



## BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)

### REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, July 12, 2023, 5:00 p.m.

Noble Creek Community Center 390 W. Oak Valley Parkway Beaumont, CA 92223

#### AGENDA

[www.bcvparks.com](http://www.bcvparks.com)

#### PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings. Government Code Section 54953 allows the legislative body to use teleconferencing when state or local officials have imposed or recommended measures to promote social distancing after making certain findings. See Gov. Code § 54953.

Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. I.

The Workshop and Regular Session is available by calling: +1 (669) 900-6833. Meeting ID: 948 9929 3193

You can also join the meeting from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/94899293193>

#### **DISTRICT CLOSED SESSION:** Closed session to begin at **4:30 p.m.**

1. General Manager Evaluation pursuant to California Government Code Section 54957(b).

**Roll Call:** Director De La Cruz, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks and Chairman Hughes

**WORKSHOP SESSION:** None.

#### **REGULAR SESSION:** Regular Session to Begin at **5:00 p.m.**

**Roll Call:** Director Aldrich, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks and Chairman Hughes

**Invocation:**

**Pledge of Allegiance:** Treasurer Flores

**Presentations:** None.

**Adjustments to Agenda:** Government code sec 54954.2 provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) "

#### **1. PUBLIC COMMENT:**

If you are unable to participate by telephone or via Zoom, you may submit comments and/or questions in writing for the Board's consideration by sending them to [ryann@bcvparks.com](mailto:ryann@bcvparks.com). Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

2. **CONSENT CALENDAR:** Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

2.1 Minutes of June 14, 2023

2.2 Minutes of June 19, 2023

2.3 Minutes of June 26, 2023

2.4 Bank Balances for June 2023

2.5 Warrants for June 2023

2.6 Approve Special Provision Allowing for Teleconference Meetings Pursuant to AB 361

**3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)**

3.1 Approval to Authorize Payment for Merlin Johnson Construction

3.2 Approval of Pay Scales Due to COLA

**4. DEPARTMENT REPORTS:**

None.

**5. CALENDAR OF EVENTS:**

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District. Next meeting September 6, 2023
- Finance – 1<sup>st</sup> Thursday of Every Month 4:00 p.m. NCCC.
- Personnel – 1<sup>st</sup> Tuesday of Every Month 11:30 a.m.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly 3:00 p.m.
- BCVRPD Board Meeting Schedule, NCCC
  - August 9, 2023
  - September 13, 2023
  - October 11, 2023
  - November 8, 2023
  - December 13, 2023

5.2 Upcoming Holidays

September 4, 2023 – Labor Day  
November 11, 2023 – Veteran’s Day  
November 23, 2023 – Thanksgiving Day  
November 24, 2023 – Day after Thanksgiving  
December 24, 2023 – Christmas Eve  
December 25, 2023 – Christmas Day  
December 31, 2023 – New Year’s Eve

5.3 Events

July 17, 2023 – Movie Under the Stars at Noble Creek Regional Park Meadow  
September 15 – 17, 2023 – 33<sup>rd</sup> Annual Oktoberfest at Noble Creek Regional Park Meadow

**6. DIRECTORS MATTERS/COMMITTEE REPORTS**

**7. ADJOURNMENT:**

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Ryann Flores at 951-845-9555, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

**DECLARATION OF POSTING:** I declare under penalty of perjury, that I am employed by Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District web site July 7, 2023.

*Ryann Flores*

Ryann Flores, BCVRPD Clerk of the Board



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday, June 14, 2023 5:15 p.m.**

**MINUTES**

**PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE**

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

**DISTRICT CLOSED SESSION** – None.

**WORKSHOP SESSION**: None.

**REGULAR SESSION**: Regular Session to Begin at 5:15 p.m.

Regular session began at 5:15 p.m.

Roll Call:

Director Aldrich: Present

Director Ward: Absent

Treasurer Flores: Arrived at 5:18 p.m. via teleconference

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Holland Stewart attended.

**Invocation**: Foundation Director Linnemann

**Pledge of Allegiance**: Vice-Chair/Secretary Diercks led the pledge of allegiance.

**Presentations**: General Manager, Duane Burk, presented The Hills Lease Agreement Package and requested direction from the Board. Chairman Hughes opened public comment at 5:19 p.m. Hearing none, public comment ended at 5:19 p.m. Chairman Hughes directed Duane to move forward with the agreement.

**Adjustments to Agenda**: None.

**1. PUBLIC COMMENT:**

Chairman Hughes opened public comment at 5:21 p.m. Hearing none, public comment ended at 5:21 p.m.

**2. CONSENT CALENDAR:**

2.1 Minutes of May 10, 2023

2.2 Bank Balances for May 2023

2.3 Warrants for May 2023

2.4 Bogart Regional Park Flagpole Project

2.5 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Holland Stewart commented on item 2.5. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings.

There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The Distronsider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing. Chairman Hughes confirmed that the finance committee met and approved items 2.2 and 2.3.

Motion was made to accept items 2.1, 2.2, 2.3, 2.4, and 2.5.

Initial Motion: Vice Chair/Secretary Diercks

Second: Director Aldrich

Result of Motion: Carried 4-0

Director Aldrich: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

### **3 ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)**

#### **3.1 Approval of Lowest Bidder for Bogart Regional Park ADA Project**

Chairman Hughes opened public comment at 5:30 p.m. Hearing none, public comment ended at 5:30 p.m.

Motion was made to accept item 3.1.

Initial Motion: Vice Chair/Secretary Diercks

Second: Director Aldrich

Result of Motion: Carried 4-0

Director Aldrich: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

#### **3.2 Approval of Field 8 Fencing**

Chairman Hughes opened public comment at 5:32 p.m. Hearing none, public comment ended at 5:34 p.m.

Motion was made to accept item 3.2.

Initial Motion: Vice Chair/Secretary Diercks

Second: Director Aldrich

Result of Motion: Carried 4-0

Director Aldrich: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

#### **3.3 Approval of Fiscal Year 23/24 & 24/25 Budget**

Chairman Hughes opened public comment at 5:37 p.m. Hearing none, public comment ended at 5:37 p.m.

Motion was made to accept item 3.3.

Initial Motion: Vice Chair/Secretary Diercks

Second: Director Aldrich

Result of Motion: Carried 4-0

Director Aldrich: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

### 3.4 Approval of BYB/SB Field Use Dates

Chairman Hughes opened public comment at 5:41 p.m. Hearing none, public comment ended at 5:41 p.m. Motion was made to accept item 3.4 approving Fields 1-7 for the dates of 6/30/23 – 7/3/23 and 7/18/23 – 7/23/23 and Fields 1-6 for the dates of 6/23/23 – 6/25/23.

Initial Motion: Chairman Hughes

Second: Vice Chair/Secretary Diercks

Result of Motion: Carried 4-0

Director Aldrich: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

### 3.5 Approval of "Going Dark" in July 2023

Chairman Hughes opened public comment at 5:51 p.m. Hearing none, public comment ended at 5:51 p.m.

Motion was made to accept item 3.5.

Initial Motion: Vice Chair/Secretary Diercks

Second: Director Aldrich

Result of Motion: Carried 4-0

Director Aldrich: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

## 4. DEPARTMENT REPORTS:

### Human Resources Assistant/Clerk of the Board:

- The Human Resources department has hired (4) new employees. (3) Casual Recreation Assistants, Averie Whittle, Cayden Harwood, and Ralph Keaton, and (1) Maintenance employee to fill a temporary full-time vacancy, Noah Valdivia (rehire).
- There are a total of 31 employees and 7 Board members that need to complete the AB 1825 Sexual Harassment Avoidance Training.
  - As of today, (75%) of staff have completed the training.
- The Assistant General Manager and I attended a meeting with the CPS HR Consulting group for the HR Audit. The District received the first draft audit on June 7, 2023.
- Workers Compensation- Cases/Incidents/Accidents – No open cases. It has been 466 days since our last employee accident.
- The next Employee of the Quarter Luncheon will be held on Wednesday, June 28th. I will send the invitations with the remaining details.
- I attended the following webinars:
  - CAPRI May the Fourth be with You! – Insurance Updates in the Industry
  - CalPERS Advanced Compensation Reporting Class
- I have attended the following events:
  - May 5, 2023 – Cinco de Mayo Festival
  - May 12, 2023 – 4th Annual Foundation Golf Tournament
  - May 17, 2023 – Banning Chamber Breakfast / East Valley Association of Realtors Event
  - May 19, 2023 – Memorial Wall Dedication

### Athletic Coordinator: Dodie Carlson

- The spring season started on May 1, 2023, with 32 teams.

- Monday women's 5 teams
- Tuesday men's 8 teams
- Thursday Co-ed 13
- Sunday CO-ed 6 teams
- Schedules of slow pitch, fields for upcoming tournaments.
- Setting up for the summer adult ball season.
- Park signage, fire lanes, field numbers and distances.
- Booking tournaments for late summer.
- Other:
- BYB is now into the All-Star part of their season.
- Closing day was May 20, 2023. BYB is very thankful for the wonderful BBQ done by the foundation. Thank you, Chris, for the presenting of the MVP trophies.
- All Star tournaments, Warm up June 8-11, "C" district Softball June 16-18, Pony baseball June 23-26, June 30-July 3rd and Pony Softball July 18-23, 2023
- September 5, 2023, will start the fall season for baseball and softball.

Activities Coordinator: Lilian Averette

Facilities:

- In the month of May we hosted our very first taco festival on May 6th and I am happy to announce that it was a great success. We were able to partner with CALIDAD Beverage Company and Adrian Gonzales (Former MLB Player) and we hope to continue to do so in the future. The entire staff put an outstanding effort into making it a memorable event and their hard work truly paid off.
- In addition, I had the opportunity to attend my first Foundation Golf Tournament and it was an incredible learning experience, as I got to witness the dedication and commitment of the players and our Foundation members.
- Additionally, I also had the chance to participate in the Avila Horseshoe Tournament, for the first time. It was an amazing time, and I learned a great deal from the veteran players.
- Finally, May was a month filled with new experiences and exciting opportunities. I look forward to more events in the future and hope that we can continue to uplift and inspire each other through these events.

District Events:

- Movies Under the Star/Fun Day at The Park - July 17, 2023, at Noble Creek Regional Park Meadow
- National Night Out - July 28, 2023, at Noble Creek Regional Park Meadow
- District Past Events:
- Cinco De Mayo Taco Festival - May 6, 2023
- Foundation Golf Tournament - May 12, 2023
- Memorial Wall Dedication - May 19, 2023
- BYB Closing Date - May 20, 2023
- Avila Horseshoe Tournament - May 27, 2023

Community/Networking:

- Good Morning Beaumont Breakfast - May 5, 2023
- Calimesa Chamber Breakfast - May 9, 2023
- Banning Chamber Sunrise Breakfast - May 16, 2023
- Guest speaker at East Valley Association of Realtors – May 16, 2023
- Grand Opening for Nekter- May 18, 2024
- Scholarship Awards Tea – May 25, 2023
- Market in the Park Opening Day - May 26, 2023
- Announced at the 103rd Cherry Festival June 2-4, 2023.

#### Assistant Maintenance Superintendent: Aaron Morris

- All the turf outfields and event areas were fertilized for the upcoming season.
- Staff installed new infield irrigation systems on fields 5 and 6.
- Staff assisted BYBSB by proving the stage for closing ceremonies.
- Staff have been working on the fields to prepare for the upcoming All-Stars tournaments.
- The District finalized the new uniform contract with Cintas.
- I've been having staff take free online training courses to improve their baseball field maintenance practices through Groundkeepers University.
- Trevor Stull passed his QAC (Qualified Applicator Certificate) and will now assist in applying pesticides throughout the grounds.

#### Executive Assistant: Nancy Law

- The Finance Committee met Monday, June 12th, 2023, to review May 2023 Financial Reports for Fiscal Year 2022-2023.
- Property Tax Disbursement – The Executive Assistant has not received deposits for May 2023 as of 6/7/2023.
- The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for May 2023, bringing our Reserve balance to \$174,124.99, and transferred into the Money Market account \$7,500.00 monthly contributions for May 2023 bringing our balance to \$218,660.38.
- Executive Assistant has been working with the Auditors for Fiscal Year 21/22 in preparation for Site-Visit on the weeks of June 5th, 2023 – June 9th, 2023, and June 26th, 2023 – June 30th, 2023.
- Executive Assistant has been completing Payroll Training with Alyssa Fuimaono for the Month.
- Executive Assistant completed the bid opening for Bogart Regional Park ADA Parking Lot Improvements on May 2nd, 2023.
- Executive Assistant attended CAPRI Workshop “May the 4th Be With You” on 5/4/2023.
- Executive Assistant attended an Entrance Conference with the COVID 19 Funding Auditors.
- Executive Assistant met with the AMS and Cintas regarding Contract changes.
- Executive Assistant attended the Beaumont Chamber Breakfast on 5/5/2023.
- Executive Assistant attended Cinco de Mayo on 5/6/2023.

#### Assistant General Manager/Human Resources Administrator: Mickey Valdivia

- The AGM has taken (along with Ryann Flores) the CPS HR Consulting Audit to its final stages. On 6/07/2023, the District received a final draft of their finding. We will report back to the personnel committee and then the Board the findings and recommendations.
- The Personnel Committee is working on employee retention strategies aimed at providing modern benefits that allow the District to retain and recruit the most highly qualified individual to serve the District.
- Health insurance benefits – Presentation in August 2023
- The AGM will be working with the GM on the Cherry Festival Committee for 2024.
- AGM attended various District and Regional events.
- The AGM has examined internal controls regarding facility rentals. There are some deficiencies, and the staff is collectively working to remedy these issues. We have developed short, medium, and long-range plans to improve our overall efficiencies.
- AGM will attend an exploratory trip (July 23') to “Swing Time” in San Luis Obispo to examine the features and potential partnership for DTR in the future.
- Calimesa Chamber of Commerce - Guest Speaker Mickey Valdivia – 6/13/2023 Parks & Water Community/Networking:
  - SGPWA – All of May meetings as posted.
  - AGM will be the featured speaker at the Calimesa Chamber Breakfast on 6/13/2023.

- Pass Area Student of the Year
- Beaumont Water Master
- Avila Horseshoe Tournament
- Cinco De Mayo (May 56h)
- Regional Chamber Breakfast

General Manager: Duane Burk

Duane thanked staff for helping with the 4<sup>th</sup> Annual Foundation Golf Tournament and thanked Nancy for getting the thank you dinner together. He attended Closing Day for Beaumont Youth Baseball and stated that it was like a small hometown reunion with the deep pit BBQ. It may not have been a well-attended event in gist, but the theme was there, and he hopes to continue to do that with Beaumont Youth Baseball in the future. He stated that it was very gracious of them to give the District \$1,500.00 and thanked Dodie. He also attended the Calimesa Chamber Breakfast where Mickey Valdivia spoke and did a great job capturing what he does for the San Gorgonio Pass Water Agency as well as for the Park District. Duane thought that Cinco de Mayo was wonderful, well-attended, and the staff did a great job. He attended the Cherry Festival meeting in a logistics reason and noted that he had a drone fly over the whole event to put a footprint together. He will put a map and his ideas together on how it will work here, then bring that back to a future committee if the Chairman decides to create one. He attended the CARPD conference in Yosemite in May and drove back to town to cook for Closing Day. He said that the staff did a great job preparing the budget and he will be reaching out to Henry Garcia (facilitator) to get a proposal and scope for the contingent binder goal setting. The attorney will also be added to that date. Duane has worked with Henry in the past and Henry has also done the goal setting for the City of Beaumont, so he finds it appropriate to mirror some of the things that they have done in the past along with what we are doing. Duane gave a shout out to Best Best & Krieger, primarily Albert Maldonado and Steve Anderson (Water Attorney). They had a water master meeting last week and all water rights have been returned from Shop Off Development/Yucaipa Valley Water District back to Danny Thomas Ranch. It was not an easy process, but he was very celebratory that we got our water rights back.

**5. CALENDAR OF EVENTS:**

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District. Next meeting September 6, 2023
- Finance – 1<sup>st</sup> Thursday of Every Month 4:00 p.m. NCCC.
- Personnel – 1<sup>st</sup> Tuesday of Every Month 11:30 a.m.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly 3:00 p.m.
- BCVRPD Board Meeting Schedule, NCCC
  - August 9, 2023
  - September 13, 2023
  - October 11, 2023
  - November 8, 2023
  - December 13, 2023

5.2 Upcoming Holidays

- July 4, 2023 – Independence Day
- September 4, 2023 – Labor Day
- November 11, 2023 – Veteran’s Day
- November 23, 2023 – Thanksgiving Day
- November 24, 2023 – Day after Thanksgiving
- December 24, 2023 – Christmas Eve
- December 25, 2023 – Christmas Day
- December 31, 2023 – New Year’s Eve

5.3 Events

- June 24, 2023 – Bogart Bash at Bogart Regional Park



## **DIRECTORS MATTERS/COMMITTEE REPORTS**

### **Director Aldrich:**

“Last Tuesday, Director Diercks and I met with Dodie and Steve Wagner down on the fields and walked the fields to get an idea on where to post future signs that we are planning to make up for Code of Conduct. Not just for spectators, but also for players. Seems that the spectators and players are becoming less compliant at times. We talked about it for a little while and we came up with tentative spots for the signs to be posted, but I also passed out forms that have some ideas that what the wording should be but remember you cannot list 25 items on a sign. We won't have the growing of the lettering. We want them to be precise, basically just want to get our point across. So, at the bottom of the forms I have asks for your recommendations. I would like to give these out and get anybody who would like to participate to write down something that they think should be listed. I would like to have more input. I have one from a parent from BYB and would like to have a lot more. The goal would be in time to have these signs up where every parent that is sitting in the bleachers will be reminded every time they look towards the dugout and every kid sitting in the dugout will be reminded every time they look towards the bleachers. Those things can still be worked out as far as location and position, but wording is critical before we can build any sign. Any help will be appreciated.” There is a time frame of two weeks for any input.

### **Director Ward:**

Denise was absent and unable to comment.

### **Treasurer Flores:**

“ I just want to say that I'm impressed with market night to date that. The BBQ that we had, I attended it late, but you know when Duane first sided it, it was like going back to 9th St. baseball park we used to have barbecues all the time. Opening and closing days bring back a lot of memories. Like you said, it's an old school or little reunion for people who remember those days, and it'll bring the community closer and a lot of the generations here are not the current generations from Beaumont. They just come here and then their kids are, but hopefully a tradition will carry on from that. More than pleased with the flagpole ceremony, I think next Saturday. I know as soon as we close the deal for Bogart. It was one of the first things out of my mouth was, “hey, we're going to put the flag back.” I mean, the cross back eventually so, thanks for making that reality, Duane. This is awesome. But I wanted just to thank Nancy particularly for this budget. And then, inside the budget, if you look at it, I mean it's just creative and everything that she had there, but I'd like to point out the complete project list. For me, my interaction with Duane is always “what have you done for me lately?” Let's do this now. Let's do this as soon as something's done or in progress and it's easy to forget what you've done or spearheaded, or we've facilitated you to do. In the years you've been here and I, I noticed that the horse arena was there. I think it was one of Mickey's last acts there and it was awesome. Spectacular that it was going to happen in like over a month. It was transformed. But anyway, just been speaking for 2/20/16 to now. You know, I am in the business of building and capital projects, capital public works and my resume doesn't look like this for sure and I have a lot more resources than, well Beaumont-Cherry Valley Recreation Park District and I just say take a bow. Duane, you and your staff, this is just for me as a Superintendent, construction Superintendent for 25 years, this is incredible and like I said, it's easy for us to forget as a board at least three of us have been here this whole tenure. If you're not a construction or you don't know. Find out, Google it, how hard it is to get this stuff completed, not only completed with limited funds, but having to apply for grants and stuff and get board approval. You can't just do it on your own. You must get our approval and stuff. It's just incredible. Look back and all this. Love it, Nancy. Great job of putting this all together. Duane again, incredible with all the steps you took to get to this point to 2023. I just, I am absolutely floored. I saw this when Nancy emailed it to me on Tuesday and I said this, there's got to be a misprint somewhere, but they went down for each one, I'm thinking, okay yeah, I push for that push for that and I'm like, wow and it's incredible. You just mentioned something. Dan mentioned something, Chris, maybe Mike, “Duane, can we do this” and it doesn't mean he's not blowing us off, but he formed the plan how to get it done. I guess maybe

your middle name is “gets it done.” Duane, I'm not sure, but you got it done. You got the stuff done and I look forward to working with you and at Danny Thomas Ranch and just you know, like, I think I told you the other week, as Bogart Park comes to where we're just maintaining all the improvements that we've done over the past three to four years, when we moved to DTR and look forward to building that out and having direction of what we're going to be doing in the future and how to get the money for that I don't impress easy because of the business I am with what we do around here, and I apologize for not taking time to thank you guys. Duane and staff, honestly, truly, from a professional a construction professional, I don't take that lightly from what I do. What I see, every day of the week in the direction I have given, I know how hard it is to build and direct. I'm totally moved, and I think my voice shows it. I'm trying to keep my composure because Duane, you know how I push you all the time and I've known you for almost 50 years and it's almost like, like Kayla said that one time, does he even like you? No, I love you. I'm just always pushing you to do to excellence. And there's really no need for me to do that. Let's reflect and now I can and now I got something I can look back at. Thank you, Nancy and it's just incredible to take a deep breath. Take a shot. Make a tequila sunrise and enjoy what you've done and Board, take a bow for facilitating all this. Dan, Chris, Denise, Mike, I mean, you're going to enjoy a lot of this. You're going to look back and four years from now, maybe 8 years from now, I can say wow, look at all this stuff we've done. Always look forward, always look forward. Thank you, Duane and you know, thanks to my fellow board members for facilitating Duane and his staff to a list like this. Thank you, guys.”

**Vice Chair/Secretary Diercks:**

“First off, I attended the Cinco de Mayo Festival. It was good, a great time, and a good festival. Hopefully we can do that again next year and it will get bigger and better as it was a good event. The deep pit BBQ on Closing Day went well, and the food was delicious. Can't wait to get that going and keep that up and running. The thing I am going to touch on is the RV spaces. Yes, I like coming down with my RV, but we also go to a lot of places around Southern California and a lot of places, your RV must be a certain age and have a certain look to be acceptable. You can't have stuff like last Oktoberfest, there was the RV that was heating his RV with logs and tried to catch his trailer on fire. We need to look at some sort of policy of what ages we are going to accept or what look we are going to accept. I know people remodel them and they can only make them look so good. If you go around to a lot of different sites throughout the state, they will say 'okay you have to send pictures of what you are bringing.' And they must accept it before you get there. It would need to be in fine print, that this is what you better show up with, what we accepted. For example, you can stay there for 3 weeks and then pick up and leave for 72 hours and can come back for another 3 weeks. There are some people who sublease their spaces and put-up fences. It's like they have moved in and some look like a homeless camp. I don't think this is what our RV park was intended for. It is intended to fill up when BYB has their tournaments or when the horses' people have their tournaments, not for people to live here full time leaving for two or three days and coming back. Maybe we need to look at the RVs before coming in. I know that we were talking about upping the fees. Maybe that is something that the Facility Ad-Hoc Committee can look at for Noble Creek.”

**Chairman Hughes:**

“Had a personnel meeting, we talked about a lot of different things. Mickey touched on that we want to retain employees as we lost some because of benefits and we are seriously looking into that. I encourage the rest of the Board and the employees that have not done it to complete AB 1825. We need to get that done. So, the sooner you can get that done, get it done because I would like to get a report on that every month for those who haven't so, we can remind them again. Cinco de Mayo was great. I thought it was a good event. A lot of people and we should continue with that. I attended the Calimesa Breakfast and the Golf Tournament. The tournament was great. I drove around all day with Duane, and we went and handed out beer tickets. We got rid of all of them and shook hands with everyone who played in the tournament. Student of the Year was held here, and we attend that every month. Nick got me into that event along with Mickey and I enjoy going to that. If everybody gets a chance to go, I know that Director Aldrich said that it is a great event to listen to these kids in high school and what they have gone through and where they are today. Some of them are

amazing and the stuff they went through and became AVID students or A students with scholarships. From their background, some of them you wouldn't even believe that they could do it. I met with Councilman White for a couple of hours talking about future things and things that we are going to do here. Pretty much our ideas. We do that occasionally, and then we take that back to our staff and promote things. I went to the Avila Horseshoe Tournament and that was, again, huge thanks to Nick and Breana for cooking. I tried to get in there, and cooked a couple hamburgers then they told me to get the hell out of there because I didn't know what I was doing. Lily was there, I appreciate that. Her being there all day. The other thing I that we were supposed to have Closed Session tonight to talk about where the GM is moving to in his transition into retirement and we cancelled that out and we are going to do that in a Special Meeting on June 19<sup>th</sup> because we have to give him the opportunity to meet with BB&K and discuss his options and all that. So, we are going to do that. We will be calling the Special Meeting for June 19<sup>th</sup> which will be just that one item. I appreciate everything that has been done. On the 19<sup>th</sup> also, that Monday we have Lance Furtado's memorial. I don't know how many of you knew him, but for those who have been around for a while and knew him, he had a massive heart attack. I forget how old he is. What is he like 28, Nick? Anyway, that is being held here on Monday at 6:00 p.m. on Field 6. So, the Special Meeting will be at 4:00 p.m. is that what we said, and you are going to try to zoom into that? So, understand this, we think that he's done a great job and we want to make sure that the things that he wants in retirement that we appreciate all he has done. We have other plans; he is not going to be done yet. So, there is more to come with that. But we also welcome that we have an AGM and welcome back Noah. With that if nobody else has anything else, there will be more to come next week.'

#### **6. ADJOURNMENT:**

**Motion made to adjourn the meeting at 6:37 p.m.**



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
Monday, June 19, 2023 4:30 p.m.  
390 W. Oak Valley Parkway Beaumont, CA 92223**

**Minutes**

[www.bcvparks.com](http://www.bcvparks.com)

**PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE**

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

**REGULAR SESSION:** Special Meeting to Begin at 4:30 p.m.

The Special Meeting began at 4:41 p.m.

Roll Call:

Director Aldrich: Present

Director Ward: Present

Treasurer Flores: Present via teleconference

Vice-Chair/Secretary Diercks: Present via teleconference

Chairman Hughes: Present

Legal Counsel of Best, Best & Krieger Albert Maldonado attended in person and General Manager, Duane Burk attended via teleconference.

**1. PUBLIC COMMENT:**

Chairman Hughes opened for public comment at 4:41 p.m. Hearing none, public comment closed at 4:41 p.m.

**2. CLOSED SESSION: General Manager Evaluation pursuant to California Government Code Section 54957(b).**

Closed Session began at 4:42 p.m. and ended at 5:39 p.m.

**3. REGULAR SESSION (estimated to begin at 4:45pm): Report out from Closed Session.**

Regular Session began at 5:39 p.m.

Attorney Albert Maldonado reported out on Closed Session. There were no reportable actions. The Board has decided to have two future meetings. The first meeting will be held on Monday, June 26, 2023, at 4:30 p.m. and the second will be Wednesday, July 12, 2023, at 5:15 p.m.

**5. NEXT BOARD MEETING:**

June 26, 2023

**6. ADJOURNMENT:**

Motion made to adjourn the meeting at 5:40 p.m.

Initial Motion: Vice Chair/Secretary Diercks

Second: Director Aldrich



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**Monday, June 26, 2023 4:30 p.m.**

**390 W. Oak Valley Parkway Beaumont, CA 92223**

**MINUTES**

[www.bcvparks.com](http://www.bcvparks.com)

**PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE**

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

**DISTRICT CLOSED SESSION:** None.

**WORKSHOP SESSION:** None.

**REGULAR SESSION:** Special Meeting to Begin at 4:30 p.m.

The Special Meeting began at 4:30 p.m.

Roll Call:

Director Aldrich: Present

Director Ward: Absent

Treasurer Flores: Present via teleconference

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk attended in person and Legal Counsel of Best, Best & Krieger Albert Maldonado attended via teleconference.

**1. PUBLIC COMMENT:**

Chairman Hughes opened for public comment at 4:31 p.m. Hearing none, public comment closed at 4:31 p.m.

**2. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:** (Includes Committee Reports)

3.1 Approval of Cost-of-Living Adjustment (COLA) & Merit Pay Increases for FY 2023-24

Chairman Hughes opened public comment at 4:42 p.m. Hearing none, public comment ended at 4:42 p.m.

Motion was made to accept item 3.1.

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 4-0

Director Aldrich: Aye

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

**3. NEXT MEETING:**

Regular Meeting – Wednesday, July 12, 2023

**4. ADJOURNMENT:**

**Motion made to adjourn the meeting at 4:43 p.m.**

**Initial Motion: Vice Chair/Secretary Diercks**

**Second: Director Aldrich**

Beaumont Cherry Valley Recreation Park District

**Bank Account Balances**

As of 6/30/2023

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments	
1	Bank of Hemet - Operating	\$ 25,653.14	\$ 421,454.07	\$ 466,368.03	\$ 70,567.10	
2	Bank of Hemet - Payroll Account	\$ 47,175.48	\$ 100,169.38	\$ 105,000.00	\$ 52,006.10	
3	Bank of Hemet - Project Loan	\$ 3,371.52			\$ 3,371.52	
4	Bank of Hemet - Bogart	\$ 10,768.80	\$ 54,810.09	\$ 51,678.00	\$ 7,636.71	
5	Bank of Hemet MM	\$ 218,660.38		\$ 7,602.90	\$ 226,263.28	7,500 Monthly Deposits for loan payment 11/2021
6	Bank of Hemet - Reserve Fund	\$ 174,124.99		\$ 5,014.26	\$ 179,139.25	
7	Bank of Hemet - Quimby/DIF	\$ 84,219.38		\$ 113,135.57	\$ 197,354.95	
9	Riverside County Fund	\$ 292,486.26	\$ 300,000.00	\$ 974,982.03	\$ 967,468.29	
10		\$ 856,459.95	\$ 876,433.54	\$ 1,723,780.79	\$ 1,703,807.20	
11	Bank of Hemet - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
12	Operating Reserve	\$ 118,690.42		\$ 5,000.00	\$ 123,690.42	NOT to be USED
13	Capital Reserve	\$ 55,434.57		\$ 14.26	\$ 55,448.83	Min Balance of \$50,000
14	<b>TOTAL RESERVE ACCOUNT</b>	<b>\$ 174,124.99</b>	<b>\$ -</b>	<b>\$ 5,014.26</b>	<b>\$ 179,139.25</b>	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

**Bank Account Balance**

As of 6/30/2023

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments	
15	Bank of Hemet	\$ 77,940.56	\$ 9,507.90	\$ 7,161.00	\$ 75,593.66	

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**HCN Bank - Operating**  
**June 2023**

Type	Date	Num	Name	Memo	Amount
<b>10005 · HCN Bank - Operating</b>					
Bill Pmt -Check	06/01/2023	125858	Beaumont Lions Club	Flag Program (Business Sponsor)	-75.00
Bill Pmt -Check	06/01/2023	1002377333	CaIPERS-OPEB	Accrued Liability as of June 30, 2020 - Rate Plan: 1357	-6,248.42
Bill Pmt -Check	06/01/2023	1520169	SoCalGas	Utilities - Gas - Woman's Club	-147.93
Check	06/01/2023	125859	Michael Aldrich	Director Fees - May 2023	-625.02
Check	06/01/2023	125862	Dan Hughes	Director Fees - May 2023	-600.00
Bill Pmt -Check	06/01/2023	125860	Matthew Pistilli Landscape Services	Weekly Landscape Services	-960.00
Bill Pmt -Check	06/01/2023	125863	Action True Value Hardware	Tarp for Stage, Supplies for Leak in the Equestrian Building	-191.33
Bill Pmt -Check	06/01/2023	125864	Bay Alarm Company	Monthly Alarm Service - West Snack Bar, Grange, East Snack Bar, NCCC & Woman's Club	-224.00
Bill Pmt -Check	06/01/2023	125865	Beaumont Chamber of Commerce	Membership Dues - 6/27/2023 - 6/27/2024	-225.00
Bill Pmt -Check	06/01/2023	125866	Beaumont Cherry Valley Water Distr 8-000	Utilities - Water - Woman's Club	-89.39
Bill Pmt -Check	06/01/2023	125867	Beaumont Cherry Valley Water Distr 8-001	Utilities - Water - Park	-1,401.79
Bill Pmt -Check	06/01/2023	125868	Beaumont Cherry Valley Water Distr 8-003	Utilities - Water - NCCC	-865.53
Bill Pmt -Check	06/01/2023	125870	Beaumont Safe & Lock	Tennis/Hockey Court - (10) key copies	-21.55
Bill Pmt -Check	06/01/2023	125871	Best Best & Krieger	Monthly Legal Fees - Standard Services	-1,834.00
Bill Pmt -Check	06/01/2023	125872	City of Beaumont	Utilities - Sewer - Woman's Club	-367.23
Bill Pmt -Check	06/01/2023	125873	Clark Pest Control	Weekly Pest Control Service	-438.00
Bill Pmt -Check	06/01/2023	125874	CPRS	Individual membership - Law, Nancy	-145.00
Bill Pmt -Check	06/01/2023	125875	Desert Quality Heating & Air Conditioning	Woman's Club - Run Secondary Drain Lines/HVAC PM - (2) hour service - Materials - Brand new drain for on and drain line.	-590.00
Bill Pmt -Check	06/01/2023	125876	Diamond Environmental Services	Portable Restrooms Weekly - In Place of Field 1 RR Repairs - 03/06/2023	-533.60
Bill Pmt -Check	06/01/2023	125877	Dutch Touch Window Cleaning	Grange - Qrtly: Pressure wash Flat Surfaces & In and Out Window Cleaning	-500.00
Bill Pmt -Check	06/01/2023	125878	KS State Bank	Yearly Radio/Repeater Payment	-9,003.82
Bill Pmt -Check	06/01/2023	125879	Memories Created by Darcy Walls	Photography Service - Spring Fling & Cinco de Mayo	-431.00
Bill Pmt -Check	06/01/2023	125880	MRC Smart Technology Solutions	Qrtly Freight Charge, Copier coverage - Staples	-283.93
Bill Pmt -Check	06/01/2023	125881	Prudential Overall Supply	Weekly Uniform/Lanitorial Supply Service	-2,936.24
Bill Pmt -Check	06/01/2023	125882	Rancho Ready Mix	NCRP Electrical Project - Back Fill Station Near - RC Restroom Conduit	-829.68
Bill Pmt -Check	06/01/2023	125883	Redlands Yucalpa Rentals	Rental of Trencher for Fields #4,5, 6 & 7	-577.35
Bill Pmt -Check	06/01/2023	125884	Safety Compliance Company	Safety Meeting 05/17/2023 Topic: Lockout/Tagout/Blackout	-250.00
Bill Pmt -Check	06/01/2023	125885	SiteOne Landscape Supply, LLC	Field 1 - 7 Irrigation parts	-973.29



**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**HCN Bank - Operating**  
**June 2023**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/01/2023	125886	SRS Electric	Install all rough wiring set new sub panel/ Finish devices/ main feeds - pulled new wires to existing ground box/ material and labor, Replaced Trim in hallway next to bathroom old trim was going out started to flash off and on, Installed Rv Outlet/Rv space #21 -22, 16, Repaired light in equipment room - turned on ice maker, Removed XMAS lights on pine tree at Grange, Repaired light poles in NCCC Parking Lot	-5,638.00
Bill Pmt -Check	06/01/2023	125887	Star Pro Security Patrol Inc.	one unarmed officer 8hr/5day - 05/01/2023 - 05/28/2023	-5,120.00
Bill Pmt -Check	06/01/2023	125888	Turf Star, Inc.	April 2023 - PM Contract (18)units - (167) hrs, Repair to Toro Workman HD (Clutch), Repair Workman GTX (Tank)	-2,009.37
Bill Pmt -Check	06/01/2023	125889	Southern California News Group	Legal Notice Posting - Bogart ADA Parking lot Project	-2,711.24
Check	06/02/2023	Fees	EPX	Fees - Credit Card Machine	-106.84
General Journal	06/02/2023	Trans602231		Transfer to Bogart for Bills	-10,000.00
Check	06/03/2023	CCFEES	Clover(MRCH BNKCD)	Credit Card Fees	-606.03
Check	06/05/2023	125890	Jessica Warrick	Payroll Period 5/8/2023 - 5/21/2023	-1,760.00
Check	06/05/2023	125891	Jessica Warrick	Payroll Period 5/22/2023 - 6/4/2023	-1,760.00
Bill Pmt -Check	06/05/2023	6005369927	SCE (700194594370)	Utilities - Electric - James Hughes Trailer	-304.52
Bill Pmt -Check	06/05/2023	6005369928	SCE (700492933735)	Utilities - Electric - Field #1 - 4	-484.15
Bill Pmt -Check	06/05/2023	7000392919	SCE (700494090863)	Utilities - Electric (Fire Camp Lighting/Panel)	-264.10
Bill Pmt -Check	06/05/2023	6005369929	SCE (700518137163)	Utilities - Electric - RV Park	-2,185.08
Bill Pmt -Check	06/05/2023	6005369960	SCE (700593589625)	Utilities - Electric - General Electricity & Thunder Alley	-1,528.09
Bill Pmt -Check	06/05/2023	6005369932	SCE (700593616907)	Utilities - Electric - Tennis Courts, Horse Arena & Field 5/6	-755.19
Bill Pmt -Check	06/05/2023	unnum6052023	UNUM	Employee - Monthly Disability Insurance	-674.99
Check	06/06/2023	RF06062023	Beaumont Chamber of Commerce	Chamber Breakfast - 6/9/2023 - (5) Attendance - Dan Hughes, Nancy Law, Lilian Averette, Nick Hughes & Christian Linnemann	-125.00
Check	06/07/2023	125892	Dianna Jean Burke	Bogart Regional Park - Gate Entry - 06/06/2023 (REFUND)	-10.00
Bill Pmt -Check	06/07/2023	125893	Acorn Technology Services	Monthly IT Service	-2,020.00
Bill Pmt -Check	06/07/2023	125893	Frontier (2091883458) Maint	Monthly Wifi Service - Maintenance	-105.98
Check	06/08/2023	125899	Ashten Booher	Reimbursement Footwear - Ashten Booher 05/08/2023	-150.00
Check	06/08/2023	125894	Michael Ruffolo	Adult Softball Umpire	-210.00
Check	06/08/2023	125895	Javier E. Cota	Adult Softball Umpire	-240.00
Check	06/08/2023	125896	Malik Coleman	Adult Softball Umpire	-90.00
Bill Pmt -Check	06/08/2023	2383984-986	CalPers	Employee - Retirement	-6,631.43

**Baumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**HCN Bank - Operating**  
**June 2023**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/08/2023	8000029027	SCE (700005100729)	Utilities - Electric - Grange, BYB Snack Bar, Maintenance, Woman's Club & NCCC	-3,373.51
Bill Pmt -Check	06/08/2023	125897	Matthew Pisillilli Landscape Services	Weekly Landscape Services	-960.00
Bill Pmt -Check	06/08/2023	1662453358	Huntington Bank	Lease Payment - Toro Outcross 9060 & Ventrac 4520P	-2,582.00
Check	06/08/2023	FEE	Exact	Service Fee - Kiosk Bogart	-24.99
Check	06/08/2023	NL06082023	HP Store	Insta Ink - Finance Printer	-12.92
Bill Pmt -Check	06/08/2023	06082023	Nextiva	Monthly Telephone Service	-354.12
Bill Pmt -Check	06/09/2023	125898	Xtreme Clean Hoods	Woman's Club - Hood, Duct & Fan Cleaning	-375.00
General Journal	06/09/2023	Tran 609232		Transfer to Payroll for PR Taxes	-10,000.00
General Journal	06/09/2023	Tran 609233		Transfer to Bogart for Bills	-10,000.00
Bill Pmt -Check	06/09/2023	73690961	Colonial Life	Employee - Life Insurance	-641.25
Bill Pmt -Check	06/09/2023	1002384589	CalPers	Employee - Health Insurance	-4,596.35
Bill Pmt -Check	06/09/2023	968491470	The Home Depot	Cinco de Mayo - TACO sign	-367.17
Bill Pmt -Check	06/12/2023	125900	Slugg Bugg Pest Control	BI Monthly Pest Control Service	-745.00
Check	06/12/2023	125901	Joana Yang	Refundable Security Deposit - 05/20/2023 - Birthday Party - (LESS) \$50.00 Deducted for Cleaning/Overtime	-450.00
Check	06/12/2023	125902	Rita Delgado	Refunded - 07/07/2023 - Memorial - NCCC	-515.00
Check	06/12/2023	125903	Lynndee Williams	Refundable Security Deposit - 04/15/2023 - Memorial	-250.00
Check	06/12/2023	125904	Alexander Espinoza	Refundable Security Deposit - 05/19/2023 - Memorial	-250.00
Check	06/12/2023	NL06122023	Clover	Monthly Equipment Rental	-154.85
Bill Pmt -Check	06/13/2023	p236WB9SKR	Frontier (9518459910) WC	Monthly Wifi Service - Woman's Club	-136.76
Bill Pmt -Check	06/13/2023	1002386069	CalPers	Employee - 457 Plan	-615.71
Check	06/13/2023	LA06132023	Kate Royale	Calnesa Chamber Breakfast - (8) Attendance - Duane Burk, Dan & Nick Hughes, Mike Aldrich, Mickey Valdivia, Ryann Flores, Noah Valdivia & Lilian Averette	-152.91
Bill Pmt -Check	06/14/2023	125905	Matthew Pisillilli Landscape Services	Weekly Landscape Services	-1,210.00
Bill Pmt -Check	06/15/2023	226128287	ARCO Business Solutions	Monthly Gas/Fuel - Traverse (59,202)	-283.79
Bill Pmt -Check	06/15/2023	2325416881	Verizon Wireless	Monthly Wireless Phone Service	-946.69
Bill Pmt -Check	06/15/2023	13448930	Wells Fargo Financial Leasing	Lease Payment - Copier	-966.76
General Journal	06/16/2023	Tran 616232		Transfer to Payroll for PR 06/23/2023	-45,000.00
Check	06/16/2023	125906	Anthony Tony Gipson	Adult Softball Umpire	-240.00
Check	06/16/2023	125907	Javier E. Cota	Adult Softball Umpire	-240.00

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**HCN Bank - Operating**  
**June 2023**

Type	Date	Num	Name	Memo	Amount
Check	06/16/2023	125908	Malik Coleman	Adult Softball Umpire	-90.00
Check	06/16/2023	125909	Michael Ruffolo	Adult Softball Umpire	-150.00
Check	06/16/2023	125910	Michael Ruffolo	Adult Softball Umpire	-120.00
Check	06/16/2023	125911	Javier E. Cota	Adult Softball Umpire	-150.00
Check	06/16/2023	125912	Malik Coleman	Adult Softball Umpire	-90.00
Bill Pmt -Check	06/20/2023	1666211050	Huntington Bank	Lease Payment - Toro Outcross 9060 & Ventrac 4520P	-2,582.00
Bill Pmt -Check	06/20/2023	1710009	SoCalGas	Utilities - Gas - Grange	-47.74
Bill Pmt -Check	06/20/2023	23960270-27	CalPers	Employee - Retirement	-6,517.21
Bill Pmt -Check	06/20/2023	106202023	Chevron	6000473634	-1,330.71
Check	06/20/2023	125913	Dan Hughes	Bus. Meal Reimbursement - Flag Pole Lunch - Brey Electric, Grand American Builders, Design Masonry, Kaboo Welding...	-198.48
Bill Pmt -Check	06/21/2023	1720109	SoCalGas	Monthly Gas/Fuel - Chevy (44,481), F150 (35,795), F550 (00,160) Cans/Tank	-134.60
Bill Pmt -Check	06/21/2023	80073948333	Waste Management of the IE	Utilities - Trash - Woman's Club	-85.11
Bill Pmt -Check	06/21/2023	80073948444	Waste Management of the IE	Utilities - Trash - NCRP & NCCC	-1,679.21
Bill Pmt -Check	06/21/2023	80073949011	Waste Management of the IE	Utilities - Trash - Grange	-243.17
Bill Pmt -Check	06/21/2023	80073.94968	Waste Management of the IE	Utilities - Trash - Maintenance Yard (40 Yard) Trash	-567.12
Bill Pmt -Check	06/21/2023	BH03666117	UMPQUA Bank	Sirius XM Radio (Travers), Cinco de Mayo (Water, Candy & soccer Ball), Meeting Expense (CAPRI Training, James Hughes 18th Year Celebration & Nick Birthday), Cherry Jubilee & Chamber Basket, Stamps, Hotel - Dairy Creek Site Visit (Mickey & Noah Valdivia, Dan & Nick Hughes & Duane Burk), Business Meals.	-3,642.54
Bill Pmt -Check	06/22/2023	125921	Beaumont Cherry Valley Water Distr 8-005	Utilities - Water - Grange	-95.41
Bill Pmt -Check	06/22/2023	125922	Beaumont Cherry Valley Water Distr 8-006	Utilities - Water - Grange (fire)	-56.81
Bill Pmt -Check	06/22/2023	125915	Castillo Party Rentals	Bogart Bash - (2) 20 x 30 Tent Rental	-580.00
Bill Pmt -Check	06/22/2023	125923	Progressive Graphics	Golf Tournament 2023 - Extra Jackets (34)	-1,790.03
Bill Pmt -Check	06/22/2023	125924	SRS Electric	Install New GFI Outlet on Pole on Meadow by Field 7, Changed 30 AMP Outlet - Rv Space #7 - Old was burnt, Changed 30 AMP Outlet - Rv Space #22 - Old was burnt, Changed 30 AMP Outlet - Rv Space #1/1/6/23 - Old was burnt	-606.00
Bill Pmt -Check	06/22/2023	125914	Matthew Pistilli Landscape Services	Weekly Landscape Services	-1,170.00
General Journal	06/22/2023	RCF6232023		Transferred from Riverside County Fund for Bills and Payroll	300,000.00
General Journal	06/22/2023	Tran06221		Transfer to Bogart for Bills	-20,000.00
Check	06/22/2023	AM06222023	Staler Bros	Employee Waters - Bogart Bash	-46.90

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**HCN Bank - Operating**  
**June 2023**

Type	Date	Num	Name	Memo	Amount
General Journal	06/23/2023	Tran06231		Transfer to Reserve for transfer	-7,500.00
General Journal	06/23/2023	Tran06232		Transfer to MM for repay	-5,000.00
General Journal	06/23/2023	Tran06233		Transfer to Payroll for PR 07/07/2023	-50,000.00
Bill Pmt - Check	06/25/2023	125939	Masonry Design & Concrete Inc.	Bogart Flag Pole - Built (3) Columns to accept Lighting. Grouted - grade and pour 600 sq ft under...	-23,933.00
Check	06/25/2023	125940	Nancy Law	Reimbursement Table Cloths for Bogart Bash/Office Supplies	-96.78
Bill Pmt - Check	06/26/2023	1002395273	CalPers	Employee - 457 Plan	-634.16
Bill Pmt - Check	06/26/2023	p236W/GWHS2	Frontier (9518450886) NC	Monthly Wifi - NCCC	-125.98
Check	06/26/2023	125916	Duane Burk	Per-Diem - Dairy Creek Site Visit - July 5th - 7th, 2023	-542.63
Check	06/26/2023	125917	Mickey Valdivia	Per-Diem - Dairy Creek Site Visit - July 5th - 7th, 2023	-542.63
Check	06/26/2023	125918	Noah Valdivia	Per-Diem - Dairy Creek Site Visit - July 5th - 7th, 2023	-185.00
Check	06/26/2023	125919	Dan Hughes	Per-Diem - Dairy Creek Site Visit - July 5th - 7th, 2023	-542.63
Check	06/26/2023	125920	Nicholas P Hughes	Per-Diem - Dairy Creek Site Visit - July 5th - 7th, 2023	-185.00
Check	06/26/2023	at06122023	Amazon.com	Office Supplies - Aaron Morris - Phone case and Screen Protector	-40.13
Check	06/26/2023	la06202023	FunFlicks	Movies under the Stars - Blockbuster Movie Screen (26 ft) - All sound, projection, cables	-1,180.43
Check	06/26/2023	at06082023	Amazon.com	Office Supplies - Stapler, Sharpies, Desk Organizer, File Folders, Gel Pens	-89.36
Check	06/26/2023	f06082023	Amazon.com	Event Supplies - Market in the Park/Movies	-594.26
Check	06/26/2023	la06212023	Banning Chamber of Commerce	Banning Chamber Breakfast - Damon Valdivia, Lilian Averette	-51.26
Check	06/26/2023	la06162023	Hobby Lobby	Basket Supplies - Charity Event	-46.36
Check	06/26/2023	125925	Jaime Delgado	Refundable Security Deposit - NCCC 05/25/2023 Memorial	-250.00
Check	06/26/2023	125926	Diana Leslie	Refundable Security Deposit - NCCC 05/31/2023 Memorial	-250.00
Check	06/27/2023	125927	Christian Fernandez	Refundable Security Deposit - Grange 06/10/2023	-500.00
Bill Pmt - Check	06/27/2023	125928	Awards & Specialties	BCV/CPD Lanyards / Fishing Tickets Assorted Colors	-2,344.84
Bill Pmt - Check	06/27/2023	125929	Blue Shield	Employee - Dental Insurance	-431.90

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**HCN Bank - Operating**  
**June 2023**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/27/2023	125930	Desert Quality Heating & Air Conditioning	WC - Performed PM Service on all HVAC units. Changed out filters, cleaned coils cleaner, blew out condensate drain lines, cleaned electrical components/ electrical cleaner, check pressures and checked ampdraw on compressor and motors. Units operating normally, NCCC - Performed PM service on all HVAC units. Changed out filters, cleaned coils cleaner, blew out condensate drain lines, cleaned electrical components/ electrical cleaner, check pressures and checked ampdraw on compressor and motors. Units operating normally, Grange - Performed PM service on all HVAC units. Changed out filters, cleaned coils cleaner, blew out condensate drain lines, cleaned electrical components/ electrical cleaner, check pressures and checked ampdraw on compressor and motors. - Return air is damages (duct crushed by sprinkler lines) will need to return and run new duct - Informed Aaron, Large Snack Bar Cooler Swap - East Snackbar - Performed PM Service on the other swamp cooler for snack bar. Changed out pads and one A65 belt. Oiled bearings and flushed out water reservoir. Unit is operating normally, WC - Run secondary drain lines/hvac pm - Brand new drain lines for secondary drain panand secondary drain line. Ran 80 ft of drain lines 3/4 pvc to outside of building over window. Performed PM Service on rooftop heat pump package unit. Changed out filter, cleaned coil w/ cleaner, cleaned electrical components with electrical contact cleaner, flushed out drain lines. Unit is operating normally.	-2,415.00
Bill Pmt -Check	06/27/2023	125931	Dutch Touch Window Cleaning	Woman's Club - Qrtly, Pressure wash Flat Surfaces & In and Out Window Cleaning	-390.00
Bill Pmt -Check	06/27/2023	125932	Event Services, LLC	Roman Avila - Horseshoe Tournament - Porta Potties	-1,605.00
Bill Pmt -Check	06/27/2023	125933	Mike's Tree Service	Removal - Dead tree and grind stump / Trimmed (4) Mulberry's (3) alder trees	-4,500.00
Bill Pmt -Check	06/27/2023	125934	Record Gazette	Cherry Festival Advertisement - Subscription Renewal	-834.96
Bill Pmt -Check	06/27/2023	125935	Respond Systems	Qrtly First Aid Refill/Check (Woman's Club, Maintenance, NCCC, Grange, Bogart) New First Aid Cabinet - Bogart Maintenance Shop	-954.15
Bill Pmt -Check	06/27/2023	125936	Star Pro Security Patrol Inc.	one unarmed officer 8hr/5day - 05/29/2023 - 06/25/2023 - Security Service for Cinco de Mayo, Market Night & Fishing Derby	-8,934.00
Check	06/27/2023	125937	Guadalupe Ortiz	Cinco De Mayo - Audio(2) Hours Entertainment	-2,586.00
Bill Pmt -Check	06/27/2023	1800069	SoCalGas	Utilities - Gas - Woman's Club	-26.71
Bill Pmt -Check	06/27/2023	06272023	Rosalind Otero	Unfunded Health Payment	-133.81

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**HCN Bank - Operating**  
**June 2023**

Type	Date	Num	Name	Memo	Amount
Check	06/27/2023	AF06272023	Department of Fish and Wildlife	Fish and Wildlife - fishing License	-74.00
Check	06/27/2023			Monthly Positive Pay Service	-39.00
Check	06/28/2023	125938	Scarlett Flores	Refundable Security Deposit - 06/11/2023 Graduation Party	-250.00
Bill Pmt -Check	06/28/2023	125941	Kaboo Leasing Co.	Noble Creek - Repair, Brace & Weld - Bleachers	-1,200.00
Bill Pmt -Check	06/28/2023	125942	Matthew Pistilli Landscape Services	Weekly Landscape Services	-1,200.00
Check	06/28/2023	AF06282023	Rite Aid	Employee of the Quarter - Cards	-23.68
Check	06/28/2023	AF06282024	Stater Bros	Employee of the Quarter - Drinks	-39.86
Check	06/28/2023	RF06282023	WABA Grill	Employee of the Quarter - Lunch	-216.58
Check	06/28/2023	NV06282023	Dairy Creek	Appointment - July 5 - July 7th, 2023 Walk Through	-50.00
Check	06/29/2023	125943	Chris Diercks.	Director Fees - June 2023	-600.00
Check	06/29/2023	125944	Michael Ruffolo	Adult Softball Umpire	-270.00
Check	06/29/2023	125945	Javier E. Cota	Adult Softball Umpire	-210.00
Check	06/29/2023	125946	Malik Coleman	Adult Softball Umpire	-150.00
Check	06/29/2023	125947	Michael Aldrich	Director Fees - June 2023	-600.00
Check	06/29/2023	125948	Maricella Wright	Tuition Reimbursement - D1/T1 Certificates	-225.00
Check	06/29/2023		Austine Larrakee	Refund for Canceled Event - 10/21/2023 - NCCC/FG	-100.00
Bill Pmt -Check	06/30/2023	1002400605	CaIPERS-OPFB	Accrued Liability as of June 30, 2020 - Rate Plan: 1357	-6,248.42
Bill Pmt -Check	06/30/2023	8105847451	Ford Credit	Lease Payment - Ford F150 XLT	-763.20
Bill Pmt -Check	06/30/2023	06302023	UNUM	Employee - Monthly Disability Insurance	-554.97
Bill Pmt -Check	06/30/2023	4907209693	The Home Depot	Horseshoe Tournament - Repair & Maintenance, PPE Staff	-805.68
Check	06/30/2023	AF06302023	Safeguard	Check Envelopes	-147.21
Check	06/30/2023	NL06302023	Clover	Monthly Equipment Rental	-354.81
<b>TOTAL</b>					<b>-35,844.32</b>

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**HCN Bank- Money Market**  
**June 2023**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
10000 · HCN Bank - MM				
General Journal	06/23/2023	Tran06232	Transferred from Operating for Monthly Transfer	7,500.00
			<b>TOTAL</b>	<b>7,500.00</b>

**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**HCN Bank - Reserve**  
**June 2023**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Paid Amount</u>
10025 - HCN Bank - Reserve Fund				
General Journal	06/23/2023	Tran06231	Transferred from Operating to Reserve for Monthly Transfer	5,000.00
			TOTAL	<u>5,000.00</u>



**Beaumont Cherry Valley Recreation & Park District**  
**Check Warrant**  
**HCN Bank - Bogart**  
**June 2023**

Type	Date	Num	Name	Memo	Amount
<b>10050 - HCN Bank - Bogart Park</b>					
Bill Pmt -Check	06/01/2023	5460	Matthew Pistilli Landscape Services	Weekly Landscape/Pest Control Services	-1,360.00
Bill Pmt -Check	06/01/2023	5461	Beaumont-Cherry Valley Water Dist 3-001	Utilities - Water	-85.41
Bill Pmt -Check	06/01/2023	5462	Beaumont-Cherry Valley Water Dist 3-003	Utilities - Water	-199.38
Bill Pmt -Check	06/01/2023	5463	Beaumont-Cherry Valley Water Dist 3-004	Utilities - Water	-560.36
Bill Pmt -Check	06/01/2023	5464	Beaumont Safe & Lock	Replace deadbolt Group A Pipe Chase	-111.27
Bill Pmt -Check	06/01/2023	5465	Clark Pest Control	Weekly Pest Control	-456.00
Bill Pmt -Check	06/01/2023	5466	Merlin Johnson Construction, Inc.	Treat Lake for Algae 04/27/2023	-630.91
Bill Pmt -Check	06/01/2023	5467	SRS Electric	Intercepted conduits and moved to new power pole/pulled main wires out so conduit could be cut and relocated pulled wires back through conduit/ set box in rocks	-1,711.00
Bill Pmt -Check	06/01/2023	5468	Kaboo Leasing Co.	Bogart Flag Pole - Pickup & Delivery Power Coating of Pole and all hardware and parts.	-5,800.00
General Journal	06/02/2023	Trans602231	UMS/Celero Banking	Transferred from Operating for Bills	10,000.00
Check	06/02/2023	Fee		Credit Card Fees -	-6.50
Bill Pmt -Check	06/07/2023	5469	Grand American Builders, Inc.	Bogart Flag Pole Shade Structure: Cut install wood Nailers layout and cut and buff the roof trusses for the shade structure - Project Management - Bogart Flag Pole Shad Structure	-7,070.77
General Journal	06/07/2023	Tran 609233		Transferred from Operating for Bills	10,000.00
Bill Pmt -Check	06/08/2023	5470	Matthew Pistilli Landscape Services	Weekly Landscape/Pest Control Services	-1,540.00
Bill Pmt -Check	06/09/2023	5471	Mike's Tree Service	Removal of pine tree - stress reduction on (7) Oak trees - Grind (6) stumps and clean up	-4,000.00
Bill Pmt -Check	06/09/2023	5472	MS Painting	Flag Pole shade structure Prep - Metal framed structure / Clean all grease and sanded / Prime w/ Stop Rust / Painted w/ 2 coats	-1,500.00
Bill Pmt -Check	06/12/2023	5473	MS Painting	Paint - Accent Red Coat Color on Park Restroom	-375.00
Bill Pmt -Check	06/13/2023	p236WB9T8Q	Frontier (9518453021) B	Monthly Wifi Service	-105.98
Bill Pmt -Check	06/14/2023	5474	Matthew Pistilli Landscape Services	Weekly Landscape/Pest Control Services	-1,810.00
Bill Pmt -Check	06/15/2023	p236HXHQXC	Frontier (9518453887) B	Monthly Wifi Service	-136.76
Bill Pmt -Check	06/20/2023	6005808081	SCE (700558511896)	Utilities - Electric (Bogart)	-1,395.21
Bill Pmt -Check	06/21/2023	80073948532	Waste Management of the IE	Utilities - Trash	-721.06
Bill Pmt -Check	06/21/2023	5475	Kaboo Leasing Co.	Install flag pole, Fabricate light ground - Flag hardware and small parts	-4,300.00

**Beaumont Cherry Valley Recreation & Park District  
Check Warrant  
HCN Bank - Bogart  
June 2023**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/22/2023	5476	Matthew Pistilli Landscape Services	Weekly Landscape/Pest Control Services	-2,140.00
General Journal	06/22/2023	Tran06221		Transferred fro Operating for Bills	20,000.00
Bill Pmt -Check	06/23/2023	5477	Grand American Builders, Inc.	Flag Pole - Shade structure roof framing, underlayment roof drip edge & asphalt shingle & cap, Lath and coat plaster underneath ceiling, gables and eaves install gable vents, lath backing for securing & frame out for the access panel. Project Management for Flag Pole Shade Structure.	-19,684.25
Bill Pmt -Check	06/28/2023	5478	Matthew Pistilli Landscape Services	Weekly Landscape/Pest Control Services	-1,540.00
Check	06/30/2023	June2023	Clover(MRCH BNKCD)	Monthly Credit Card % fees	-114.73
				<b>TOTAL</b>	<b>-17,354.59</b>

# Beaumont-Cherry Valley Recreation Improvement Corporation

## Check Warrants

June 2023

Type	Date	Num	Name	Memo	Amount
<b>1000 - HCN Bank</b>					
Check	06/05/2023	Fees	Clover (Merch)	CC Fees - June 2023	-307.09
Check	06/06/2023	1203	Nick Hughes	Reimbursement for Coyote Tournament	-500.00
Check	06/08/2023	1204	BGCSGP	Sponsor - Filly Level - Horses & Hattitudes - 6/16/2023	-1,500.00
Bill Pmt -Check	06/08/2023	1205	All Purpose Rentals	Light Tower - Market in the Park - May 26th, 2023 Car Show Awards, Banner replacements for damaged Banners, Awards for COYOTE Softball Tournament	-268.10
Bill Pmt -Check	06/08/2023	1206	Awards and Specialties	Security - Market in the Park - May 26th, 2023	-954.81
Bill Pmt -Check	06/08/2023	1207	Star Pro Security Patrol Inc.	Beer - Cinco de Mayo	-152.00
Bill Pmt -Check	06/09/2023	1208	Heimark Distributing, LLC	Kids Zone - Market Night 6/9/2023	-2,359.65
Check	06/09/2023	1209	AP Rentals	Market Night - 6/9/2023 - Free Hot Dogs for Kids	-500.00
Bill Pmt -Check	06/14/2023	1210	Shawn Orr	Money Orders - (2) - ABC Licenses - 6/23/2023 Market Night - 6/24/2023 Bogart Bash	-400.00
Check	06/16/2023	NH06162023	USPS	Bogart Bash - Entertainment - June 24th, 2023	-103.50
Check	06/21/2023	1211	John David Knight	BBO Pit Closing Day - Pan/Lids & Meat	-100.00
Check	06/21/2023	1212	Dan Johnson	Bogart Bash - Entertainment - June 24th, 2023	-397.62
Check	06/21/2023	1213	Michelle Lynn Warner	Bogart Bash - Entertainment - June 24th, 2023	-100.00
Check	06/21/2023	1214	Nicholas Litwin	Bogart Bash - Entertainment - June 24th, 2023	-100.00
Check	06/21/2023	1215	David Harvey	Market in the Park - Entertainment - 6/23/2023	-100.00
Check	06/21/2023	1216	Lisa Rose	Market in the Park - Entertainment - 6/23/2023	-250.00
Check	06/21/2023	1217	Lori Bell	Market in the Park - Entertainment - 6/23/2023	-250.00
Check	06/21/2023	1218	AP Rentals	Kids Zone - Market Night 6/9/2023 extra	-250.00
Check	06/22/2023	NH06222023	Department of Environmental Health	Health Department Food Permit - Bogart Bash - June 24th, 2023	-567.13
Check	06/29/2023	1219	BCVRPD	Foundation PARS Scholarship - (7) Employees - Adult Softball (Summer 2023)	-348.00
<b>TOTAL</b>					<b>-9,507.90</b>



**Staff Report**

Agenda Item No. **3.1**

**To:** Board of Directors:

**From:** Nancy Law, Executive Assistant

**Via:** Duane Burk, General Manager

**Date:** July 12<sup>th</sup>, 2023

**Subject:** Approval to Authorize Payment for Merlin Johnson Construction

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**Background and Analysis:**

On December 11, 2018, the County Board of Supervisors approved the Reassignment Lease and Operation Agreement of Bogart Park, to the Beaumont Cherry Valley Recreation and Park District. January 1, 2019 the District assumed responsibilities of Bogart Park. Moreover, the Park District at that time was using the Beaumont-Cherry Valley Water Districts maintenance shop.

Additionally, the District built a maintenance shop on our property and has abandoned the Water District maintenance shop. Moreover, the Park District's maintenance shop needed electricity that we could supply from the day use meadow restroom.

This work relied on a design build for time and materials because the Park District records were not available, staff contacted Merlin Johnson Construction to provide labor and materials to trench and install (2) 5" conduits.

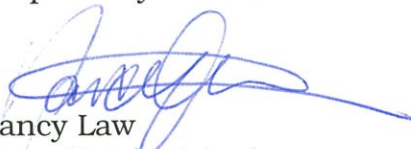
**Recommendations:**

Staff recommends that the Board review, comment and approve labor and material bills to Merlin Johnson Construction in the amount of \$91,982.19.

**Fiscal Impact:**

The impact will be to the Capital Reserve Fund of \$91,982.19.

Respectfully Submitted,



Nancy Law  
Executive Assistant



BEAUMONT-CHERRY VALLEY  
RECREATION & PARK DISTRICT

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**Staff Report**

Agenda Item No. **3.2**

**To:** Board of Directors  
**From:** Nancy Law, Executive Assistant  
**Via:** Duane Burk, General Manager  
**Date:** July 12<sup>th</sup>, 2023  
**Subject:** Approval of Pay Scale Changes.

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**Background and Analysis:**

The Beaumont-Cherry Valley Recreation and Park District pay scales have not been updated. Moreover, with annual minimum wage raises and COLA (Cost of Living Adjustment) these pay scales are outdated.

Additionally, the salary schedule is typically reviewed at the start of the fiscal year with annual evaluations. The attached schedule shows the outdated pay scales along with the requested changes to these positions.

The revision to Activities Coordinator minimum is required to be double minimum wage bringing the scale to start at \$64,480. The Athletic Coordinator and Receptionist hourly wages have not been raised since 2017 giving them a \$5.50 raise to match the annual minimum wage raises. Maintenance I & II were updated in 2020 giving them a \$3.50 raise to match annual minimum wages.

**Fiscal Impact:**

There will be no fiscal impact to these pay scale changes, wage adjustments were taken into consideration in the 23/24 Budget approved on 6/14/2023 account #50117 salaries.

**Recommendations:**

Staff recommends that the Board review, comment and accept the requested changes to the pay scales of the list positions.

Respectfully Submitted,

Nancy Law  
Executive Assistant

# Beaumont-Cherry Valley Recreation and Park District

## Rate Changes Request

Position	Current	Requested Changes
Activities Coordinator	Full Time Salary \$53,240 - \$64,480	Full Time Salary \$64,480 - \$74,880
Athletic Coordinator	Part Time Hrly Min. Wage - \$23.15	Part Time Hrly Min. Wage - \$28.65
Receptionist	Full/Part Time Hrly Min. Wage - \$19.16	Full/Part Time Hrly Min. Wage - \$24.66
Maintenance I	Part Time Hrly \$15.00 - \$18.00	Part Time Hrly Min. Wage - \$21.50
Maintenance II	Part Time Hrly \$18.00 - \$25.00	Part Time Hrly \$21.50 - \$28.50



**BEAUMONT - CHERRY VALLEY**  
RECREATION AND PARK DISTRICT  
*Creating Opportunities for a Healthy Community*

**Parks  
Make  
Life  
Better!**