



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday, November 9, 2022 5:15pm**  
**Noble Creek Community Center 390 W. Oak Valley Parkway Beaumont, CA 92223**

**AGENDA**

[www.bcvparks.com](http://www.bcvparks.com)

**PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE**

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings. Government Code Section 54953 allows the legislative body to use teleconferencing when "The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing" after making certain findings. See Gov. Code § 54953. Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. 1.

The above special provisions allowing for teleconference meetings will only apply during a Governor-declared state of emergency, and we are still presently in a statewide state of emergency.

The Workshop and Regular Session is available by calling: +1 (669) 900-6833. Meeting ID: 948 9929 3193

You can also join the meeting from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/94899293193>

**DISTRICT CLOSED SESSION** – None.

**WORKSHOP SESSION**: None.

**REGULAR SESSION**: Regular Session to Begin at 5:15pm

**Roll Call**: Director De La Cruz, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks and Chairman Hughes

**Invocation**:

**Pledge of Allegiance**:

**Presentations**: Linda Hanley would like to give a thank you for the use of the Grange for Rotary event.

**Adjustments to Agenda**: Government code sec 54954.2 provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) "

**1. PUBLIC COMMENT:**

If you are unable to participate by telephone or via Zoom, you may submit comments and/or questions in writing for the Board's consideration by sending them to [ryann@bcvparks.com](mailto:ryann@bcvparks.com). Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

**2. CONSENT CALENDAR**: Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

2.1 Minutes of October 12, 2022

2.2 Bank Balances for October 2022

2.3 Warrants for October 2022

2.4 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

**3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)**

- 3.1 Approval of 2023 Board Meeting Dates
- 3.2 Approval of 2023 Holidays
- 3.3 Review of Board Code of Ethics Policy and Attendance Policy
- 3.4 Approval of Donation to the Engine 57 Baseball Tournament

**4. DEPARTMENT REPORTS:**

Human Resources Administrator:  
Executive Assistant: Nancy Law  
Activities Coordinator: Lilian Averette  
Assistant Maintenance Superintendent: Aaron Morris  
Athletic Coordinator: Dodie Carlson  
General Manager: Duane Burk

**5. CALENDAR OF EVENTS:**

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District.
- Finance – 1<sup>st</sup> Thursday of Every Month 4:00pm NCCC.
- Personnel – 3<sup>rd</sup> Thursday of Every Month 5:00pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30pm
- BCVRPD Board Meeting Schedule, NCCC  
December 14, 2022  
January 11, 2023  
February 8, 2023

5.2 Upcoming Holidays

Friday, November 11, 2022 Veteran's Day  
Thursday & Friday, November 24 & 25, 2022 Thanksgiving

5.3 Events

December 2<sup>nd</sup> & 3<sup>rd</sup> – 29<sup>th</sup> Annual Winterfest at Noble Creek Regional Park Meadow  
Woman's Club COVID testing through December 31, 2022

**DIRECTORS MATTERS/COMMITTEE REPORTS**

**6. ADJOURNMENT:**

**Any person with a disability who requires accommodations in order to participate in the meeting should telephone Ryann Flores at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation**

**DECLARATION OF POSTING:** I declare under penalty of perjury, that I am employed by Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District web site November 4, 2022.



Ryann Flores, BCVRPD Clerk of the Board





**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday, October 12, 2022 5:15pm**

**MINUTES**

**PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE**

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

**DISTRICT CLOSED SESSION** – Closed Session to Begin at 5:15pm

1. Conference with Legal Counsel Regarding Significant Exposure to Litigation – Pursuant to Paragraph (2) of Subdivision(d) of Government Code Section 54956.9: One Case
2. Public Employee Annual Performance Evaluation Pursuant to Government Code Section 54957

Title: General Manager

Closed session began at 5:18pm.

Roll Call:

Director De La Cruz: Present

Director Ward: Absent

Treasurer Flores: Arrived at 5:22pm

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

Closed session ended at 5:30pm.

**WORKSHOP SESSION**: None.

**REGULAR SESSION**: Regular Session to Begin at 5:30pm

Regular session began at 5:32pm.

Roll Call:

Director De La Cruz: Present

Director Ward: Arrived at 5:33pm, left meeting at 6:00pm

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

Attorney, Albert Maldonado reported out on closed session. There were no reportable actions.

**Invocation**: General Manager, Duane Burk, gave the Invocation.

**Pledge of Allegiance**: Director De La Cruz led the pledge of allegiance.

**Presentations**: None.

**Adjustments to Agenda**: None.

## **1. PUBLIC COMMENT:**

Chairman Hughes opened public comment at 5:34pm. Hearing none, public comment closed at 5:34pm.

## **2. CONSENT CALENDAR:**

2.1 Minutes of September 14, 2022

2.2 Bank Balances for September 2022

2.3 Warrants for September 2022

2.4 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Albert Maldonado commented on item 2.4. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings. There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The District needs to consider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing. General Manager, Duane Burk, confirmed that the finance committee met and approved items 2.2 and 2.3.

Motion was made to accept items 2.1, 2.2, 2.3, and 2.4.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Director De La Cruz

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

## **3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)**

3.1 Authorization for Submittal of Community Development Block Grant Application 2023-2024

Chairman Hughes opened public comment at 5:38pm. Hearing none, public comment ended at 5:38pm.

Motion was made to accept item 3.1.

Initial Motion: Chairman Hughes

Second: Vice-Chair/Secretary Diercks

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.2 Gann Appropriations Limits FY 22/23

Chairman Hughes opened public comment at 5:40pm. Hearing none, public comment ended at 5:40pm.

Motion was made to accept item 3.2.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Director Ward

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.3 Approval of Destruction of Records Request

Chairman Hughes opened public comment at 5:42pm. Hearing none, public comment ended at 5:42pm.

Director Ward confirmed that no documents were destroyed that were not compliant with the approved retention schedule policy and that our events have been scanned/saved.

Motion was made to accept item 3.3.

Initial Motion: Chairman Hughes

Second: Director De La Cruz

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

### 3.4 Disposition of Surplus Property

Chairman Hughes opened public comment at 5:51pm. Hearing none, public comment ended at 5:51pm.

Director De La Cruz mentioned that the District could possibly donate the old Noble Creek Community Center chairs. Attorney, Albert Maldonado, referred to the policy that no District member or District relatives may obtain District property. General Manager, Duane Burk, stated that the District may post them on the website and can have a waiver signed to take them.

Motion was made to accept item 3.4.

Initial Motion: Chairman Hughes

Second: Vice-Chair/Secretary Diercks

Result of Motion: Carried 5-0

Director De La Cruz: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

## 4. DEPARTMENT REPORTS:

### Human Resources Administrator: Zina Bakoo

- We have 26 employees.
- Workers Compensation- Cases/Incidents/Accidents – No open cases. It has been 261 days since our last employee accident.
- Zina Bakoo attended 2 days of Oktoberfest.
- Zina Bakoo attended The State of the City at Tukwet Canyon Golf Club.
- Employee of the quarter is coming up on October 19th. New process for voting. Every employee has received a ballot via email. They will complete and send it back to Zina Bakoo, who will not participate in the employee of the quarter process. This luncheon will be held in the Copper Room at 12pm.
- We are still hiring for Part-Time Maintenance and Part-Time Casual employees.
- Nick Hughes and Lilian Averette both attended the Calimesa Chamber breakfast and received the Certificate of Appreciation for 2022/2023.

### Executive Assistant: Nancy Law

- The Finance Committee met Monday, October 10<sup>th</sup>, 2022 to review September 2022 Financial Reports for Fiscal Year 2022-2023.
- The Monthly Financial Report consisted of the Apportionment Schedule Spreadsheet and Historical Graph, Profit & Loss Budget vs. Actual, Trial Balance, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.
- Property Tax Disbursement – The Executive Assistant received deposits into the Riverside County Fund for September 2022 in the amount of \$19,898.65.

- The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for September 2022, bringing our Reserve balance to \$134,057.78, and transferred into the Money Market account \$7,500.00 monthly contributions for September 2022 bringing our balance to \$245,596.61.
- Executive Assistant is worked of Public Records Requests.
- Executive Assistant attended on 9/16/2022 – 9/18/2022 Oktoberfest.
- Executive Assistant attended on 9/22/2022 Beaumont State of the City.

Activities Coordinator: Lilian Averette

- COVID-19 Testing Facility at the Woman’s Club will continue through December 31, 2022.
- Past District Events:
  - September 16<sup>th</sup>, 17<sup>th</sup>, and 18<sup>th</sup>, 2022 we had the 32<sup>nd</sup> Annual Oktoberfest on field 1. This year we add more Arts and Craft vendors and also Food vendors to this year event. We expanded it to be able to utilize the whole field. By adding an adult and kid game are to the event.
- District Events:
  - Our Pumpkin Carving event will be held this year on October 29<sup>th</sup> from 11am till 3pm. We will be hosting this event with the Foundations Market night. This is a new way to bring our market nights more traffic for the vendors and also a fun way to have the kids Trick or Treat.
- I attended the Calimesa Chamber Breakfast and the Beaumont Chamber Breakfast. I attend the Beaumont Sate of the City.
- I will also be attending the Beaumont, Banning and Calimesa Chamber Breakfast this month. I will be attending the State of The City for Banning.
- Lilian mentioned that she is asking for candy donations for the upcoming Pumpkin Carve. Dan and Duane said that they will donate.

Assistant Maintenance Superintendent: Aaron Morris

I hope everyone is adjusting to the weather as we approach the fall season. Staff did an amazing job this last month working the Oktoberfest Event. We are all grateful for the ongoing support and we are looking forward to the upcoming events this year.

- Staff has been working the baseball fields in preparation of the Engine 57 Memorial Baseball tournament.
- Field 2 was renovated by Cooper Turf Solutions.
- Fields 1 and 2 were graded with sand to level the playing surface.
- The 3rd Quarter Safety Committee Meeting Minutes were successfully submitted to CAPRI on time.
- The District added ADA access to the North end of the Field 1 parking lot.
- Staff is laying out Field 7 and the Large Dog Park turf areas to install new sprinkler lines and heads to help separate and improve the water distribution.
- Staff is preparing for the upcoming Pumpkin Carve on the Soccer Meadow.
- The 3rd Annual Field Wars Even was a success with plenty of participation by staff.
- The irrigation improvements in Bogart are almost complete, staff is waiting on parts to upgrade the current timer.
- Nick Hughes added that the 3<sup>rd</sup> Annual Horseshoe Tournament was held at the Noble Creek Regional Park and the Foundation cooked for the event. There were about 20 singles throwers and about 46 double. He also mentioned that the #1 horseshoe thrower in the state of California participated in the tournament. Attorney, Albert Maldonado, suggested a horseshoe fundraiser event to compete against the #1 horseshoe thrower.

Athletic Coordinator: Dodie Carlson

- The fall season started on September 25, 2022. We are off and running with 34 teams. We have some new teams and quite a few new players. Umpires are in short supply; we are making it work though.

- The calendar remains very slow due the lack of staff for tournaments. Hopefully we can get some help as things start to loosen up.
- We tried to hold the Oktoberfest tournament on September 9, 2022 unfortunately mother nature had other ideas, we had to cancel it. The Spooky Spectacular will be held on October 28, 2022 hoping for a large turnout. Engine 57 is on October 8-9, 2022 they are expecting 70-75 teams.
- I would like to thank the Board of Directors, General Manager, and staff for their ongoing work for this district. I would like to thank the maintenance staff for their constant work on field improvements. The fields are improving. People are very happy to see all the improvements going on and are dealing with the inconveniences fairly well.
- BYB is in full swing with practices, games, and field movements. BYB would like to thank the district for the opportunity to support Oktoberfest; they had a lot of fun. BYB made \$228.87 in tips, Thank you. They want to apologize to Duane for not ringing the bell when he donated. They would like to thank the Board, staff and district for continually to make improvements to the park and fields.
- Dodie gave a big thank you to all of the maintenance staff for the great work they did for the Engine 57 tournament.

General Manager: Duane Burk

Duane attended the City Council meetings, the Chamber breakfasts, and the Beaumont State of the City. Duane said that it is a pleasure to be a part of the events and to watch them grow. He appreciates the staff and mentioned that the Board wanted growth when they hired him and that the District has grown a lot. His next goal is making the District unique to others. Duane is hoping that the this year's Turkey Fest will have a great turn out, hopes to bring back the Deep Pit BBQ, and acknowledged that the Horseshoe Tournament started here three years ago and continues to move forward. He believes that the City Councils do not get to share what he gets too such as about the fields and teams playing. He mentioned that we will have the best Depp Pit BBQ, fitness court, and Bogart bridge with ADA compliance. Chris also mentioned that the Field 1 restrooms and how they will now be demolished and redone. Duane stated that the District has done great things and all he hears are great comments. He is looking forward to the upcoming Pumpkin Carve Festival. The District is continuing to grow and he is proud of the staff as they continue to do great things.

Attorney, Albert Maldonado, informed the Board that there has been a Legislative update (SB 1439) regarding Local Governing Board Members Will Now Have Conflict of Interest in Campaign Donors Appearing Before Their Agencies. Prior to this Bill, political contributions were not considered a source of income and the candidate had no duty to excuse themselves from a vote. After the update, if a candidate receives a contribution of \$250.00 or more within the past 12 months, the candidate will have to disclose that they received that contribution and the candidate also cannot solicit the facility user if it is the contribution donator. Albert will provide the Board with the backup documentation.

**5. CALENDAR OF EVENTS:**

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District.
- Finance – 1<sup>st</sup> Thursday of Every Month 4:00pm NCCC.
- Personnel – 3<sup>rd</sup> Thursday of Every Month 5:00pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30pm
- BCVRPD Board Meeting Schedule, NCCC
  - November 9, 2022
  - December 14, 2022
  - January 11, 2023

5.2 Upcoming Holidays

Friday, November 11, 2022 Veteran's Day  
 Thursday & Friday, November 24 & 25, 2022 Thanksgiving

### 5.3 Events

October 29, 2022 – Pumpkin Carve at Field 5

October 31, 2022 – Trunk or Treat at Beaumont Sports Park

Woman's Club COVID testing through December 31, 2022

## **DIRECTORS MATTERS/COMMITTEE REPORTS**

### **Director De La Cruz:**

Armando appreciates all of the hard work and dedication from the staff. He took his pictures with Jessica for the District website, met with Lauren with the Historical Society, volunteered to pour beer at Oktoberfest for two days, attended the Casino Morongo Pow Wow, and the little house event hosted by the Historical Society. Armando also attended the Ad-Hoc meeting and is looking forward to the Pumpkin Carve, Trunk or Treat, and the election in November.

### **Director Ward:**

Denise left the meeting at 6:00pm and was unable to comment.

### **Treasurer Flores:**

John gave a good luck to each of the candidates for the upcoming election. He stated that the District needs to develop a Code of Conduct policy for the Board. He thinks that all can agree that Duane has done a great job since he has been with the District and has developed a great staff. He mentioned that if any one Board member interferes with day to day operations, maybe they should be reprimanded or require Board removal. He also noted that the Board as a group is Duane's boss, not any individual Board member. He would like to have a meeting with Dan regarding the Code of Conduct policy to tighten up the policies regarding Board members. John gave congratulation to Duane on his evaluation. He also mentioned that he would like the District to reclaim the Beaumont Woman's Club to be able to rent it out for events and to have all three of our facilities.

### **Vice Chair/Secretary Diercks:**

Chris gave congratulation to all staff and stated that the Oktoberfest, Horseshoe Tournament, and Engine 57 Tournament all went great. He mentioned that the Field 1 ADA ramp and vehicle stall have been completed and just needs lighting. He reiterated that the restrooms by Field 1 are also getting redone and will also be ADA compliant. Chris thanked Duane for making it all happen and stated that everyone is doing a great job.

### **Chairman Hughes:**

Dan agrees with John that the District should reclaim the Beaumont Woman's Club facility. Duane mentioned that the District could give the COVID testing facility user a 30 day notice to no longer rent to them. He mentioned that the Human Resources Administrator, Zina Bakoo, will be leaving the District and that he is saddened to see her go. He thanked her for all she has done for the District and hopes that they can stay in touch. Dan will also be attending the upcoming Banning State of the City.

Attorney, Albert Maldonado, asked for a count as to who agrees with creating the Code of Conduct policy so that he and Duane may move forward. Dan, Chris, John, and Armando all agreed. Albert also noted that the Ethics training will be coming up in January and the Sexual Harassment training will be coming up in February and that the staff may join as well.

## **6. ADJOURNMENT:**

**Motion made to adjourn the meeting at 6:34pm.**

Initial Motion: Vice-Chair/Secretary Diercks

Second: Chairman Hughes



Beaumont Cherry Valley Recreation Park District

**Bank Account Balances**

As of 10/31/2022

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments	
1	Bank of Hemet - Operating	\$ 47,679.99	\$ 292,466.38	\$ 247,627.31	\$ 2,840.92	
2	Bank of Hemet - Payroll Account	\$ 1,146.34	\$ 88,200.90	\$ 91,000.00	\$ 3,945.44	
3	Bank of Hemet - Project Loan	\$ 1,588.70	\$ 87,217.18	\$ 87,000.00	\$ 1,371.52	Loan Payment 11/6/2022
4	Bank of Hemet - Bogart	\$ 2,046.27	\$ 66,983.95	\$ 73,961.00	\$ 9,023.32	
5	Bank of Hemet MM	\$ 245,596.61	\$ 87,000.00	\$ 7,506.50	\$ 166,103.11	7,500 Monthly Deposits for loan payment 11/2021
6	Bank of Hemet - Reserve Fund	\$ 134,057.78		\$ 5,009.32	\$ 139,067.10	
7	Bank of Hemet - Quimby/DIF	\$ 60,238.21	\$ 50,000.00	\$ 9,134.98	\$ 19,373.19	
8	Petty Cash	\$ 500.00			\$ 500.00	
9	Riverside County Fund	\$ 331,409.96			\$ 331,409.96	
10		\$ 824,263.86	\$ 671,868.41	\$ 521,239.11	\$ 673,634.56	
11	Bank of Hemet - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
12	Operating Reserve	\$ 78,690.42		\$ 5,000.00	\$ 83,690.42	NOT to be USED
13	Capital Reserve	\$ 55,367.36		\$ 9.32	\$ 55,376.68	Min Balance of \$50,000
14	<b>TOTAL RESERVE ACCOUNT</b>	<b>\$ 134,057.78</b>	<b>\$ -</b>	<b>\$ 5,009.32</b>	<b>\$ 139,067.10</b>	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

**Bank Account Balance**

As of 10/31/2022

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments	
15	Bank of Hemet	\$ 112,566.95	\$ 9,075.67	\$ 3,359.00	\$ 106,850.28	

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
October 2022**

Type	Date	Num	Name	Memo	Amount
<b>10005 - Bank of Hemet - Operating</b>					
Bill Pmt -Check	10/03/2022	1002211346	CalPERS-OPEB	Accrued Liability as of June 30, 2020 - Rate Plan: 1357	-6,248.42
Bill Pmt -Check	10/03/2022	1002211352	CalPers	Employee - Retirement - 457	-185.25
Bill Pmt -Check	10/03/2022	1002211354	CalPers	Employee - Health Insurance	-6,288.94
Bill Pmt -Check	10/03/2022	2211365-37	CalPers	Employee - Retirement	-5,552.63
Bill Pmt -Check	10/03/2022	10032022	VSP-Vision Service Plan	Employee - Vision Insurance	-65.44
Check	10/03/2022	125250	Armando De La Cruz	Director Fees - September 2022	-600.00
Check	10/03/2022	125251	Armando De La Cruz	Director Fees - August 2022	-600.00
Check	10/03/2022	125253	Janina Gutierrez	Refundable Security Deposit - Sweet 16 - 9/10/2022	-500.00
Check	10/03/2022	125254	Armando De La Cruz	Refundable Security Deposit - Family Reunion - 9/11/2022	-250.00
Check	10/03/2022	125255	Ana Pineda	Refundable Security Deposit - Wedding - 9/10/2022	-500.00
Check	10/03/2022	125256	Kyle Beach	Refundable Security Deposit - Baby Shower - 9/24/2022	-395.00
Check	10/03/2022	125257	Jacklynn Macias	Refundable Security Deposit - Wedding - 9/24/2022	-500.00
Check	10/03/2022	125258	Pete Gerlach	Adult Softball Umpire	-60.00
Check	10/03/2022	125259	Anthony Tony Gipson	Adult Softball Umpire	-180.00
Check	10/03/2022	125260	Malik Coleman	Adult Softball Umpire	-120.00
Check	10/03/2022	125261	Javier E. Cota	Adult Softball Umpire	-120.00
Check	10/03/2022	125262	George Ramirez	Adult Softball Umpire	-60.00
Check	10/03/2022	125263	Javier E. Cota	Adult Softball Umpire	-60.00
Check	10/03/2022	125264	George Ramirez	Adult Softball Umpires	-60.00
Check	10/03/2022	125265	Kaylee Gemmill	Oktoberfest Debrief - Staff Lunch	-127.36
Check	10/03/2022	125267	Lilian Averette	Refund - Purchase of Silverware/Plate/Napkins - Riverside County Victor Meeting	-35.40
Check	10/03/2022	125268	Christina Ortega	Refundable Security Deposit - Sweet 15 - 8/23/2022	-350.00
Check	10/03/2022	DB10032022	Morongo Golf Course	Raffle Basket - Golf Tournament	-66.65
Check	10/04/2022	125269	Dan Hughes	Director Fees - September 2022	-600.00
Check	10/04/2022	KG10042022	Oriental Trading Co.	Table Cloths - Pumpkin Carve	-149.40
Check	10/04/2022	Fees	EPX	Fees - Credit Card Machine	-101.84
Bill Pmt -Check	10/05/2022	125270	Alfonso's Tree Service	Pine Trees Trimmed - Woman's Club	-225.00
Bill Pmt -Check	10/05/2022	27679309	SCE (700005100729)	Utilities - Electric - Grange, Woman's Club, Maintenance, Snack Bar & NCCC	-6,102.02
Bill Pmt -Check	10/05/2022	27679301	SCE (700194594370)	Utilities - Electric - James Hughes Trailer	-227.22
Bill Pmt -Check	10/05/2022	27679299	SCE (700492933735)	Utilities - Electric - Field #1 - 4	-53.02

# Beaumont Cherry Valley Recreation & Park District Check Warrant

## Bank of Hemet - Operating October 2022

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	10/05/2022	27679306	SCE (700494090863)	Utilities - Electric (Fire Camp Lighting/Panel)	-304.34
Bill Pmt -Check	10/05/2022	27679302	SCE (700518137163)	Utilities - Electric - RV Park	-4,120.27
Bill Pmt -Check	10/05/2022	27679303	SCE (7005933589625)	Utilities - Electric - General Electricity & Thunder Alley	-1,819.65
Bill Pmt -Check	10/05/2022	27679308	SCE (700593616907)	Utilities - Electric - Tennis Courts, Horse Arena & Field 5/6	-384.63
Bill Pmt -Check	10/05/2022	72215883637	The Home Depot	Shop Tools - Btooth Radio - Float Valve/ Ratchet Straps	-474.96
Check	10/05/2022	ZB10052022	Dollar Tree	Get Well - Get Well basket Maisyn	-13.57
Check	10/05/2022	ZB10052023	Walmart	Get Well Basket for Maisyn	-53.81
Check	10/05/2022	ZB10052024	Walmart	Snacks/Drinks - Office	-57.34
Check	10/05/2022	RF10052022	Amazon.com	Iphone 11 case w/Screen Protector - Hughes, James	-14.00
Check	10/05/2022	RF10052022	Shein	Pumpkin Carve - Plaid Shirts	-56.55
Check	10/05/2022	RF10052022	Amazon.com	Baseball Shirts - Bank of Hemet/City of Beaumont (Trunk or Treats)	-11.24
Check	10/05/2022	KG10052022	Amazon.com	Baseball Shirts - Bank of Hemet/City of Beaumont (Trunk or Treats)	-103.14
Check	10/05/2022	DB10052022	The Sand Trap Bar & Grill	Bus. Meal - Foundation Sponsor	-81.93
Bill Pmt -Check	10/07/2022	125271	MS Painting	Prime & Paint Wishing Well / Prep, Sand & Prime Handrails at ADA Walkway Field #1L	-2,150.00
Bill Pmt -Check	10/07/2022	125272	Stripeline Co.	(2) Paint Parking Stall (1) Paint stair tread (1) Install Sign (1) Install Wheel Stop - ADA Parking Field #1L	-1,162.00
General Journal	10/07/2022	Tran 10071		Transfer to Bogart for Bogart Bills	-15,000.00
Check	10/07/2022	KG10072022	Amazon.com	Award Ribbons - 1st, 2nd & 3rd Place - Pumpkin Carve	-22.62
Check	10/07/2022	KG10072024	Amazon.com	Decorations/Prize Ribbons - Pumpkin Carve	-123.83
Check	10/11/2022	125273	Beaumont Glass	Plexiglass - Grange Sign	-745.00
Check	10/11/2022	KG10112022	Amazon.com	Multifold Hand Towel - Office Supplies	-86.85
Check	10/11/2022	KG10112022	Amazon.com	Potato Sack Bags/Fall Balloons - Pumpkin Carve Game/Decorations	-75.25
Check	10/11/2022	KG10072023	Amazon.com	Baseball T-Shirt - Bank of Hemet/City of Beaumont (Trunk or Treats)	-30.17
Check	10/11/2022	LA10112022	Kafe Royale	Calimesa Chamber Breakfast - Lilian Averette & Nick Hughes	-45.70
Bill Pmt -Check	10/11/2022	10/08/2022	Nextiva	Monthly Telephone Service	-352.59
Bill Pmt -Check	10/11/2022	10/11/2022	Rosalind Otero	Unfunded Health Payment	-131.09
Check	10/11/2022	NL10112022	Clover	Monthly Equipment Rental	-109.85
Check	10/11/2022	CCFEES	Clover(MRCH BNKCD)	Credit Card % Fees	-477.41
Bill Pmt -Check	10/12/2022	11880751	Wells Fargo Financial Leasing	Monthly Copier Lease	-884.66
General Journal	10/12/2022	Trans 10122		Transfer to Payroll for PR 10/12/2022	-45,000.00
Check	10/12/2022	RF10122022	El Mariachi Taco Shop	Pumpkin Carve Meeting - Food	-105.83
Check	10/12/2022	DB10122022	Casa Trejo	Bus. Meal - Duane Burk, Dan Hughes - Pre-Board Meeting	-63.38

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**Bank of Hemet - Operating**  
**October 2022**

Type	Date	Num	Name	Memo	Amount
Check	10/13/2022	125274	Pete Gerlach	Adult Softball Empire	-60.00
Check	10/13/2022	125275	Anthony Tony Gipson	Adult Softball Empire	-180.00
Check	10/13/2022	125276	Malik Coleman	Adult Softball Empire	-120.00
Check	10/13/2022	125277	Javier E. Cota	Adult Softball Empire	-60.00
Check	10/13/2022	125278	Chris Diercks.	Director Fees/ September/October 2022	-500.00
Check	10/13/2022	125279	Jessica Warrick	Payroll Period 8/29/2022 - 9/11/2022	-1,760.00
Check	10/13/2022	125280	Jessica Warrick	Payroll Period 9/12/2022 - 9/25/2022	-1,760.00
Check	10/13/2022	RF10132022	Beaumont Chamber	Chamber Breakfast - Nick Hughes & Lilian Averette	-50.00
Check	10/13/2022	RF10132022	Walmart	Pumpkin Carve - Supplies (paint/jars/candy)	-124.74
Check	10/14/2022	125281	Alyssa R Zaragoza	Mileage Reimbursement - Oktoberfest Shirts/Signage	-121.44
Check	10/14/2022	125282	Patricia Law	Mileage Reimbursement - Bank/Paintball Shop/Hardware/USPS	-93.50
Check	10/14/2022	125283	Sandra Gaines	Refundable Security Deposit - Memorial - 10/6/2022	-250.00
Check	10/14/2022	125284	Tricia Murrill	Refundable Security Deposit - Wedding - 9/30/2022	-250.00
Bill Pmt -Check	10/17/2022	125285	AP Rentals	Oktoberfest - Games: Cornhole, Jenga & Connect 4	-225.00
Bill Pmt -Check	10/17/2022	195587351	ARCO Business Solutions	Monthly Gas/Fuel - Traverse (49,119) & Gas Cans	-623.87
Bill Pmt -Check	10/17/2022	1879876078	Verizon Wireless	Monthly Wireless Phone Service	-1,109.92
Bill Pmt -Check	10/17/2022	125286	Game Time	Capital Improvement: NCRP Swing Set and Installation	-14,235.07
Bill Pmt -Check	10/17/2022	125287	Grand American Builders, Inc.	Labor/Materials - North End Business Offices/ Project Management/ Bogart Maintenance Shed	-18,010.24
Bill Pmt -Check	10/17/2022	125288	Land Engineering Consultants	Water and Sewer Improvements - DT Ranch	-4,263.00
Bill Pmt -Check	10/17/2022	125289	Memories by Darcy Walls	Photo Service - Cinco de Mayo & Oktoberfest 2022	-1,023.63
Check	10/18/2022	KG10182022	Amazon.com	Pumpkin Carve - Plinko Game Prizes	-103.35
Check	10/18/2022	ZB10182022	Ross Dress for Less	Frame - Employee of the Quarter Certificate	-7.53
Check	10/18/2022	ZB10182023	Marshalls	Employee of the Quarter - Prize	-32.31
Check	10/18/2022	ZB10182024	2nd Street Cinema	Employee of the Quarter - Gift Card Prize	-35.00
Check	10/18/2022	ZB10182025	IN-N-Out	Employee of the Quarter - Gift Card Prize	-25.00
Check	10/18/2022	ZB10182026	Bakers	Employee of the Quarter - Gift Card Prize	-25.00
Check	10/18/2022	ZB10182027	Stater Bros	Employee of the Quarter - Gift Card Prize/Drinks	-88.56
Bill Pmt -Check	10/19/2022	1002224579	CalPers	Employee - Retirement - 457	-250.70
Bill Pmt -Check	10/19/2022	1002224581	CalPers	Employee - Retirement - 457	-192.95
Bill Pmt -Check	10/19/2022	2224584-586	CalPers	Employee - Retirement	-5,756.56
Bill Pmt -Check	10/19/2022	1002224588	CalPERS-OPEB	Accrued Liability as of June 30, 2020 - Rate Plan: 1357	-6,248.42

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Operating  
October 2022**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	10/19/2022	2224591-593	CalPers	Employee - Retirement	-5,792.59
Bill Pmt -Check	10/19/2022	4701101922	Chevron	Monthly Gas/Fuel - F150 (32,128), Chevy (41, 224), F550 (69,136), F350 (161,545) Gas/Fuel - Cans/Tank	-1,958.61
Bill Pmt -Check	10/19/2022	p224SXMZKH	Frontier (9518459910) WC	Monthly Wifi Service - Woman's Club	-131.76
Bill Pmt -Check	10/19/2022	p226BRMM5L	Frontier (9518450886) NC	Monthly Wifi Service - NCCC	-125.98
Bill Pmt -Check	10/19/2022	1165546810	Colonial Life	Employee - Life Insurance	-831.01
Bill Pmt -Check	10/19/2022	8746106	Ford Credit	Monthly - F150 Payment	-763.20
Bill Pmt -Check	10/19/2022	2920009-69	SoCalGas	Utilities - Gas - NCCC, Grange & Woman's Club	-176.24
Bill Pmt -Check	10/19/2022	80059112004	Waste Management of the IE	Utilities - Trash - NCRP, NCCC, Grange & Woman's Club	-3,223.22
Bill Pmt -Check	10/19/2022	BH03167809	UMPQUA Bank	Bus. Meals, Burk & Hughes - Pre Board Meeting, SiriusXM Radio & Postage/Stamps	-172.20
Check	10/19/2022	125291	Pete Gerlach	Adult Softball Umpire	-60.00
Check	10/19/2022	125292	Anthony Tony Gipson	Adult Softball Umpire	-120.00
Check	10/19/2022	125293	Malik Coleman	Adult Softball Umpire	-120.00
Check	10/19/2022	125294	Javier E. Cota	Adult Softball Umpire	-120.00
Check	10/19/2022	125295	Kristine Carlson	Adult Softball Umpire	-30.00
Check	10/19/2022	125296	Frank D. Wagner II	Adult Softball Umpire	-60.00
Check	10/19/2022	ZB10192022	Chick-Fit-A	Employee of the Quarter - Food	-318.37
Check	10/19/2022	DB10192022	Tartan of Redlands	Bus. Meal - Duane Burk, Bob Tinker & Mike - Foundation	-99.46
Bill Pmt -Check	10/20/2022	125307	Acorn Technology Services	Monthly IT Service, CO 6-09 (Smart PS Replacement) & (2) Monitors (Hughes, Nick)	-3,152.63
Bill Pmt -Check	10/20/2022	125308	Action True Value Hardware	Restroom Repair Field 5/6 Repairs/ (Bogart) PVC Irrigation Project	-67.16
Bill Pmt -Check	10/20/2022	125309	Advanced Landscape and Hydroseed	Hydroseeding - Field #2 - Hydroseed owner-supplied turf grass seed - Approx: 30,867 sq ft - 15-15-15 fertilizer will be applied w/mixture & Hydroseeding - Field #3 - Hydroseed owner-supplied turf grass seed - Approx: 30,867 sq ft - 15-15-15 fertilizer will be applied w/mixture	-3,341.36
Bill Pmt -Check	10/20/2022	125310	Awards & Specialities	Business Cards (De La Cruz, Armando) & Office Name Plates, Business Cards (Lilian Averette)	-738.14
Bill Pmt -Check	10/20/2022	125311	Bay Alarm Company	Monthly Alarm Service	-159.00
Bill Pmt -Check	10/20/2022	125312	BCVWD 8-002	Utilities - Water - Noble Creek Regional Park	-3,545.37
Bill Pmt -Check	10/20/2022	125313	BCVWD 8-005	Utilities - Water - Grange	-101.93
Bill Pmt -Check	10/20/2022	125314	Beaumont Do it Best	Irrigation Parts - ADA Walkway/Parking Field #1L	-935.40
Bill Pmt -Check	10/20/2022	125315	Beaumont Power Equipment, Inc.	Equipment Repair - (2) Weedeaters	-764.98
Bill Pmt -Check	10/20/2022	125316	Beaumont Print	Oktoberfest Schedule of Events/ Price List	-78.12



**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**Bank of Hemet - Operating**  
**October 2022**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	10/20/2022	125317	Capri	2nd qrt of annual contribution for workers comp coverage w/ Capri for Fiscal Year July, 1-June 30, 2023.	-9,226.75
Bill Pmt -Check	10/20/2022	125318	Clark Pest Control	Weekly Pest control Service	-405.00
Bill Pmt -Check	10/20/2022	125319	Cooper Turf Solutions, Inc.	turfplane Field #2 & Sand	-8,818.64
Bill Pmt -Check	10/20/2022	125320	Department of Environmental Health	Account# AR0077185 - Facility # FA0036960 - Grange Kitchen Permit	-763.00
Bill Pmt -Check	10/20/2022	125321	Desert Quality Heating & Air	Office Duct Split - Activities Coordinator Office/Office Break Room - Fridge Service (Grange) - Large Snack Bar Cooler Swap -	-4,142.50
Bill Pmt -Check	10/20/2022	125322	Diamond Environmental Services	Portable Restrooms Weekly Rental - Field #1	-758.20
Bill Pmt -Check	10/20/2022	125323	ELROD Fence Company	24B Vinyl Fence Repair - Field #4 Fencing Replacement - Gate/latch - Meadow Fencing	-20,097.00
Bill Pmt -Check	10/20/2022	125324	Frontier (2091883458) Maint	Monthly Wifi Service - Maintenance	-336.92
Bill Pmt -Check	10/20/2022	125325	Gail Materials	Field #1 - Clary - Warning Track Mix	-2,294.16
Bill Pmt -Check	10/20/2022	125326	Inner-City Auto Repair & Tire's	Repair - F550 - Check and Advise: Symptom: C/S full Vehicle inspection (combination) - Disc Rotor - Replace Rear, Both Sides, Full Floating Axle, Non Separable	-3,766.20
Bill Pmt -Check	10/20/2022	125327	Jani-King of California, Inc	Monthly Janitorial Service - strip and polish Copper Room Floor	-3,136.38
Bill Pmt -Check	10/20/2022	125328	MRC Smart Technology Solutions	Qrtly - Copier materials frt charge	-29.94
Bill Pmt -Check	10/20/2022	125329	Oak Valley Florist	Public Relations - Flowers - Adrian Chatigny & Zina Bakoo	-247.77
Bill Pmt -Check	10/20/2022	125330	Pattons Steel Corp	Material - Fencing BBQ Pit	-386.98
Bill Pmt -Check	10/20/2022	125331	Ponderific Adventures	Franco Garden Fountain Repair	-850.00
Bill Pmt -Check	10/20/2022	125332	Precision Technologies	(2) LPR License Plate Cameras, (6) Camera Pole Mounts - Bogart Regional Park	-2,882.70
Bill Pmt -Check	10/20/2022	125333	Prudential Overall Supply	Weekly Uniform Service - Janitorial Supplies	-423.09
Bill Pmt -Check	10/20/2022	125334	Safety Compliance Company	Safety Meeting 09/21/2022 - Topic: Ladder Safety	-250.00
Bill Pmt -Check	10/20/2022	125335	Star Pro Security Patrol Inc.	(1) unarmed Officer 8hr/5days Week - 9/26/2022 - 10/16/2022 - Oktoberfest Security	-17,104.00
Bill Pmt -Check	10/20/2022	125336	Turf Star, Inc.	Aug 2022 - PM Contract (24)units - (163) hrs	-1,119.36
Bill Pmt -Check	10/20/2022	125337	United Rentals	Equipment Rental - Trencher - Field #2 & #3 Repairs	-2,424.65
Check	10/20/2022	RF10202022	Dog Waste Depot	Dog waste Bags	-233.68
Bill Pmt -Check	10/21/2022	125338	Awards & Specialties	Oktoberfest Awards	-636.73
Bill Pmt -Check	10/21/2022	125339	Luz Investment Corp.	Internet/Computer data drops - North Business Offices	-1,279.65
Bill Pmt -Check	10/21/2022	125340	Prudential Overall Supply	Weekly Uniform Service - Janitorial Supplies	-4,978.31
Check	10/21/2022	NL10212022	The UPS Store	DOJ/COR - Law, Nancy	-109.00
Check	10/21/2022	LA10212022	Hobby Lobby	Basket Items - Zina Bakoo Leaving	-40.89
Check	10/21/2022	LA10212023	Walmart	Office Expense - Creamer cups - Office	-29.30
Check	10/24/2022	125341	Alyssa R Zaragoza	Reimbursement - Oktoberfest - Table Cloths	-42.32

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**Bank of Hemet - Operating**  
**October 2022**

Type	Date	Num	Name	Memo	Amount
Bill Pmt - Check	10/24/2022	125342	Kaboo Leasing Co.	Deep Pit BBQ - Design, Build and Install counter top prep table & Roof Shade Structure.	-7,800.00
Check	10/24/2022	LA10242022	Walgreens	Goodbye Cards - Zina Bakoo	-8.17
Check	10/24/2022		Amazon.com	Treat Bags - Pumpkin Carve	-9.68
Check	10/24/2022		Amazon.com	Treat Bags - Pumpkin Carve	-21.54
Check	10/25/2022	KG10252022	The Sand Trap Bar & Grill	Meeting Expense - Zina Bakoo going away lunch	-300.00
Check	10/25/2022	LA10252022	Walgreens	Zina Bakoo - Gift Card Holder	-7.53
Check	10/26/2022	125343	Petty Cash	Starting Cash - Pumpkin Carve	-700.00
Check	10/26/2022	125344	Petty Cash	Replenish Petty Cash Box (Finance)	-231.23
Check	10/26/2022	125345	Missy Martignoni	Refundable Security Deposit - Memorial - 9/1/2022	-250.00
Check	10/26/2022	125346	Anthony Tony Gipson	Adult Softball Umpire	-120.00
Check	10/26/2022	125347	Malik Coleman	Adult Softball Umpire	-150.00
Check	10/26/2022	125348	Javier E. Cota	Adult Softball Umpire	-120.00
Check	10/26/2022	125349	George Ramieriez	Adult Softball Umpire	-30.00
Check	10/26/2022	125350	Frank D. Wagner II	Adult Softball Umpire	-60.00
Check	10/27/2022	LA10272022	Walgreens	Candy - Pumpkin Carve - Vendors	-530.70
Check	10/27/2022			Service Charge (Positive Pay/Stop Payment fee)	-49.00
General Journal	10/28/2022	Trans 10281		Transfer to Payroll for Zina Bakoo final Check	-6,000.00
Check	10/31/2022	125351	Kaboo Leasing Co.	Deep Pit BBQ - Build & Install Railing/Light Post	-4,500.00
				<b>TOTAL</b>	<b>-296,718.74</b>

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Project  
October 2022**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10015 - Bank of Hemet - Project Account					
General Journal	10/20/2022	Trans 10203		Transfer to Project Account - For yearly loan payment	87,000.00
Bill Pmt -Check	10/27/2022	4610	Citizens Business Bank	20-020	-87,217.18
				<b>TOTAL</b>	<b>-217.18</b>
					<b>-217.18</b>

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Money Market  
October 2022**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10000 · Bank of Hemet - MM					
General Journal	10/20/2022	Trans 10203		Transfer to Project Account - For yearly loan payment	-87,000.00
General Journal	10/28/2022	Trans10282		Transferred from Operating for Monthly Transfer	7,500.00
				<b>TOTAL</b>	<b>-79,500.00</b>

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Reserve  
October 2022**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
10025 · Bank of Hemet - Reserve Fund					
General Journal	10/28/2022	Trans10281		Transferred from Operating for Monthly Transfer	5,000.00
				TOTAL	5,000.00



**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**Bank of Hemet - Quimby/DIF**  
**October 2022**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>10020 - Bank of Hemet - Quimby/DIF</b>					
General Journal	10/06/2022	Tran 100622		Transfer to Bogart for Capital Improvement Bills	-10,000.00
General Journal	10/20/2022	Trans 10202		Transfer to Bogart for Capital Improvement Bills	-15,000.00
General Journal	10/25/2022	Trans10251		Transfer to Bogart for Capital Improvement Bills	-25,000.00
				<b>TOTAL</b>	<b>-50,000.00</b>

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
Bank of Hemet - Bogart  
October 2022**

Type	Date	Num	Name	Memo	Amount
<b>10050 - Bank of Hemet - Bogart Park</b>					
Bill Pmt -Check	10/03/2022	5356	Stark-Edge Curbing Inc.	Fiber, Mesh Grading - Parking Curb 4 x 6 - Bogart Meadow	-3,412.50
Bill Pmt -Check	10/05/2022	5357	Alfonso's Tree Service	Cut down died pine trees and remove stumps	-2,500.00
Bill Pmt -Check	10/05/2022	27679359	SCE (700558511896)	Utilities - Electric (Bogart)	-1,747.98
General Journal	10/06/2022	Tran 100622		Transferred from Quimby/DIF for Capital Improvement Bills	10,000.00
Bill Pmt -Check	10/07/2022	5358	Kaboo Leasing Co.	Design, Fabrication and Installation of Bridge #2 (final Payment)	-19,500.00
General Journal	10/07/2022	Tran 10071		Transferred from Operating for Bogart Bills	15,000.00
Check	10/11/2022	NL10112022	Clover	Monthly Equipment Rental	-54.90
Check	10/12/2022	Fee	UMS/Celero Banking	Credit Card Monthly Fees	-46.45
Bill Pmt -Check	10/13/2022	5359	Matthew Pistilli Landscape Services	Weekly Landscape Service 9/29/2022 - Bogart Meadow Irrigation	-1,230.00
Bill Pmt -Check	10/17/2022	5360	Matthew Pistilli Landscape Services	Weekly Landscape Service 10/13/2022	-750.00
Bill Pmt -Check	10/17/2022	5361	Land Engineering Consultants, Inc.	Upper Parking Lot & ADA Improvements - Topographic Survey & Precise Grading/Erosion & Upper Parking Lot & ADA Improvements - Precise Grading/Erosion - Meeting with GM	-9,484.00
Bill Pmt -Check	10/19/2022	p224SXMQBF	Frontier (9518453887) B	Monthly Wifi Bogart Kiosk	-136.76
Bill Pmt -Check	10/19/2022	p226BRMCFT	Frontier (9518453021) B	Monthly Wifi Bogart Shop	-105.98
Bill Pmt -Check	10/19/2022	80059112021	Waste Management of the IE	Utilities - Trash	-721.06
General Journal	10/20/2022	Trans 10202		Transferred from Quimby/DIF for Capital Improvements	15,000.00
Bill Pmt -Check	10/20/2022	5362	Beaumont-Cherry Valley Water Dist 3-001	Utilities - Water	-136.40
Bill Pmt -Check	10/20/2022	5363	Beaumont-Cherry Valley Water Dist 3-002	Utilities - Water	-32.54
Bill Pmt -Check	10/20/2022	5364	Beaumont-Cherry Valley Water Dist 3-004	Utilities - Water	-6,240.04
Bill Pmt -Check	10/20/2022	5365	Beaumont Do it Best	Paint/Tools (Cub Scouts/Boy Scouts) - Table Refurbish/ Plastic for dead tree cuts/ Concrete & Rebar - Bridge #2 Install	-1,141.71
Bill Pmt -Check	10/20/2022	5366	Beaumont Safe & Lock	Keys/Locks - Bogart new maintenance shop	-21.44
Bill Pmt -Check	10/20/2022	5367	Grand American Builders, Inc.	Bogart Bridge/Deck Labor/Materials	-14,927.88
Bill Pmt -Check	10/20/2022	5368	Redlands Yucaipa Rentals	Weekly Mower Rental	-1,581.56
Bill Pmt -Check	10/20/2022	5369	Respond Systems	Bogart Maintenance Shop - AED, First Aid Cabinet & First Aid go bag	-2,645.64
Bill Pmt -Check	10/20/2022	5370	SiteOne Landscape Supply, LLC	Hydropoint (24) station mini chassis expansion board	-476.75
Bill Pmt -Check	10/21/2022	5371	Redlands Yucaipa Rentals	Weekly Mower Rental	-156.75
General Journal	10/25/2022	Trans10251		Transferred from Quimby/DIF for Capital Improvements	25,000.00
Bill Pmt -Check	10/26/2022	5372	Matthew Pistilli Landscape Services	Weekly Landscape Serve 10/20/2022 / Pest Control Treat Gophers	-960.00
Check	10/31/2022	CCFEES	Clover(MRCH BNKCD)	Credit Card % Fees	-294.71
			<b>TOTAL</b>		<b>-3,305.05</b>

# Beaumont-Cherry Valley Recreation Improvement Corporation

## Check Warrant

Bank of Hemet - Foundation  
October 2022

Type	Date	Num	Name	Memo	Amount
1000 - Bank of Hemet					
Check	10/03/2022	CCFEES	UMS Banking/Celero	Credit Card % Fees	-97.82
Bill Pmt -Check	10/05/2022	1150	AP Rentals	Market in the Park (Back to School) 9/9/2022 - FREE - Bounce Houses	-685.00
Bill Pmt -Check	10/05/2022	1151	W & H Party Rentals	Market in the Park (Back to School) 9/9/20202- FREE - Train Rides	-500.00
Check	10/05/2022	NH10052022	USPS	Money Order - ABC License - The Classic Car Show - 10/14/2022	-51.65
Check	10/07/2022	1152	Petty Cash	Starting Cash for Horseshoe Tournament	-200.00
Check	10/07/2022	NH1007202	Smart & Final	Horseshoe Tournament - Meat/Buns/Chips/Napkins	-257.81
Check	10/08/2022	NH10082022	Stater Bros Markets	Horseshoe Tournament - 10/8/2022 - Food/Drinks	-93.94
Check	10/11/2022	1153	Gary Chagolla	Fall Classic Car Show - 10/18/2022 - Awards	-500.00
Check	10/11/2022	NH10112022	El Charro Authentic	Bus. Meal - Nick Hughes & Mike Cohen - Trail Identification (Bogart Park)	-37.00
Check	10/13/2022	RF10132022	Friends of Valley-Wide Foundation	Autumn Elegance - (16) Attendance - Duane & Karen Burk, Mickey & Christy Valdivia, Albert Maldonado, Dan, Nick & Lisa Hughes, Chris & Sheri Diercks, Aaron & Breana Morris, John Flores +1, & Robert & Lilian Averette	-780.00
Check	10/13/2022	1155	Christmas Cheer All Year	Golf Tournament - Registration - Foursome	-1,000.00
Check	10/13/2022	1156	Lisa Rose	Summer Concert - Entertainment - Lisa Rose & friends - October 1st, 2022	-100.00
Check	10/13/2022	1157	Gina Harlan	Summer Concert - Entertainment (Radio Flyers) - Lisa Rose & friends - October 1st, 2022	-300.00
Check	10/13/2022	1158	Lori Bell	Summer Concert - Entertainment - Lisa Rose & friends - October 1st, 2022	-125.00
Check	10/13/2022	1159	Affordable Music Productions, LLC	Summer Concert - Entertainment - Lisa Rose & friends - October 1st, 2022	-300.00
Check	10/13/2022	1160	Donald G. Goethals	Summer Concert - Entertainment - Lisa Rose & friends - October 1st, 2022	-175.00
Check	10/13/2022	1161	Lisa Rose	Market in the Park - Vendor Administration - 9/23/202	-145.00
Check	10/13/2022	1162	Russo's Italian Kitchen	Summer Concert - Food - Lisa Rose & Friends - October 1st, 2022	-375.00
Check	10/14/2022	1154	Petty Cash	Starting Cash - Fall Classic Car Show - 10/14/2022	-100.00
Check	10/14/2022	1163	Gina Harlan	Radio Flyers - Entertainment - Fall Classic Car Show - 10/14/2022	-600.00
Bill Pmt -Check	10/14/2022	1164	Holiday & Company, CPAS	2020 Return - Year End: June 30th, 2021 - Filing Fees	-2,606.00
				<b>TOTAL</b>	<b>-9,029.22</b>



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

**Staff Report**

**Agenda Item No. 3.1**

**To: Chairman and Board of Directors**

**From: Ryann Flores, Human Resources Assistant/Clerk of the Board**

**Date: November 9, 2022**

**Subject: 2023 Board Meeting Dates**

**Background and Analysis:**

Each year the District holds its regular scheduled Board meeting on the second Wednesday of each month. The dates for 2023 are as follows.

January 11, 2023

February 08, 2023

March 08, 2023

April 12, 2023

May 10, 2023

June 14, 2023

July 12, 2023

August 09, 2023

September 13, 2023

October 11, 2023

November 08, 2023

December 13, 2023

**Fiscal Impact: None**

**Recommendations:**

Staff recommends approving the 2023 regular scheduled Board meeting dates with the authority to make changes subject to Beaumont-Cherry Valley Recreation & Park District Board of Directors.

Respectfully Submitted,

Ryann Flores, Human Resources Assistant/Clerk of the Board





**Staff Report**

Agenda Item No. 3.2

**To: Chairman and Board of Directors**

**From: Ryann Flores, Human Resources Assistant/Clerk of the Board**

**Date: November 9, 2022**

**Subject: Approval of the 2023 Holiday Schedule**

**Background and Analysis:**

As a policy of the District, the District observes an average of twelve holidays per year. Each year staff reviews for approval the upcoming year's holidays based on Federal recognized holidays. The prior ten years the Board approved thirteen days. Below is a list of 2023 holidays for consideration and approval.

Per Approval	Floating Holiday
Sunday January 1, 2023 OBSERVED Monday, January 2, 2023	New Year's Day Observed
Monday, January 16, 2023	Martin Luther King Day
Monday, February 20, 2023	President's Day
Monday, May 29, 2023	Memorial Day
Tuesday, July 4, 2023	Independence Day
Monday, September 4, 2023	Labor Day
Saturday, November 11, 2023 OBSERVED Friday, November 10, 2023	Veterans Day Observed
Thursday, November 23, 2023	Thanksgiving Day
Friday, November 24, 2023	Day After Thanksgiving
Sunday, December 24, 2023 OBSERVED Monday, December 25, 2023	Christmas Eve Observed
Monday, December 25, 2022 OBSERVED Tuesday, December 26, 2023	Christmas Day Observed
Sunday, December 31, 2023 OBSERVED Friday, December 29, 2023	New Year's Eve Observed

**Fiscal Impact:**

Per District policy, Full-Time employees are paid for holidays observed by the District. If approved, the District will observe thirteen holidays in 2023.

**Recommendations:**

Staff recommends approving the 2023 holiday schedule.

Respectfully Submitted,

*Ryann Flores*  
Ryann Flores

Human Resources Assistant/Clerk of the Board





<u>Policy</u>	<u>Policy Number</u>	<u>Date Adopted</u>	<u>Date Revised</u>
BOARD OF DIRECTORS' CODE OF ETHICS	4010	9/11/2013	

**Purpose**

The Board of Directors of Beaumont-Cherry Valley Recreation & Park District is committed to providing excellence leadership that result in the provisions of the highest quality of services to its constituents. In order to assist in the behavior between and among member of the Board of Directors, the District has established rules to be observed.

**Policy**

The following rules shall be observed:

- The dignity, style, values and opinions of each Director shall be respected.
- Responsiveness and attentive listening in communication is encouraged.
- The needs of the District’s constituents are the priority of the Board of Directors.
- The primary responsibility of the Board of Directors is the formulation and evaluation of policy. Routine matters concerning the operational aspects of the District are to be delegated to professional staff members of the District.
- Directors are responsible for monitoring the District’s progress in attaining its goals and objectives, while pursuing its mission.
- Directors are committed to emphasizing the positive and avoiding negative forms of interaction. (Double talk, hidden agendas, gossip, backbiting, etc).
- Directors are committed to focusing on issues and not personalities. The presentation of the opinions of others should be encouraged. Cliques and voting blocks based on personalities rather than issues should be avoided.
- Differing viewpoints are healthy in the decision-making process. Individuals have the right to disagree with ideas and opinions, but without being disagreeable. Once the Board of Directors takes action, all Directors are committed to supporting said action and not to create barriers to the implementation of said action.

Directors practice the following procedures:

- In seeking clarification on informational items, Directors may directly approach professional staff members to obtain information needed to supplement or enhance their knowledge to improve legislative decision-making.
- In handling complaints from constituents, said complaints will be referred directly to the General Manager.
- In handling items related to safety, concerns for safety or hazards will be reported to the General Manager or lead maintenance. Emergencies should be dealt with immediately by seeking appropriate assistance.
- In presenting items for discussion at Board meetings, see policy # 5020
- In seeking clarification for policy-related concerns, especially those involving personnel, legal action, land acquisition and development, finances, and programs said concerns will be referred directly to the General Manager.
- When approached by District personnel concerning specific District policy, Directors will direct inquiries to the appropriate staff supervisor. The chain of command will be followed.



- The work of the District is a team effort. All individuals will work together in the collaborative process, assisting each other in conducting the affairs of the District.
- When responding to constituent requests and concerns, Directors will be courteous, responding to individuals in a positive manner and routing their questions through appropriate channels and to responsible management personnel.
- Directors will develop a working relationship with the General Manager wherein current issues, concerns and District projects can be discussed comfortably and openly. Both parties will pursue open communications and avoid public surprises.
- Directors will function as a part of a whole. Issues will be brought to the attention of the Board as a whole, rather than to individual members selectively.



<u>Policy</u>	<u>Policy Number</u>	<u>Date Adopted</u>	<u>Date Revised</u>
ATTENDANCE AT BOARD MEETING	4020	9/11/2013	

**Purpose**

The Board of Directors of Beaumont-Cherry Valley Recreation & Park District is committed to providing excellent leadership. It is each Directors commitment to attend and participate in the Board meetings in order to full-fill their obligations to the constituents of the community.

**Policy**

Members of the Board of Directors shall attend all regular and special meetings of the Board unless there is good cause for absence. Pursuant to Government Code section 1770, a member's failure to discharge duties for three consecutive months without good cause may support action to vacate the member's position.





**Staff Report**

Agenda Item No. 3.4

**To: Chairman and Board of Directors**

**From: Dodie Carlson, Athletic Coordinator**

**Date: November 4, 2022**

**Subject: Donation to the Engine 57 Baseball Tournament**

**Background and Analysis:**

In October of 2006 the Esperanza fire here in the San Jacinto mountains south of Banning, it took the lives of 5 of our local Forest Service personnel.

The following year on the 1<sup>st</sup> anniversary of those who perished. The family of Jess Mclean held the 1<sup>st</sup> Annual Engine 57 baseball tournament to celebrate their lives and to raise funds for all 1<sup>st</sup> responders and law enforcement families who lose their lives in the line of duty.

We have made a reduction on their bill. In 2018 - 2020 the Board approved a reduction of \$ 1000.00 to the bill for this tournament.

The 14<sup>th</sup> annual tournament was held on October 8-9-2022 with 74 teams.

**Recommendations:**

Staff recommends that the Board approve a reduction in their Facility use bill for the tournament.

**Fiscal Impact:**

The Fiscal impact to the district is \$ 1000.00.

Respectfully Submitted,

*Dodie Carlson,*  
Athletic Coordinator



**Department Report**

Agenda Item No. 4

**To:** Chairman and Board of Directors

**From:** Nancy Law, Executive Assistant

**Date:** November 9<sup>th</sup>, 2022

The Finance Committee met Monday, November 7<sup>th</sup>, 2022 to review October 2022 Financial Reports for Fiscal Year 2022-2023.

The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.

Property Tax Disbursement – The Executive Assistant has not received deposits into the Riverside County Fund for October 2022 as of October 3<sup>rd</sup>, 2022.

The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for October 2022, bringing our Reserve balance to \$139,067.10, and transferred into the Money Market account \$7,500.00 monthly contributions for October 2022 and transferred to Project Account \$87,000.00 for the District yearly Loan Payment bringing our balance to \$166,103.11.

**Additional items:**

- ❖ Executive Assistant is worked of Public Records Requests.
- ❖ Executive Assistant has been working on final agreements and requirement for the CDBG (Community Development Block Grant) 22/23 Project.
- ❖ Executive Assistant is working on the CDBG 23/24 Application Due November 18<sup>th</sup>, 2022.
- ❖ Executive Assistant has been working on final Agreements and requirements for the Prop 68 Parks Per Capita Bond Funding.
- ❖ Executive Assistant has been prepared forms for FCC (Federal Communications Commission) Licensing for our radios.
- ❖ Executive Assistant has been preparing for HR Administrator departure.
- ❖ Executive Assistant has reviewed and noted City of Beaumont sewer credit.
- ❖ Executive Assistant has acquired quotes for GPS Vehicle/Equipment Tracking.
- ❖ Executive Assistant has prepared and submitted County of Riverside ARP (American Rescue Plan Act)/CID (Community Improvement Designation) Funding Quarterly Progress Report.
- ❖ Executive Assistant has prepared and submitted on 10/28/2022 LAFCO (Local Agency Formation Commission) MSR (Municipal Service Review)/SOI (Sphere of Influence) report.
- ❖ Executive Assistant has been working on Infrastructure Funding Agreement (County of Riverside).

**Recommendations:** This report is for informational purposes only.

Respectfully Submitted,



Nancy Law  
Executive Assistant





BEAUMONT-CHERRY VALLEY  
RECREATION & PARK DISTRICT

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**Department Report**

Agenda Item No. 4

**To: Chairman and Board of Directors**

**From: Lilian Averette, Activities Coordinator**

**Date: November 9, 2022**

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**Facility Users:**

COVID-19 Testing Facility at the Woman's Club will continue through December 31, 2022.

**Past District Events:**

Pumpkin Carve Fest was held on October 29<sup>th</sup> and was located at Noble Creek Regional Park on the meadow. This year the Foundation and the District combined the Market Night with the Pumpkin Carve. The kids and their families were able to go trick or treating to each vendor's booth. We added more fun activities like a hay maze with photo ops, dancing, potato sack races, and the cake walk for families to do while they waited to get their pumpkins to be judged.

**District Events:**

Winter Fest is just a few weeks away on December 2<sup>nd</sup> and 3<sup>rd</sup>. This year's Winterfest will be filled with fun activities for the whole family to enjoy as we improve on a great tradition. With moving Winterfest from the Grange to meadow, it gives us an opportunity to have more vendors and activities for families.

**Community Events/Meetings/Networking:**

I attended the Calimesa Chamber Breakfast and the Beaumont Chamber Breakfast. We participated in both the Bank or Hemet and The City of Beaumont trunk or treats. I participated in the Beaumont Unified School District Career fair and also represented the District at this year's annual Habitat for Humanity SGPA fundraiser.

I will also be attending the Beaumont, Banning and Calimesa Chamber Breakfast this month.

**Fiscal Impact/Recommendations:** This report is for informational purposes only.

Respectfully Submitted,

A handwritten signature in black ink that reads "Lilian Averette". The signature is written in a cursive, flowing style.

Lilian Averette  
Activities Coordinator



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

**To:** Chairman and Board of Directors  
**From:** Aaron Morris, Assistant Maintenance Superintendent  
**Date:** 11/09/2022

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**Report:**

Good Evening Board,

Here are a few items the Maintenance Department has been working on.

**Work Items:**

- Staff assisted in the set up and tear down for the Pumpkin Carve Fest.
- Staff has been cleaning and organizing all of the storage units in the maintenance yard.
- All of the Ball fields and the Soccer Meadow were over seeded for the cool season transition.
- The Day Use Meadow in Bogart is being renovated and over seeded in the bare spots.
- The split rail fencing has been delivered for the Bogart Day Use Meadow parking carve outs.
- Staff has been adding amenities to the new shop in Bogart Park and has been utilizing its office space for staff meetings.
- Staff will be working on updating our tools and materials inventories in the maintenance yard as well as developing and implementing a work order program for staff.
- I have been finishing up my certification program for the Weather Trak System, the next step is doing a site assessment.
- I participated in the Hand-Held Radio Training.

**Fiscal Impact/Recommendations:** This report is for informational purposes only.

Respectfully Submitted,

Aaron Morris  
Assistant Maintenance Superintendent





BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

**To:** Chairman and Board of Directors  
**From:** Dodie Carlson, Athletic Coordinator  
**Date:** November 4, 2022

**Reports:**

The fall season is progressing. The canned food drive has now started and will continue thru the 1<sup>st</sup> of December. All the teams to this point have been very generous.

The calendar remains very slow due the lack of staff for tournaments. Hopefully we can get some help as things start to loosen up.

We held the Spooky Spectacular tournament on October 28, 2022. We had 8 teams that attended. It was a wonderful turn out. A great time was had by all with Team Extra Bone taking the honors.

I would like to thank the Board of Directors, General Manager, and staff for their ongoing work for this district. I would like to thank the maintenance staff for their constant work on field improvements. The fields are improving. People are very happy to see all the improvements going on and are dealing with the inconveniences fairly well.

**Other:**

BYB will be wrapping up the fall ball season November 18, 2022. Their spring registrations will be starting mid November. They would like to thank the Board, staff and district for continually to make improvements to the park and fields.

This report is for informational purposes only.

Respectfully Submitted,

Dodie Carlson, Athletic Coordinator