



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)

REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, April 12, 2023 5:15 p.m.

Noble Creek Community Center 390 W. Oak Valley Parkway Beaumont, CA 92223

AGENDA

www.bcvparks.com

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings. Government Code Section 54953 allows the legislative body to use teleconferencing when state or local officials have imposed or recommended measures to promote social distancing after making certain findings. See Gov. Code § 54953.

Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. I.

The Workshop and Regular Session is available by calling: +1 (669) 900-6833. Meeting ID: 948 9929 3193

You can also join the meeting from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/94899293193>

DISTRICT CLOSED SESSION: None.

WORKSHOP SESSION: Workshop Session to Begin at **5:15 p.m.**

- Patty Harsch will present the Protect the Game program.

REGULAR SESSION: Regular Session to Begin at **6:00 p.m.**

Roll Call: Director Aldrich, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks and Chairman Hughes

Invocation: Pastor Erik Wade with Sunrise Church

Pledge of Allegiance: Director Aldrich

Presentations: Activities Coordinator, Lilian Averette will be presenting Welcome Home Vietnam Veterans certificates.

Adjustments to Agenda: Government code sec 54954.2 provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) "

1. PUBLIC COMMENT:

If you are unable to participate by telephone or via Zoom, you may submit comments and/or questions in writing for the Board's consideration by sending them to ryann@bcvparks.com. Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

2. CONSENT CALENDAR: Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 2.1 Minutes of March 8, 2023
- 2.2 Bank Balances for March 2023
- 2.3 Warrants for March 2023
- 2.4 CPS HR Audit Update

2.5 CAPRI Liability & Property Program: 2023/2024

2.6 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

None.

4. DEPARTMENT REPORTS:

Human Resources Assistant/Clerk of the Board: Ryann Flores

Executive Assistant: Nancy Law

Activities Coordinator: Lilian Averette

Assistant Maintenance Superintendent: Aaron Morris

Athletic Coordinator: Dodie Carlson

Assistant General Manager/Human Resources Administrator: Mickey Valdivia

General Manager: Duane Burk

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District. Next meeting May 3rd, 2023
- Finance – 1st Thursday of Every Month 4:00 p.m. NCCC.
- Personnel – 2nd Tuesday of Every Month 11:30 a.m.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly 5:30 p.m.
- BCVRPD Board Meeting Schedule, NCCC
 - May 10, 2023
 - June 14, 2023
 - July 19, 2023

5.2 Upcoming Holidays

May 29, 2023 – Memorial Day Observed

July 4, 2023 – Independence Day

5.3 Events

April 28, 2023 – Arbor Day at Bogart Regional Park

May 6, 2023 – Cinco de Mayo at Noble Creek Regional Park Meadow

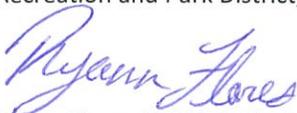
May 19, 2023 – Memorial Wall Dedication

6. DIRECTORS MATTERS/COMMITTEE REPORTS

7. ADJOURNMENT:

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Ryann Flores at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTING: I declare under penalty of perjury, that I am employed by Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District web site April 6, 2023.



Ryann Flores, BCVRPD Clerk of the Board



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Staff Report

Workshop Session

To: Board of Directors

From: Ryann Flores, Human Resources Assistant/Clerk of the Board

Date: April 12, 2023

Subject: Protect the Game – Battlefields to Ballfields

Report:

I have reached out to Patty Harsch with Protect the Game to obtain more information regarding the Battlefields to Ballfields program. This program allows for veterans to become certified umpires. This service given by Patty Harsch (Triple Crown) and Protect the Game comes at no cost to the veterans and no cost to the Beaumont-Cherry Valley Recreation and Park District. This would provide a benefit for all parties involved: Triple Crown, Protect the Game, the District, and the large veteran population in the area.

She would also like to present to the Board more information about the program and the benefits that come accompanied with pairing together. Her travel from Colorado to California will come at no cost to the Beaumont-Cherry Valley Recreation and Park District to give this presentation. This presentation will be held Wednesday, April 12, 2023 at 5:15 p.m. as a Workshop Session.

Recommendations:

This report is for informational purposes only.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Ryann Flores". The signature is written in a cursive, flowing style.

Ryann Flores

Human Resources Assistant/Clerk of the Board



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, March 8, 2023 5:15pm

MINUTES

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

DISTRICT CLOSED SESSION – None.

WORKSHOP SESSION: None.

REGULAR SESSION: Regular Session to Begin at 5:15pm

Regular session began at 5:21pm.

Roll Call:

Director Aldrich: Present

Director Ward: Present

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

Attorney, Albert Maldonado, clarified that there was a Regular Board Meeting agenda posted with the AB 1825 Sexual Harassment Avoidance Training that has been cancelled. He wanted to be clear that this meeting is a Special Meeting, not a Regular Meeting and that there was a Special Meeting agenda posted to reflect.

Chairman Hughes welcomed the District's Assistant General Manager/Human Resources Administrator, Mickey Valdivia and asked him to do the invocation for the meeting.

Invocation: Mickey Valdivia gave the Invocation.

Pledge of Allegiance: Chairman Hughes led the pledge of allegiance.

Chairman Hughes introduced Representative from Beaumont City Council, Jessica Voigt. He also announced that Foundation Director, Christy Valdivia, has resigned from the Foundation Board and introduced the newest incoming Member, Christian Linnemann.

Presentations: None.

Adjustments to Agenda: General Manager, Duane Burk, noted that during the Foundation Meeting, the Board had made a motion to move the discussion of item 3.1 Beaumont-Cherry Valley Recreation & Parks Improvement Corporation – Meeting Schedule to the District Meeting.

1. PUBLIC COMMENT:

Chairman Hughes opened public comment at 5:27pm.

Daniel Cash, Michael Reichling, Jerry Stefano, and Lucas Chambers all spoke on behalf of the Noble Creek Regional Park's Hockey Rink. They have all been playing for many years and would like to have the chance to continue playing. The hockey rink has been closed for renovations for about three to four months and they would like a timeline as to when it should be complete. They do not want the hockey rink to close down. General Manager, Duane Burk, stated that they can play; the District just does not want the soccer players to continue using the facility as it is not made for the sport of soccer.

Public comment ended at 5:42pm.

2. CONSENT CALENDAR:

2.1 Minutes of February 6, 2023

2.2 Bank Balances for February 2023

2.3 Warrants for February 2023

2.4 Approval of Footwear Reimbursement

2.5 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Albert Maldonado commented on item 2.6. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings. There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The District needs to consider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing. General Manager, Duane Burk, confirmed that the finance committee met and approved items 2.2 and 2.3.

Chairman Hughes opened public comment at 5:44pm.

Treasurer Flores questioned the technicality of the footwear reimbursement. General Manager, Duane Burk, clarified that just the language was changed from fiscal year to annually. Treasurer Flores also questioned if the District is considered a standalone entity. Attorney, Albert Maldonado, clarified that state law states that local government agencies can have teleconferencing if they make their findings under AB 361. Treasurer Flores stated that the District has been following the Riverside County guidelines from day one, but that does not seem to be the case as of now. Albert stated that it is completely up to the District if they would like to continue with teleconferencing.

Public comment ended at 5:46pm.

Motion was made to accept items 2.1, 2.2, 2.3, 2.4, and 2.5.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Director Ward

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3 ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 The Hills Complex at Danny Thomas Ranch

Foundation Associate, Nick Hughes, introduced Levi Jackson. Mr. Jackson is 30 years old and lived in Beaumont for a long time. He is into BMX with his 7 year old son and would like to give back to the community. He knows that the District has the property for a track and would like to help us build that. He stated that they would

hold clinics as they try to get more people into the hobby. The original plans were slightly changed to fit the property better. He would just like to see a better timeline to get started.

Chairman Hughes opened public comment at 5:52pm. Hearing none, public comment ended at 5:52pm. Staff was directed to move forward with the project.

3.2 JC Engineering - Noble Creek RV Electrical Design & Upgrade

Chairman Hughes opened public comment at 5:56pm. Hearing none, public comment ended at 5:56pm.

Motion was made to accept item 3.2.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.3 Property - 37356 Cherry Valley Blvd., Cherry Valley, CA 92223

3.3.1 GM Duane Burk will read a letter from Mr. Gutierrez regarding the Notice to Vacate @ 37356 Cherry Valley Blvd., Cherry Valley, CA 92223

Carlos Gutierrez read the letter submitted and attached. Carlos and his family would like to continue renting or possibly purchase the house. Mr. Gutierrez brought two before photos and two after photos displaying the progress of cleaning up the property.

Chairman Hughes opened public comment at 6:05pm. Hearing none, public comment ended at 6:05pm.

The District agreed to give the Gutierrez family an extension of three months. At that time, they will bring the item back to the Board.

Motion was made to accept item 3.3 with a three month extension for the Gutierrez family.

Initial Motion: Director Ward

Second: Treasurer Flores

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.4 Approval of LAFCO 2023 Special District Election Ballot

Chairman Hughes opened public comment at 6:20pm. Hearing none, public comment ended at 6:20pm.

General Manager, Duane Burk, clarified that that there is one seat open from each region.

Motion was made to accept item 3.4.

Initial Motion: Chairman Hughes

Second: Vice-Chair/Secretary Diercks

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.5 Authorization for Submittal of Beaumont Downtown Façade Improvement Grant

Chairman Hughes opened public comment at 6:24pm. Hearing none, public comment ended at 6:24pm.

Motion was made to accept item 3.5.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.6 Beaumont-Cherry Valley Recreation & Parks District – Meeting Schedule

Chairman Hughes opened public comment at 6:31pm.

Representative from City of Beaumont City Council, Jessica Voigt, recommended keeping the Board meetings at a time that is convenient for the public. As she works full-time as a registered nurse, she strongly urges the Board to consider the time that the public would be able to attend the meetings. She believes that was represented by the twelve working class gentleman that attended today's meeting.

General Manager, Duane Burk, clarified that one reason that the Board wanted to change the Board meeting dates was because there was a conflict with the Beaumont-Cherry Valley Water District and the City's Planning Commission meetings.

Assistant General Manager, Mickey Valdivia, noted to keep in mind that Zoom may be an option if meetings are moved to Mondays.

Public comment ended at 6:33pm.

Motion was made to accept item 3.6 as the Board Meetings will remain on Wednesday evenings with upgraded technology and acoustics.

Initial Motion: Director Aldrich

Second: Director Ward

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Human Resources Assistant/Clerk of the Board:

- I have reached out to Patty Harsch with Protect the Game to obtain more information regarding the Battlefields to Ballfields program. This program allows for veterans to become certified umpires. This service given by Patty Harsch (Triple Crown) and Protect the Game comes at no cost to the veterans and no cost to the Beaumont-Cherry Valley Recreation and Park District. This would provide a benefit for all parties involved: Triple Crown, Protect the Game, the District, and the large veteran population in the area.
- She would also like to present to the Board more information about the program and the benefits that come accompanied with pairing together. Her travel from Colorado to California will come at no cost to the Beaumont-Cherry Valley Recreation and Park District to give this presentation.

Executive Assistant: Nancy Law

- The Finance Committee met Monday, March 6th, 2023 to review February 2023 Financial Reports for Fiscal Year 2022-2023.

- The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.
- Property Tax Disbursement – The Executive Assistant has not received deposits into the Riverside County Fund for February 2023 as of March 3rd, 2023.
- The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for February 2023, bringing our Reserve balance to \$159,097.01, and transferred into the Money Market account \$7,500.00 monthly contributions for February 2023 bringing our balance to \$196,133.86.
- Executive Assistant has been working with the Auditors for FY 21/22.
- Executive Assistant has been completing Payroll for the Month.
- Executive Assistant completed CPR HR Consulting Human Resources Merit Principle Audit Review Questions due February 28th, 2023 for the Human Resources Audit.
- Executive Assistant completed OSHA Form 300A and will be posted through April 2023.
- Executive Assistant completed and submitted to CAPRI 2023/2024 Estimated Payroll Report.
- Executive Assistant is working on 2022 Government Compensation in California Report
- Executive Assistant is working on CSDA Transparency Certificate renewal.
- Executive Assistant is working on CDBG Bogart Parking Lot Bid Package.
- Executive Assistant is working on transferring all HR Items to new AGM/HRA.

Activities Coordinator: Lilian Averette

Facility Users:

- All classes are still active.
- Church for Family will not be renewing their Facility Use Agreement for the Cherry Valley Grange.

District Events:

- Bogart 1K5K Fun Run has been postponed and will remain at Bogart Regional Park.
- Welcome Home Vietnam Veterans Day will be held at the Noble Creek Regional Park Quad on Friday, March 24th.

Other:

- The District is now a lifetime member for the San Geronio Pass Historical Society.

Community Events/Meetings/Networking

- I attended the San Geronio Pass Historical Society presentation for Bogart Regional Park on 2/9/23.
- The guest speaker was Duane Burk.
- I attended the Beaumont Woman's Club 115th Birthday Celebration on 2/11/23.
- I attended The Student of the Month on 2/17/2023.
- I attended City of Beaumont Senior Health Fair on 2/25/23.
- I attended the Beaumont, Banning, and Calimesa Chamber Breakfasts for February.
- I will be attending the Beaumont, Banning, and Calimesa Chamber Breakfasts for March.
- I will be attending the Installation Dinner for The Banning Chamber of Commerce.

Assistant Maintenance Superintendent: Aaron Morris

- I've been working with Alyssa on finalizing the District's out of state fishing permit that will enable us to import Trout before the fishing derby.
- Staff has begun installing new infield sprinkler systems to improve coverage and efficiency.
- Staff has been keeping up with maintaining the grounds and baseball fields while enduring the weather.
- Staff assisted in setting up and tearing down the stage for BYB's opening day.
- I've been working with Lillian and staff on preparations for our Annual 1k/5k Race.
- CDF went up to Bogart and did some work on Candle Light Trail to help improve the grade going up.
- I met with the City of Beaumont's Community Service Director and Supervisor of Community Service to improve collaborative efforts.

- I have been working on Uniform Service Bids for this upcoming budget.
- I attended the Pass Historical Society event on 2/9/2023 where they showcased the Bogart Regional Park Improvements with guest speaker Duane Burk.
- I started attending PAPA Zoom Seminars to obtain continuing education units for my upcoming certificate renewal at the end of the year.

Athletic Coordinator: Dodie Carlson

- The winter adult ball season has started. The schedules are being constantly adjusted as Mother Nature is throwing a great curve ball this season. Warm and drier weather has got to be around the corner.
- The calendar remains very slow due the lack of staff for tournament.
- I would like to thank the Board of Directors, General Manager, and staff for their ongoing work for this district. The maintenance staff has been doing a great job with even all the rain. The fields look great all green. The bathroom at field 1 is getting closer to being done and we can't wait. It is great to see the grading start on field 8.
- BYB is having a banner spring season, they're a little over 1100 players. They would like to thank the Board, staff and district for continually to make improvements to the park and fields. Chris thank you for doing the spring schedules, that is a big project off my shoulders personally.

Assistant General Manager/Human Resources Administrator: Mickey Valdivia

Community Meetings

- Collaborative Agency Committee
- San Gorgonio Pass Water Agency
- BYSB Opening Day / BYSG Board Meeting
- Staff Meeting 2/28/23

Administrative

- Administrative weekly meetings – organizational chart, budgets, workshops & training
- Grants – UCI, CID, Laura Mae Stewart, State Grants (pending)
- Financials – Budget Preparation
- Collaboration – City of Beaumont, Valley Wide, SGPWA, BCVWD
- Cross Training is well underway
- Website updates – Director Aldrich, updated events, updated contact info for Directors

Employees:

- We have 27 employees; 3 new hires (casuals), 2 pending
- April 2023 – A few proposed job description

Reports:

- Workers Compensation- Cases/Incidents/Accidents – No open cases. It has been 403 days since our last employee accident.

Other:

CPR HR Consulting is currently working on the Audit.

General Manager: Duane Burk

Duane attended the Calimesa City Council Meeting via YouTube and met with the City Manager and the new Public Works people as he is working on some projects with them that he will be bringing back to the Board. The City of Beaumont just recently did a new fee study for the usage of the field. He was working with Doug Story regarding what they were charging for the field and how they lease them out. He would like to work with them with renting out the fields and is thinking about sticking with the fee study completed by Kaylee before she went on maternity leave. He will be bringing that fee study to the Finance Committee. Duane also had a meeting with the City Manager regarding the raise in sewer fees. He is now their fee guy. The City has a disk golf that they are going to surplus, and he let them know that if they would like to get rid of

the disk golf, that the District would like to take it or Bogart or Danny Thomas Ranch. The renovations on Field 1 restrooms are moving along. He attended Opening Day and really enjoyed it as well as paid his \$5.00. He presented for the Historical Society about Bogart Regional Park. The Oak Valley Parkway fence has now been fixed after the initial comment from Director Aldrich. The District stage may be at the Craft Lounge for their 4th Annual Anniversary this coming weekend in exchange for the participation from them for the Foundation and District events.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District. Next meeting May 3rd, 2023
- Finance – 1st Thursday of Every Month 4:00pm NCCC.
- Personnel – 2nd Tuesday of Every Month 5:00pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30pm
- BCVRPD Board Meeting Schedule, NCCC
 - April 12, 2023
 - May 10, 2023
 - June 14, 2023

5.2 Upcoming Holidays

- April 9, 2023 – Easter
- May 29, 2023 - Memorial Day Observed

5.3 Events

None.

DIRECTORS MATTERS/COMMITTEE REPORTS

Director Aldrich:

Mike stated that the fence on Oak Valley Parkway looks good and that there is a plan to fix the rail on the hockey rink. He has some umpires that plan to attend the Protect the Game presentation. He looks forward to getting more involved with the veterans. He said that Dan has been dragging him through the mud introducing to him to everyone. He believes within the past three months, the District is heading in the right direction.

Director Ward:

Denise thanked all staff for all of their hard work and all are doing a great job. She welcomed Mickey and everyone that is new. She has been driving around the facilities and parks more often and said that the facilities are looking good. She stated that there was a FBI movie filmed on Lincoln St. earlier in the day and that she looks forward to the upcoming events. She feels bad for missing Opening Day as this is the first one she has ever missed.

Treasurer Flores:

John said that the gentleman with the Hills Project are the people that we want to be in business with and when the time comes, we need to do what we can for them. He encourages the Board to research Protect the Game prior to the presentation. He thanked Dan as they do not always see eye to eye, they always do what is in the best interest of the District. He really appreciates that. He also thanked Duane as you look back eight years ago to where we are now and it is not even comparable. He said that they also do not see eye to eye, but it always gets figured out. Without a vision, people perish. As the District started, there were a lot of loose ends, but they are getting tightened up. He encourages the Board to have a vision and bring it to the workshop session. He said that there are no dumb ideas. He stated that the Board needs to facilitate Duane and his staff. He appreciates the Board and thanks all. He is excited to have Mickey and he feels like he is working with the Justice League.

Vice Chair/Secretary Diercks:

Chris agrees with Treasurer Flores that there needs to be a Special Meeting or Workshop Session and they need to come up with a master plan for Danny Thomas Ranch. He is all for The Hills Project and there just needs to be a master plan to make sure that everything fits together. He realizes that it is not just baseball, but wanted to share that doing the schedules this year was difficult due to the 5:00 games because ages between 3three and six have three different divisions. The Fouls (ages 3 and 4), Pinto (ages 5 and 6), and 6 and under girls softball makes a total of thirty-two teams. BYB has really been growing and is our largest sport facility. He welcomed Mickey back.

Chairman Hughes:

Dan stated that Christy has resigned from the Foundation Board and that Nick will be preparing something nice for her and to thank her. He would like to see Workshops happen and possibly invite some of the facility users to come and talk to the Board. He asked Albert to send out the AB 1825 Sexual Harassment Avoidance Training to staff. He noted that he has asked staff to look into uniforms for the Board as they should dress more appropriately for what is to come. He thanked John for the comments and would like to see as many Board Members as possible. He stated that it was nice seeing all five Board Members tonight and hopes that this could be something they could have every month.

6. ADJOURNMENT:

Motion made to adjourn the meeting at 7:39pm.

Initial Motion: Chairman Hughes

Second: Vice-Chair/Secretary Diercks

Beaumont Cherry Valley Recreation Park District

Bank Account Balances

As of 3/31/2023

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
1 Bank of Hemet - Operating	\$ 5,237.16	\$ 429,495.10	\$ 429,982.31	\$ 5,724.37	
2 Bank of Hemet - Payroll Account	\$ 5,183.25	\$ 154,330.52	\$ 150,000.00	\$ 852.73	
3 Bank of Hemet - Project Loan	\$ 3,371.52			\$ 3,371.52	
4 Bank of Hemet - Bogart	\$ 6,450.51	\$ 19,662.37	\$ 15,517.50	\$ 2,305.64	
5 Bank of Hemet MM	\$ 196,133.86		\$ 7,503.15	\$ 203,637.01	7,500 Monthly Deposits for loan payment 11/2021
6 Bank of Hemet - Reserve Fund	\$ 159,097.01		\$ 5,007.83	\$ 164,104.84	
7 Bank of Hemet - Quimby/DIF	\$ 44,873.19	\$ 15,000.00	\$ 16,587.54	\$ 46,460.73	
8 Riverside County Fund	\$ 588,316.17		\$ 42,863.22	\$ 631,179.39	
9	\$ 1,008,662.67	\$ 618,487.99	\$ 667,461.55	\$ 1,057,636.23	
10 Bank of Hemet - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
11 Operating Reserve	\$ 103,690.42		\$ 5,000.00	\$ 108,690.42	NOT to be USED
12 Capital Reserve	\$ 55,406.59		\$ 7.83	\$ 55,414.42	Min Balance of \$50,000
13 TOTAL RESERVE ACCOUNT	\$ 159,097.01	\$ -	\$ 5,007.83	\$ 164,104.84	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

Bank Account Balance

As of 3/31/2023

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
14 Bank of Hemet	\$ 36,023.55	\$ 4,083.82	\$ 15,647.65	\$ 47,587.38	

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
March 2023**

Type	Date	Num	Name	Memo	Amount
10005 - Bank of Hemet - Operating					
General Journal	03/01/2023	Tran0301231		Transfer to Operating for Bills and Payroll	50,000.00
Check	03/01/2023	03012023	Amazon.com	Office Supplies - Prime Membership	-16.15
Bill Pmt -Check	03/02/2023	125625	Grand American Builders, Inc.	Field #1 Restrooms, Plumbing, Project Management, Weather protection - Woman's Club Repair water closet	-14,135.15
Check	03/02/2023	125626	Kaboo Leasing Co.	Fabricate Door - Field #1 Restrooms	-1,975.00
Bill Pmt -Check	03/02/2023	2315811-813	CalPers	Employee - Retirement	-4,376.83
Bill Pmt -Check	03/02/2023	1002315804	CalPers	Late Fee - Unsubmitted Payroll acceptations	-200.00
Bill Pmt -Check	03/02/2023	1002315815	CalPers	Employee - 457 Plan	-394.05
General Journal	03/03/2023	Tran0303231		Transfer to Payroll for PR 03/03/2023	-40,000.00
General Journal	03/03/2023	Tran0303232		Transferred from Quimby/DIF for Capital Improvement	15,000.00
Bill Pmt -Check	03/03/2023	03032023	Rosalind Otero	Unfunded Health Payment	-133.81
Check	03/06/2023	LA03062023	Socksprints	Marketing - BCVRPD Socks	-1,182.44
Check	03/06/2023	af03032023	Progressive Graphics	Board Uniforms - Long/Short Sleeve Buttons up, Polos, and Jackets	-1,032.04
Check	03/06/2023	af030323	Progressive Graphics	1K/5K Fun Run - Pre Registration Shirts - Indigo Blue	-951.56
Check	03/06/2023	125627	Kari Mendoza	Refundable Security Deposit - 02/23/2023 Memorial Grange	-250.00
Check	03/06/2023	125628	Brittany Rodriguez	Refundable Security Deposit - 02/18/2023 Grange "16th Birthday Party"	-500.00
Check	03/06/2023	125629	Fausto Moranto	Refundable Security Deposit - 02/18/2023 NCCC "Silvia 50th Birthday"	-500.00
Check	03/06/2023	125639	Eric Lantis	Refundable Security Deposit - 02/25/2023 Grange Memorial	-250.00
Check	03/06/2023	NL03062023	HP Store	Insta Ink - Finance Printer	-12.92
Check	03/07/2023	125632	Jessica Warrick	Payroll Period 1/16/2023 - 1/29/2023	-1,760.00
Check	03/07/2023	125633	Jessica Warrick	Payroll Period 1/30/2023 - 2/12/2023	-1,760.00
Check	03/07/2023	125634	Jessica Warrick	Payroll Period 2/13/2023 - 2/26/2023	-1,760.00
Check	03/07/2023	125635	Dan Hughes	Director Fees - February 2023	-600.00
Check	03/07/2023	125636	Michael Aldrich	Director Fees - February 2023	-532.10
Check	03/07/2023	LA03072023	Amazon.com	1k/5k Fun Run - Bibs and Capes	-238.03
Check	03/07/2023	AF02282023	2KRZY GRILL	Meeting Expense - 1K/5K Fun Run Meeting	-121.11
Check	03/07/2023	LA02272023	Beaumont Print	Yard Signs for WHVV/Fun Run	-414.84
Bill Pmt -Check	03/07/2023	4116318212	Ford Credit	Monthly F150 XLT Payment	-763.20
Check	03/07/2023	RF0372023	Banning Chamber of Commerce	Chamber Installation Dinner 2023 Registration - Nick Hughes, Dan Hughes, Duane Burk, Lillian Averette, Breana Morris, Mike Aldrich, Christy Valdivia	-574.00
Bill Pmt -Check	03/08/2023	6003012761	SCE (700005100729)	Utilities - Electricity - Grange, Snack Bar, Maintenance, Woman's Club, NCCC	-3,083.09

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
March 2023**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	03/08/2023	700219539	SCE (700194594370)	Utilities - Electric - James Hughes Trailer	-339.25
Bill Pmt -Check	03/08/2023	6003012766	SCE (700492933735)	Utilities - Electric - Field #1 - 4	-491.76
Bill Pmt -Check	03/08/2023	6003012763	SCE (700494090863)	Utilities - Electric (Fire Camp Lighting/Panel)	-253.32
Bill Pmt -Check	03/08/2023	7000219540	SCE (700518137163)	Utilities - Electric - RV Park	-1,968.41
Bill Pmt -Check	03/08/2023	6003012762	SCE (700593589625)	Utilities - Electric - General Electricity & Thunder Alley	-1,575.19
Bill Pmt -Check	03/08/2023	6003012769	SCE (700593616907)	Utilities - Electric - Tennis Courts, Horse Arena & Field 5/6	-752.72
Bill Pmt -Check	03/08/2023	03082023	Nextiva	Monthly Telephone Service	-360.86
Bill Pmt -Check	03/08/2023	03082023	UNUM	Employee - Monthly Disability Insurance	-572.13
Check	03/08/2023	RF03072023	Beaumont Chamber of Commerce	Chamber Breakfast - (7) Employees	-175.00
Check	03/08/2023	RF03082023	Beaumont Chamber of Commerce	Beaumont Chamber Breakfast - (1) Dan Hughes	-25.00
Bill Pmt -Check	03/08/2023	vsp3082023	VSP-Vision Service Plan	Employee - Vision Insurance	-38.25
Check	03/08/2023	125640	Michelle Boswell	Refundable Security Deposit - 03/04/2023 Memorial Michelle Boswell	-250.00
Check	03/08/2023	RF03823	Beaumont Chamber of Commerce	Beaumont Chamber Breakfast - Denise Ward	-25.00
Check	03/08/2023	RF0382023	Amazon.com	Office Supplies - Business Card Desk Holder	-9.69
Check	03/09/2023	RF0392023	Amazon.com	Office Supplies - Hanging File Folder Organizer, Privacy Screen, Mouse pad	-223.19
Check	03/09/2023	125637	Michael Ruffolo	Adult Softball Umpire	-60.00
Check	03/09/2023	125638	Javier E. Cota	Adult Softball Umpire	-60.00
Check	03/09/2023	NL03092023	Tenaya Lodge at Yosemite	Hotel - Conference CARPD - 5/17/2023 - 5/20/2023 - Burk, Duane	-986.64
Bill Pmt -Check	03/10/2023	125642	Grand American Builders, Inc.	Restroom Field #1 Plaster interior and exterior/Paper and Roof	-16,509.47
Bill Pmt -Check	03/10/2023	1002322194	CalPers	Employee - Health Insurance	-3,855.62
Bill Pmt -Check	03/13/2023	p236FSZL3L	Frontier (9518459910) WC	Monthly Wifi Service	-136.76
Check	03/13/2023	125643	Geresa Preston	NCCC/FG Credit - 03/05/2022 Geresa Preston	-500.00
Check	03/14/2023	RF03142023	Banning Chamber of Commerce	Banning Chamber Breakfast - (6) Dan & Nick Hughes, Lilian Averette, Damon & Mickey Valdivia & Mi...	-153.78
Bill Pmt -Check	03/15/2023	47010315202	Chevron	Gas/Fuel Monthly Service - Chevy (43,182), F150 (34,092, F350 (163,130), Traverse (55,224), Gas/Fuel Tank/Cans	-1,203.43
Bill Pmt -Check	03/15/2023	213974121	ARCO Business Solutions	Gas/Fuel Monthly Service - Traverse (54,916)	-213.03
Bill Pmt -Check	03/15/2023	23252569-71	CalPers	Employee - Retirement	-5,443.46
Check	03/16/2023	125644	Michael Ruffolo	Adult Softball Umpire	-180.00
Check	03/16/2023	125645	Javier E. Cota	Adult Softball Umpire	-60.00
Check	03/16/2023	125646	Malik Coleman	Adult Softball Umpire	-90.00

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
March 2023**

Type	Date	Num	Name	Memo	Amount
Check	03/16/2023	125647	Chris Diercks.	Director Fees - Feb/March 2023	-500.00
Check	03/16/2023	125654	Veronica Martin	Refundable Security Deposit - Veronica Martin 03/11/2023 Baby Shower	-500.00
Check	03/16/2023	125655	Connie LeBlanc	Refundable Security Deposit - Connie LeBlanc Grange 03/11/2023 Memorial	-250.00
Check	03/16/2023	125656	Coby Webb	Refundable Security Deposit - Coby Webb 03/05/2023 "Miss Rodeo" Grange	-500.00
Check	03/16/2023	RF03102023	Amazon.com	Office Supplies - Office Chair Mat, Trash Can, Note Pads, Oil Diffuser, Essential Oils, Pens, Bl...	-270.61
Check	03/17/2023	RF031723	Amazon.com	Welcome Home Vietnam Veterans Event - Supplies	-335.45
Check	03/21/2023	RF03212023	Amazon.com	Welcome Home Veterans Vietnam Event - Half Flag Bunting, Cardstock	-88.30
Bill Pmt -Check	03/22/2023	50182492776	Colonial Life	Employee - Life Insurance	-834.25
Bill Pmt -Check	03/22/2023	125648	Kaboo Leasing Co.	Install Door Jams in Bathroom - weld/epoxy stud & grind	-2,800.00
Check	03/22/2023	125649	Alyssa R Zaragoza	Mileage/Per-Diem - Notary Prep/Exam - 3/29/2023	-78.13
Check	03/22/2023	125650	Taylor McCafferty	Mileage/Perdiem - CPRS - Playground Safety Inspector Course (McCafferty, Taylor)	-350.22
Check	03/22/2023	125657	Cuahtemoc Vallente	Refundable Security Deposit - Memorial 03/20/2023 Cuahtemoc Vallente	-250.00
Bill Pmt -Check	03/22/2023	12904988	Wells Fargo Financial Leasing	Monthly Copier Lease - February 2023 & March 2023	-1,851.42
Bill Pmt -Check	03/23/2023	p236T6S3TX	Frontier (9518455721) G	Monthly Wifi Service	-283.20
Bill Pmt -Check	03/23/2023	p236T6S46R	Frontier (9518450886) NC	Monthly Wifi Service	-125.98
Bill Pmt -Check	03/23/2023	0820609	SoCalGas	Utilities - Gas - Grange	-889.16
Bill Pmt -Check	03/23/2023	0820609	SoCalGas	Utilities - Gas - NCCC	-806.55
General Journal	03/23/2023	RCF 032323		Transferred from Riverside County Fund for Bills and Payroll	300,000.00
General Journal	03/23/2023	Trans323233		Transfer to Reserve for Monthly Transfer	-5,000.00
General Journal	03/23/2023	Trans323234		Transfer to Money Market for Monthly Transfer	-7,500.00
Check	03/24/2023	125651	Michael Ruffolo	Adult Softball Umpire	-60.00
Check	03/24/2023	125652	Michael Ruffolo	Adult Softball Umpire - Reissue	-110.00
General Journal	03/24/2023	Trans324231		Transfer to Payroll for PR 3/31/2023	-40,000.00
Bill Pmt -Check	03/24/2023	1002330826	CalPers	Employee - 457 Plan	-404.80
Bill Pmt -Check	03/24/2023	125653	Weaver Grading, Inc.	Grading Field #8 (Grant Prop 68 Expenditure to be filed)	-19,500.00
Check	03/24/2023	125660	Jennifer Torres	Refund for accommodating the BCVRPD Event	-600.00
Check	03/24/2023	125659	Angel Rivas	Trumpet players at the Welcome Home Vietnam Veterans Event	-200.00
Check	03/24/2023	RF03242023	Walmart	Welcome Home Vietnam Veterans - Supplies	-106.81
Check	03/24/2023	RF032423	Stater Bros	Welcome Home Vietnam Veterans - Snacks	-295.35
Check	03/27/2023	125661	Petty Cash	Fishing Derby Starting Cash - April 1st & 2nd	-600.00

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
March 2023

Type	Date	Num	Name	Memo	Amount
Check	03/27/2023	125662	Robert Price	Refundable Security Deposit - Robert Price 10th Birthday Party 03/13/2022	-500.00
Bill Pmt -Check	03/27/2023	125663	Acorn Technology Services	Monthly IT Service	-2,020.00
Bill Pmt -Check	03/27/2023	125664	Awards & Specialties	Business Cards, Name Plates, Name Tags - Mickey Valdivia	-569.69
Bill Pmt -Check	03/27/2023	125665	Bay Alarm Company	Monthly Alarm Service	-159.00
Bill Pmt -Check	03/27/2023	125666	BCVWD 8-000	013218-000	-89.02
Bill Pmt -Check	03/27/2023	125667	BCVWD 8-001	035-2219-0000	-1,053.99
Bill Pmt -Check	03/27/2023	125668	BCVWD 8-002	013218-002	-212.00
Bill Pmt -Check	03/27/2023	125669	BCVWD 8-003	013218-003	-2,308.21
Bill Pmt -Check	03/27/2023	125670	Beaumont Print	48 x 36 Corrugated Signs (Fishing Derby/Spring Fling)	-711.15
Bill Pmt -Check	03/27/2023	125671	Blue Shield	Employee - Dental Insurance	-489.60
Bill Pmt -Check	03/27/2023	125672	Diamond Environmental Services	Weekly Portable Restroom/Handwash Station at Field #1	-280.31
Bill Pmt -Check	03/27/2023	125673	Ferrelgas	Utilities - Propane - Snack Bar	-319.31
Bill Pmt -Check	03/27/2023	125674	Frontier (2091883458) Maint	Monthly Wifi Service	-347.51
Bill Pmt -Check	03/27/2023	125675	Inland Lighting Supplies, Inc.	Field #1 Restroom - Lighting	-684.21
Bill Pmt -Check	03/27/2023	125676	Inner-City Auto Repair & Tire's	F150 XLT - Check Engine Light/Rear Camera repairs	-984.59
Bill Pmt -Check	03/27/2023	125677	Progressive Graphics	1K/5K Fun Run - T-Shirts	-951.56
Bill Pmt -Check	03/27/2023	125678	Star Pro Security Patrol Inc.	One unarmed officer 8hr/5day - 02/06/2023 - 03/19/2023	-8,064.00
Bill Pmt -Check	03/27/2023	125679	Yucaipa Auto Electric Inc.	F150 XLT - Check Engine Light after repairs	-965.81
Check	03/27/2023			Monthly Positive Pay - Stop Payment Fee	-49.00
Bill Pmt -Check	03/28/2023	2180225824	Verizon Wireless	Monthly Wireless Service	-1,451.35
Bill Pmt -Check	03/28/2023	2333029-31	CalPers	Employee - Retirement	-5,483.10
Check	03/28/2023	125680	Secretary of State	Notary Applicant Exam Fee - Alyssa Fuimaono	-40.00
Bill Pmt -Check	03/28/2023	80068870355	Waste Management of the IE	Utilities - Trash - Woman's Club	-85.11
Bill Pmt -Check	03/28/2023	80068870454	Waste Management of the IE	Utilities - Trash - Maintenance Yard (40) Yard Trash/Green Waste	-1,500.49
Bill Pmt -Check	03/28/2023	80068870543	Waste Management of the IE	Utilities - Trash - Grange	-243.17
Bill Pmt -Check	03/28/2023	80068870750	Waste Management of the IE	Utilities - Trash - NCCC/RV Park/Snack Bar	-1,679.21
Check	03/28/2023	125681	Jessica Warrick	Payroll Period 2/27/2023 - 3/12/2023	-1,760.00
Check	03/28/2023	125682	Jessica Warrick	Payroll Period 3/13/2023 - 3/26/2023	-1,760.00
Check	03/28/2023	RF032823	Amazon.com	Fishing Derby - Prizes for Winners - Kids and Adults	-490.60
Check	03/28/2023	RF03282023	Ono Hawaiian BBQ	Employee of the Quarter - Lunch	-307.08
Check	03/29/2023	DV03292023	Stater Bros	Employee of the Quarter - Drinks	-41.45

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Operating
March 2023**

Type	Date	Num	Name	Memo	Amount
Check	03/29/2023	RF03292023	Amazon.com	Kaylee Gemmill - Baby Gift Set	-140.06
Check	03/29/2023	DV03292023	Amazon.com	Fillable Easter Eggs - Spring Fling 2023	-210.08
Check	03/29/2023	AZ03292023	Department of Fish and Wildlife	Fish and Wildlife - Out of State - fishing License	-76.22
Bill Pmt -Check	03/30/2023	1002334560	CalPERS-OPEB	Accrued Liability as of June 30, 2020 - Rate Plan: 1357	-6,248.42
Bill Pmt -Check	03/30/2023	9807622070	Ford Credit	Monthly F150 XLT Payment	-763.20
Bill Pmt -Check	03/30/2023	0890369	SoCalGas	Utilities - Gas - Woman's Club	-321.90
Bill Pmt -Check	03/30/2023	Unum033023	UNUM	Employee - Monthly Disability Insurance	-666.52
Bill Pmt -Check	03/30/2023	125683	Clark Pest Control	Weekly Pest Control	-810.00
Bill Pmt -Check	03/30/2023	125684	Grand American Builders, Inc.	White Fencing Replacement (Labor) - Field #1 Restroom Install Doors - NCCC HVAC Leak and repair - Tennis/Hockey Courts Prep/Install Protective edge	-4,641.05
Bill Pmt -Check	03/30/2023	125685	Jani-King of California, Inc	Monthly Janitorial Service	-2,771.41
Bill Pmt -Check	03/30/2023	125687	MS Painting	Field #1 Restroom - Prep & Paint Exterior (2) Coats	-4,800.00
Check	03/30/2023	CCFEES	Clover(MIRCH BNKCD)	Credit Card Fees	-674.95
Check	03/30/2023	Fees	EPX	Fees - Credit Card Machine	-106.84
Check	03/30/2023	FEE	Exact	Service Fee - Kiosk Bogart	-24.99
Check	03/30/2023	LA03302023	Big 5 Sporting Goods	Fishing Derby - Powerbait	-49.48
Check	03/30/2023	LA03302024	Walmart	Baskets - Fishing Derby 2023	-51.55
Check	03/30/2023	LA03302025	Walmart	Easter Egg Fill - Spring Fling 2023	-112.78
Check	03/30/2023	LA03302026	Smart & Final	Fishing Derby - Lunch Condiments/Chips	-166.08
Check	03/30/2023	LA03302027	Costco	Fishing Derby - Water/Hot Dogs/Hot Dog Buns	-133.88
Bill Pmt -Check	03/31/2023	BH03505302	UMPQUA Bank	Sirius XM Radio, Asset Keeper Subscription Renewal, CPSI Class/Hotel (McCafferty, Taylor), Stamps/Postage, National Notary Class, Exam and Materials (Fuimaono, Alyssa), GM Summit Registration (Burk, Duane), NRPA Membership Renewal (Law, Nancy), Office Desk (Hughes, Nick)	-5,183.56
Check	03/31/2023	125688	Michael Ruffolo	Adult Softball Umpire	-90.00
Check	03/31/2023	125689	Javier E. Cota	Adult Softball Umpire	-90.00
Bill Pmt -Check	03/31/2023	125690	Grand American Builders, Inc.	Tennis/Hockey Courts Protective edge, Field #1 Restroom (install fixtures), Thunder Alley Restroom reinstall Automatic Flush Valve	-10,983.72
Bill Pmt -Check	03/31/2023	1002336133	CalPers	Employee - 457 Plan	-633.63
				TOTAL	90,530.65

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Money Market
March 2023

Type	Date	Num	Name	Memo	Amount
10000 · Bank of Hemet - MM					
General Journal	03/23/2023	Trans323234		Transferred from Operating for Monthly Transfer	7,500.00
				TOTAL	7,500.00

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Reserve
March 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
10025 · Bank of Hemet - Reserve Fund					
General Journal	03/23/2023	Trans323233		Transferred from Operating for Monthly Transfer	5,000.00
				TOTAL	5,000.00

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Quimby/DIF
March 2023

Type	Date	Num	Name	Memo	Amount
10020 · Bank of Hemet - Quimby/DIF					
General Journal	03/03/2023	Tran0303232		Transfer to Operating for Capital Improvement	-15,000.00
				TOTAL	-15,000.00

Beaumont Cherry Valley Recreation & Park District
Check Warrant
Bank of Hemet - Bogart Park
March 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10050 · Bank of Hemet - Bogart Park					
Check	03/02/2023	NL03022023	Clover	Monthly Equipment Rental	-17.77
Bill Pmt -Check	03/03/2023	5416	Matthew Pistilli Landscape Services	Weekly Landscape Service	-1,570.00
Check	03/07/2023	03072023	Safeguard	Bogart - Laser Checks	-239.19
Bill Pmt -Check	03/08/2023	6003012764	SCE (700558511896)	Utilities - Electric (Bogart)	-677.16
Bill Pmt -Check	03/08/2023	5417	Matthew Pistilli Landscape Services	Weekly Landscape Service	-1,480.00
Bill Pmt -Check	03/16/2023	5418	Masonry Design & Concrete Inc.	Bogart Trash Enclosure - Concrete	-10,700.00
Bill Pmt -Check	03/16/2023	5419	Matthew Pistilli Landscape Services	Weekly Landscape Service	-1,630.00
General Journal	03/17/2023	Tran 317231		Transfer to Bogart for Bills	10,000.00
Bill Pmt -Check	03/24/2023	p236T79B3B	Frontier (9518453887) B	Monthly Wifi Service	-136.76
Bill Pmt -Check	03/24/2023	5420	Matthew Pistilli Landscape Services	Weekly Landscape Service	-1,480.00
Bill Pmt -Check	03/24/2023	p236T7BPF5	Frontier (9518453021) B	Monthly Wifi Service	-105.98
Bill Pmt -Check	03/28/2023	80068870498	Waste Management of the IE	BEA001704023710	-721.06
Bill Pmt -Check	03/30/2023	5421	Matthew Pistilli Landscape Services	Weekly Landscape Service	-1,480.00
Check	03/31/2023	Fee	UMS/Celero Banking	Credit Card Fees -	-111.45
				TOTAL	-10,349.37



Staff Report

Agenda Item No. **2.4**

To: Board of Directors

From: Ryann Flores, Human Resources Assistant/Clerk of the Board

Via: Duane Burk, General Manager

Date: April 12th, 2023

Subject: CPS HR Audit Update

Background and Analysis:

On January 13, 2023, the District signed an agreement with CPS HR Consulting to conduct an audit for the Human Resources Department. This audit includes, but is not limited to: recruitment, employee and labor relations, compliance, policies and procedures, small classification, salary study, workplace investigations, and Human Resources related tasks.

CPS HR Consulting is currently billing the District monthly until the audit is complete. The period of performance is listed as January 3, 2023 to June 30, 2023. The following documents have been submitted to CPS HR Consulting: HR Audit Review Responses, Organizational Chart, Job Descriptions, Employee Handbook, General Manager Agreement, General Staff Annual Evaluation Form, and Board of Director's Ethics Policy.

The Human Resources Department will continue providing documentation as needed from CPS HR Consulting as the audit proceeds.

Fiscal Impact:

As of today, the total amount billed to the District is \$4,412.96. The District will continue getting billed monthly until the audit has been complete.

Recommendations:

This report is for informational purposes only.

Respectfully Submitted,

Ryann Flores
Human Resources Assistant/Clerk of the Board



Staff Report

Agenda Item No. **2.5**

To: Board of Directors

From: Ryann Flores, Human Resources Assistant/Clerk of the Board

Via: Mickey Valdivia, Assistant General Manager/Human Resources Administrator

Date: April 12th, 2023

Subject: CAPRI Liability & Property Program: 2023/2024

Report:

The Human Resources Department has completed the following documents to renew the CAPRI Liability & Property Program: 2023/2024:

- Form - Ratings Questionnaire 2023-2024
- Vehicle Schedule 2023-2024
- Property Schedule Update Form
- Beaumont-Cherry Valley 2022-2023 Property Schedule

Fiscal Impact:

There is no Fiscal Impact.

Recommendations:

This report is for informational purposes only.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Ryann Flores".

Ryann Flores
Human Resources Assistant/Clerk of the Board



RATINGS QUESTIONNAIRE 2023-2024

Please answer all questions. Enter N/A if it does not apply.

1. APPLICANT / INSURED: Beaumont-Cherry Valley Recreation & Park District

2. MAILING ADDRESS: P.O. Box 490
Beaumont, CA 92223

3. CONTACT NAME & TITLE: Mickey Valdivia
Assistant General Manager/Human
Resources Administrator

4. PHONE: 951-845-9555 Ext. 223

5. EMAIL: mickey@bcvparks.com

6. DESCRIPTION OF OPERATIONS:
Please see attached list of operations.

7. FEDERAL TAX ID NUMBER: 33-011-9216

8. OFFICIALS:

NAME	EMAIL	ELECTED	APPOINTED
Dan Hughes	dhughes@bcvparks.com	✓	
Chris Diercks	cdiercks@bcvparks.com	✓	
John Flores	jflores@bcvparks.com	✓	
Denise Ward	denise@bcvparks.com	✓	
Mike Aldrich	maldrich@bcvparks.com	✓	

A. GENERAL EXPOSURE INFORMATION

1. SERVICE POPULATION: 64,438 SERVICE AREA (Miles): 39

2. NUMBER OF EMPLOYEES:

FULL-TIME:	<u>11</u>
PART-TIME:	<u>21</u>
FULL-TIME EQUIVALENT:	<u>0</u>
VOLUNTEERS:	<u>0</u>

3. PAYROLL INFORMATION:

PROVIDE TOTAL GROSS PAYROLL

	<u>2023-2024</u> <u>PROJECTED</u>	<u>2022-2023</u> <u>CURRENT FY</u>	<u>2021-2022</u> <u>PRIOR FY</u>
TOTAL	\$ <u>1,359,557.94</u>	\$ <u>834,351.69</u>	\$ <u>933,459.81</u>

4. TOTAL PROJECTED BUDGET:

	<u>2023-2024</u> <u>PROJECTED</u>	<u>2022-2023</u> <u>CURRENT FY</u>	<u>2021-2022</u> <u>PRIOR FY</u>
TOTAL	\$ <u>1,935,523.50</u>	\$ <u>820,724.34</u>	\$ <u>1,031,589.80</u>

B. SPECIFIC EXPOSURE INFORMATION

1. PARKS - NUMBER AND AREA OF EACH IN ACRES:

3 parks/properties:
 Noble Creek Regional Park - 60
 Bogart Regional Park - managed 300, but we own 80
 Danny Thomas Ranch - 123

2. BEACH:	YES	<input checked="" type="checkbox"/>	NO	
LIFEGUARDS:	YES	<input checked="" type="checkbox"/>	NO	NUMBER: <u>N/A</u>
3. WATERFRONT PROPERTY:	YES	<input checked="" type="checkbox"/>	NO	
4. SWIMMING POOLS:	YES	<input checked="" type="checkbox"/>	NO	NUMBER: <u>N/A</u>
DIVING BOARDS:	<u>N/A</u>		# EXCEEDING 3 METERS IN HEIGHT:	<u>N/A</u>
10 METER PLATFORMS:	<u>N/A</u>			
WATER SLIDES:	<u>N/A</u>			
LIFEGUARDS:	<u>N/A</u>			
5. DAY CARE:	YES	<input checked="" type="checkbox"/>	NO	ENROLLMENT #: <u>N/A</u>
6. SUMMER CAMPS:	YES	<input checked="" type="checkbox"/>	NO	OVERNIGHT: YES <input checked="" type="checkbox"/> NO
7. GOLF COURSES:	YES	<input checked="" type="checkbox"/>	NO	

8. ZOOS: YES NO NUMBER: N/A
9. AMUSEMENT PARKS: YES NO NUMBER: N/A
10. MECHANICAL RIDES: YES NO NUMBER: N/A
11. SKATEBOARD PARKS: YES NO NUMBER: N/A
12. WATER PARKS: YES NO NUMBER: N/A

13. STADIUMS/GRANDSTANDS/BLEACHERS (OVER 5,000 SEATING CAPACITY):
 YES NO NUMBER: N/A CAPACITY: N/A

14. RECREATIONAL WATER FACILITIES: YES NO
 DESCRIBE:
 Fishing Pond

15. FAIRGROUNDS: YES NO AREA: N/A
 DESCRIBE:

16. RACE TRACKS: YES NO
 DESCRIBE:

17. FIREWORKS: YES NO
 DESCRIBE:

18. SPECIAL EVENTS SPONSORED BY INSURED (FESTIVALS, EXHIBITIONS, ETC.):
 YES NO DESCRIBE BELOW:
 1K5K Fun Run, Welcome Home Vietnam Veterans, Fishing Derby, Spring Fling, Arbor Day, Cinco de Mayo Festival, Memorial Wall Dedication, Movies Under the Stars, Oktoberfest, Pumpkin Carve, Winterfest, Market Night, Concerts, Golf and Baseball Tournament, Chamber Mixer, Bogart BBQ

19. EXHIBITION HALL/AUDITORIUM/CONVENTION CENTER: YES NO

20. LANDFILLS OR DUMP SITES: YES NO NUMBER: _____

21. DAMS/RESERVOIRS: YES NO NUMBER: 1 - Pond

22. LEVEES/DIKES: YES NO NUMBER: _____

23. WATERCRAFT (OWNED OR LEASED) OVER 25 FEET: YES NO
NUMBER: N/A

24. FIRE SERVICES:

NUMBER OF PAID FIREFIGHTERS: FULL-TIME: 0
PART-TIME: 0
PARAMEDIC/EMT: 0
VOLUNTEERS: 0

25. LAW ENFORCEMENT:

NUMBER OF OFFICERS AUTHORIZED TO CARRY FIREARMS

NUMBER OF SWORN OFFICERS: FULL-TIME: 0
PART-TIME: 0
NUMBER OF RESERVES: CLASS I: 0
CLASS II: 0

IS THERE A WRITTEN POLICY AND PROCEDURES MANUAL? YES NO
IS THERE A WRITTEN PURSUIT POLICY? YES NO

26. CHEMICAL SPRAYING: YES NO

27. RADIO OR TELEVISION BROADCASTING: YES NO

C. AUTOMOBILE INSURANCE

PLEASE INDICATE TOTAL NUMBER OF EACH TYPE OF VEHICLE BELOW.
PLEASE DO NOT INCLUDE ANY NON-LICENSED MOBILE EQUIPMENT OR TRAILERS.

1. LICENSED POLICE AND FIRE PRIVATE PASSENGER: 0
MOTORCYCLES/SCOOTERS: 0

2. LICENSED OTHER PRIVATE PASSENGER: 2

3. LICENSED LIGHT COMMERCIAL (10,000 LBS OR LESS GVW):

PICKUPS OR VANS: 4
AMBULANCE OR RESCUE: 0

4. LICENSED MEDIUM COMMERCIAL (10,001 - 20,000 GVW): 0

5. LICENSED HEAVY COMMERCIAL (20,001 OR MORE GVW):

REFUSE: 0 TRUCKS: 0
FIRE PUMPER: 0 *BUSES: 0 *Non-Transit

FIRE OTHER: 0

OTHER LICENSED VEHICLES: 0 (VEHICLES FOR HIGHWAY USE ONLY - NO TRAILERS)

6. TRANSIT SYSTEM: YES NO

FIXED ROUTE

NON-FIXED ROUTE

RAIL EXPOSURE: YES NO

IF YES, NUMBER OF RAIL MILES: N/A

NUMBER OF PASSENGERS (CAPACITY): N/A

PASSENGER REVENUE: N/A

RAIL VEHICLES (I.E. LOCOMOTIVES, RAIL CARS, ETC.): N/A

IF ANY TRANSIT OPERATIONS CONTRACTED OUT, PROVIDE INSURANCE LIMITS FOR CONTRACTOR:
N/A

7. BUSES/VANS: YES NO

10-15 PASSENGER: N/A

36-60 PASSENGER: N/A

16-20 PASSENGER: N/A

61+ PASSENGER: N/A

21-35 PASSENGER: N/A

OTHER: N/A

8. DIAL-A-RIDE OR SIMILAR PROGRAM: YES NO

D. MISCELLANEOUS

1. DOES THE APPLICANT HAVE A:

A. RISK MANAGER? YES NO

B. WRITTEN RISK MANAGEMENT POLICY? YES NO

C. SAFETY POLICY/IIPP? YES NO

D. EMPLOYEE MANUAL/HANDBOOK? YES NO

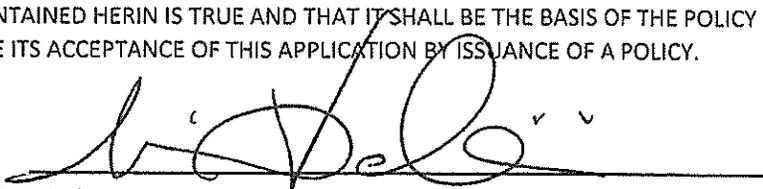
2. OSHA VIOLATION(S) IN THE LAST 5 YEARS? YES NO

DESCRIBE:

REPRESENTATION:

IT IS REPRESENTED THAT THE INFORMATION CONTAINED HERIN IS TRUE AND THAT IT SHALL BE THE BASIS OF THE POLICY OF INSURANCE, SHOULD ANY INSURER EVIDENCE ITS ACCEPTANCE OF THIS APPLICATION BY ISSUANCE OF A POLICY.

SIGNATURE (ELECTRONIC ACCEPTABLE):



TITLE: Assistant General Manager/HR Admin

DATE: 03/30/2023

PHONE NUMBER: 951-845-9555 Ext. 223

Description of Operations:

- Recreation Activities
- Contract Classes
- Horseshoes
- Thunder Alley Raceway (Race Track)
- Dog Park
- Campgrounds (Tent/RV)
- Cancer Walk
- Emergency Animal Shelter
- Fire Camp
- Outdoor Deep Pit BBQ
- Travel Baseball and Softball Tournaments
- Horseback Riding
- Tennis Court
- Hockey Arena
- Hiking
- Soccer
- Athletic Camps
- Hay Rides
- Parades
- Snow Hill
- Car Shows
- BMX Track
- Playgrounds
- Archery
- Biking
- Log Sawing
- Facility Rentals



Beaumont Cherry Recreation & Park District

2023-2024

VEHICLE SCHEDULE

NO.	YEAR	MAKE	MODEL	VIN	LICENSE #	REPLACEMENT VALUE
1	2005	Ford	F-350 w/Service Body	1FDSF34545EC47025	1358434	\$ 9,000.00
2	2004	Ford	F-550 w/Lift & Stake Bed	1FDAF56SX4EC70513	1378932	\$ 15,000.00
3	2014	Chevrolet	Malibu	1G11C5SL4EF145023	1551191	\$ 16,900.00
4	2015	Chevrolet	Silverado 1500	1GCNCPEH0FZ411438	1527412	\$ 21,800.00
5	2019	Chevrolet	Traverse	1GNERKKW9KJ270793	1568906	\$ 46,180.00
6	2019	Ford	F150	1FTEW1E54KCC05438	1616934	\$ 39,475.00
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
					TOTAL	\$148,355.00

Member Name	Location Number	Sub-Loc.	Location Name / Description	Occupied As / Site Improvement / Etc.	Address / City / State / Zip Code	Sq Feet
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	1	A	COMMUNITY CENTER	COMMUNITY CENTER	390 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	5,931
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	1	B	THUNDER ALLEY RESTROOM	RESTROOM #1	650 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	205
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	1	C	ARENA BLDG.	ARENA BUILDING	650 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	1,093
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	1	D	BYB SNACK BAR	SNACK BAR	650 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	1,200
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	1	G	SHED "B" - MAINTENANCE YARD- CHEMICALS	MAINTENANCE SHOP	650 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	575
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	1	H	SHED "A" - MAINTENANCE YARD WITH RESTROOMS	SHOP GARAGE W/ RESTROOM	650 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	1,526
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	1	I	MAINTENANCE OFFICE	MAINTENANCE OFFICE	650 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	460
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	1	L	MAINTENANCE BUILDING C	MAINTENANCE	650 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	2,000
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	2	A	GRANGE	COMMUNITY CENTER	10478 BEAUMONT AVE, BEAUMONT, CA 92223	3,766
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	2	B	GRANGE SHED	SHED	10478 BEAUMONT AVE, BEAUMONT, CA 92223	400
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	4	A	WOMENS CLUB	COMMUNITY CENTER	306 E. 6TH, BEAUMONT, CA 92223	1,818
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	6	BP	MAINTENANCE STORAGE	MODULAR BUILDING #1 - BLUE	650 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	960
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	10		RESTROOMS FIELD 1		650 W OAK VALLEY PKWY, BEAUMONT, CA 92223	360
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	11		NCCC OUTSIDE RR/BRIDEROOM		390 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	205
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	12		DOG PARK BLDG		650 W OAK VALLEY PKWY, BEAUMONT, CA 92223	300
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	13		BYB SM OFFICE FIR		650 W OAK VALLEY PKWY, BEAUMONT, CA 92223	200
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	14		BYB LRG OFFICE		650 W OAK VALLEY PKWY, BEAUMONT, CA 92223	950
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	15		SNACK BAR - FIELD 6		650 W OAK VALLEY PKWY, BEAUMONT, CA 92223	320
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	16		RESTROOMS - WOMENS FIELD 6		650 W OAK VALLEY PKWY, BEAUMONT, CA 92223	360
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	17		RESTROOMS - MENDS FIELD 6		650 W OAK VALLEY PKWY, BEAUMONT, CA 92223	360
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	19		STORAGE CONTAINER MAINT YARD WHITE		390 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	320
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	20		STORAGE CONTAINER MAINT YARD TAN		390 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	320
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	21		STORAGE CONTAINER MAINT YARD GREY		390 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	320
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	22		FITNESS COURT	EXERCISE AREA	650 W OAK VALLEY PKWY, BEAUMONT, CA 92223	-
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	23		BB F 2&3	FIELD EQUIPMENT	650 W OAK VALLEY PKWY, BEAUMONT, CA 92223	120
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	24		BB F 5&6	FIELD EQUIPMENT	650 W OAK VALLEY PKWY, BEAUMONT, CA 92223	120
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	25		BB F7	FIELD EQUIPMENT	650 W OAK VALLEY PKWY, BEAUMONT, CA 92223	120
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	26		BUILT IN COVERED BBQ	HORSE SHOE PIT BBQ	650 W OAK VALLEY PKWY, BEAUMONT, CA 92223	-
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	800		MOBILE EQUIPMENT - STAGE	MOBILE EQUIPMENT -RC	650 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	-
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	900		VEHICLES	VEHICLES ON PREMISES -RC	650 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	-
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	901		THUNDER ALLEY OBSERVATION TOWER		650 W OAK VALLEY PARKWAY, BEAUMONT, CA 92223	200
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	907		BYB SNACK BAR STORAGE		650 W OAK VALLEY PKWY, BEAUMONT, CA 92223	1,200
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	909	BP	BOGART PARK	PLAYGROUND RESTROOM	9600 CHERRY AVENUE, CHERRY VALLEY, CA 92223	650
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	910	BP	BOGART PARK	GROUP A RESTROOM	9600 CHERRY AVENUE, CHERRY VALLEY, CA 92223	600
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	911	BP	BOGART PARK	CAMPGROUND RESTROOM	9600 CHERRY AVENUE, CHERRY VALLEY, CA 92223	572
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	912	BP	BOGART PARK	KIOSK	9600 CHERRY AVENUE, CHERRY VALLEY, CA 92223	84
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	913	BP	BOGART PARK	GROUP A - COVERED PICNIC SHELTER	9600 CHERRY AVENUE, CHERRY VALLEY, CA 92223	-
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	914	BP	BOGART PARK	WELL	9600 CHERRY AVENUE, CHERRY VALLEY, CA 92223	-
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	915	BP	BOGART PARK	WATER TANK	9600 CHERRY AVENUE, CHERRY VALLEY, CA 92223	-
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	916	BP	BOGART PARK	FIRE HYDRANTS	9600 CHERRY AVENUE, CHERRY VALLEY, CA 92223	-
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT	917	BP	BOGART PARK	PLAYGROUND EQUIPMENT	9600 CHERRY AVENUE, CHERRY VALLEY, CA 92223	-

Please highlight any changes to this schedule in yellow and note the change in Column S

To add new property locations, or improvements to existing properties, please include as much information as possible in the table below.

Location Name, Address, Occupancy, and Value are required at a minimum.

Member Name	Location Number	Sub-Loc.	Location Name / Description	Occupied As / Site Improvement / Etc.	Address / City / State / Zip Code	Sq Feet
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT			Danny Thomas Ranch	Rental House	37356 Cherry Valley Blvd., Cherry Valley CA 92223	2200
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT			Danny Thomas Ranch	Garage	37356 Cherry Valley Blvd., Cherry Valley CA 92223	600
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT			Bogart Regional Park	Office, Restroom, Garage	9600 International Park Rd. Beaumont, CA 92223	1200
BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT			Bogart Regional Park	Recreational Use	9600 International Park Rd. Beaumont, CA 92223	1060

Year Built	Stories	Const Desc	% Sprinklered	Auto Sprinklers	Alarms / Security	Total Property Value	TotalContents Value	Total Rent (if applicable)	Total Values	Notes from Prior Years
1977	1	NON COMB STEEL FRAME	0	No	Y	\$ 2,477,548	\$ 103,887	\$ -	\$ 2,581,435	Remodeled 2019 - \$147,000
1977	1	NON COMB STEEL FRAME	0	No		\$ 300,436	\$ 17,642	\$ -	\$ 318,078	
1980	2	ALL COMB (WOOD FRAME)	0	No		\$ 211,774	\$ 11,765	\$ -	\$ 223,539	
1975	1	NON COMB STEEL FRAME	0	Yes		\$ 332,963	\$ 181,652	\$ -	\$ 514,615	
1980	1	ALL COMB (WOOD FRAME)	0	No		\$ 87,024	\$ 131,666	\$ -	\$ 218,690	
1981	1	ALL COMB (WOOD FRAME)	0	No		\$ 182,907	\$ 241,981	\$ -	\$ 424,888	
1974	1	ALL REINFORCED CONCRETE	0	No		\$ 55,390	\$ 81,063	\$ -	\$ 136,453	Remodeled 2018
2022	1	MIXED NON-COMB/COMB	0	No	Fenced and cameras	\$ 215,000	\$ -	\$ -	\$ 215,000	
1906	1	NON COMB STEEL FRAME	50%	Yes		\$ 1,068,863	\$ 176,454	\$ -	\$ 1,245,317	
1959	1	NON COMB STEEL FRAME	0%	No		\$ 48,320	\$ 11,650	\$ -	\$ 59,970	
1918	1	NON COMB STEEL FRAME	0%	No		\$ 956,154	\$ 147,370	\$ -	\$ 1,103,524	
2009	1	ALL COMB (WOOD FRAME)		No		\$ 39,534	\$ 58,015	\$ -	\$ 97,549	
2010	1	(N/A)		No		\$ 41,949	\$ 18,148	\$ -	\$ 60,097	
1977	1	NON COMB STEEL FRAME		No		\$ 164,454	\$ 5,419	\$ -	\$ 169,873	
2009	1	ALL COMB (WOOD FRAME)		No		\$ 61,270	\$ 3,147	\$ -	\$ 64,417	
2010	1	(N/A)		No		\$ 19,805	\$ -	\$ -	\$ 19,805	
2010	1	(N/A)		No		\$ 64,154	\$ -	\$ -	\$ 64,154	
2011	1	ALL STEEL		No		\$ 52,564	\$ 18,148	\$ -	\$ 70,712	
2011	1	(N/A)		No		\$ 34,040	\$ 18,148	\$ -	\$ 52,188	
2011	1	(N/A)		No		\$ 34,040	\$ 18,148	\$ -	\$ 52,188	
2002	1	ALL STEEL		No		\$ 10,654	\$ 15,050	\$ -	\$ 25,704	
2002	1	ALL STEEL		No		\$ 10,654	\$ 5,375	\$ -	\$ 16,029	
2002	1	ALL STEEL		No		\$ 10,654	\$ 43,000	\$ -	\$ 53,654	
2020	1	UNKNOWN		No		\$ 215,000	\$ -	\$ -	\$ 215,000	ADD - Outside Fitness Area Fenced
2015	1	MASONRY CONST/WOOD ROOF		No		\$ 5,375	\$ 1,075	\$ -	\$ 6,450	
2015	1	MASONRY CONST/WOOD ROOF		No		\$ 5,375	\$ 1,075	\$ -	\$ 6,450	
2015	1	MASONRY CONST/WOOD ROOF		No		\$ 5,375	\$ 1,075	\$ -	\$ 6,450	
		MASONRY CONST/WOOD ROOF		No		\$ 8,600	\$ -	\$ -	\$ 8,600	
	0	EQUIP (CONTRACT OR MOBILE)	0	No		\$ -	\$ 170,000	\$ 4,006	\$ 174,006	
	0	VEHICLES	0	No		\$ -	\$ 154,181	\$ -	\$ 154,181	
2006	2	ALL COMB (WOOD FRAME)		No		\$ 24,220	\$ -	\$ -	\$ 24,220	
2007		CONCRETE BLOCK		No		\$ 47,467	\$ -	\$ -	\$ 47,467	
	1	UNKNOWN		No		\$ 110,833	\$ 1,085	\$ -	\$ 111,918	
		CONCRETE BLOCK / COMB ROOF		No		\$ 107,500	\$ 1,075	\$ -	\$ 108,575	
	1	UNKNOWN		No		\$ 107,500	\$ 1,075	\$ -	\$ 108,575	
1980	1	MASONRY CONST/WOOD ROOF		No		\$ 22,167	\$ 10,848	\$ -	\$ 33,015	
2019	1	MASONRY CONST/WOOD ROOF		No		\$ 37,625	\$ -	\$ -	\$ 37,625	
2019		NON COMB STEEL FRAME		No		\$ 138,541	\$ -	\$ -	\$ 138,541	
2019		ALL STEEL		No		\$ 166,249	\$ -	\$ -	\$ 166,249	
2019		ALL STEEL		No		\$ -	\$ 54,239	\$ -	\$ 54,239	
1990		EQUIP (CONTRACT OR MOBILE)		No		\$ -	\$ 92,207	\$ -	\$ 92,207	

TOTAL VALUES \$ 7,481,978 \$ 1,795,663 \$ 4,006 \$ 9,281,647

Year Built	Stories	Const Desc	% Sprinklered	Auto Sprinklers	Alarms / Security	Total Property Value	TotalContents Value	Total Rent (if applicable)	Total Values	Notes from Prior Years
1960	2	WOOD	0	N	Fenced	\$ 700,000	\$ -	\$ -	\$ 700,000	
1960	1	WOOD	0	N	Fenced	\$ 120,000	\$ -	\$ -	\$ 120,000	
2022	1	Wood and Steel	0	N	Deadbolt/Keypad	\$ 95,839	\$ 125,000	\$ -	\$ 220,839	
2022	1	Wood and Steel	0	N	N/A	\$ 7,500	\$ 2,000	\$ -	\$ 9,500	

TOTAL VALUES \$ 8,405,317 \$ 1,922,663 \$ 4,006 \$ 10,331,986

PLEASE NOTE ANY CHANGES OR COMMENTS HERE
addition
addition
addition
addition



Department Report

Agenda Item No. 4

To: Board of Directors:
From: Ryann Flores, Human Resources Assistant/Clerk of the Board
Date: April 12, 2023
Subject: March 2023

Reporting:

The Human Resources Assistant/Clerk of the Board has completed the following:

- Submitted the Form 700's
- Hosted the 1st Quarter Employee of the Quarter Luncheon
 - Alyssa Fuimaono was awarded Employee of the Quarter (also promoted to Full-Time)
- There are a total of 32 employees and 5 Board members that need to complete the AB 1825 Sexual Harassment Avoidance Training
 - As of today, 15 employees have completed the training including myself
- Renewed the CAPRI Liability & Property Program: 2023/2024
- I am currently working on the 2023/2024 Budget.

Community/Networking:

The Human Resources Assistant/Clerk of the Board has attended the following:

- Good Morning Beaumont Breakfast on Friday, March 10, 2023
- Banning Chamber Sunrise Breakfast on Wednesday, March 15, 2023
- Welcome Home Vietnam Veterans on Friday, March 24, 2023
- Fishing Derby on April 1 & 2, 2023

Respectfully Submitted,

Ryann Flores
Human Resources Assistant/Clerk of the Board



Department Report

Agenda Item No. 4

To: Board of Directors
From: Nancy Law, Executive Assistant
Date: April 12th, 2023
Subject: March 2023

Report:

The Finance Committee met Monday, April 10th, 2023 to review March 2023 Financial Reports for Fiscal Year 2022-2023.

The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.

Property Tax Disbursement – The Executive Assistant has received Preliminary deposits in the amount of \$42,863.22 for March 2023.

The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for March 2023, bringing our Reserve balance to \$164,104.84, and transferred into the Money Market account \$7,500.00 monthly contributions for March 2023 bringing our balance to \$203,637.01.

Other:

- ❖ Executive Assistant has been working with the Auditors for FY 21/22.
- ❖ Executive Assistant has been completing Payroll for the Month.
- ❖ Executive Assistant is working on 2022 Government Compensation in California Report
- ❖ Executive Assistant is working on CSDA Transparency Certificate renewal.
- ❖ Executive Assistant has completed the CDBG Bogart Parking Lot Bid Package, and has sent it out for Advertisement with a Bid Opening Date of May 2nd, 2023.
- ❖ Executive Assistant has been working on (2) Year budget Prep/Worksheets.
- ❖ Executive Assistant conducted Parking Fee Day on 3/4/2023 (BYB/SB Opening Day)
- ❖ Executive Assistant attended Facility AdHOC on 3/14/2023.
- ❖ Executive Assistant attended Bogart AdHOC on 3/28/2023.
- ❖ Executive Assistant attended Quarter Safety Meeting on 3/30/2023.

Community/Networking:

- ❖ Executive Assistant attended the Beaumont Chamber Breakfast

Recommendations: This report is for informational purposes only.

Respectfully Submitted,


Nancy Law
Executive Assistant



Department Report

Agenda Item No. 4

To Board of Directors

From: Lilian Averette

Date: April 12, 2023

Subject: March 2023

Facilities Users:

Noble Creek - Yoga Monday's & Wednesday's
Line Dancing Monday's
Library Tuesday's
Grange - San Gorgonio Garden Club once a month
Cherry Valley Acers and Neighbors once a month
Martial Arts Mondays
Guitar Lessons Tuesday's
Calico Quails Square dancing Wednesday's
Woman's Club - Woman's Club – Spaghetti Fundraiser 4/8/2023
Historical Society -Special Event 4/13/2023

District Events:

- Spring Fling April 8, 2023
Noble Creek Regional Park Field 7 and Meadow
- Arbor Day April 28, 2023
Bogart Park and Noble Creek Field 1

District Past Events:

- Welcome Home Vietnam Veterans
March 24, 2023 was held at Noble Creek Copper Room
20 Certificates and names were called
- Fishing Derby
April 1-2, 2023 Bogart Park
192 kids participated and 45 adults and over 425 lb fish was caught

Community/Networking:

- BYB opening day March 3, 2023
- Good Morning Beaumont Breakfast on Friday March 10, 2023
- Banning Chamber Sunrise Breakfast on Wednesday March 15, 2023
- Banning Installation dinner on March 16, 2023

Respectfully Submitted,

Lilian Averette
Activities Coordinator



Department Report

Agenda Item No. 4

To: Board of Directors
From: Aaron Morris, Maintenance Assistant Superintendent
Date: April 12, 2023
Subject: March 2023

Report:

Good Evening Board,

Staff has been doing a great job battling the weather. The Maintenance Department's continued efforts of working on the fields have improved our recovery time from the most recent rain events. Their hard work has allowed games to resume where in the past we needed more time to make the fields playable. The Maintenance Department is grateful for the opportunity to help out and we are all looking forward to the rest of the season.

Here are a few other items that the Maintenance Department has been working on;

Other:

- I submitted the 1st Quarter Safety Committee Packet to CAPRI for 2023.
- Staff assisted in setting up and tearing down for the Annual Fishing Derby at Bogart Regional Park and the Annual Spring Fling Event here at Noble Creek Regional Park.
- The Park District hosted a second "Hand Held Radio" training on 3/30/2023 with Safety Compliance.
- I attended two more PAPA (Pesticide Applicators Professional Association) Zoom Seminars to obtain continuing education units for my upcoming certificate renewal at the end of the year.
- I have been working on the upcoming 2023/2024 Fiscal Year Budget.
- Nancy and I met with Peter Forteza from Polished Image & Supply to discuss upgrading the current money machine at Bogart Regional Park.
- I have been working with Damon on creating a work scope to assist in obtaining Uniform company bids.

Respectfully Submitted,

Aaron Morris
Assistant Maintenance Superintendent



Department Report

Agenda Item No. 4

To: Board of Directors
From: Dodie Carlson, Athletic Coordinator
Date: April 12, 2023
Subject: March 2023

Reports:

The winter adult ball season is slowly getting to the end. We should have it all wrapped up by the end of the month. We will get the spring season started immediately after that. It has been a rough winter season, although they love the lush green fields.

The calendar remains very slow due the lack of staff for tournament.

I would like to thank the Board of Directors, General Manager, and staff for their ongoing work for this district. I would like to thank the staff for working so hard to get the fields playable as soon as possible to keep the youth and adults playing. The fields look great all green. Everyone is excited and can't wait for the new bathrooms to be complete.

Other:

BYB has 1170 players with people still trying to sign up. They are going full steam and the calendar is jammed packed now with the entire make up games that had to be scheduled on top of the regular schedule.

Closing day will be May 20th, 2023 the District has always been very generous in giving the MVP trophy to a deserving player in each division. Will the District still be offering to do that again this year?? I just need your approval...

This report is for informational purposes only.

Respectfully Submitted,

Dodie Carlson
Athletic Coordinator



Department Report
REVISED

Agenda Item No. 4

To: Board of Directors

From: Mickey Valdivia

Date: April 12, 2023

Subject: Assistant General Manager/Human Resources Administrator - March 2023

Public Agencies:

- Water – San Geronio Pass Water Agency & Yucaipa Valley Water District
- City of Beaumont – Rate Study & Contract Award to RHA Landscape for ParksMaster Planning

Committee Reports:

- Personnel Committee – Employee Retention Action (nexus for family medical insurance quotes, adapting to post Covid-19 schedules)
- Staff meetings – this continues to occur on regular basis

Workers Compensation- Cases/Incidents/Accidents:

- No open cases. It has been 438 days since our last employee accident.

Community/Networking:

- Local Chambers of Commerce – Banning, Beaumont, Calimesa
- Valley Wide – “The Weekend” event
- Student of the Month breakfast – Altura Credit Union

Miscellaneous Business:

- CAPRI Liability and Property Program 2023/2024 Renewal (Submitted on time 4/1/2023)
- Recent spike in “off duty” claims
- Examining A/V (audio visual) logistics for Board room meetings coupled with needs of Copper Room renters

Respectfully Submitted,

Mickey Valdivia
Assistant General Manager/Human Resources Administrator

Ingredients:

- 1/2 cup of butter room temperature (see note)
- 3/4 cups packed brown sugar
- 2 cups all purpose flour see note
- 2 tsps vanilla extract
- 14 oz sweetened condensed milk
- 1 cup mini chocolate chips (pink blue, purple, and white candy melts)

Directions:

- In the bowl of a large stand mixer, cream the butter and the brown sugar until light and fluffy, about two minutes. Beat in the vanilla.
- Slowly add the flour, scraping down the sides as necessary.
- With the mixer still running, slowly add in the sweetened condensed milk. You may need to stop the mixer periodically to scrape down the sides. (DO NOT SCRAPE THE CAN WITH A SPATULA)
- Once it is fully combined, stir in the chocolate chips.
- Form the dough into one inch balls, and then shape into eggs. Place on a wax paper lined pan and cover loosely with plastic wrap. Refrigerate overnight.
- Melt the candy melts according to the directions on the bag. Keeping the truffles in the refrigerator, and removing only three or four at a time, dip them in the candy melts one at a time with a fork. Gently tap off any excess chocolate and let dry on wax paper.

Notes:

- The butter should be soft, but not at all melted. You should be able to push your finger into it but not all the way through the stick. To achieve room temperature butter quickly, cut up the butter in one inch pieces and leave out on the counter for a half hour. Please note: To prevent risk of e. coli, spread the flour on a baking sheet and bake at 350 degrees for 5 minutes. Allow to cool and then proceed to use in this recipe.



easter egg cookie dough truffles



2023 Calendar of Events

- Fishing Derby - April 1 & 2, 2023
- Spring Fling - April 8, 2023
- Arbor Day - April 28, 2023
- Cinco de Mayo - May 6, 2023
- 4th Annual Golf Tournament - May 12, 2023

Happy Birthday!

Aaron Morris - Dec 27

John Flores - Jan 13

Kaylee Gemmell - Jan 13

Chris Law - Mar 6

Duane Burk - Mar 10

Kristine Carlson - Mar 14

Dodie Carlson - Mar 21



SAFETY ON THE JOB

Number of days since the last employee injury:

424!

FOLLOW US ON SOCIAL MEDIA!

@bcvparks

@bogartregionalpark

@bcvparksfoundation

Please feel free to relay any suggestions for the next Employee Newsletter

EMPLOYEE NEWSLETTER



March 29, 2023

THIS ISSUES PROFILE: Newest Additions

Congratulations to Kaylee for the birth of her baby boy!

Inside This Issue

Hot Company News	1
Employee of the Quarter	2
Events	2
Healthy Corner	3
What's Happening?	3
Your Trash My Treasurer	3
Calendar of Events	4
Staff Birthdays	4
HR Corner	4



PLEASE WELCOME OUR NEWEST EMPLOYEES!

MICKEY VALDIVIA
ASSISTANT GENERAL MANAGER/HUMAN RESOURCES ADMINISTRATOR

PRESTON VALDIVIA
PART-TIME MAINTENANCE

ASHTEN BOOHER
CASUAL RECREATION ASSISTANT

LILIANNA VALDIVIA
CASUAL RECREATION ASSISTANT

ZACHARY WILLIAMS
CASUAL RECREATION ASSISTANT

SCARLETT FLORES
CASUAL RECREATION ASSISTANT



EMPLOYEE OF THE QUARTER – DECEMBER 2022

4th Quarter - December 2022

Carter Rentz



Thank you for all of your hard work and dedication to the District. From compliments from customers to praise from staff, your hard work does not go unnoticed. We appreciate all you do and your positive attitude! Keep up the great work!

Healthy Corner

No-Bake Peanut Butter Cookies

Ingredients:

- ½ cup unsalted natural creamy peanut butter*
- ½ cup maple syrup
- 2 tablespoons melted coconut oil
- 1 teaspoon vanilla extract
- Heaping ½ teaspoon sea salt*
- 2½ cups whole rolled oats
- ¼ cup mini chocolate chips

Directions:

- Line a baking sheet with parchment paper and set aside.
- In a medium bowl, stir together the peanut butter, maple syrup, coconut oil, vanilla, and salt until smooth. Add the oats and chocolate chips and stir until combined. Use a 2-tablespoon cookie scoop to portion the dough. Use your hands to form into balls and place on the baking sheet, then flatten into disks with your fingers (the disks will become more cohesive as they chill). Chill overnight to allow the cookies to firm up.

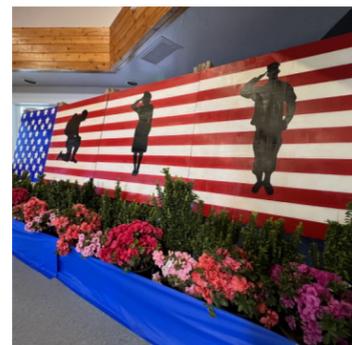
Notes

*If your peanut butter is salted, start with half the amount of salt and add more to taste. Be sure to use natural peanut butter that is smooth, not the chunky stuff that you sometimes find at the bottom of the jar.



WELCOME HOME VIETNAM VETERANS HIGHLIGHTS

CHECK OUT WHAT HAS BEEN HAPPENING AT OUR PARKS!



Your Trash - My Treasure
Have something you're not using but someone else may want?
List it here. For Sell (or free)





Date: March 30, 2023

via Electronic Mail

To: Presiding Officers (c/o District Clerks) and General Managers of Independent Special Districts in Riverside County

Re: Results of Special District Selection Committee LAFCO Election (Eastern & Western Regions)

As you are aware, over the past month the Riverside Local Agency Formation Commission (LAFCO) has been conducting ballot proceedings on behalf of the Special District Selection Committee for election of Regular Special District Commissioners for the Eastern and Western Regions.

This election was held by electronic mail balloting for purposes of filling the two vacant Commission seats. The purpose of this notice is to announce the results of the election pursuant to Government Code Section 56332(f)(6).

Forty (40) ballots were returned, exceeding the quorum requirement of twenty-eight (28) ballots necessary. The 50% plus one threshold of first place votes was twenty-one (21) based on the 40 ballots cast. The threshold of 50% plus one first place votes for ballots cast was met for the Regular Commissioner for the Eastern Region on the initial balloting. The 50% plus one threshold for first place votes for ballots cast was met for the Regular Commissioner for the Western Region after application of the instant runoff voting procedure adopted by the Special District Selection Committee in 2016.

The winning nominee for the Regular Special District Commissioner for the Eastern Region is shown below in bold. The original first place vote tally for all nominees with all votes cast for each nominee for the Eastern Region is shown below the final vote tally. Note that four districts did not cast a first-place vote for an Eastern Region nominee.

LAFCO Special District Member (Eastern):

<u>Candidate</u>	<u>First Place Votes</u>
Castulo Estrada (Coachella Valley Water District)	24
Bruce Underwood (Coachella Valley Cemetery District)	9

<u>Candidate</u>	<u>Initial First Place Votes</u>
Castulo Estrada (Coachella Valley Water District)	24
Bruce Underwood (Coachella Valley Cemetery District)	9
Kimberly Barraza (Desert Healthcare District)	3

The winning nominee for the Regular Special District Commissioner for the Western Region is shown below in bold, after the instant runoff voting procedure was applied. The original first place vote tally for all nominees with all votes cast for each nominee for the Western Region is shown below the final vote tally. Note that one district did not cast a first place vote for a Western Region nominee, and five first place votes were not included in the final tally due to lack of designation of additional nominee rankings by some districts.

LAFCO Special District Member (Western):

<u>Candidate</u>	<u>First Place Votes</u>
Stephen Corona (Eastern Municipal Water District)	22
Angela Little (Valley-Wide Recreation & Park District)	12

<u>Candidate (Ballot Order)</u>	<u>Initial First Place Votes</u>
Stephen Corona (Eastern Municipal Water District)	16
Angela Little (Valley-Wide Recreation & Park District)	10
Carol Brady (Rancho California Water District)	6
Larry Smith (San Gorgonio Pass Water Agency)	5
Steve A. Pastor (Lake Hemet Municipal Water District)	1
John Skerbelis (Rubidoux Community Services District)	1

Should you have any questions, please do not hesitate to contact me at (951) 369-0631.

Sincerely,



Gary Thompson
Executive Officer