	121867	Grand American Builders, Inc.	NCCC Additional Improvements - (T & M)	-6,280.59
Bill Pmt -Check	11/27/2018	121868	IEHD Productions	Drone Photos - Horseshoe Tournament May 2018	-200.00
Bill Pmt -Check	11/27/2018	121869	Inland Lighting Supplies, Inc.	LED Lighting Field Pathways	-1,029.01
Bill Pmt -Check	11/27/2018	121870	Inland Water Works Supply Co.	Looping of Water - Phase I	-22,477.84
Bill Pmt -Check	11/27/2018	121871	Productive Parks	New Work Order Program Start up Fee	-1,806.00
Bill Pmt -Check	11/27/2018	121872	TLC Landscape Services, Inc.	Monthly - Landscaping Service	-820.00
Bill Pmt -Check	11/27/2018	121873	UniFirst Corp	Janitorial Supplies and Uniforms	-188.77
Bill Pmt -Check	11/27/2018	121874	United Rentals	Boom Lift Rental (Installation of LED Light on Field & Christmas Tree at Grange)	-6,145.91
Bill Pmt -Check	11/27/2018	121875	Xerox Financial Services	Monthly Copy Machine Rental	-559.07
Bill Pmt -Check	11/27/2018	1210713-15	CalPers	Employee - Health Insurance	-4,073.06
Bill Pmt -Check	11/27/2018	588502846	Colonial Life	Employee - Life Insurance	-677.74
Bill Pmt -Check	11/27/2018	PG192758758	Digital Deployment	New Website Start Up (Migration)	-3,000.00
Bill Pmt -Check	11/27/2018	11272018	Nationwide Retirement Solutions	Employee - Retirement Additional	-2,208.25
Bill Pmt -Check	11/27/2018	245331831	SCE (6245)	Utilities - Electric (Tennis Courts, Horse Arena, Fields #5)	-606.41
Bill Pmt -Check	11/27/2018	135331931	SCE (0135)	Utilities - Electric (Woman's Club, Grange, BYB Snack Bar, NCCC, Maintenance, Parking Lot, and Back Lot)	-2,244.35
Bill Pmt -Check	11/27/2018	01965331831	SCE (0195)	Utilities - Electric (Field #1 - #4)	-634.46
Bill Pmt -Check	11/27/2018	045331331	SCE (0435)	Utilities - Electric (Fire Camp Lighting/Panel)	-121.16
Bill Pmt -Check	11/27/2018	1947331231	SCE (1947)	Utilities - Electric (Hughes Trailer)	-90.06
Bill Pmt -Check	11/27/2018	2062331831	SCE (2062)	Utilities - Electricity (RV Park)	-780.00
Bill Pmt -Check	11/27/2018	179331931	SCE (6179)	Utilities - Electric (General Electric & Thunder Alley)	-1,410.79
Bill Pmt -Check	11/27/2018	PG192760691	Streamline	Monthly Website Services	-200.00
Bill Pmt -Check	11/27/2018	E02589716	VSP-Vision Service Plan	Employee - Vision Insurance	-68.85
Bill Pmt -Check	11/27/2018	NK2BJ32DK6	Chevron	Monthly Fuel - Gas Cans, Chevy Truck, F350	-1,149.42
Bill Pmt -Check	11/27/2018	1001210719	CalPers	Employee - Health Insurance	-5,631.46
Check	11/28/2018	JC11282018	Amazon.com	First Aid/Car Escape Tool - Vehicles	-188.44
Check	11/28/2018	JC11282019	Amazon.com	Fire Extinguishers - Vehicles	-100.16
Check	11/28/2018	DC11282018	Sams	Wintertish	-87.17
Check	11/29/2018	121876	John Flores	Director Fees - November 2018	-600.00
Check	11/29/2018	NL11292018	New Pig	BioHazard Kits (4)	-688.32
Check	11/30/2018	121877	Jorge Carrazio	Refundable Security Deposit - Baptism - 11/18/18	-420.00

**Beaumont Cherry Valley Recreation & Park District
 Check Warrant
 Bank of Hemet - Operating
 November 2018**

Type	Date	Num	Name	Memo	Amount
General Journal	11/30/2018	1115		Transferred from Riverside County Fund for future Bills, Payroll and Capital Improvements	150,000.00
Check	11/30/2018	AF11302018	Depart of Environmental Health	Wintefest Health Department Permit	-203.72
TOTAL					-23,186.35

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Project
November 2018

Type	Date	Num	Name	Memo	Amount
10015 · Bank of Hemet - Project Account					
Check	11/02/2018	4254	Pete Gerlach	Umpire	-120.00
Check	11/02/2018	4255	Chris Neal	Umpire	-270.00
Check	11/02/2018	4256	Donald Kennon	Umpire	-105.00
Bill Pmt -Check	11/02/2018	93815457993	The Home Depot	Oktoberfest Dance Floor & Supplies	-3,153.81
Check	11/05/2018	4257	Mike Aldrich	Banner Sales - October 2018	-810.00
Check	11/08/2018	4258	Pete Gerlach	Umpire	-180.00
Check	11/08/2018	4259	Chris Neal	Umpire	-330.00
Check	11/08/2018	4260	Donald Kennon	Umpire	-105.00
Check	11/08/2018	4261	Chris Cooper	Umpires	-60.00
Check	11/13/2018	4262	BCVPPIC	Deposit Beer Income from Oktoberfest 2018	-21,173.00
General Journal	11/13/2018	1109		Transferred from Operating for Monthly Transfer	74,971.66
Bill Pmt -Check	11/13/2018	4263	Action True Value Hardware	Repair Flat Tire Mower	-24.76
Bill Pmt -Check	11/13/2018	4264	Beaumont Do it Best	Concrete for Baseball Peg Project	-239.03
Bill Pmt -Check	11/13/2018	4265	Cherry Valley Feed & Pet Supply	Pumpkin Carve - Hay	-124.00
Bill Pmt -Check	11/13/2018	4266	Elite Enforcement Security Solutions, Inc	Oktoberfest - Security	-5,160.00
Bill Pmt -Check	11/13/2018	4267	Redlands Yucaipa Rentals	Rental of Tractor to Aerate all areas of the Park	-595.00
Bill Pmt -Check	11/13/2018	4268	Turf Star, Inc.	Repair Toro GM 360	-1,715.58
Check	11/15/2018	4269	Pete Gerlach	Umpires	-180.00
Check	11/15/2018	4270	Chris Neal	Umpires	-330.00
Check	11/15/2018	4271	Sam De Los Angeles	Umpire	-70.00
Check	11/15/2018	4272	Kristine Carlson	Umpires	-30.00
Check	11/16/2018	4273	Artwork Paint Company	Noble Creek Community Center - Painting	-521.38
Check	11/20/2018	4274	Pete Gerlach	Umpire	-180.00
Check	11/20/2018	4275	Chris Neal	Umpire	-390.00
Check	11/20/2018	4278	Donald Kennon	Umpire	-105.00
Check	11/20/2018	4277	Kristine Carlson	Umpire	-30.00
Check	11/21/2018	4279	BWW & Company	Trash Enclosure Slab - Noble Creek Community	-3,675.75
Check	11/21/2018	4280	BWW & Company	Maintenance Slab	-11,965.58
Bill Pmt -Check	11/27/2018	4281	Cherry Festival Association	Rental of Oktoberfest Tent	-200.00
Check	11/27/2018	4283	Arctic Glacier	Snow Hill - Winterfest 2018	-2,990.06

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Project
November 2018**

Type	Date	Num	Name	Memo	Amount
Check	11/27/2018	4284	Cash	Starting Cash Winterfest 2018	-1,600.00
Check	11/28/2018	4282	Alyssa R Fuimaono	Craft Table - Winterfest	-138.01
Check	11/29/2018	4285	Jerome Robinson	Winterfest 2018 Entertainment	-150.00
Bill Pmt -Check	11/30/2018	886196852	The Home Depot	Winterfest Light Trailer, Garden Repair	-818.43
TOTAL					17,432.27

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Money Market
November 2018**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10000			Bank of Hemet - MM		

No Transactions

TOTAL

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**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Reserve
November 2018**

Type	Date	Num	Name	Memo	Paid Amount
10025			Bank of Hemet - Reserve Fund		

No Transactions

TOTAL

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Quimby/DIF
November 2018**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10020			Bank of Hemet - Quimby/DIF		

No Transactions

TOTAL

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**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
December 2018**

Type	Date	Num	Name	Memo	Amount
Check	12/03/2018	DC12032018	Marshalls	Winterwish Family	-105.52
Check	12/04/2018	NL12042018	Arco	Gas - Chevy Malibu	-43.16
Check	12/04/2018	JC12042018	Uber	Uber from Airport to Hotel	-23.80
Check	12/04/2018	Fee	Global Pay	Credit Card Machine - \$ Sales	-390.45
Check	12/05/2018	RF12052018	Party City	Staff Holiday Party - Balloons & Candy	-36.72
Check	12/05/2018	DC12052018	Wal-Mart	Winterwish	-167.59
Check	12/05/2018	JC12052018	Uber	Uber from BBK Dinner to Hotel	-6.37
Check	12/06/2018	DB12062018	Fijoles	Bus Meal: Pre Board Meeting, Burk, Duane & Hughes Dan	-34.94
Check	12/08/2018	JC12082018	Ontario Airport Parking	Airport Parking - CalPELLRA Conference	-55.00
Check	12/08/2018	JC12082018	Portola Hotel & Spa	Hotel - Covington, Janet - CalPELLRA Conference	-1,095.38
Check	12/08/2018	JC12082019	Uber	Uber to Airport - CalPELLRA Conference	-21.50
Check	12/08/2018	JC12082020	Portola Hotel & Spa	Hotel - Law, Nancy - CalPELLRA Conference	-1,055.40
Check	12/10/2018	JC12102018	SkillPath	Class/Book (Administrative Professionals) Covington, Janet	-232.83
Check	12/11/2018	JC12112018	Target	Staff Holiday party - Raffle Items	-131.41
Check	12/11/2018	JC12112018	CAC Parking Rv1007	Parking - County meeting re Bogart	-4.00
Check	12/11/2018	JC12112019	The Olive Garden	Bus Meal - Covington, Janet & Law, Nancy -Meeting at County for Bogart	-32.27
Check	12/11/2018	DB12112018	Time Out Sports Bar & Grill	Bus Meal - Bogart County Approval - Burk, Duane, Hughes, Dan, Flores, John & Valdivia, Mikey	-46.79
Check	12/11/2018	DB12112019	Pacific Cabin Sushi	Bus Meal - County Board Meeting for Bogart Approval - Burk, Duane, Flores, John & Hughes, Dan	-55.62
Check	12/11/2018	JC12112018	Target	Holiday Party Raffle Items	-107.72
Check	12/11/2018	DC12112018	BallBaby.com	Repair Field - Ball Returns	-423.75
Check	12/12/2018	RF12122018	Dollar Tree Store	Holiday Party (Selfy Station) - Marking items	-37.06
General Journal	12/13/2018	1122		Transfer to Payroll for PR 12/14/2018	-35,000.00
General Journal	12/13/2018	1123		Transfer to Reserve for Monthly Transfer	-5,000.00
General Journal	12/13/2018	1124		Transfer to Money Market for Verizon Cell Tower	-2,227.89
General Journal	12/13/2018	1125		Transfer to Project for Monthly Transfer	-25,789.55
Check	12/13/2018	121878	Beaumont Chamber	Chamber Breakfast - Covington, Janet, Simpson, Kyle & Law,Nancy	-60.00
Check	12/13/2018	NL12132018	PAPA	License Renewal - Flores, Frank #132649	-45.00
Check	12/13/2018	DB12132018	Patsy's Country Kitchen	Bus Meal - Bogart Park Pond - Burk, Duane, Casey, Pat, & Whitmore, Greg	-61.05
Check	12/13/2018	JC12132018	Big 5 Sporting Goods	Staff Holiday Party - Raffle Items	-35.50

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
December 2018**

Type	Date	Num	Name	Memo	Amount
Check	12/13/2018	JC12132018	Wal-Mart	Staff Holiday Party - Raffle Items	-108.26
Check	12/13/2018	JC12132018	Stater Bros	Staff Holiday Party - Drinks	-385.89
Check	12/14/2018	121879	Chris Diercks.	Director Fees - Nov/Dec	-300.00
Check	12/14/2018	121880	Dan Hughes	Director Fees - November 2018	-600.00
Check	12/14/2018	JC12142018	Dad's Gasion Party	Staff Holiday Party - Casino/Escape Room	-1,500.00
Bill Pmt -Check	12/14/2018	121881	Slugg Bugg Pest Control	Bi-Monthly Pest Control Service	-350.00
Check	12/14/2018	JC12142019	Rite Aid	Staff Holiday Party - Bags and Tissue	-31.22
Check	12/14/2018	JC12142019	Wal-Mart	Staff Holiday Party - Veggie Platters/Candy	-121.80
Check	12/15/2018	JC12152018	Amazon.com	Amazon Prime Membership	-128.22
Check	12/17/2018	121882	Jessica Waters	Refundable Security Deposit - Birthday Party - 12/8/2018	-500.00
Check	12/17/2018	JC12172018	Famous Dave's	Staff Holiday Party - Food	-1,371.28
Check	12/18/2018	121883	Duane Burk	Portable Drive	-80.99
Bill Pmt -Check	12/18/2018	121884	Acorn Technology Services	Monthly IT Services	-1,870.00
Bill Pmt -Check	12/18/2018	121885	Apex Urgent Care, Inc.	Medial Exams - Rodriguez, Miranda & Moreno, Joseph	-160.00
Bill Pmt -Check	12/18/2018	121886	Awards & Specialties	Awards Name Engravings	-29.36
Bill Pmt -Check	12/18/2018	121887	BDL Alarms, Inc.	Monthly Alarm Services	-224.00
Bill Pmt -Check	12/18/2018	121888	Beaumont Do it Best	Irrigation, Rain Sutes, Tarps & Staff Holiday Party Raffle Items	-483.96
Bill Pmt -Check	12/18/2018	121889	Beaumont Safe & Lock	Keys (Historical Society & Restroom)	-32.33
Bill Pmt -Check	12/18/2018	121890	Best Best & Krieger	Monthly Legal Services - Bogart, SCE Easement, DIF, Cell Tower, Investment Policy, & HR	-11,978.72
Bill Pmt -Check	12/18/2018	121891	Big Tex Trailers	Equipment Purchase - 7 x 16 Trailer w/spare tire, mounted tool box & wheel lock	-4,975.65
Bill Pmt -Check	12/18/2018	121892	CHR Services	Heart Start Onsite Defibrillator/Cabinet/Wall Sign	-1,171.00
Bill Pmt -Check	12/18/2018	121893	Chris Taylor's Plumbing	Field #1 Men's Restroom - Faucet Replacement	-269.66
Bill Pmt -Check	12/18/2018	121894	Clean Sport, Inc.	Park Janitorial Supplies	-1,117.50
Bill Pmt -Check	12/18/2018	121895	CR&R 01467	Utilities - Trash - Grange	-141.38
Bill Pmt -Check	12/18/2018	121896	Department of Justice	Fingerprinting - Moreno, Joseph & Rodriguez, Miranda	-64.00
Bill Pmt -Check	12/18/2018	121897	Diamond Environmental	Monthly Porta Potty - Field #7	-115.16
Bill Pmt -Check	12/18/2018	121898	Ferrellgas	Propane - Snack Bar	-1,115.91
Bill Pmt -Check	12/18/2018	121899	First Bankcard 8849	Stamps/Postage	-220.38
Bill Pmt -Check	12/18/2018	121900	Frontier Communications	Monthly Wifi Services (NCCC, Woman's Club & Maintenance)	-307.02
Bill Pmt -Check	12/18/2018	121901	Image Source	Monthly Copy Service	-477.14

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
December 2018**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	12/18/2018	121902	Jani-King of California, Inc	Monthly Janitorial Services, NCCC Copper Room Wax, & Bus office Windows and doors	-1,994.75
Bill Pmt -Check	12/18/2018	121903	JCA Engineering Inc.	Electrical Construction documents for sports lighting	-19,400.00
Bill Pmt -Check	12/18/2018	121904	Memories by Darcy Walls	1st and 2nd Qrtly Billing - Photography	-1,658.13
Bill Pmt -Check	12/18/2018	121905	Merlin Johnson Construction	Pothole and locate existing water lines to pressure tank. Install new 4" C-900 main from existing valves and connect to main going over bank to north, abandon lines to tank below grade. Move tank to near cell phone tower	-9,951.34
Bill Pmt -Check	12/18/2018	121906	Oak Valley Florist	Flowers - Alaniah (Baby) & Lowe family (Death)	-201.93
Bill Pmt -Check	12/18/2018	121907	Pass Air Conditioning & Heating	Digital Wifi Thermostats for all Facilities, Business office Air new motor and filters	-3,100.94
Bill Pmt -Check	12/18/2018	121908	Precision Technologies	Inside Camera Installation at Grange and Woman's Club	-2,871.57
Bill Pmt -Check	12/18/2018	121909	Safety Compliance Company	Safety Meeting 11/28/18 - Topic: #50 Sexual Harassment	-250.00
Bill Pmt -Check	12/18/2018	121910	SingerLewak LLP	Audit Services thru November 30, 2018	-15,000.00
Bill Pmt -Check	12/18/2018	121911	Turf Star, Inc.	Bi-weekly Equipment Services	-682.57
Bill Pmt -Check	12/18/2018	121912	UniFirst Corp	Weekly Uniform and Janitorial Supplies	-1,358.00
Bill Pmt -Check	12/18/2018	121913	UNNUM	Employee Disability Insurance - January 2019	-312.46
Bill Pmt -Check	12/18/2018	121914	Xerox Financial Services	Monthly Copier Rental	-559.07
Bill Pmt -Check	12/18/2018	121915	Merlin Johnson Construction	Install 8" Sewer Main, 4" risers, manholes - Sewer line RV Spaces	-26,805.50
Bill Pmt -Check	12/18/2018	121916	Merlin Johnson Construction	Install 4" water main and make connections to existing lines (Looping)	-14,287.22
Bill Pmt -Check	12/18/2018	121917	Merlin Johnson Construction	Material and Equipment (Looping)	-5,468.69
Bill Pmt -Check	12/18/2018	12082018	Nextiva	Monthly Phone Service	-219.79
Bill Pmt -Check	12/18/2018	12042018	Rosalind Otero	Unfunded Health	-177.98
Bill Pmt -Check	12/18/2018	1225806-08	CalPers	Employee - Retirement	-4,303.95
Bill Pmt -Check	12/18/2018	1001225812	CalPERS-OPEB	Accrued Liability as of June 30, 2016 - Rate Plan: 1357	-3,686.80
Bill Pmt -Check	12/18/2018	NIMCCP59K1N	Chevron	Monthly Fuel Services	-1,049.46
Bill Pmt -Check	12/18/2018	1DP10202552	Digital Deployment	Monthly Website Services	-200.00
Bill Pmt -Check	12/18/2018	12202018	Nationwide Retirement Solutions	Employee Retirement	-981.13
Bill Pmt -Check	12/18/2018	89448653	Office Depot	Office Supplies	-965.40
Bill Pmt -Check	12/18/2018	353009-169	SoCalGas	Utilities - Gas - Grange, Woman's Club & NCCC	-366.36
Bill Pmt -Check	12/18/2018	761839641	Verizon Wireless	Monthly wireless phone services	-517.72
Bill Pmt -Check	12/18/2018	69846652052	Waste Management of the IE	Utilities - Trash - NCCC, Park and Woman's Club	-2,607.11
Bill Pmt -Check	12/18/2018	1001225810	CalPers	Employee - Health Insurance	-5,469.21

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
December 2018

Type	Date	Num	Name	Memo	Amount
Check	12/19/2018	DB12192018	EI Charro	Staff Lunch - Bogart Walk through	-266.45
Check	12/20/2018	JC12202018	Oak Valley Chevron	Gas - Chevy Mailbu	-45.27
Check	12/26/2018	121918	Nancy Law	Winterfest - Pizza for the Crew	-104.20
Check	12/26/2018	DB12262018	The Sand Trap Bar & Grill	Business Meal - Burk, Duane, Morris, Aaron & Valdivia, Noah	-47.94
Check	12/27/2018	AF12272018	Amazon.com	New Flags	-202.65
Check	12/28/2018	121919	So. Cal. West Coast Electric	Refundable Security Deposit - Holiday Party - 12/21/2018	-500.00
Check	12/28/2018	NL12282018	CPRS	Workshop - Playing Field Maintenance Academy - Carlson Dodle	-95.00
Check	12/28/2018	NL12282018	CPRS	Workshop - Playing Field Maintenance Academy - Bennett, Jeremiah	-95.00
General Journal	12/31/2018	1129		Transferred from Riverside County Fund for Future Bills and Payroll	150,000.00
General Journal	12/31/2018	1131		Transfer to Money Market for Verizon Cell Tower Payment	-2,227.89
Check	12/31/2018	DC12312018	Resource Building Materials	Field 5 - Hill Topper - Reset pegs and work on Batter box's	-425.61
TOTAL					-81,014.19

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Project
December 2018

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10015 - Bank of Hemet - Project Account					
Check	12/13/2018	4286	Pete Gerlach	Umpires	-180.00
Check	12/13/2018	4287	Chris Neal	Umpires	-180.00
Check	12/13/2018	4288	Sam De Los Angeles	Umpires	-105.00
Check	12/13/2018	4289	Thomas B. Flinn	Umpires	-180.00
Check	12/13/2018	4290	Kristine Carlson	Umpires	-30.00
General Journal	12/13/2018	1125		Transferred from Operating for Monthly Transfer	25,789.55
Check	12/13/2018	4291	Grand American Builders, Inc.	Maintenance Bulding Restroom	-3,135.83
Check	12/13/2018	4292	Grand American Builders, Inc.	Community Center Expansion	-3,093.50
Check	12/17/2018	4293	Mike Aldrich	Banner Sales - November 2018	-530.00
Check	12/18/2018	4294	Pete Gerlach	Umpires	-150.00
Check	12/18/2018	4295	Chris Neal	Umpires	-360.00
Check	12/18/2018	4296	Thomas B. Flinn	Umpires	-180.00
Bill Pmt -Check	12/18/2018	4297	Beaumont Unified School District	Tournament - Custodial Services	-742.00
Bill Pmt -Check	12/18/2018	4298	Inland Water Works Supply Co.	Irrigation Supplies (Looping)	-10,548.71
Bill Pmt -Check	12/18/2018	4299	Luther's Truck & Equipment, Inc.	Service F350 & John Deer Tractor - Tire Replacement	-1,437.97
Bill Pmt -Check	12/18/2018	4300	Merlin Johnson Construction, Inc.	Material and Equipment Irrigation	-1,164.78
Bill Pmt -Check	12/18/2018	4301	Napa Auto Parts	Wiper Blades	-75.38
Bill Pmt -Check	12/18/2018	4302	Record Gazette	Advertisement - Winterfest	-556.40
Bill Pmt -Check	12/18/2018	4303	Redlands Yucaipa Rentals	Light Tower Rental - Winterfest	-613.59
Bill Pmt -Check	12/18/2018	4304	Resource Building Materials	Fields - Chalk	-342.85
Bill Pmt -Check	12/18/2018	4305	Merlin Johnson Construction, Inc.	Install 4" Water main and make commentions to existing lines (Looping)	-14,467.22
Bill Pmt -Check	12/18/2018	4306	Merlin Johnson Construction, Inc.	Material and Equipment (Looping)	-5,468.70
Check	12/28/2018	4307	Pete Gerlach	Umpire	-90.00
Check	12/28/2018	4308	Chris Neal	Umpires	-90.00
Check	12/28/2018	4309	Donald Kennon	Umpire	-105.00
Check	12/28/2018	4310	Sam De Los Angeles	Umpire	-105.00
TOTAL					-18,142.38

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Money Market
December 2018**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
10000 · Bank of Hemet - MM				
General Journal	12/13/2018	1124	Transferred from Operating for Verizon Cell Tower	2,227.89
General Journal	12/31/2018	1131	Transferred from Operating for Verizon Cell Tower	2,227.89
			TOTAL	4,455.78

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Reserve
December 2018**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Paid Amount</u>
10025 · Bank of Hemet - Reserve Fund				
General Journal	12/13/2018	1123	Transferred from Operating for Monthly Transfer	5,000.00
			TOTAL	5,000.00

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Quimby/DIF
December 2018

Type	Date	Num	Name	Memo	Amount
10020			Bank of Hemet - Quimby/DIF		

No Transactions

TOTAL



Staff Report

Agenda Item No. 3.1 & 3.2

To: Chairman and Board of Directors

From: Janet Covington, Human Resources Administrator

Date: January 9, 2019

**Subject: #3.1 Board Reorganization
#3.2 Committee Assignments**

Background and Analysis:

Each year the Board of Directors elects officer positions in accordance with Resolution #2010-02. (Resolution #2010-02 attached). The new Chairman position then assigns committees.

Current officer positions held are as follows:

Chairman of the Board: John Flores
Vice Chair/Secretary: Dan Hughes
Treasurer: Chris Diercks

Current Committee Assignments held are as follows:

Financial Committee (2)

Treasurer Diercks, Chairman Flores,
alt: Vice Chair/Secretary Hughes

Personnel Committee (2) – Vice Chair/Secretary Hughes, Director Ward,
alt: Director De La Cruz

Collaborative Agency Committee (2) – Vice Chair/Secretary Hughes, Director Ward,
alt: Chairman Flores

Facilities Ad-Hoc Committee (2) – Chairman Flores, Treasurer Diercks,
alt: Director Ward

Beaumont Youth Baseball Liaison (1) – Director Diercks

City of Beaumont (2) – Chairman Flores, Director Ward,
alt: Diercks

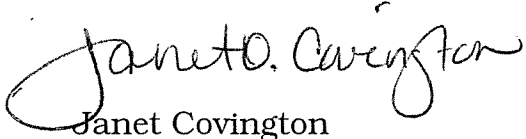
Bogart ad-hoc – (2) – Vice Chair/Secretary Hughes, Chairman Flores,
alt: Treasurer Diercks

Fiscal Impact: None

Recommendations:

Staff recommends electing officer positions and appointing committee assignments according to resolution #2010-02.

Respectfully Submitted,

A handwritten signature in black ink that reads "Janet O. Covington". The signature is written in a cursive style with a large initial "J" and "C".

Janet Covington

Human Resources Administrator , Clerk of the Board

RESOLUTION NO. 2010-02

A RESOLUTION OF BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
ESTABLISHING TERMS FOR OFFICERS OF THE
BOARD OF DIRECTORS

Recitals

WHEREAS, the Beaumont-Cherry Valley Recreation and Park District is a Special District, formed in 1971 pursuant to the Recreation and Park District Law, sections 5780 et. seq., of the California Public Resources Code; and

WHEREAS, pursuant to the Public Resources Code, the Board of Directors has established certain officer positions, including the positions of Chair, Vice-Chair, Secretary and Treasurer; and

WHEREAS, it is the policy of the Board of Directors to promote the rotation of the officer positions among all members of the Board of Directors; and

WHEREAS, it is the purpose of this Resolution to establish term limits governing the length of time each member of the Board of Directors may serve in any one officer position.

NOW, THEREFORE, Board of Directors for the Beaumont Cherry Valley Recreation & Park District hereby resolves as follows:

Section 1. Term of Office.

The term of office for each officer position shall be one year. A member of the Board of Directors may serve a maximum of two consecutive one-year terms in any one position, if re-elected as provided herein, unless there is no other nominee for said position and the Board unanimously approves allowing the additional term. Terms of office held prior to the date of this Resolution will not be considered when determining whether a nominee is barred by consecutive terms.

Section 2 Election.

In January of each year, the Board of Directors shall nominate individuals from among its members for specific officer positions. The individual member may then accept or reject the nomination. If the member accepts the nomination, he or she will become a candidate for that officer position. The Board of Directors shall then vote to elect, or re-elect, the officers from among the candidates. No Board of Director member shall vote for more than one candidate for each officer position. Officer positions are selected from among the candidates by a simple majority vote.

Section 3 Rotation of Office.

To promote the rotation of candidates within each office, a member of the Board of Directors who has served two consecutive one-year terms in any one officer position may be re-elected to that same office only if the member has not served in that office for two years or more prior to such re-election. An exception to this rule applies if there is no other nominee for said position and the Board unanimously approves allowing the additional term.

Section 4 Functions of the Chairman and Vice Chair.

The Chair shall preside at all meetings of the Board of Directors. If the Chair is absent or unable to preside, the Vice-Chair shall preside until the Chair returns or is able to act. In such instance, the Vice-Chair shall have all of the powers and duties of the Chair.

Section 5 Vacancies.

In the event of a vacancy in any office prior to an election, such vacancy shall be filled by an appointment from the Board of Directors at a regularly-scheduled meeting following advisement of the vacancy.

APPROVED AND ADOPTED this 8th day of September, 2010

I, the undersigned, hereby certify that the foregoing Resolution #2010-02 was duly adopted by the Board of Directors following a roll call vote:

Ayes: 4

Noes: 0

Absent: 1

Abstain: 0

By 
Board Secretary



Staff Report

Agenda Item No. **3.3**

To: Board of Directors:

From: Nancy Law, Financial Services Technician/Office Manager

Via: Duane Burk, General Manager

Date: January 9, 2019

Subject: Authorization for Submittal of a National Fitness Campaign Grant

Background and Analysis:

The National Fitness Campaign (NFC) was started in 1979 by founder Mitch Menaged building two outdoor gyms in San Francisco and Stanford University. Between, 1980-1990 the campaign has expanded to over 4,000 communities and has continued to grow, the NFC has launched in 2019 opportunity for grant recipients to build 200 free-to-the-public outdoor gyms paving a way to proactive healthcare, and a powerful way to encourage healthy activity and promote community wellness.

The National Fitness Campaign is soliciting proposals for the 2019 Grant Application. Staff would like to submit an application for a \$30,000.00 grant and request to install an outdoor gym for our community here at Noble Creek Regional Park.

Recommendations:

Staff recommends that the Board approve Noble Creek Regional Park as a location for an outdoor gym and authorize staff to submit a Grant application to the National Fitness campaign program.

Fiscal Impact:

Total Projected cost \$120,000.00 NFC Grant \$30,000.00, Balance of project funds NFC along with District staff will attempt to raise an additional \$60,000.00 through medical providers. District has a 50% match to the grant (\$30,000.00)

Respectfully Submitted,

Nancy Law
Financial Services Technician/Office Manager





Department Report

Agenda Item No. 4

To: Chairman and Board of Directors

From: Janet Covington, Human Resources Administrator/Clerk of the Board

Date: January 9, 2019

Employees:

We had three departed employees which were two Casual Recreation Assistants and a Casual Assistant Athletic Coordinator who had not worked for several years. We hired a special project associate to update/organize the Districts computer as well as one Casual Recreation Assistant. Our total employees are 32.

Reports: None

Workers Compensation Cases: None

Training:

Safety Compliance Company provided "Harassment" and "AED" training in the maintenance department. Harassment training will be required in 2019 for all employees. Janet attended a CalPERS webinar on Long Term Care November 14, 2018.

Nancy Law, Kyle Simpson and Janet Covington attended a CAPRI required webinar on November 28th regarding Certificates of Insurance and Contracts. Nancy Law and Janet Covington attended CalPELRA (California Public Employers Labor Relations Association) in December. Mike Aldrich, Cameron Mondello, Aaron Morris, Frank Flores and Jeremiah Bennett received training in "Introduction to Grounds keeping". Kyle Simpson completed managing Multiple Priorities, Projects and Deadlines training. Ethics training (AB1234) is scheduled for this meeting. All Supervisors are required to attend unless they completed the on-lone version prior to tonight's meeting. Sexual Harassment avoidance training is scheduled February 13, 2019. Janet also attended the first in a number of Website Boot camp series from Streamline.

Other:

1 pending accident claim – Flores, Date of Injury 8/5/2016 – Update: The courts granted the motion for summary judgment on October 17, 2018. The District should receive notice by January 15, 2019 if an appeal has been filed.

The staff holiday was a success and the following employee awards were received:

5 Years of Service: Kaylee Thornton and Kristine Carlson.

15 Years of Service: Sam Valdivia

Part Timer of the Year: Alyssa Fuimaono

Make it Happen: Ryann Flores

Directors Choice: Ryann Flores and Alyssa Fuimaono

General Managers Choice: Cameron Mondello

Employee of the Year: Nancy Law

The auditors have started requesting items for the 17/18 fiscal year audit and I have been fulfilling those requests. The minimum wage increased from \$11.00 per hour to \$12.00 per hour which affected 15 District employees.

Fiscal Impact/Recommendations: This report is for informational purposes only.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Janet O. Covington".

Janet Covington, Human Resources Administrator/Clerk of the Board

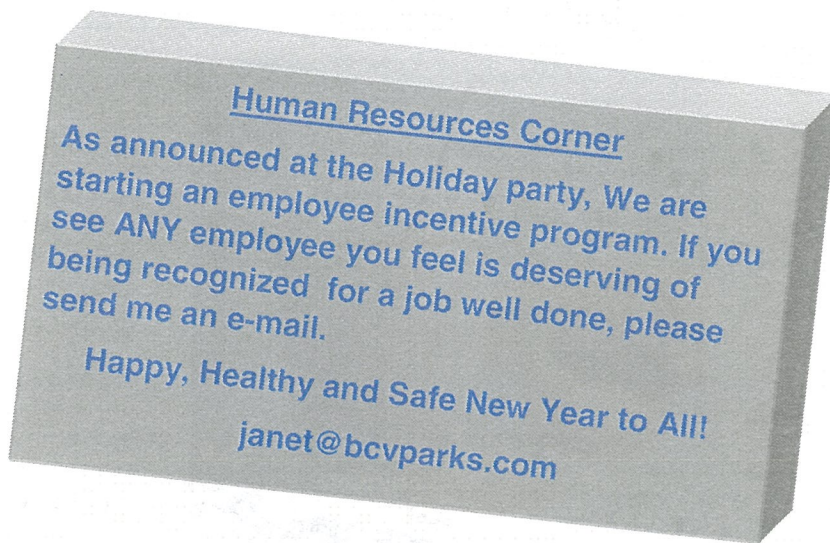
Please give any suggestions you may have to me for the next issue of your "Employee Newsletter" -Janet

Calendar of Events

- Welcome Home Vietnam Veterans Day
March 29, 2019
- Fishing Derby
April 6 & 7, 2019
- Spring Fling
April 20, 2019
- Arbor Day
April 26, 2019
- Memorial Wall Dedication
May 11, 2019
- Movies Under the Stars
June 17—July 22, 2019
- 28th Annual Oktoberfest
September 20—22, 2019
- Pumpkin Carve
October 26, 2019
- 25th Annual Winterfest
December 6 & 7, 2019

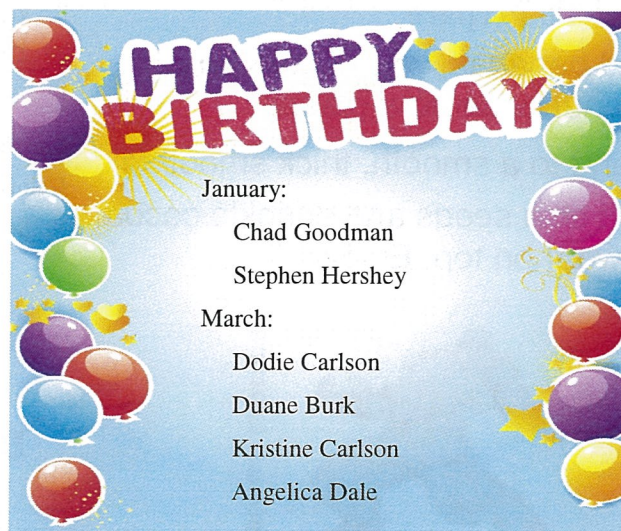
"The difference between ordinary and extraordinary is that little extra."

Jimmy Johnson
Football Coach

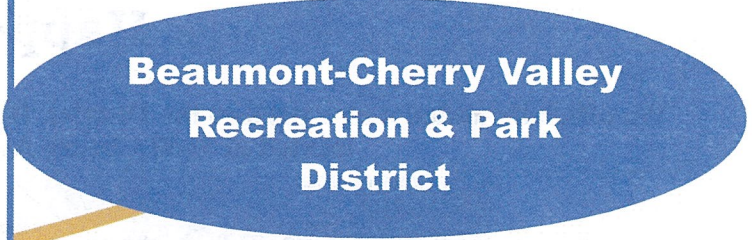


2018 Employee Awards

- Nancy Law- Employee of the Year
- Ryann Flores & Alyssa Fuimaono- Director's Choice
- Cameron Mondello -General Manager's Choice
- Ryann Flores- "Make it happen"
- Alyssa Fuimaono- Part-Timer of the Year
- Kristine Carlson- 5 Years of Service
- Kaylee Thornton- 5 Years of Service
- Samuel Valdivia- 15 Years of Service



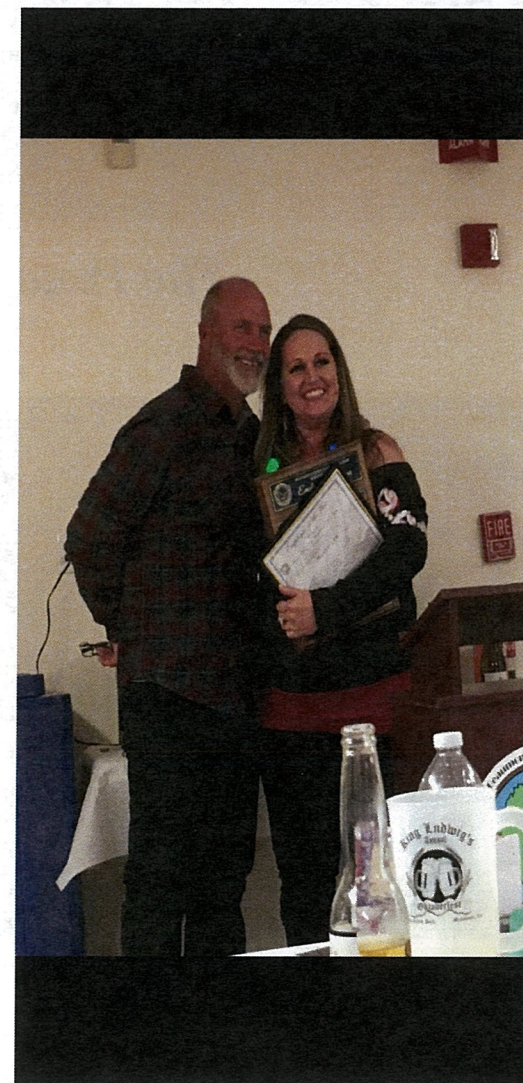
EMPLOYEE NEWSLETTER



February, 2019

Employee of the Year Nancy Law

Congratulations to Nancy Law for achieving the Employee of the year award of 2018. Nancy has been with the District for 2 1/2 years.



Inside This Issue

Hot Company News	1
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Your Trash My Treasurer	3
What's Cooking?	3
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Staff Birthdays	4
HR Corner	4

Congratulations to Alainah Ortiz on the birth of her new son'



Beaumont Library District

125 East Eighth Street
Beaumont, CA 92223
951-845-1357
bld.lib.ca.us

Hours of Service

Sunday—1 to 6 p.m.
Monday—10 a.m. to 6 p.m.
Tuesday—10 a.m. to 8 p.m.
Wednesday—CLOSED
Thursday—10 a.m. to 8 p.m.
Friday—10 a.m. to 6 p.m.
Saturday—10 a.m. to 6 p.m.

Bookmobile Stops

Monday—11:30 to 12:30, Chatigny Community Center
Tuesday—2:30 to 4, Beaumont Sports Park
Friday—8:30 to 10, Petco
Saturday—9 to 10, Trevino Park; 10 to Noon, Nicklaus Park

Board of Trustees

Cynthia Carr, President
Margaret Coleman, Secretary
Bret Mahoney
Steve Perry
Laura Tetzlaff

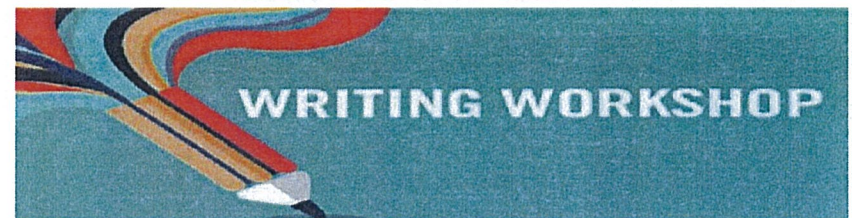
Director

Luren E. Dickinson

Adult Activities

@ Beaumont Library

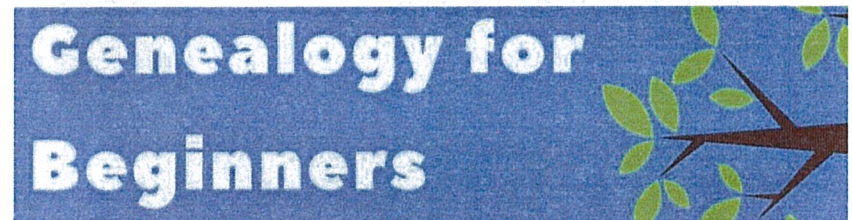
January—March 2019



“My Story: A Writing Workshop”

Thursday, January 10, 10-11 a.m.

Led by Margaret Coleman, this adult program will cover the basics of penning personal anecdotes or stories. Participants are asked to bring their own writing supplies. Space is limited to 15 people. To sign up, call 951-845-1357.



“Genealogy for Beginners,”

Sunday, February 10, at 3 p.m.

Learn the basics of how to gather family information, record it, and begin doing research with an overview of library resources available, including Ancestry Library Edition and HeritageQuest.



Department Report

To: Board of Directors
From: Nancy Law, Financial Services Technician/Office Manager
Date: January 9, 2019

The Finance Committee meet Monday, December 12, 2018 to review November 2018 Financial Reports and Monday, January 7, 2019 to review December 2018 Financial Reports for Fiscal Year 2018-2019.

The Monthly Financial Report consisted of the Apportionment Schedule Spreadsheet and Historical Graph, Profit & Loss, Profit & Loss Previous Year Comparison, Profit & Loss Budget vs. Actual, Trial Balance, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.

Property Tax Disbursement – The Financial Services Technician received Zero (\$0.00) deposits into the Riverside County Fund for November 2018 and have not received deposits for December 2018 as of 1/3/2019.

The Finance Services Technician has transferred into the Reserve fund the \$5,000.00 monthly contribution for November and December 2018 bringing our balance to \$319,836.75.

Additional items:

- ❖ Finance attended CSDA Board Secretary Conference with Janet.
- ❖ Finance attended Good Morning Beaumont Breakfast.
- ❖ Finance has been working with Activities Coordinator and Staff Winterfest.
- ❖ Finance had a spending cut off from December 17 – January 7 for Mid Year Budget Review.
- ❖ Finance has been working on the Roofing Notice to Bid.
- ❖ Finance has a conference call with National Fitness Campaign and Duane to discuss a grant for an outside gym.
- ❖ Finance has received Audit requests for the 17/18 Fiscal Year.
- ❖ Finance meet with Personnel from Regional Park and Open-Space District regarding taking over Bogart January 1, 2019.
- ❖ Finance had a conference call with Productive Parks regarding the new Work Order program for maintenance set up.
- ❖ Office Manager received the rendering of the new website and the Office staff is completing training on use of the site. Website should go live by January 7, 2019.

Recommendations: This report is for informational purposes only.

Respectfully Submitted,



Nancy Law
Financial Services Technician/Office Manager



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

To: Board of Directors
From: Kyle Simpson, Activities Coordinator
Date: December 12, 2018

Facility Users-

We are busy with facility rentals and showing properties to potential users. Noble Creek Community Center, The Grange, and the Women's Club have been busy with events. I am in the process of getting all Facility Use License agreements signed. Contract instructors have sent in their paperwork and those are being put into our 2019 calendar. I have finished the playground safety inspection at Noble Creek Park.

Recently held District Events-

- Winterfest- November 30th and December 1st. Winterfest went well. We had a total of 36 vendors plus 5 food vendors and BYB working the snack bar out of the Kitchen. We had Starlight elementary school Choir who performed and brought a lot of people with them which was nice to see. The Snow hill, hayrides, craft room, and Santa and Mrs. Claus were popular attractions for the event.

Upcoming District Events-

- March 29th, 2019- Welcome Home Vietnam Veteran's Day.

Community Events/Meetings/Networking

November 27th, December 11th, January 8, 2019- Facilities AdHoc meeting
December 14th Good morning Beaumont Breakfast

Next Facilities AdHoc will meet January 22nd and February 5th, 2019

Recommendations: This report is for Information purposes only.

Thank you,

Kyle Simpson
Activities Coordinator

BEAUMONT-CHERRY VALLEY RECREATION & PARK DISTRICT

Department Report

To: Chairman and Board Members
From: Dodie Carlson – Athletic Coordinator
Date: January 3, 2019

Reports:

The Fall Slow Pitch was completed on December 21, 2018. We will be starting the Winter Season 2019 around the 3rd week of January.

We were able to give 6 children a very Merry Christmas from Winter Wish. With the money raised thru the 2 tournaments, we had \$532.00, spent \$ 359.98, with what was left \$ 172.02 going to the Parks and Rec. Improvement Fund.

The Fall 2018 Adult ball program collected over 1100 cans for Winter Wish.

I am working on the Calendar for 2019

We have been working on resetting Home plates and replacing all field pegs for all the fields we still have several to go, we hope to be completed this month.

Thank you for allowing me to attend a workshop on November 29, 2018 on supervising “ Bad Behaviors & Negative Attitudes”

We would like to thank the Board of Directors and General Manager for all the lighting upgrades in the park. Horseshoe pit and playground.

Other: BYB is gearing up for the 2019 Spring season with the first evaluations being held on Saturday January 5, 2019

Recommendations:

This report is for Informational purposes only.

Respectfully Submitted,

Dodie Carlson

**Dodie Carlson
Athletic Coordinator**