



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, January 11, 2023 5:15pm

MINUTES

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

DISTRICT CLOSED SESSION – None.

WORKSHOP SESSION: Workshop Session to Begin at 5:15pm

Regular session began at 5:32pm.

Roll Call:

Director Aldrich: Present

Director Ward: Present via teleconference

Treasurer Flores: Absent

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

The following employees of the District attended:

General Manager, Duane Burk

Executive Assistant, Nancy Law

Activities Coordinator, Lilian Averette

Foundation Special Project Associate, Nick Hughes

Human Resources Assistant/Clerk of the Board, Ryann Flores

Legal Counsel of Best, Best & Krieger Albert Maldonado gave the presentation.

- AB 1234 – Ethics Training (1 of 2 hours)

REGULAR SESSION: Regular Session to Begin at 6:15pm

Regular session began at 6:43pm.

Roll Call:

Director Aldrich: Present

Director Ward: Present via teleconference

Treasurer Flores: Present via telephone

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

Invocation: Chairman Hughes gave the Invocation.

Pledge of Allegiance: Vice-Chair/Secretary Diercks led the pledge of allegiance.

Presentations: Happy Birthday Director Flores

Annual Awards:

- 10 years of service – Dodie Carlson
- 10 years of service – Alyssa Fuimaono
- Part Timer of the Year Award – Jackson Grantz
- Make it Happen Award – Trevor Stull
- Employee of the Year – George Ramirez
- Director’s Choice Award – Nicholas Hughes & Taylor McCafferty
- General Manager’s Choice Award – Taylor McCafferty

Adjustments to Agenda: The District had received a public comment from the Beaumont Woman’s Club after the posting of the agenda which is why the District is allowed to add the item 3.0 for discussion.

Motion was made to add Action Item 3.0 Beaumont Woman’s Club Discussion

Initial Motion: Vice-Chair/Secretary Diercks

Second: Chairman Hughes

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

1. PUBLIC COMMENT:

Chairman Hughes opened public comment at 6:50pm. Hearing none, public comment ended at 6:51pm.

2. CONSENT CALENDAR:

- 2.0 Minutes of December 14, 2022 – Swearing in Elected Officials
- 2.1 Minutes of December 14, 2022
- 2.2 Bank Balances for December 2022
- 2.3 Warrants for December 2022
- 2.4 Review of Board Code of Ethics Policy and Attendance Policy
- 2.5 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Albert Maldonado commented on item 2.6. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings. There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The District needs to consider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing.

Director Aldrich noted a correction needed on item 2.2, December 14, 2022 minutes. Changes have been made to reflect Director Aldrich’s conversation with Beaumont Youth Baseball regarding the West snack bar.

General Manager, Duane Burk, clarified that Government Code 1770 was included with item 2.4 in the complete Board package and stated that if there are any clarifications needed to reach out to him or the Attorney, Albert Maldonado. Treasurer Flores mentioned that the Attendance Policy seems to have wiggle room and is not concrete with the wording. He said that it is more descriptive rather than definitive due to saying that “a member’s failure to discharge duties for three consecutive months without good cause may support...”, but he would like to know what defines good cause. Albert clarified that the policy is paraphrasing the Government Code section 1770 and in the statute, it does define the specific instances of good cause. Albert also clarified that this item does not need to be approved; it is just for discussion for potential edits or changes. General Manager, Duane Burk, informed Treasurer Flores that if he has any changes that he would like to be made to item 2.4, they can reagendaize the item and bring it back. Treasurer Flores would like to know who defines “good cause” and “may”. Duane suggested having a workshop regarding item 2.5 and

Treasurer Flores agreed. The decision was made to have a workshop session during the April meeting for an hour.

Motion was made to accept items 2.0, 2.1, 2.2, 2.3, 2.4, and 2.5 with the corrections made for item 2.2.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Chairman Hughes

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.0 Beaumont Woman's Club Discussion

Attorney, Albert Maldonado, clarified that there will be no action taken, just discussion.

Beaumont Woman's Club member, Karen Hawkesworth, spoke on behalf of the group requesting the second Saturday of each month (September – May), from 12:00pm to 5:00pm, for their monthly meetings. She stated that if the Beaumont Woman's Club group did not have the agreement when the property was sold to the District, they may not have sold it due to not being able to use the facility for the time needed.

Treasurer Flores questioned the problem.

Karen Hawkesworth stated that the problem is that the Beaumont Woman's Club goes to the Board and gets approval for dates and then after they create flyers and post their events, they end up getting told that there has been a mistake and that they would need to either change dates or change facilities. They do not believe that this is an unreasonable request.

General Manager, Duane Burk, noted that the District had not heard from the County regarding the extension of the COVID-19 testing until the last minute. He asked Karen Hawkesworth if all members had the same request in order to continue forward and see if the request could be granted.

Treasurer Flores asked Duane if this is something that the Board can conquer tonight and noted that this is what he was stating a few meetings back about how he wanted the Woman's Club back from the County. He stated that it is the District's building and that the testing does not seem to be too busy.

Duane agrees with Treasurer Flores and stated that he was not aware that the Woman's Club was doing what Karen Hawkesworth is requesting. His fear of the Woman's Club facility was making sure that the building was sanitized before anyone entered it and he noted that he was not planning to continue the testing past March, but wanted to bring it back to the Board for discussion.

Treasurer Flores stated that we should give the documentation to the County. He also stated that we have a new Supervisor and as we do not have any vested interest in him, we just need to write a stern letter stating that we need our building back. He mentioned that it has had an impact on our community such as with the Woman's Club, Table of Plenty, and CAST Players.

Duane noted that he agrees with Treasurer Flores, but wanted to bring it to the agenda rather than doing it unilaterally.

Treasurer Flores stated that he was on the Board when they made this action. He said that the Beaumont Woman's Club is entitled twenty-four days of the year per the agreement when they turned the building over to Beaumont-Cherry Valley Recreation and Park District.

Karen Hawkesworth agreed and stated that they cannot even accomplish nine of those days.

Treasurer Flores reiterated that in December, he had asked for the District to receive the building back and stated that Duane seems to be on top of that by getting them done by March. He noted that he understands that the District is a County entity, but as he stops by the facility while the testing is going on, there is hardly anyone there. He believes that they can condense their business to possibly Tuesday through Thursday and that they can sanitize on their way out on Thursdays. He stated that they need to accommodate us as the Beaumont Woman's Club is not the only group that has been impacted. The Pass Historical Society has also been impacted and it is not conducive to a long-term relationship. He said that he is not minimizing COVID; he is just saying that there needs to be compromise.

Director Aldrich stated that he noticed the two flyers attached to the letter that already have dates on them and asked Karen Hawkesworth if they have already made arrangements to have the events somewhere else on both January 14th and February 11th.

Karen Hawkesworth answered and stated that they had to due to being informed that they could not have this one so they had to call the people who they had given the flyers to.

Director Aldrich asked for confirmation that they have made arrangements for both events to be moved.

Elaina Conner confirmed that they did move the January event, but not the February event and stated that the flyers are still currently out. She clarified that the January 14th event had to be moved to the Noble Creek Community Center.

Alison Eccleston noted that the February 11th date is very important to the group as it is their birthday month and they have already spent \$500.00 on it.

Director Aldrich stated that the January 14th event has already been handled and that he would like to get the rest handled before the next date if possible.

Chairman Hughes mentioned that the District did not want any of this to happen and hopes for understanding that when COVID came out, there were actions that needed to be taken. Although the District owns the building, there were emails and letters that went to the Governor and to the County that made these requests. He noted that the Woman's Club was the only facility in town that had COVID testing and he clarified that these requests were not done to do anything against the group, but for the community and they did not know what was going to happen with the situation. He is not exactly sure what can and cannot be done with the County and/or the Governor and would like the General Manager to push and find out the information needed. Chairman Hughes stated that he would like to see all of the groups back in the facility, but would also like some understanding because of the emergency at the time; the District had to offer the facility as it is a County facility and the County wanted the facility for testing. He believes that the process now is to check with the County and the State to see if we can end it and go from there.

Duane commented that the Board through this process as well as the sacrifices of the facility users has been very generous. He stated as COVID is winding down, there are still factions in the community that rely on the Woman's Club facility. There are some groups of people in the community that still use the facility to get tested as it is the only one in town. When one does relinquish the contract with the County, there may be

others that ask where they would go to get their people tested. He commented to Karen Hawkesworth that it is his understanding that the District has accommodated their meetings at the Noble Creek Community Center and the Cherry Valley Grange and asked for confirmation. He also stated that Lilian is able to cover their next three scheduled meetings.

Karen Hawkesworth stated that the problem is, is that February is their 115th year of being an organization and that is pretty substantial. They have put out many flyers for the February 11th event with the address of the Woman's Club to celebrate the anniversary. She mentioned that it is difficult to undo and try to gather all that has already been distributed just to change the date. She would like the District to ask the County if they could have the date of February 11th as the Beaumont Woman's Club has already advertised for it. She noted that the Beaumont Woman's Club had gone to Board prior to advertising for approval of the date and location and it was assured that it was available for them.

After a brief side discussion, Duane stated that Lilian will contact the County tomorrow and that his idea is to offer the testing company a pod, provided by the District, for their equipment. This would make it possible for them to have their 115th celebration and then he will bring back the possible COVID testing extension to the Board. His goal is to at least relocate the testing just for the community as a whole. He noted that we will try our best and that if anything changes, Lilian will let her know. He believes that there is room in the contract to have them vacate the facility for the date requested by the Beaumont Woman's Club.

Karen Hawkesworth said that they would be most appreciative.

Duane looks forward to seeing them back in the facility and stated that he did not want to unilaterally make a decision regarding something as serious as people that utilize our facilities. He did not find it completely fair to ask the testing to leave in December as that was when their contract was up and that was when he was notified that Treasurer Flores did not want to continue forward with it. After March, the Board may choose to relocate the testing to a different facility.

Chairman Hughes asked for understanding that if the Governor declared state of emergency requires action, we will have to comply. He stated that the Board is happy to make these changes, but if the County or State come in and supersede these changes, we will have to work that way.

Lastly, Duane asked for clarification on the date of the 115th celebration.

Karen Hawkesworth confirmed that the date is February 11th.

Vice-Chair/Secretary Diercks stated that we are moving in the right direction.

3.1 Board Reorganization

Attorney, Albert Maldonado, noted that unless an elected official is nominating themselves, whoever the nominee is must accept the nomination.

Director Ward stated that she has been a Director of the Board for six years and she would like the opportunity to prove herself as Chairman of the Board or a higher position. She nominated herself as the Chairman of the Board. There was no second motion.

Vice-Chair/Secretary Diercks nominated Dan Hughes as Chairman. There was a second by Director Aldrich. Dan Hughes accepted the nomination.

Motion was made to accept the Chairman nominee.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Director Aldrich
Result of Motion: Carried 5-0
Director Aldrich: Aye
Director Ward: Aye
Treasurer Flores: Aye
Vice Chair/Secretary Diercks: Aye
Chairman Hughes: Aye

Chairman Hughes nominated Chris Diercks as Vice-Chairman/Secretary. There was a second by Director Aldrich.

Chris Diercks accepted the nomination.

Motion was made to accept the Vice-Chairman/Secretary nominee.

Initial Motion: Chairman Hughes

Second: Director Aldrich

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

Director Ward nominated herself as the Treasurer of the Board. There was no second motion.

Director Aldrich nominated John Flores as Treasurer. There was a second by Vice-Chair/Secretary Diercks. John Flores accepted the nomination.

Motion was made to accept the Treasurer nominee.

Initial Motion: Director Aldrich

Second: Vice-Chair/Secretary Diercks

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.2 Committee Assignments

Motion was made to continue item 3.2 to the February meeting under Consent Calendar with the addition of the Calimesa 2x2 committee.

Initial Motion: Chairman Hughes

Second: Director Aldrich

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.3 Approval of 2023 Facility Use Agreements

3.3.1 Beaumont Library

3.3.2 Beaumont Lion's Club

3.3.3 Calico Quails Square Dancing

3.3.4 Thunder Alley

Chairman Hughes opened public comment at 7:41pm. Hearing none, public comment ended at 7:43pm. Andrew Trotter with Thunder Alley stated that he appreciates the opportunity to be a part of this community for another year. He would like to bring to the Board's attention that the cost of operation has getting more expensive and would like to ask for consideration to help bring the cost of operation down. He has done some research and there are several different tracks that are cheaper rental agreement than he does here. Chairman Hughes stated that he should meet with the General Manager and Duane will bring the information back to the Board.

Nick Hughes spoke on behalf of the Beaumont Lion's Club and stated that is the District is in need of anything, the Lion's Club is always there to help.

Motion was made to accept item 3.3 in its entirety.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Director Aldrich

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.4 Approval of Notice to Vacate Property at 37356 Cherry Valley Blvd.

Director Aldrich clarified that the current tenant was aware of the Notice to Vacate and if they were going to clean up the property prior to vacating. General Manager, Duane Burk, confirmed that they are aware and that the reason for the notice to vacate is due to the tenant not complying with the requests from the District to clean the property. Duane mentioned that he will come back to the Board with the clean up cost. Attorney, Albert Maldonado, clarified with Duane that the Grant Deed paperwork has been completed. The tenant will be given a 60 day notice. Item 3.4 will remain under the Consent Calendar for Board appraisal.

Chairman Hughes opened public comment at 7:50pm. Hearing none, public comment ended at 7:50pm.

Motion was made to accept item 3.4.

Initial Motion: Chairman Hughes

Second: Vice-Chair/Secretary Diercks

Result of Motion: Carried 5-0

Director Aldrich: Aye

Director Ward: Aye

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Human Resources Administrator:

- We have 27 employees
- Workers Compensation- Cases/Incidents/Accidents – No open cases. It has been 351 days since our last employee accident.
- We are still hiring for Part-Time Maintenance and Casual Recreation Assistant employees.
- We have posted for the Assistant General Manager/Human Resources Administrator with a closing date of: January 22nd, 2023
- Ryann Flores has started the hiring process of (3) potential Casual Recreation Assistants.

Executive Assistant: Nancy Law

- The Finance Committee met Monday, January 9th, 2023 to review December 2022 Financial Reports for Fiscal Year 2022-2023.
- The Monthly Financial Report consisted of the Profit & Loss Budget vs. Actual, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.
- Property Tax Disbursement – The Executive Assistant has received deposits into the Riverside County Fund for December 2022 in the amount of \$728,420.77.
- The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for December 2022, bringing our Reserve balance to \$149,076.73, and transferred into the Money Market account \$7,500.00 monthly contributions for December 2022 bringing our balance to \$181,121.07.
- Executive Assistant is worked of Public Records Requests.
- Executive Assistant has been working with the Auditors for FY 21/22.
- Executive Assistant met with California Department of Finance for a COVID-19 Relief Funds Audit.
- Executive Assistant has been completing Payroll for the Month.
- Executive Assistant completed the Per Capita Grant Contracts.
- Executive Assistant completed the new User permit for the COVID Testing at the Woman’s club thru March 31st, 2023.

Activities Coordinator: Lilian Averette

- The COVID-19 Testing Facility at the Woman’s Club will continue through March 31, 2023.
- The Yoga Connection will remain at the Noble Creek Community Center on Mondays and Wednesdays.
- Heart and Soul Line Dancing will remain at the Noble Creek Community Center on Mondays.
- Beaumont Library Story Time will remain at the Noble Creek Community Center on Tuesdays.
- Matsunoki Martial Arts will remain at the Grange Community Center on Mondays.
- Guitar Instruction Classes will remain at the Grange Community Center on Tuesdays.
- The Calico Quails Square dance Class is at the Grange Community Center on Wednesday’s.
- Bogart 1K5K Fun Run - Bogart Regional Park March 11th
- Welcome Home Vietnam Veterans Day - Noble Creek Regional Park Quad March 24th
- Lilian attended The Fundamentals of Leadership webinar on 1/10/2023.
- Lilian will be attending the Beaumont Chamber Breakfast on 1/13/2023.
- Lilian will be participating in this year’s “The Amazing Shake” on 1/17/2023.
- Lilian will be attending the Banning Chamber Breakfast on 1/18/2023.
- Lilian will be participating in the Community Job Fair Hosted by the City of Beaumont on 1/25/2023.
- Lilian will be attending the Calimesa Chamber Annual Installation Dinner on 1/26/2023.

Assistant Maintenance Superintendent: Aaron Morris

- N/A

Athletic Coordinator: Dodie Carlson

- The adult fall season is trying to get completed. Mother Nature is not cooperating. As of the time of this being prepared, Monday women’s and Tuesday men’s still has to be played. Hopefully they can get it done on January 9 & 10, even though the forecast is not looking good at the moment. We are supposed to start the winter season on the 17th of January weather permitting.
- We do have a softball promotor with a few dates on the calendar for 2023. The calendar remains very slow due the lack of staff for tournaments.
- We held the Spooky Spectacular tournament in October and the Toys for Tots held in December. We collected 5 55gallon trash bags full of toys for the spark of love toy drive. The Cal Fire station was thrilled to receive all those toys. After all the generosity of these we teams we were able to cover the costs for the winter wish gifts and still had \$240.00 to the foundation.

- I would like to thank the Board of Directors, General Manager, and staff for their ongoing work for this district. I would like to thank the maintenance staff for their constant work on field improvements. As the ongoing work continues things are looking great, I hope the rain stops for a little while to get everything button up.
- BYB is off to a great start with close to 575 players at this time which is a larger than number for this time of year. They would like to thank the Board, staff and district for continually to make improvements to the park and fields.

General Manager: Duane Burk

Duane attended both City Council meetings as they made their new organizations that he will bring back at a later date including the Water District. He stated that tonight was the Collaborative Agency Meeting and that the District members were not able to make it due to conflicting schedules. He asked the Board to reconsider possibly changing the Wednesday meetings to another day. Going into 2023 and 2024, we are going to need to put together the 2x2s for the other meetings.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District.
- Finance – 1st Thursday of Every Month 4:00pm NCCC.
- Personnel – 3rd Thursday of Every Month 5:00pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30pm
- BCVRPD Board Meeting Schedule, NCCC
February 8, 2023
March 8, 2023
April 12, 2023

5.2 Upcoming Holidays

Monday, January 16, 2023 – Martin Luther King Day

5.3 Events

None.

DIRECTORS MATTERS/COMMITTEE REPORTS

Director Aldrich:

Mike asked if Duane had any suggestions as to when to change the Board meeting dates to. There were no suggestions.

Director Ward:

Denise did not comment.

Treasurer Flores:

John mentioned that Duane too the blame for the Beaumont Woman’s Club, but made the joke of maybe blameing the newbie (Director Aldrich). With the New Year, this was one of the few things that he would like to complete. He appreciates all of Duane’s hard work and schedule. John also stated that he is glad that everyone is here and healthy and that the opportunity to serve the community is a good thing.

Vice Chair/Secretary Diercks:

Chris wished a Happy New Year and let’s make it a great year.

Chairman Hughes:

Dan will be attending the Calimesa Chamber breakfast, Beaumont Chamber breakfast, and the Calimesa Chamber Installation Dinner. He stated that the committee assignments will be assigned at the next meeting and asked for input regarding moving the meetings to Monday mornings as that is the consideration as of now.

Attorney, Albert Maldonado, noted Director Ward's question in the chat. The chat read, "Albert, I think that there is a Board Resolution stating that if someone nominates themselves for a board position then the prior person in that position cannot again hold that position? How could we check on this?" Albert will confirm the answer to her question and bring it back to the Board.

Duane clarified that the next Board meeting on Monday, February 6th rather than Wednesday, February 8th. Albert confirmed that we can host a Special Meeting on February 6th as the Board has not approved the final change of day. The next Foundation and Board meetings will be hosted on Monday, February 6th at 10:00am in the Noble Creek Community Center.

6. ADJOURNMENT:

Motion made to adjourn the meeting at 8:10pm.