



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Wednesday, January 8, 2020

MINUTES

DISTRICT CLOSED SESSION – None.

BEAUMONT CHERRY VALLEY RECREATION AND PARK IMPROVEMENT CORPORATION (BCVRPIC): None

WORKSHOP SESSION: None.

REGULAR SESSION: Regular Session to Begin at 5:30 pm

Regular session began at 5:30 pm

Roll Call:

Director De La Cruz X Director Ward Arrived at 5:34pm

Treasurer Diercks X Vice-Chair/Secretary Flores X Chairman Hughes X

Invocation: Reverend Bill Dunn gave the invocation.

Pledge of Allegiance: Director De La Cruz led the Pledge of Allegiance.

Presentations: None

Adjustments to Agenda: None.

1. PUBLIC COMMENT: None.

2. CONSENT CALENDAR:

2.1 Minutes of December 11, 2019

2.2 Bank Balances December 2019

2.3 Warrants for December 2019

Opened public comment. No public comment. Closed public comment.

The general manager reported the finance committee met and reviewed both the bank balances and warrants.

Motion was made to accept items 2.1, 2.2 and 2.3.

Initial Motion: Director Ward

Second: Vice Chair/Secretary Flores

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Board Reorganization

Nominations were taken for Board Chairman. Vice Chair/Secretary Flores nominated Chairman Hughes. He accepted the nomination. There were no other nominations.

Initial Motion: Vice Chair/Secretary Flores

Second: Treasurer Diercks

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

Nominations were taken for Vice Chair/Secretary. Chairman Hughes nominated Vice Chair/Secretary Flores. He accepted the nomination. There were no other nominations.

Initial Motion: Chairman Hughes

Second: Treasurer Diercks and Director De La Cruz

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

Nominations were taken for Treasurer. Chairman Hughes nominated Treasurer Diercks. He accepted the nomination. There were no other nominations.

Initial Motion: Chairman Hughes

Second: Director Ward

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

3.2 Committee Assignments

Committees will remain the same at this time and are as follows:

Financial Committee (2)

Treasurer Diercks, Vice Chair/Secretary Flores. Alt: Chairman Hughes

Personnel Committee (2)

Chairman Hughes, Director Ward. Alt: Director De La Cruz

Collaborative Agency Committee (2)

Vice Chair/Secretary Flores, Director Ward. Alt: Chairman Hughes

Facilities Ad-Hoc Committee (2)

Vice Chair/Secretary Flores, Treasurer Diercks. Alt: Director De La Cruz

Beaumont Youth Baseball Liaison (2) Director Diercks and Director De La Cruz

City of Beaumont (2)

Chairman Hughes, Vice Chair/Secretary Flores. Alt: Director Ward

Beaumont-Cherry Valley Water District/Bogart Park ad-hoc (2)

Chairman Hughes, Vice Chair/Secretary Flores. Alt: Treasurer Diercks

Beaumont Cherry Valley Recreation & Park Improvement Corporation (2)

Chairman Hughes, Vice Chair/Secretary Flores. Alt: Director Ward

3.3 Bank of Hemet Safe Deposit Box Signature Revision

Motion was made to accept item 3.3 changing signatures at the Bank of Hemet's Safe Deposit Box to Dan Hughes, Duane Burk and Janet Covington.

Opened public comment. No public comment. Closed public comment.

Initial Motion: Director Ward

Second: Director De La Cruz

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Diercks: Aye

Vice Chair/Secretary Flores: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Human Resources Administrator/Clerk of the Board: Janet Covington

- The District hired a special project associate for a twelve-month period. One casual recreation assistant left the District. We currently have 29 employees and have interviews scheduled of January 15 for several casual positions.
- The 2019-2020 Statement of Economic Interest, (Form 700s) are due to Janet no later than March 9, 2020 in order to be submitted by the deadline of April 1, 2020.
- There have not been any new worker compensation cases to report. The District does not have any open cases. Staff attended Worker Compensation training in December.
- The Safety Compliance Company provided "Eye Safety" training in the maintenance department.
- Staff celebrated Octobers Employee of the month, Preston Valdivia and Novembers Employee of the Month, Alyssa Zaragoza. Thank you Armando for attending and providing a gift card for the event.
- Staff Celebrated Decembers Employee of the Month, Justin Necochea was selected.
- The holiday party was on December 13. There were approximately 70 guests.
- The 4th quarter safety committee package was submitted to CAPRI.
- Janet participated in the Occupational Employment Statistics program conducted by the California Employment Development Department and U.S. Bureau of Labor Statistics and submitted requested information supporting their education and training programs.
- The Annual Chamber Installation of Officers & Citizens of the Year celebration is Thursday, January 30. Please RSVP.

Financial Services Technician/Office Manager: Nancy Law

- The Finance Committee met on January 7, 2019 and reviewed December 2019 Financial Reports. We have not received deposits into the Riverside County Fund for December 2019.
- \$5,000.00 was transferred into the Reserve fund for December 2019 bringing the balance to \$240,134.28.
- Busy with the Noble Creek Community Center remodel.
- The spending cut off started December 20, 2019 for our Mid-Year Budget.
- Finance and General Manager have been working on the Mid-Year Budget Numbers.
- The wishing well has been installed.
- Working with Polished Images on the Kiosk at Bogart
- The damaged gate at Bogart has been repaired
- Finance has been working with the Auditors for the FY 18/19 Audit.
- Finance has been working on Profit and Loss for our special events.

Activities Coordinator: Kyle Simpson

- Kyle reported facility rentals are steady and the month of June is busy with graduation parties. He has received many nice complements on the upgrades at Noble Creek Community Center and he is looking forward to the construction being completed.
- Facility Use License Agreements are in the process of being signed by the users.
- Working on updating the calendars with the events
- 1k and 5k race at Bogart is March 14. He will be walking and designing the course route. He is planning a St. Patrick's Day theme "Chase the Leprechaun". The "Rabbit" who leads the race will be in leprechaun gear.
- The Welcome Home Vietnam Veterans is March 27 in the quad area at Noble Creek Park. He will be contacting and inviting dignitaries. Derrell Thomas confirmed to sign baseballs to give to the Veterans. He invited all the Directors to attend the event.
- He will be attending the Veterans expo on January 25.
- He will be attending the facilities ad-hoc January 14, the Good Morning Breakfast January 10 and the Installation dinner January 30.
- Spring Fling – the Beaumont Music Center has confirmed to perform. Church for Family and Beaumont Impact Churches will participate and donate eggs.
- Fishing Derby – Walmart is donating prizes. The Kiwanis club will help kids with their hooks. He will get in contact with the Lions club.

Athletic Coordinator: Dodie Carlson

- Dodie reported fall ball finished the Sunday before Christmas.
- The winter program is starting. She is adding a Woman's team on Mondays for a total of four evenings.
- Winterwish – The canned goods that was collected during the fall adult ball season was delivered as well as the gifts. Photos were provided in the board package.
- Currently updating the calendar for 2020. There are four weekends open.
- Dodie thanked the staff for the work they did on field #1 and said it looks good.
- The pancake breakfast is January 25 @ Mountain View Middle School, 7am to 11 am. All is invited.
- Beaumont Youth Baseball (BYB) is in need of coaches. They have some old school returning couches. Terry and Denise Ward are coming back to coach.

Maintenance Foreman: Frank Flores

- Frank wished everyone a Happy New Year.
- Winterfest. It was raining the majority of the time but the attendance was good and it was fun.
- He has spent the majority of his time at Bogart Park. Staff has been digging up the old existing valves. His current goal is to expose and define the current irrigation system, then work on rewiring, upgrading valves and addressing the current sprinkler layout.
- Frank finished his “Leadership” and “Soils/Plant Nutrition” classes. He thanked staff and the District for their continued support. He appreciates it.
- Frank was on vacation the majority of December.

Maintenance Foreman: Aaron Morris

- Field crews assisted in the preparation and installation of the first half of the new irrigation layout for field one. The layout worked great but needs minor adjustments. Staff will try to finish the project prior to the BYB season starting.
- Staff was trained on installing pipe, piecing together sprinklers and how to calculate PSI when installing new irrigation.
- He Verti-cut and leveled the warning track on field 1. He thanked Weaver Grading for bringing his blade and cutting out a 25-foot perimeter around field one.
- Submitted the 4th quarter Safety Committee Packet to CAPRI
- Working with Kyle and Dodie for future scheduling of the fields for the coming year.

General Manager: Duane Burk

- The finance committee has met and he said they have blessed the moving around of money in the accounts. He and Nancy are working on a reconciliation to show where the money was moved and how the money will be repaid to the accounts. It will be brought back to the board. He may work with legal counsel for future money transfer policies.
- He is working with the City of Beaumont on our \$5000.00 month sewer bills. We have not paid the bills as directed by the finance committee. The City wants us to have the BCVWD certify the meter he sent them that we should be using. They base the sewer bill on flow from the meter. The State of California is continuing asking to reduce flows as well as other bills in legislation wanted to reduce water use to 55 gallons per person. You can be looking at larger sewer bills in the future based on the toilet running to long. This building is on septic. Duane sent them a letter letting them know we raised the manholes and paid to pump the septic tank. The City wants to do a sewer die test. We should not have to do the test because we are not tied into the sewer.
- Duane is working on a new sign installation at Bogart Park. The language has been ordered. He intends to have a re-dedication of Bogart Park with Supervisor Jeff Hewitt’s office, Beaumont Cherry Valley Water District (BCVWD) and our District.
- He appreciates the employee’s efforts for the employee of the month event. He appreciates the entire board for letting us have games, lunches, events, etc. for the employees. It provides a positive place to work. It is a lot of effort and work on Janet but he appreciates it.
- He met with BCVWD. They cleaned up trees on the left hand side of International Parkway where people might be living as a request of community members. He attributes it the amount of brushwork we did in the park. The BCVWD is doing a good job of cleaning out the area.

- He met with Joe Zoba of Yucaipa Valley Water District primarily regarding the Shopoff property and the EIR coming up. They have two items being addressed. If it passes the EIR, it may move forward and the Shopoff developer has suggested donating money to Bogart Park and/or building a thirty-five acre park for the District to maintain. We would be receiving water from Yucaipa Valley Water for the park.
- He met with the City of Banning's Public Works Director talking about development on the Banning side and how we can work together for things such as parks.
- He attended the Foundation meeting last night and is planning to have more meetings. The directors asked for certain things in the budget. Rotary used to do the spirit run through Bogart so we thought we would do a 1K and 5k. Kyle is working on the Cinco D mayo event that the Board adopted.
- Duane said he has been in this business since 1982 and has received many accolades over those years with his name being on signs on things he has built. He did a \$34,000,000.00 grade separation, a \$68,000,000.00 Courthouse and he built a \$14,000,000 police station, but nothing is more honorable than your employees recognizing you for something that is important to them. He was truly taken back and honored. He enjoyed the holiday party.
- Duane appreciates 2019 and is looking forward to 2020.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm NCCC
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC
February 12, 2020
March 11, 2020
April 8, 2020

5.2. Upcoming Holidays

Monday, January 20, 2020 Martin Luther King Day
Monday, February 17, 2020 Presidents Day

5.3. Events

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz

Armando said Happy New Year to everyone. He thanked staff, the general manager and the Board members for all their hard work and dedication to the Park District. He attended Winterfest both days and had a blast. He attended the employee of the month celebration, said it was nice to see all the employees in one room together, and thought the games were cool as well. Armando attended the Historical Societies potluck and contributed a box of Yum-Yum donuts. They had a slide show of Banning and Beaumont from the 1900's. He said the holiday party was fun and looks forward to next year's event. He attended Gilman Ranch's "Ol Time Christmas" event and he signed up his daughter for softball last weekend.

Director Ward

Denise congratulated Duane on his award and said it was well deserved. She said the Christmas party was comical and thanked Janet and everyone who helped her. She also congratulated Frank on the completion of his school. She said staff is doing a great job and she appreciates everything they do. Denise said she is excited and nervous to coach a team. She wished everyone a Happy New Year.

Treasurer Diercks

Chris wished everyone a Happy New Year and dittoed what Denise said. He congratulated Duane on his award and said good job on the Christmas party to Janet. He said everybody is doing a great job and thinks 2020 will be a great year and he can't wait to get into it.

Vice Chair/ Secretary Flores

John looks forward to 2020 and being more involved and present in the District as well as more involved with different entities in the community and clubs that support us. He said he appreciates staffs work under Duane's leadership. John said 2019 was a difficult year for him personally and is looking forward to having a clean slate in 2020.

Chairman Hughes

Dan said the Christmas party was a lot of fun. He saw a magician and thinks it would be a good idea for our holiday party. He will get the business card to Janet. He said he would not be coaching because it is too cold and does not know how he used to handle it. He referred to the older people coming back around to BYB as grandparents, and has been approached by one grandmother, Alice Hebenton asking about sign ups. Dan announced that his daughter gave birth to a baby girl on New Year's Eve. Her name is Raine Emory Rushall Martin. 7lbs. 4 oz. and 18in. long. Her fiancé is one of Morongo's tribal members and the Uncle is the Tribal Chairman. She is a Martin. He attended collaborative agency today and Duane talked about the sewer rates there. He will talk to the elected officials again about solving the problem. He and Duane have worked very close with the Shopoff group from the inception of the building and that is probably why they gave us money and participated in our golf tournament. They want to give us money if it goes through and he has seen renderings of the park. It will be nice. They do not think the two items in the EIR will be a problem. He said he appreciates staff. Dan said he did not expect the board reorganization to go the way it did, but he appreciates it and feels everyone will be ready to move up into the positions soon. He stated we have a good board, staff and attorney and he is happy with what is going on. He looks for the Directors to be a little more involved. One of the biggest problems is everyone thinks we are a city park and even members of the foundation thought it, so that is something the foundation wants to take on. He said its best that we put our signatures on things and then the young people can come on and take over the future. Dan said he looks forward to meeting with each member of the Board about their positions and seeing what they want to do and he thanked them for their work. The vision for this year is "The Vision of 2020".

6. ADJOURNMENT:

Treasure Diercks made a motion to adjourn the meeting.

Second by Vice Chair/Secretary Flores

The meeting adjourned at 6:46 pm.