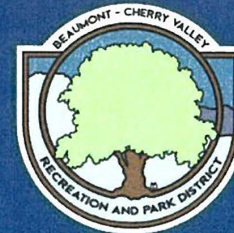


**BEAUMONT-CHERRY VALLEY  
RECREATION & PARK DISTRICT (BCVRPD)  
BOARD OF DIRECTORS MEETING AGENDA**

**REVISED 4/14/26**

Wednesday, April 8<sup>th</sup>, 2026  
Regular Meeting: 5:30p.m.  
Noble Creek Community Center  
390 W. Oak Valley Parkway,  
Beaumont, CA 92223



Chair  
Janet Covington

Vice Chair/Secretary  
John Flores

Treasurer  
Chris Diercks

Directors  
Dan Hughes  
Christian Linnemann

General Manager  
Mickey Valdivia

General Counsel  
Albert Maldonado  
BB&K

This meeting is being held in person.

Remote access is available for the convenience of the public. Please note that in the case of audio/video failure, the board meeting will continue.

To join via Zoom, click here: [BCVRPD Board Meeting](#)

To join the meeting by telephone, call: 1(669)900-6833.

Meeting ID: 323 943 4355.

**REGULAR SESSION:**

- 1. CALL TO ORDER**
  - 1.1 Roll Call
  - 1.2 Invocation: Vice-Chair/Secretary Flores
  - 1.3 Pledge of Allegiance: Treasurer Diercks

**CLOSED SESSION:**

- 2. PUBLIC COMMENTS REGARDING CLOSED SESSION:**
  - 2.1. Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: 2 cases
  - 2.2. Public Employee Performance Evaluation Pursuant to Government Code Section 54957. Title: General Manager

**3. RECONVENE FROM CLOSED SESSION:**

- 3.1. Report out from Closed Session:
- 3.2. Action on any Closed Session Items:

**4. ADJUSTMENTS TO THE AGENDA:**

- 5. PUBLIC COMMENT:** Anyone wishing to address the Board on any matter not on the agenda may do so now. If you are unable to participate by telephone or via Zoom, you may submit comments and/or questions in writing for the Board's consideration by sending them to [kaylee@bcvparks.com](mailto:kaylee@bcvparks.com). Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record. There is a three (3) minute limit on public comments.

**6. INFORMATIONAL PRESENTATION UPDATES AND POLICY REVIEW:**

- 6.1. Request for Proclamation - Pickleball
- 6.2. Policy for Board Member Ticket Purchases for Sponsored Events
- 6.3. Vacation Accrual Update
- 6.4. Bogart Gate Update
- 6.5. Bogart Park Clean Up Day with Supervisor
- 6.6. Beaumont Chamber of Commerce Thank You Plaque

**7. DEPARTMENT HIGHLIGHTS:**

- 7.1. Noah Valdivia, Athletic Facilities Manager

**8. PASS AREA YOUTH BASEBALL & SOFTBALL LEAGUE:**

- 8.1. General Updates
- 8.2. Explanation on the All-Star Selection Process
- 8.3. Refund Update
- 8.4. Financial Update

**9. CONSENT CALENDAR:** Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 9.1. Minutes of March 11<sup>th</sup>, 2026
- 9.2. Finance Committee Meeting Report for February 2026
- 9.3. Updated Salary Ranges to Align with Approved Cost of Living Adjustments and Evaluation-Based Increases
- 9.4. Approval of MOU with County of Riverside – Community Action Partnership (CAP) for Warm and Cool Center at the Cherry Valley Grange
- 9.5. Approval of PAYBS Proposed Revised 2026 Season Rules
- 9.6. Conditional Approval of Restroom Design Option 1 for Noble Creek Community Center Restroom Improvement Project and Authorization to Proceed with Bid Process (Subject to County Approval)
- 9.7. Approval of Updated Job Description and Expanded Scope for Part-Time Facilities Coordinator/Public Information Officer (PIO) Position

**10. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:**

- 10.1. Approval of Third Amendment to the Employee Agreement between BCVRPD and Mickey Valdivia, General Manager
- 10.2. Introduce, Read by Title Only, and Waive Further Reading of Ordinance Regulating Vendors at District Parks (First Reading)
- 10.3. Approval of Fiscal Year 23/24 Audit

**11. REPORTS - STAFF:**

- 11.1. Assistant General Manager, Deidre Chatigny
  - Updated Security Times of Operation
  - Projects
    - DTR
    - Bogart Park

- Restroom Remodel at Noble Creek Community Center
  - Lions Club Sidewalk
  - Wind Screens on Fields
  - Wi-Fi Upgrades
- 11.2. General Manager, Mickey Valdivia
- Go Dodgers!
- 11.3. General Counsel, Albert Maldonado

## 12. CALENDAR OF EVENTS:

- 12.1. Next BCVRPD Board Meeting: NCCC – Wednesday, May 13<sup>th</sup>, 2026, 5:30p.m.
- 12.2. Next BCVRPIC Board Meeting: NCCC – Thursday, April 16<sup>th</sup>, 2026, 6:00p.m.
- 12.3. Committee Meetings
- Collaborative Agency Meeting Wednesday bi-monthly, 5:00p.m., Beaumont Civic Center, next meeting July 1<sup>st</sup>.
  - Finance Committee – third Tuesday monthly, 3:00p.m., next meeting April 21<sup>st</sup>, NCCC.
  - Personnel Committee – first Tuesday monthly, 12:00p.m., next meeting May 5<sup>th</sup>, NCCC.
  - Facility Ad Hoc Committee – second Tuesday monthly, 10:30a.m., next meeting April 14<sup>th</sup>, NCCC.
  - Government Liaison Committee – third Tuesday monthly, 10:30a.m., next meeting April 21<sup>st</sup>, NCCC.
  - District Community Member Recognition Ad Hoc Committee (Memorial Wall Committee) – third Tuesday monthly, 5:00p.m., next meeting April 21<sup>st</sup>, at NCCC.
- 12.4. Upcoming Holidays/Closures
- Monday, May 25<sup>th</sup>, 2026 – **Memorial Day**
  - Friday, June 19<sup>th</sup>, 2026 – **Juneteenth**
  - Monday, September 7<sup>th</sup>, 2026 – **Labor Day**
- 12.5. BCVRPD Events
- Saturday – Sunday, April 11<sup>th</sup>-12<sup>th</sup>, 2026 – **Bogart Fishing Derby** at Bogart Regional Park
  - Friday, April 24<sup>th</sup>, 2026 – **Arbor Day** at Noble Creek Regional Park
  - Friday, May 1<sup>st</sup>, 2026 – **Fiesta De Mayo Miche Fest** at Bogart Regional Park
  - Friday, June 5<sup>th</sup>, 2026 – **Supervisor Softball Tournament** at Noble Creek Regional Park
- 12.6. Community Events:
- Wednesday, May 6<sup>th</sup>, 2026 – **Good Morning Beaumont, Breakfast** at Tukwet Canyon Golf Course., 7:30a.m.
  - Tuesday, May 12<sup>th</sup>, 2026 – **Calimesa Chamber Breakfast** at Kafe Royale, 7:30a.m

- Tuesday, May 12<sup>th</sup>, 2026 – ***Student of the Month Breakfast*** at Banning Sizzler, 7:30a.m.

**13. DIRECTORS' MATTERS/COMMITTEE REPORTS:**

**14. BOARD REQUESTS FOR FUTURE AGENDA ITEMS:**

**15. ADJOURNMENT:**

Pending Agenda Items	Requester	Request Date

**Any person with a disability who requires accommodation to participate in the meeting should telephone Kaylee Fuerte at 951-845-9555, at least 48 hours prior to the meeting to make a request for a disability-related modification or accommodation.**

**DECLARATION OF POSTING:** I declare under penalty of perjury, that I am employed by Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District website April 2<sup>nd</sup>, 2026.

*Kaylee Fuerte*

Kaylee Fuerte, Clerk of the Board



March 20, 2026

Janet Covington, Chairperson  
BCVRPD

***Re: Request for Proclamation – National Pickleball Month (April 2026)***

Dear Chairperson Covington,

On behalf of the Beaumont Banning Pickleball Club, I respectfully request that the BCVRPD Board issue an official proclamation recognizing April 2026 as National Pickleball Month.

National Pickleball Month is recognized by USA Pickleball each April to celebrate the growth of the sport and encourage communities across the country to participate in healthy, active recreation.

Pickleball has become one of the fastest-growing sports in the United States and continues to gain tremendous popularity here in Beaumont. Our local pickleball community brings together residents of all ages and skill levels, creating opportunities for fitness, social connection, and community engagement.

The Beaumont Banning Pickleball Club is proud to support and promote the growth of pickleball throughout the district, through organized play, local events and youth clinics. Our club works to encourage healthy lifestyles, strengthen community relationships and provide inclusive opportunities for residents to stay active.

Recognizing April 2026 as National Pickleball Month in the City of Beaumont would highlight the sport's growing presence in our community and celebrate the many residents who participate in and support pickleball activities throughout the community.

We would be honored if the BCVRPD Board would consider issuing this proclamation. Members of our club would also welcome the opportunity to attend the board meeting to receive the proclamation and celebrate this recognition with the community.

Thank you for your time and consideration. We sincerely appreciate the board's continued support of recreational opportunities that promote health, community connection and active lifestyles.

Respectfully submitted,

**Kathleen Billinger**  
President  
Beaumont Banning Pickleball Club



## Beaumont-Cherry Valley Recreation and Park District Policy and Procedures

**Policy Section:** Board Members

**Policy#:** 2026-04

**Policy Title:** Event Ticket Policy for Board Members

**Proposed Effective Date:** April 8, 2026

### Purpose

The purpose of this policy is to establish clear guidelines for Board Member attendance at events sponsored by the District and/or Foundation. This policy ensures responsible use of District and donor funds, promotes accountability, and provides equitable access and expectations for participation.

### Policy Overview

The District and/or Foundation may provide Board Members with tickets to attend sponsored events in support of District visibility, community engagement, and organizational representation. Ticket distribution and attendance expectations are outlined to ensure proper stewardship of resources.

- **Ticket Allocation:**  
Each Board Member is eligible to receive one (1) ticket to District/Foundation-sponsored events. This ticket is intended for the Board Member's personal use and attendance.
- **Guest Attendance:**  
Board Members may elect to bring a guest to an event; however, any additional ticket(s) for guests may be purchased personally by the Board Member at the established ticket price.
- **Commitment to Attend:**  
Acceptance of a ticket constitutes a commitment to attend the event. Board Members are expected to honor their commitment once a ticket has been reserved or issued.
- **Cancellation and Reimbursement:**  
If a Board Member is unable to attend an event after accepting a ticket, (1) The Board Member must notify District/Foundation staff as soon as possible. (2) The Board Member should make reasonable efforts to identify a replacement attendee. (3) If the Board Member is unable to attend and cannot fill the reserved spot, the Board Member will be required to reimburse the District/Foundation for the cost of the ticket within five business days.
- **Unused Tickets and Additional Guest Opportunities**  
If additional tickets are available and cannot be otherwise filled, the District/Foundation may offer Board Members the opportunity to bring a guest using those available tickets. These tickets may be covered by the District/Foundation at its discretion.

**Eligibility**

Board Members must be currently on the Board to receive event tickets under this policy.

**Discretionary Approval**

The General Manager has the discretion to manage ticket allocation and guest opportunities based on availability, event purpose, and alignment with District and Foundation goals.

**Adopted by the Board of Directors on:**

*[Faint, illegible text]*

# BOGART PARK COMMUNITY CLEAN UP

The Supervisor and the Pass Area Recreational & Parks District invite you to a community service day at Bogart Park! Join us to clean and beautify the area. Supplies are provided. Hope to see you there!



**APRIL  
18**

**9:00 AM – 12:00 PM**

9600 International  
Park Rd, Cherry  
Valley, CA 92223

## What We'll Do

● Park Cleanup

● Trash Sorting  
& Recycling

● Refreshments/food  
for Volunteers

● Bulky Junk  
Drop off



County of Riverside  
Supervisor - 5th District

**Yxstian Gutierrez**

**CR&R**  
INCORPORATED

environmental services



<https://rivcodistrict5.org/>



## Department Highlights

Agenda Item No. **7.1.**

**To:** Chair and Board of Directors  
**From:** Noah Valdivia, Athletic Facilities Manager  
**Via:** Kaylee Fuerte, Clerk of the Board  
**Date:** April 8<sup>th</sup>, 2026  
**Subject:** March Department Updates

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### **Activities Manager, Sarah Salzman:**

- Arbor Day, Fishing Derby and Fiesta De Mayo Mische Fest planning are underway!
- Welcome Home Vietnam Veterans was a successful day and enjoyable for the Veterans!
- Spring Fling was a huge success and well attended!

### **Assistant Maintenance Superintendent, Aaron Morris:**

- Wi-Fi was extended to ballfields 5, 6, and 7 to expand connectivity for staff and the public while using the Game Changer App as well as other remote activities.
- Staff assisted with the grading and prep of the concrete ADA pathway behind field 3.
- Staff rehabbed the fields following the most recent rain and was able to avoid a site wide closure that allowed pool play games to resume.

### **Athletic Facilities Manager, Noah Valdivia:**

- The 2026 Spring BCVRPD Golf League is officially underway. The season kicked off on Thursday, April 2, and will run through June 18, 2026. With 12 teams participating, we are excited to continue strengthening our partnership with Oak Valley Golf Club and 1906 Pub and Grill.
- PAYBS pool play games have also begun, and the season is off to a tremendous start. Playoffs for some divisions will begin the last week of April, and all divisions will conclude on May 16 for Closing Day. Mark your calendars and come on out!

### **Human Resources Administrator, Deidre Chatigny:**

- As of today, (82%) of the staff and (100%) of the Board have completed AB 1825 Sexual Harassment Avoidance Training, they are due for a refresher as it has been two years.
- The District has 28 employees. Personnel changes include:
  - o New Hires/Promotions:
  - o Resignations/Terminations:
    - E. Jenkins
    - M. Garcia
- It has been 1,432 days since our last employee accident.

### **Community/Networking:**

- Calimesa Chamber Breakfast: Zach Wilson, Mickey Valdivia
- Good Morning, Beaumont Breakfast: Zach Wilson, Mickey Valdivia
- San Geronio Pass Water Agency Board Meeting: Mickey Valdivia
- Student of the Month Breakfast – Zach Wilson
- Career Day at Anna Haus – Alyssa Fuimaono and Kaylee Fuerte

### **Upcoming Events:**

- Good Morning, Beaumont Breakfast – Wednesday, May 6<sup>th</sup>, 2026 - Tukwet Canyon Golf Course
- Calimesa Chamber Breakfast – Tuesday, May 12<sup>th</sup>, 2026 – Kafe Royale
- Student of the Month Breakfast – Tuesday, May 12<sup>th</sup>, 2026 – Banning Sizzler

**Respectfully Submitted,**

Kaylee Fuerte, Clerk of the Board  
Noah Valdivia, Athletic Facilities Manager



## Staff Report

Agenda Item No. **8.2.**

**To:** Board of Directors  
**From:** Deidre Chatigny, AGM/HR Administrator  
**Via:** Mickey Valdivia, General Manager  
**Date:** April 8<sup>th</sup>, 2026  
**Subject:** Explanation of the All-Star Selection Process

### **RECOMMENDATION:**

Staff recommends the Board of Directors use this for informational purposes only. No Board action is required.

### **BACKGROUND AND ANALYSIS:**

The All-Star selection process will be conducted as follows:

#### 1. Eligibility Criteria

Participants must be actively enrolled in the PAYBS program and exhibit positive sportsmanship and behavior throughout the season.

#### 2. Head Coach Selection

Each of the following divisions will have a championship game.

- 8U Softball/Pinto Baseball
- 10U Softball/Mustang Baseball
- 12U Softball/Bronco Baseball
- 16U Softball/Pony Baseball

The winning team's coach will automatically be nominated as the head coach for that division's All-Star team.

- If the remaining coaches within the division unanimously agree with the nomination, the coach will stay as the top nominee.
- If the remaining coaches do not reach a unanimous agreement, they will turn in their top two nominations.
- *The All-Star Committee, consisting of Director Hughes, Treasurer Diercks, Deidre Chatigny, Noah Valdivia, and Austin Gilmour, will meet after the championship games to make the final decision for each head coach, taking all recommendations into consideration while prioritizing overall District representation.*

#### 3. Player Nominations and Selection

Player selection will be determined through a nomination process led by coaches within each division. Each coach will nominate a designated number of players from their team based on performance, sportsmanship, and overall contribution throughout the season.

#### 4. All-Star Selection Meeting

A selection meeting will be held on May 11<sup>th</sup> at the Noble Creek Clubhouse during which coaches and staff will review nominations and finalize All-Star team rosters.

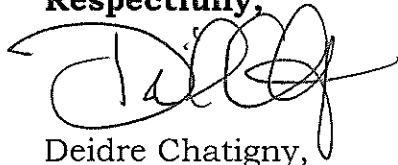
5. Notification and Recognition

Selected participants will be notified on Closing Day, May 16<sup>th</sup>, at Noble Creek Regional Park.

**FISCAL IMPACT:**

There is no associated cost with selecting the All-Star teams.

**Respectfully,**

A handwritten signature in black ink, appearing to read 'Deidre Chatigny', with a large, stylized flourish at the end.

Deidre Chatigny,  
Assistant General Manager/HR Administrator

Pass Area Youth Baseball and Softball						
Expenses	Actual	Revenues	Actual	Revenues	Actual	
Foundation	Catchers Masks		\$ 1,434.46	Foundation	BYB Transfer Amount	\$ 37,932.40
	Uniforms		\$ 43,194.82		Dodie Carlson Fund	\$ 2,455.00
	Pass Area Tablecloth		\$ 4,252.96		Auction - Softball	\$ 1,875.00
	Refunds		\$ 13,580.00		County of Riverside	\$ 2,500.00
District					Auction - Baseball	\$ 5,425.00
Events	Pancake Breakfast		\$ 8,792.36			
	Opening Day		\$ 2,965.63			
				District	Baseball/Softball Sign u	\$ 54,126.25
Structure	Additional Fields		\$ 1,750.00		Stallions Sign ups	\$ 3,460.00
	NC Clubhouse		\$ 9,500.69		Pancake Breakfast	\$ 1,203.00
	Clay		\$ 17,262.50		Snack Bar	\$ 8,101.00
	Equipment		\$ 22,202.71		Opening Day	\$ 675.00
	Add-on Uniforms		\$ 1,545.92			
	Supplies		\$ 2,776.81			
	Umpires		\$ 12,715.00			
			<b>\$ 141,973.86</b>			<b>\$ 117,752.65</b>
	Expense	Revenue				
Foundation	\$ 48,882.24	\$ 50,187.40		Revenues	\$ (24,221.21)	
District	\$ 79,511.62	\$ 67,565.25				
Total	\$ 128,393.86	\$ 117,752.65				



**BEAUMONT CHERRY VALLEY  
RECREATION & PARK DISTRICT (BCVRPD)  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Wednesday, March 11<sup>th</sup>, 2026, 5:30p.m.  
MINUTES**

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This meeting is being held in person.  
Remote access is available for the convenience of the public. Please note  
that in the case of audio/video failure, the board meeting will continue.

To join via Zoom, click here: [BCVRPD Board Meeting](#)  
To join the meeting by telephone, call: 1(669)900-6833.  
Meeting ID: 323 943 4355.

**1. CALL TO ORDER:**

*Meeting called to order at: 5:30pm*

1.1. Roll Call

Director Linnemann: Present

Director Hughes: Present

Treasurer Diercks: Present

Vice-Chair/Secretary Flores: Present

Chairwoman Covington: Present

General Manager, Mickey Valdivia and Legal Counsel of Best, Best & Krieger, Albert Maldonado are in attendance.

*We have a quorum.*

1.2. Invocation was given by Mickey Valdivia

1.3. Pledge of Allegiance was led by Vice-Chair/Secretary Hughes

*Chairwoman Covington noted that Closed Session was going to be pushed further into the agenda*

**CLOSED SESSION:**

**2. PUBLIC COMMENTS REGARDING CLOSED SESSION:**

PUBLIC COMMENT OPENED AT: 5:51pm

PUBLIC COMMENT CLOSED AT: 5:51pm

*Adjourned to Closed Session: 5:51pm*

**3. RECONVENE FROM CLOSED SESSION:**

*Reconvened from Closed Session: 7:20pm*

3.1. Report out from Closed Session: *Albert Maldonado reported out.*

3.2. Action on any Closed Session: *No reportable action.*

4. **ADJUSTMENTS TO THE AGENDA:** Moving closed session back until Albert Maldonado arrives, removing item 2.4., and on agenda item 10.2. there is a typo that reads non-substance but needs to read non-subsided.

5. **PUBLIC COMMENT ON NON-AGENDA ITEMS:**

PUBLIC COMMENT OPENED AT: 5:34pm

PUBLIC COMMENT CLOSED AT: 5:34pm

6. **INFORMATIONAL PRESENTATIONS AND UPDATES:**

7. **DEPARTMENT HIGHLIGHTS:**

7.1. Aaron Morris, Assistant Maintenance Superintendent

*Aaron presented the department highlights to the Board. He touched on DTR improvements, PAYBS League, new Full-Time employee add on.*

*Director Hughes and noted to Aaron to give the Boards gratitude on their work they have been doing and they are very proud of the staff.*

*Chairwomen Covington agreed and asked if new employees can be brought to the Board to introduce them.*

*Austin Gilmour commented to the Board and gave an overview of the work that has been done down in the park.*

8. **PASS AREA YOUTH BASEBALL & SOFTBALL LEAGUE:**

8.1. Opening Day Recap

*Kaylee presented to the Board and gave a recap on how PAYBS opening went. She invited the Board out to Stallion's Saturday game.*

8.2. General Updates

*Deidre gave an overview of how the Stallions are doing and encouraged all to attend.*

9. **CONSENT CALENDAR:**

9.1. Minutes of February 11<sup>th</sup>, 2026, February 23<sup>rd</sup>, 2026 and February 25<sup>th</sup>, 2026

9.2. Finance Committee Meeting Report for January 2026

9.3. Approval of WEKA Agreement (Receive & File)

9.4. Acceptance of \$36,000 Community Improvement Designation (CID) Grant from Riverside County Fifth District Supervisor Yxstian Gutierrez to Support District Events (Receive & File)

9.5. Approval of 2027 Adult Softball Schedule Change

9.6. Riverside County 2026 Special District Selection Committee Election, Regular Special District Member – Western Riverside County

*Treasurer Diercks confirmed the Finance report was vetted through the Finance Committee.*

***Motion was made to approve the following Consent Calendar Items:***

**9.1. *Minutes of February 11<sup>th</sup>, 2026, February 23<sup>rd</sup>, 2026 and February 25<sup>th</sup>, 2026***

**9.2. *Finance Committee Meeting Report for January 2026***

**9.3. *Approval of WEKA Agreement (Receive & File)***

**9.4. *Acceptance of \$36,000 Community Improvement Designation (CID) Grant from Riverside County Fifth District Supervisor Yxstian Gutierrez to Support District Events (Receive & File)***

**9.6. *Riverside County 2026 Special District Selection Committee Election, Regular Special District Member – Western Riverside County***

PUBLIC COMMENT OPENED AT: 5:47pm  
PUBLIC COMMENT CLOSED AT: 5:47pm

Initial Motion: Director Hughes  
Second Motion: Chairwoman Covington  
Director Linnemann: Aye  
Director Hughes: Aye  
Treasurer Diercks: Aye  
Vice-Chair/Secretary Flores: Aye  
Chairwoman Covington: Aye  
*Result of Motion: Carried 5-0*

**Director Linnemann pulled consent item 9.5. – 2027 Adult Softball Schedule Change**

*Director Linnemann asked questions regarding the 2027 season and if other times were going to be offered and why we chose to not offer the season in Spring.  
Mickey gave the feedback on why the upcoming season will be changing.*

***Motion was made to approve Consent Calendar Items 9.5. Adult Softball 2027 season.***

PUBLIC COMMENT OPENED AT: 5:49pm  
PUBLIC COMMENT CLOSED AT: 5:49pm

Initial Motion: Director Linnemann  
Second Motion: Vice-Chair/Secretary Flores  
Director Linnemann: Aye  
Director Hughes: Aye  
Treasurer Diercks: Aye  
Vice-Chair/Secretary Flores: Aye  
Chairwoman Covington: Aye  
*Result of Motion: Carried 5-0*

**10 ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS (Includes Committee Reports):**

**10.1. Approval of the Fiscal Year 23/24 Audit**

*Mickey presented to the Board on the 23/24 Audit and the items that will be corrected moving forward.*

*Chad and Adam (the Auditors) presented that the 23/24 audit has been completed and touched on details on how it finalized.*

*Mickey commented that there were payments that employees received that do not agree with District policies of about \$79,000.*

*Auditors confirmed this is accurate.*

*Mickey recommended having this item on the agenda next meeting if anyone would have questions.*

*Albert noted that this can be put on a discussion but not another action item.*

*The Board discussed.*

**PUBLIC COMMENT OPENED AT: 7:31pm**

**PUBLIC COMMENT CLOSED AT: 7:31pm**

***Motion was made to approve action item 10.1. the Fiscal Year 23/24 Audit.***

Initial Motion: Chairwoman Covington – bring back to discussion at April meeting

Second Motion: Treasurer Diercks  
Director Linnemann: Aye  
Director Hughes: Aye  
Treasurer Diercks: Aye  
Vice-Chair/Secretary Flores: Aye  
Chairwoman Covington: Aye  
*Result of Motion: Carried 5-0*

**ADJOURNED TO FOUNDATION at 7:34pm**

**RECONVENE TO DISTRICT at 8:18pm**

- 10.2. Approval of the Facility Use License Agreement with Chris Nelson for the RC Track Mickey presented to the Board on the proposed RC Track. He recommended that the Board approve the proposal and to give the GM and General Counsel to make appropriate changes to the Facility Use License Agreement.  
*Chris Nelson thanked the Board for giving him this opportunity and hopes this can be a long term arrangement in the future and Thunder Alley means a lot to him. He has a lot of help to maintain the track with him living far.  
Peter spoke to the Board in favor of Chris Nelson taking over the RC Track.*

**PUBLIC COMMENT OPENED AT: 8:30pm**

**PUBLIC COMMENT CLOSED AT: 8:31pm**

*The Board discussed further.*

*General Counsel made a comment regarding CVHA and Fire Camp.*

***Motion was made to approve Action Item 10.2. – Facility Use License Agreement with Chris Nelson for the RC Track.***

Initial Motion: Treasurer Diercks  
Second Motion: Vice-Chair/Secretary Flores  
Director Linnemann: Aye  
Director Hughes: Aye  
Treasurer Diercks: Aye  
Vice-Chair/Secretary Flores: Aye  
Chairwoman Covington: Aye  
*Result of Motion: Carried 5-0*

- 10.3. Approval to Terminate the City of Calimesa Contract for Maintenance Services at Summerwind Park  
*Mickey presented to the Board on the reasoning for this.  
Dan Hughes agreed that the communication is there and we still want to work with them.*

**PUBLIC COMMENT OPENED AT: 8:42pm**

**PUBLIC COMMENT CLOSED AT: 8:42pm**

***Motion was made to approve Action Item 10.3. to terminate the City of Calimesa contract for maintenance services at Summerwind Park.***

Initial Motion: Director Hughes  
Second Motion: Treasurer Diercks  
Director Linnemann: Aye

Director Hughes: Aye  
Treasurer Diercks: Aye  
Vice-Chair/Secretary Flores: Aye  
Chairwoman Covington: Aye  
*Result of Motion: Carried 5-0*

10.4. Approval of PAYBS Proposed Revised 2026 Season Rules

*Deidre presented to the Board on the revised proposed 2026 season rules.  
Mickey added to comments that Deidre addressed.  
Janet commented that Deidre's report was great and loves that is it equal for everyone and asked how the new rules are distributed.  
Austin confirmed that rules will be distributed to all coaches in their binder.  
The Board discussed.*

**PUBLIC COMMENT OPENED AT: 9:04pm**

*Albert Chatigny presented to the Board in favor of the PAYBS 2026 Season.  
Clerk of the Board, Kaylee read Kevin Carlson's comment  
Clerk of the Board, Kaylee read in Johnny Storms Comment  
Clerk of the Board, Kaylee read in Lauren Thompson's Comment  
Clerk of the Board, Kaylee read in Craig Arcilla's comment.  
Sandy Chatigny presented to the Board.  
Mickey Valdivia commented, plan is to revisit, potential to change at the next meeting.*

**PUBLIC COMMENT CLOSED AT: 9:23pm**

***Motion was made to approve Action Item 10.4. approval of the rules and give authority to staff on what rules are best for the league.***

Initial Motion: Director Hughes  
Second Motion: Director Linnemann  
Director Linnemann: Aye  
Director Hughes: Aye  
Treasurer Diercks: Aye  
Vice-Chair/Secretary Flores: Aye  
Chairwoman Covington: Aye  
*Result of Motion: Carried 5-0*

10.5. Consideration to Waive the Beaumont Lions Club Rent for April 2026 – December 2026

*The Board agreed.*

**PUBLIC COMMENT OPENED AT: 9:33pm**

**PUBLIC COMMENT CLOSED AT: 9:33pm**

***Motion was made to approve Action Item 10.5. to waive the Beaumont Lions Club rent for April 2026 – December 2026.***

Initial Motion: Director Hughes  
Second Motion: Director Linnemann  
Director Linnemann: Aye  
Director Hughes: Aye  
Treasurer Diercks: Aye  
Vice-Chair/Secretary Flores: Aye  
Chairwoman Covington: Aye  
*Result of Motion: Carried 5-0*

10.6. Approval of Employee Evaluations and Pay Increases

*Mickey presented to the Board.*

*Janet confirmed this went through the Personnel and Finance Committee and this is an appreciation to the staff.*

**PUBLIC COMMENT OPENED AT: 9:34pm**

**PUBLIC COMMENT CLOSED AT: 9:34pm**

***Motion was made to approve Action Item 10.6. to approve the employee evaluations and pay increases.***

Initial Motion: Chairwoman Covington

Second Motion: Treasurer Diercks

Director Linnemann: Aye

Director Hughes: Aye

Treasurer Diercks: Aye

Vice-Chair/Secretary Flores: Aye

Chairwoman Covington: Aye

*Result of Motion: Carried 5-0*

10.7. Approval of Cherry Valley Grange as a Future U.S. Flag Retirement Site Subject to CalFire Conditions

*Mickey presented to the Board on the details.*

**PUBLIC COMMENT OPENED AT: 9:38pm**

**PUBLIC COMMENT CLOSED AT: 9:38pm**

***Motion was made to approve Action Item 10.7. for Cherry Valley Grange to be a future U.S. flag retirement site subject to CalFire conditions.***

Initial Motion: Director Linnemann

Second Motion: Treasurer Diercks

Director Linnemann: Aye

Director Hughes: Aye

Treasurer Diercks: Aye

Vice-Chair/Secretary Flores: Aye

Chairwoman Covington: Aye

*Result of Motion: Carried 5-0*

10.8. Approval of the 25/26 Mid-Year Revised Budget

*Mickey presented to the Board.*

*Laurie noted that no edits have been made.*

*Janet commented that this was vetted through the Finance committee.*

**PUBLIC COMMENT OPENED AT: 9:40pm**

**PUBLIC COMMENT CLOSED AT: 9:40pm**

***Motion was made to approve Action Item 10.8. the 25/26 Mid-Year Revised Budget***

Initial Motion: Chairwoman Covington

Second Motion: Treasurer Diercks  
Director Linnemann: Aye  
Director Hughes: Aye  
Treasurer Diercks: Aye  
Vice-Chair/Secretary Flores: Aye  
Chairwoman Covington: Aye  
*Result of Motion: Carried 5-0*

10.9. Approval to Purchase T-190 Bobcat Skid Steer for \$13,000

*Mickey presented the idea to the Board.*

*Aaron Morris presented to the Board on the reasoning for the proposed purchase.*

*The Board discussed.*

**PUBLIC COMMENT OPENED AT: 9:48pm**

**PUBLIC COMMENT CLOSED AT: 9:48pm**

***Motion was made to approve Action Item 10.9. to purchase a T-190 Bobcat Skid Steer for \$13,000 and an additional \$3,000 to purchase an auger.***

Initial Motion: Director Linnemann  
Second Motion: Treasurer Diercks  
Director Linnemann: Aye  
Director Hughes: Aye  
Treasurer Diercks: Aye  
Vice-Chair/Secretary Flores: Aye  
Chairwoman Covington: Aye  
*Result of Motion: Carried 5-0*

**11. REPORTS – STAFF:**

11.1. Assistant General Manager, Deidre Chatigny

Deidre Chatigny presented to the Board on the following items:

- Thanked staff for all their hard work.
- Pitch, Hit and Run Competition

11.2. General Manager, Mickey Valdivia

*Mickey Valdivia presented to the Board on the following items:*

- Grant Opportunity with Congressman Ruiz
- MOU with the Beaumont-Cherry Valley Water District
- Discontinue ATO
- Women of Distinction
- Danny Thomas Ranch

11.3. General Counsel, Albert Maldonado

*Albert presented on the following items:*

- PAYBS Code of Conduct
- Brown Act Changes

**12. CALENDAR OF EVENTS**

*Chairwoman Covington updated the Board on upcoming events and holidays.*

12.1. Next BCVRPD Board Meeting: NCCC – Wednesday, April 8<sup>th</sup>, 2026, 5:30p.m.

12.2. Next BCVRPIC Board Meeting: NCCC – Thursday, April 16<sup>th</sup>, 2026, 6:00p.m.

12.3. Committee Meetings

- Collaborative Agency Meeting Wednesday bi-monthly, 5:00p.m., Beaumont Civic Center, next meeting May 6<sup>th</sup>.

- Finance Committee – third Tuesday monthly, 3:00p.m., next meeting March 17<sup>th</sup>, NCCC.
- Personnel Committee – first Tuesday monthly, 12:00p.m., next meeting April 7<sup>th</sup>, NCCC.
- Facility Ad Hoc Committee – second Tuesday monthly, 10:30a.m., next meeting April 14<sup>th</sup>, NCCC.
- Government Liaison Committee – third Tuesday monthly, 10:30a.m., next meeting March 17<sup>th</sup>, NCCC.
- District Community Member Recognition Ad Hoc Committee (Memorial Wall Committee) – third Tuesday monthly, 5:00p.m., next meeting March 17<sup>th</sup>, at NCCC.

#### 12.4. Upcoming Holidays/Closures

- Monday, May 25<sup>th</sup>, 2026 – **Memorial Day**

#### 12.5. BCVRPD Events

- Friday, March 27<sup>th</sup>, 2026 – **Welcome Home Vietnam Veterans** at Noble Creek Regional Park
- Saturday, March 28<sup>th</sup>, 2026 – **Spring Fling** at Noble Creek Regional Park,
- Saturday – Sunday, April 11<sup>th</sup>-12<sup>th</sup>, 2026 – **Bogart Fishing Derby** at Bogart Regional Park

#### 12.6 Community Events:

- Wednesday, April 4<sup>th</sup>, 2026 – **Good Morning Beaumont, Breakfast** at Tukwet Canyon Golf Course., 7:30a.m.
- Tuesday, April 14<sup>th</sup>, 2026 – **Calimesa Chamber Breakfast** at Kafe Royale, 7:30a.m
- Tuesday, April 14<sup>th</sup>, 2026 – **Student of the Month Breakfast** at Banning Sizzler, 7:30a.m.

### 13. DIRECTORS MATTERS/COMMITTEE REPORTS:

#### **Director Linnemann:**

*Participated in all the February meetings, attended Opening Day and had a great time! Had a lot of fun in the dunk tank and it went well. Everyone has told him positive comments on the day. The Sacramento trip was a lot of fun and got to learn a lot. There were 4 different meetings with the Assembly member, CSDA, the Senators office, and lastly with the AG's office. All of the meetings went well and got to connect with the lobbyist for dinner and the trip was very productive.*

#### **Director Hughes:**

*Congratulated staff and keep up the great work.*

#### **Treasurer Diercks:**

*The Sacramento was a great trip and the meetings that they had were all positive. This is in the right direction and we need to do this more often to put ourselves out there.*

#### **Vice-Chair/Secretary Flores:**

*Vice-Chair/Secretary Flores really wanted to attend Opening Day but he visited his granddaughter. He asked Mickey what the status is regarding the Fun Run and if it is off the table. He believes purchasing the bobcat is long overdue. He is looking forward to the Baseball and softball and thanks staff for their hard work that has been put in. He likes seeing the kids out there having fun.*

#### **Chairwoman Covington:**

*Chair Covington states is has been really busy around here with all of the meetings and knows staff has been busy. Employee incentives were talked about in the Personnel meeting*

*and everyone is doing great. Adding Wesley as a full time in maintenance is great, Austin is doing great in his full-time position. Policies that need to be updated are going to take a lot of work but we will get them done. Overtime policy and signing out District vehicles policies need to be reviewed. Finance committee has been looking into trying to get more interest on the money in the bank. She stated that she has a possible commissioner and thinks they would be a good fit and her dad was the Vice-President for Valley Wide's Foundation.*

**14. BOARD REQUESTS FOR FUTURE AGENDA ITEMS:**

**15. ADJOURNMENT:** *Meeting Adjourned at 10:17pm*

Minutes Completed on 3/30/2026

By: Kaylee Fuerte, BCVRPD Clerk of the Board



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

**Staff Report**

Agenda Item No. **9.2.**

**To:** Board of Directors  
**From:** Alyssa Fuimaono, Financial Services Technician  
**Via:** Mickey Valdivia, General Manager  
**Date:** April 8, 2026  
**Subject:** Report from the Finance Committee

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**Recommendation:**

Staff recommends the Board ratifies the actions of the Finance Committee.

**Previous Consideration:**

The Finance Committee of the Beaumont-Cherry Valley Recreation and Park District met on March 17, 2026. During that meeting, the Committee took the following action:

**Accepted the Following Items:**

Minutes of Tuesday, February 17, 2026

**Approved the Following Items:**

Financial Report February 2026

**Respectfully,**

Alyssa Fuimaono  
Financial Services Technician

Chair  
Janet Covington

Director  
Chris Diercks

General Manager  
Mickey Valdivia



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT  
(BCVRPD)**

**Finance Committee Meeting  
Tuesday, March 17, 2026  
Noble Creek Community Center**

**390 W. Oak Valley Parkway Beaumont, CA 92223**

**AGENDA**

[www.bcvparks.com](http://www.bcvparks.com)

**REGULAR SESSION:** Regular Session to Begin at **3:00 p.m.**

**1. ROLL CALL:**

**2. ADJUSTMENTS TO AGENDA:** (none)

**3. PRESENTATIONS:** (none)

**4. WORKSHOP:** (none)

**5. PUBLIC COMMENT:**

**6. CONSENT CALENDAR:**

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

6.1 Minutes of Tuesday, February 17, 2026.

**7. ACTION ITEMS:**

**Financial Report February 2026**

7.1 Grant/Loan Balances

7.2 Reserve balance

7.3 Bank Reconciliations

7.4 Checks Issued

7.5 Property Tax Distributions

7.6 Riverside County Fund Request \$360,000.00

7.7 Budget to Actual

7.8 New Vendor List

7.9 Legal Invoices

**8. GENERAL MANAGERS REPORT:** Mickey Valdivia

8.1 Projects

8.2 Field 8 - Prop 68

8.3 Policies

8.4 COVID-19 Fiscal Relief for Special Districts

**9. DISCUSSION:**

**10. ADJORNMENT:**

**Any person with a disability who requires accommodation to participate in the meeting should telephone Alyssa Fuimaono at 951-845-9555, at least 48 hours prior to the meeting to make a request for a disability-related modification or accommodation.**

**DECLARATION OF POSTING:** I declare under penalty of perjury, that I am employed by Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District web site March 13, 2026.

*Alyssa Fuimaono*

Alyssa Fuimaono, Financial Services Technician



BEAUMONT CHERRY VALLEY  
RECREATION & PARK DISTRICT (BCVRPD)  
Finance Committee Meeting  
Tuesday, February 17, 2026  
3:00pm

**MINUTES**

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**REGULAR SESSION:** Began at 3:01pm

**1. ROLL CALL:**

Chairwoman Covington, Treasurer Diercks, General Manager Valdivia, Alyssa Fuimaono, Laurie Marscher

**2. ADJUSTMENTS TO THE AGENDA:** *None.*

**3. PRESENTATIONS:** *None.*

**4. WORKSHOP:** *None.*

**5. PUBLIC COMMENT:** *None.*

**6. CONSENT CALENDAR:**

Items are considered routine, non-controversial, and generally approved in a single motion. A board member may request an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

6.1 Minutes of Tuesday, February 17, 2026 – *Treasurer Diercks made motion to approve minutes, Chairwoman Covington second.*

**7. ACTION ITEMS:**

Financial Report January 2026 – *Treasurer Diercks made motion to approve all items 7.1-7.9, Chairwoman Covington second the motion.*

7.1 Grant/Loan Balances – *Laurie explains the Grant/Loan balances sheet and states that Mickey signed the contract for the Prop 68 project with LEC. Awaiting next disbursement in order to look into paying off the Huntington National Bank loans. Chairwoman Covington, Laurie, and Mickey discuss line 15 and Chairwoman Covington asks if we can forgive the note.*

7.2 Reserve Balance – *Alyssa presents the Reserve balance to the committee, Mickey explains we will be at 1 million in early 2029. Laurie states that we will budget the monthly Reserve payments.*

7.3 Bank Reconciliations – *Laurie explains the reconciliation process for all the accounts and states there are no outstanding areas or anything unusual.*

7.4 Checks Issued

7.5 Property Tax Distributions – *Laurie states the next time we see a disbursement it will be in April 2026.*

7.6 Riverside County Fund Request \$375,000

7.7 Budget to Actual – *Laurie discussed the RDA – we will remove line 9 because we will not ever get that much. We added Pass Area Youth Baseball and Softball. Laurie discusses the budget discussion and is going to fix all the repetitive items in the budget.*

7.8 New Vendor List

7.9 Legal Invoices

**8. GENERAL MANAGER REPORT: Mickey Valdivia**

**8.1 Projects** – *Mickey states that he just signed an invoice for LEC for the ADA Restroom project.*

**8.2 Field 8/Prop 68**

**8.3 Policies**

**9. DISCUSSION:**

**10. ADJOURNMENT: 4:13pm**

Minutes Completed on 3/16/2026

By: Alyssa Fuimaono, Financial Services Technician

**Beaumont-Cherry Valley Recreation & Park District  
Grant Balances  
As of February 28, 2026**

		Funded	Requested Disbursement	Received	Balance	Notes/Comments
2	Department of Parks and Recreation Per Capita Grant Program (Prop 68) <i>Field #8</i>	\$ 29,582.00	\$ -	\$ -	\$ 29,582.00	Asking State of California to revise scope of project
3	Department of Parks and Recreation Per Capita Grant Program (Prop 68) <i>Field #8</i>	\$ 177,952.00	\$ -	\$ -	\$ 177,952.00	Asking State of California to revise scope of project
4	Housing and Workforce Solutions CDBG 2022-2023 <i>Bogart Regional Park ADA Parking Lot Improvements</i>	\$ 58,266.00	\$ 58,266.00	\$ 58,266.00	\$ -	COMPLETED
5	Housing and Workforce Solutions CDBG 2023-2024 <i>Bogart Regional Park ADA Parking Lot Improvements Project Phase II</i>	\$ -	\$ -	\$ -	\$ -	Scope Changed - funds moved to Noble Creek Community Center ADA Restroom Project
6	County of Riverside Unincorporated Communities Initiative <i>Danny Thomas Ranch Infrastructure</i>	\$ 400,000.00	\$ (9,939.50)	\$ 400,000.00	\$ 390,060.50	Water Infrastructure Project contract was awarded at Special meeting on 01/30/26.
7	Housing and Workforce Solutions CDBG 2023-2024 <i>Noble Creek Community Center ADA Restroom Project</i>	\$ 93,431.00	\$ -	\$ -	\$ 93,431.00	Additional funds moved from Above - Waiting on Architect Plans to bid project
8		\$ 759,231.00	\$ 48,326.50	\$ 458,266.00	\$ 691,025.50	

**Beaumont-Cherry Valley Recreation & Park District  
Loan Balances  
As of February 28, 2026**

		Opened Date	Funded	Principal Payments	Balance owed	Notes/Comments
9	Citizens Business Bank 2020 Projects	11/06/20	\$ 436,085.90	\$ 436,085.90	\$ -	Paid Off 06/09/2025
10	Ford F150 XLT Maintenance Superintendent Truck	12/16/19	\$ 45,792.00	\$ 45,792.00	\$ -	Paid Off 02/07/2024
11	KS State Bank (10) Radios/ (3) Repeaters	07/01/22	\$ 37,937.70	\$ 37,937.70	\$ -	Paid Off 07/29/2025
12	Huntington National Bank Ventrac 4520P	02/01/23	\$ 45,534.48	\$ 32,146.04	\$ 13,388.44	Interest Rate: 5.79% Monthly Payment - \$1,065.00 Last payment Due: 02/01/2027
13	Huntington National Bank ToroOutcross 9060	02/01/23	\$ 64,860.11	\$ 45,789.19	\$ 19,070.92	Interest Rate: 5.79% Monthly Payment - \$1,517.00 Last payment Due: 02/01/2027
14	Municipal Finance Corporation 2023 Projects - Payments are made to William A. Morton	11/15/23	\$ 404,000.00	\$ 167,134.99	\$ 236,865.01	Interest Rate: 5.95% Quarterly Payment - \$23,502.29 Last payment Due: 11/01/2028
15	BCVRP Improvement Corporation - Note Receivable	06/30/19 & 12/19/19	\$ 191,170.00	\$ -	\$ 191,170.00	06/30/2019 - \$71,170.00 and 12/19/2019 - \$120,000
16			\$ 1,225,380.19	\$ 764,885.82	\$ 460,494.37	

**Beaumont Cherry-Valley Recreation Parks District - Reserve Account Projections 2025 - 2029**  
**Graduated Hybrid Plan**

1	Reserve Acct.	Jan.	Feb	March	April	May - \$25-\$125K	June	Average
2	2026 (@ \$50K)	\$202,278	\$207,278	\$212,278	\$217,278	\$267,278	\$272,278	\$263,528
3	Actual 2026	\$271,186	\$276,208	\$281,230				
4	2027 (@\$75K)	\$347,278	\$352,278	\$357,278	\$362,278	\$437,278	\$442,278	\$427,278
5	2028 (@ \$100K)	\$542,278	\$547,278	\$552,278	\$557,278	\$657,278	\$662,278	\$641,028
6	2029 (@ \$125K)	\$787,278	\$792,278	\$797,278	\$802,278	\$927,278	\$932,278	\$904,778
7	Average =	\$348,948	\$353,949	\$358,951	\$371,330	\$487,278	\$492,278	
8								
9	Reserve Acct.	July	Aug.	Sept.	Oct.	Nov.	Dec. - \$25-\$125K	Average
10	2026 (@ \$50K)	\$277,278	\$282,278	\$287,278	\$292,278	\$297,278	\$347,278	\$263,528
11	2027 (@\$75K)	\$447,278	\$452,278	\$457,278	\$462,278	\$467,278	\$542,278	\$427,278
12	2028 (@ \$100K)	\$667,278	\$672,278	\$677,278	\$682,278	\$687,278	\$787,278	\$641,028
13	2029 (@ \$125K)	\$937,278	\$942,278	\$947,278	\$952,278	\$957,278	\$1,082,278	\$904,778
14	Average =	\$497,278	\$502,278	\$507,278	\$512,278	\$517,278	\$689,778	
15								
16	Projected Amount	\$ 212,278						
17	Current Amount	\$ 281,230	Line Item E3					
18	Projected Difference	\$68,952						

**Beaumont-Cherry Valley Recreation & Park District**  
**Bank Reconciliation - General Account**  
**February 28, 2026**

<b>Bank Balance:</b>							<b>443,912.82</b>
<b>Add: Outstanding Deposits:</b>							
	01/26/26	4,130.00					
	01/30/26	2,830.00					
	01/30/26	2,697.00					
	01/30/26	2,796.00					
	01/31/26	3,446.50					
		<u>15,899.50</u>					<b>15,899.50</b>
<b>Less: Outstanding Checks</b>							
	122935	39.00	128287	108.00	128402	603.43	
	123400	10.00	128295	250.00	128408	250.00	
	124665	90.00	128299	7.27	128409	475.00	
	125295	30.00	128358	64.00	128410	530.00	
	127359	309.87	128366	2,000.65	128412	255.83	
	127378	579.00	128373	819.11	128416	3,530.98	
	127648	46.78	128374	500.00	128417	178.57	
	127827	20.00	128375	200.00	128418	715.17	
	127954	18.50	128376	250.00	128419	704.30	
	128033	885.99	128377	250.00	128445	250.00	
	128079	310.40	128378	250.00	Transfer	40,000.00	
	128099	200.00	128380	250.00	Transfer	40,000.00	
	128115	500.00	Online	900.50	Transfer	20,000.00	
	128145	700.00	Online	17.23	Transfer	100,000.00	
	128159	250.00	128381	500.00			
	128163	500.00	128383	7,893.00			
	128169	145.89	128386	1,639.26			
	128216	1,304.57	128389	3,949.66			
	128224	1,490.99	128394	479.00			
	128236	35.00	128396	2,582.00			
	128279	500.00	128398	2,721.17			
		<u>7,965.99</u>		<u>25,630.85</u>		<u>207,493.28</u>	<b>(241,090.12)</b>
<b>Adjusted Bank Balance</b>							<u><b>218,722.20</b></u>
<b>General Ledger Balance at End of January 2026</b>							<b>121,597.72</b>
<b>Cash Receipts</b>							
	Pass Area Youth Baseball & Softball				46,592.50		
	Operating Receipts				<u>45,816.60</u>		
					<u>92,409.10</u>		<b>92,409.10</b>
<b>Transfers</b>							
	From County of Riverside		01/28/26		<u>375,000.00</u>		
					<u>375,000.00</u>		<b>375,000.00</b>
	To Payroll Account				(100,000.00)		
	To Money Market for Maintenance Truck & Snack Bar Renovations				(40,000.00)		
	To Money Market for Snack Bar Renovations				(40,000.00)		
	To Money Market for Security System for Snack Bar & Equestrian Area				(20,000.00)		
	To Reserve Account				<u>(5,000.00)</u>		
					<u>(205,000.00)</u>		<b>(205,000.00)</b>
<b>Cash Disbursements</b>							
	Refunds				859.00		
	Checks Written				(70,609.74)		
	Online Payments and Debit Card Transactions				<u>(95,533.88)</u>		
					<u>(165,284.62)</u>		<b>(165,284.62)</b>
<b>General Ledger Balance at End of February 2026</b>							<u><b>218,722.20</b></u>



**Beaumont-Cherry Valley Recreation & Park District**  
**Bank Reconciliation - Project Account**  
**February 28, 2026**

<b>Bank Balance:</b>		<b>174,822.98</b>
<b>Add: Outstanding Deposits:</b>		-
<b>Less: Outstanding Checks</b>		-
<b>Adjusted Bank Balance</b>		<u><u>174,822.98</u></u>
 <b>General Ledger Balance at End of January 2026</b>		 <b>174,822.98</b>
Transfers	-	
	<u>                    </u>	
	<u>                    </u>	-
Cash Disbursements		
None	-	
	<u>                    </u>	
	<u>                    </u>	-
 <b>General Ledger Balance at End of February 2026</b>		 <u><u>174,822.98</u></u>

**Beaumont-Cherry Valley Recreation & Park District**  
**Bank Reconciliation - Bogart Park**  
**February 28, 2026**

<b>Bank Balance:</b>		<b>31,150.43</b>
<b>Add: Outstanding Deposits:</b>		-
<b>Less: Outstanding Checks</b>		-
 <b>Adjusted Bank Balance</b>		 <u><u>31,150.43</u></u>
 <b>General Ledger Balance at End of January 2026</b>		 <b>31,216.37</b>
Cash Receipts		
Park Fees	-	-
Transfers	-	-
Cash Disbursements		
Accounts Payable	-	
Bank Charges	(65.94)	
	(65.94)	(65.94)
 <b>General Ledger Balance at End of February 2026</b>		 <u><u>31,150.43</u></u>

**Beaumont-Cherry Valley Recreation & Park District**  
**Bank Reconciliation - Money Market Account**  
**February 20, 2026**

<b>Bank Balance:</b>		<b>508,254.91</b>
<b>Add: Outstanding Deposits:</b>		-
<b>Less: Outstanding Checks</b>		-
	<hr style="width: 100%;"/>	-
<b>Adjusted Bank Balance</b>		<u><u><b>508,254.91</b></u></u>
<b>General Ledger Balance at January 20, 2026</b>		<b>407,919.63</b>
Cash Receipts		
Interest earned - 01/30/26		335.28
Transfers from General Account		
02/12/26 - Security System	20,000.00	
02/12/26 - Maintenance Truck	40,000.00	
02/12/26 - Snack Bar Renovations	40,000.00	
	<hr style="width: 100%;"/>	<b>100,000.00</b>
Cash Disbursements		-
<b>General Ledger Balance at February 20, 2026</b>		<u><u><b>508,254.91</b></u></u>

**Beaumont-Cherry Valley Recreation & Park District**  
**Bank Reconciliation - Reserve Account**  
**February 28, 2026**

<b>Bank Balance:</b>		<b>276,229.64</b>
<b>Add: Outstanding Deposits:</b>		-
<b>Less: Outstanding Checks</b>		-
<b>Adjusted Bank Balance</b>		<u><u>276,229.64</u></u>
<b>General Ledger Balance at End of January 2026</b>		<b>276,208.45</b>
Interest Earnings	21.19	
Transfer from General Account	-	
	<u>21.19</u>	<b>21.19</b>
Cash Disbursements		
Transfer to General Fund	-	
Accounts Payable Checks	-	
	<u>-</u>	-
<b>General Ledger Balance at End of February 2026</b>		<u><u>276,229.64</u></u>

**Beaumont-Cherry Valley Recreation & Park District**  
**Bank Reconciliation - Quimby/DIF**  
**February 28, 2026**

<b>Bank Balance:</b>		<b>49,078.69</b>
<b>Add: Outstanding Deposits:</b>		-
<b>Less: Outstanding Checks</b>		-
<b>Adjusted Bank Balance</b>		<u><b>49,078.69</b></u>
<b>General Ledger Balance at End of January 2026</b>		<b>35,885.52</b>
Interest Earnings	3.37	
Quimby Revenue	<u>13,189.80</u>	
	<u>13,193.17</u>	<b>13,193.17</b>
Transfers	<u>-</u>	
	<u>-</u>	-
Cash Disbursements		
Accounts Payable Checks	<u>-</u>	-
<b>General Ledger Balance at End of February 2026</b>		<u><b>49,078.69</b></u>

**Beaumont-Cherry Valley Recreation & Park District  
Bank Reconciliation - Riverside County Fund  
February 28, 2026**

<b>Bank Balance - From Preliminary County Reports</b>		<b>809,353.69</b>
<b>Add: Outstanding Deposits:</b>		-
<b>Less: Outstanding Checks</b>		-
<b>Adjusted Bank Balance - From Preliminary County Reports</b>		<u><u>809,353.69</u></u>
<b>General Ledger Balance at End of January 2026</b>		<b>1,069,389.29</b>
Interest Earnings	-	
Property Taxes Received	-	
	<u>-</u>	-
County of Riverside Charges	(35.60)	(35.60)
Transfers		
To General Fund	<u>(260,000.00)</u>	
	<u>(260,000.00)</u>	(260,000.00)
<b>General Ledger Balance at End of February 2026</b>		<u><u>809,353.69</u></u>

**Beaumont-Cherry Valley Recreation and Park District**  
**Transfers, Checks, Debit Card and Online Transaction History Report**  
**February 28, 2026**

Date	Number	Name	Amount
<b>General Account</b>			
<b>General Account Refunds</b>			
02/28/26		Void HP Ink Automatic Charge from 01/26 that has not cleared	17.23
		<b>Total General Account Refunds</b>	<b>17.23</b>
<b>General Account Checks</b>			
02/01/2026	128403	Cal STRS	1,562.60
02/03/2026	128420	Southern California News Group	1,161.68
02/03/2026	128421	Beaumont Cherry Valley Water Distr 8-003	874.08
02/03/2026	128422	Best Best & Krieger	6,682.45
02/03/2026	128423	All Purpose Rentals	720.00
02/03/2026	128424	Cherry Valley Nursery	2,114.88
02/03/2026	128425	HydroPoint Data Systems, inc.	2,822.00
02/03/2026	128426	Beaumont Cherry Valley Water Distr 8-000	239.02
02/03/2026	128427	Beaumont Safe & Lock	476.13
02/03/2026	128429	Cintas	2,876.99
02/03/2026	128430	Turf Star, Inc.	658.03
02/03/2026	128431	Beaumont Cherry Valley Water Distr 8-002	1,608.34
02/03/2026	128432	Beaumont Cherry Valley Water Distr 8-001	3,077.76
02/03/2026	128433	BrightView Landscaping Services, Inc.	3,958.33
02/03/2026	128434	Laurie K. Marscher	7,386.64
02/03/2026	128435	Beaumont Cherry Valley Water Distr 8-005	715.24
02/03/2026	128436	Clean by Design	1,895.00
02/03/2026	128437	Beaumont Cherry Valley Water Distr 8-006	86.73
02/03/2026	128438	Diamond Chevrolet Buick GMC	2,182.50
02/03/2026	128439	Ferrellgas	1,287.16
02/03/2026	128440	William A. Morton	23,502.29
02/03/2026	128441	James J Hughes	603.43
02/03/2026	128442	Titan Tent & Event Rentals	5,242.54
02/03/2026	128443	SCEM Urgent Care Centers	125.00
02/03/2026	128444	Archangel Protection Services	2,976.00
02/01/2026	128446	Christian Linnemann	600.00
02/01/2026	128447	Dance Spectrum	500.00
02/01/2026	128448	Felicia Romero	250.00
02/01/2026	128449	Anastasia Flores	250.00
02/01/2026	128450	Cherry Valley Water Co. Inc.	250.00
02/01/2026	128451	Abilene Perez	500.00
02/04/2026	128452	Gophix Gopher Control	4,000.00
02/04/2026	128453	Jessica Warrick	3,520.00
02/04/2026	128454	Big Time Design	457.94
02/11/2026	128455	Rid O Rock	7,500.00
02/12/2026	128456	Chris Diercks	600.00
02/12/2026	128457	Janet D Covington	600.00
02/01/2026	128458	Stefanie Jenkins	17.22
02/23/2026	128459	Michael Ruffolo	140.00
02/23/2026	128460	Nicholas Gilmour	560.00
02/23/2026	128461	James W. Halbrook	280.00
02/23/2026	128462	Austin Gilmour	70.00

**Beaumont-Cherry Valley Recreation and Park District  
Transfers, Checks, Debit Card and Online Transaction History Report  
February 28, 2026**

<b>Date</b>	<b>Number</b>	<b>Name</b>	<b>Amount</b>
02/23/2026	128463	Preston Valdivia	35.00
02/24/2026	128464	Chris Diercks	215.00
02/24/2026	128465	Christian Linnemann	215.00
02/25/2026	128466	Rosalind Otero	255.83
02/25/2026	128467	Diamond Environmental Services	821.40
02/25/2026	128468	Polished Images	1,387.67
02/25/2026	128469	UMPQUA Bank	4,440.96
02/25/2026	128470	Awards & Specialties	702.50
02/25/2026	128471	Discount Tree Care Inc	10,400.00
02/25/2026	128472	J.S. Held	1,830.40
02/25/2026	128473	PROCAM INC.	810.06
02/25/2026	128474	Beaumont-Cherry Valley Water Dist B 3-002	128.16
02/25/2026	128475	Beaumont-Cherry Valley Water Dist - B 3-001	233.38
02/25/2026	128476	James J Hughes	603.43
02/25/2026	128477	Cooper Turf Solutions, Inc.	4,050.00
02/25/2026	128478	BMI	459.00
02/25/2026	128479	Acorn Technology Services	706.54
02/25/2026	128480	Archangel Protection Services	4,278.00
02/25/2026	128481	Legends Photography	15,354.38
02/25/2026	128482	David Delatorre	1,230.00
02/25/2026	128483	Beaumont Do it Best	1,383.14
02/25/2026	128484	Froniter (2091883458) Maint	421.76
02/25/2026	128485	Cintas	2,618.23
02/25/2026	128486	SiteOne Landscape Supply, LLC	2,030.79
02/25/2026	128487	Beaumont-Cherry Valley Water Dist B 3-003	206.06
02/25/2026	128488	Beaumont-Cherry Valley Water Dist B 3-004	5,618.76
02/25/2026	128489	Napa Auto Parts	20.88
02/25/2026	128490	Huntington Bank	2,582.00
02/25/2026	128491	MRC Smart Technology Solutions	40.53
02/25/2026	128492	BrightView Landscaping Services, Inc.	3,958.33
02/25/2026	128493	Beaumont Cherry Valley Water Distr 8-005	1,598.36
02/25/2026	128494	Beaumont Cherry Valley Water Distr 8-006	66.73
02/25/2026	128495	Holiday Goo	287.00
02/25/2026	128496	Department of Justice	32.00
02/25/2026	128497	Big Time Design	981.82
02/28/2026	128498	Marco Salazar	475.00
<b>Total General Account Checks</b>			<b><u>165,408.08</u></b>

**General Account - Debit Card, Online Transactions and Other Adjustments**

02/01/2026	p265QW4LK2	Frontier (306 Sixth9910) WC	166.76
02/02/2026	kg01312026	Gibson & Son	513.00
02/03/2026	nv02032026	Domenico's Italian Kitchen	103.58
02/04/2026	kf02042026	Amazon.com	75.23
02/04/2026	op02042026	Verizon Wireless	607.53
02/05/2026	Check # 128281	Check being investigated as a double payment to JS Held	2,688.40
02/05/2026	kf02052026	Amazon.com	87.97
02/09/2026	op02092026	Nextiva	387.75
02/10/2026	kg02102026	Chatgpt	60.00

**Beaumont-Cherry Valley Recreation and Park District  
Transfers, Checks, Debit Card and Online Transaction History Report  
February 28, 2026**

<b>Date</b>	<b>Number</b>	<b>Name</b>	<b>Amount</b>
02/11/2026	af02112026	Amazon.com	21.52
02/11/2026	kg02112026	Tuscano's Pizza & Pasta	100.69
02/11/2026	mv02112026	Beaumont Flowers & Gifts	103.44
02/12/2026	af02122026	Southwest Airlines	2,212.20
02/12/2026	mv02122026	Tartan of Redlands	123.26
02/13/2026	am02132026	Tractor Supply Co.	214.79
02/13/2026	mc02122026	Hyatt Regency	2,029.62
02/17/2026	am02172026	Amazon.com	140.06
02/17/2026	am02172026	Stater Bros. Markets	73.41
02/17/2026	am02172026	Stater Bros. Markets	38.73
02/18/2026	p265QW4HLW	Frontier (9600 Cherry3887) B	161.26
02/18/2026	p265QW4K9T	Frontier (10478 Bmt Ave5721) G	156.76
02/18/2026	p265QW4M94	Frontier (390 Oak Pky0886) NC	145.98
02/19/2026	op02192026	VSP-Vision Service Plan	104.99
02/19/2026	RP02192026	RoverPass Camping	379.21
02/20/2026	af02202026	Beaumont Flowers & Gifts	118.46
02/20/2026	am02192026	Amazon.com	193.96
02/20/2026	jccd022026	CARPD	832.44
02/20/2026	tm022026	Amazon.com	19.38
02/23/2026	tm02232026	Amazon.com	152.96
02/23/2026	tm02232026	Amazon.com	128.14
02/24/2026	af02242026	Bank of Hemet. (HCN Bank)	4.00
02/24/2026	am02242026	Amazon.com	700.30
02/24/2026	tm02242026	Amazon.com	38.78
02/24/2026	tm02242026	Amazon.com	32.27
02/25/2026	1003226311	CalPers	12,193.38
02/25/2026	1003226312	CalPERS-OPEB	9,081.42
02/25/2026	1003226313	CalPers	3,988.20
02/25/2026	1003226314	CalPers	3,896.24
02/25/2026	1003226315	CalPers	2,540.85
02/25/2026	1003226316	CalPers	2,540.85
02/25/2026	1003226317	CalPers	1,023.00
02/25/2026	1003226318	CalPers	232.83
02/25/2026	1003226319	CalPers	75.00
02/25/2026	1003226320	CalPers	75.00
02/25/2026	af02252026	Jersey Mikes	71.55
02/25/2026	tm02252026	Amazon.com	80.79
02/27/2026	ccfees02272026	Credit Card Fees	1,845.31
02/27/2026	nc02272026	Starlink	165.00
02/06/2026	zw02062026	Amazon.com	10.76
02/11/2026	zw02102026	AutoZone	10.76
02/22/2026		Amazon.com	813.71
02/02/2026	02022026bankfees	Postive Pay	39.00
02/24/2026	02242026	Stamps.com	20.99

**Beaumont-Cherry Valley Recreation and Park District**  
**Transfers, Checks, Debit Card and Online Transaction History Report**  
**February 28, 2026**

Date	Number	Name	Amount
02/01/2026	1003171750	HP Store	17.23
<b>Total General Account - ATM and Online Transactions</b>			<b><u>51,638.70</u></b>

**General Account - Transfers to Payroll Account**

01/28/2026		To fund payroll #6 & #7	100,000.00
<b>Total Transfers from General Account to Payroll Account</b>			<b><u>100,000.00</u></b>

**General Account - Transfers to Other Accounts**

<b>Total Transfers from General Account to Other Accounts</b>			<b><u>None</u></b>
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**Payroll Account**

02/02/2026	Expense	Paychex Fees	349.93
02/13/2026	Journal Entry	Direct Deposits	35,842.59
02/13/2026	Journal Entry	Payroll Taxes	9,460.86
02/13/2026	Journal Entry	Garnishment	451.17
02/13/2026	Journal Entry	Employee Purchased Optional Benefits	309.96
02/13/2026	Expense	Paychex Fees	270.82
02/20/2026	Expense	Paychex Fees	174.15
02/27/2026	Journal Entry	Direct Deposits	34,940.21
02/27/2026	Journal Entry	Payroll Taxes	9,177.51
02/27/2026	Journal Entry	Garnishment	506.71
02/27/2026	Journal Entry	Employee Purchased Optional Benefits	617.94
02/27/2026	Journal Entry	Direct Deposits - correction to employees pay	547.03
02/27/2026	Journal Entry	Payroll Taxes - correction to employee pay	23.63
02/27/2026	Expense	Paychex Fees	274.93
02/27/2026	Expense	Paychex Fees	173.60
<b>Total Payroll Account Disbursements</b>			<b><u>93,121.04</u></b>

**Project Account**

<b>Total Project Account Disbursements</b>			<b><u>None</u></b>
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**Bogart Park**

		Credit Card Fees	65.94
<b>Total Bogart Park Disbursements</b>			<b><u>65.94</u></b>

**Money Market**

<b>Total Money Market Account Disbursements</b>			<b><u>None</u></b>
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**Reserve Account**

**Beaumont-Cherry Valley Recreation and Park District**  
**Transfers, Checks, Debit Card and Online Transaction History Report**  
**February 28, 2026**

Date	Number	Name	Amount
		<b>Total Reserve Account Disbursements</b>	<b><u>None</u></b>
<b>Quimby Account</b>			
		<b>Total Quimby Disbursements</b>	<b><u>-</u></b>
		<b>Total Quimby Disbursements</b>	<b><u>None</u></b>
<b>Riverside County Fund</b>			
02/03/2026		County Charge	35.60
02/24/2026		Transfer to General Account	260,000.00
		<b>Total Riverside County Fund Disbursements</b>	<b><u>260,035.60</u></b>

**Beaumont Cherry Valley Recreation and Park District  
Property Tax Distributions**

Apportionment Type	FY 23/24 Distribution \$	FY 24/25 Distribution \$	FY 25/26 Distribution \$	Current Fiscal YTD
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**July**

700020 - Property Tax Current Secured	\$ 67,191.98	\$ 7,651.15	\$ 2.66	
700060 - Misc. Property Taxes	\$ 30.76	\$ -		
701020 - Property Tax Current Unsecured	\$ -	\$ 4,723.67	\$ 10,631.60	
702000 - Property Tax Prior Secured	\$ -	\$ -		
703000 - Property Tax Prior Unsecured	\$ -	\$ 3,820.01		
704000 - Property Tax Current Supplemental	\$ 34,374.37	\$ 20,923.93	\$ 16,807.77	
705000 - Property Tax Prior Supplemental	\$ 1,198.49	\$ 4,165.04		
715070 - RDV Prty Tax, LMIH	\$ -	\$ -		
740020 - Interest - Invested Funds	\$ -	\$ -	\$ (8,270.29)	
752800 - CA Homeowners Tax Relief	\$ -	\$ -		
752820 - CA Suppl Homeowners tax Relief	\$ -	\$ -		
78100 - Contractual Revenue	\$ -	\$ -		
<b>Totals</b>	\$ 102,795.60	\$ 41,283.80	\$ 19,171.74	\$ 19,171.74

**August**

700020 - Property Tax Current Secured	\$ -	\$ 55,500.06	\$ 68,342.66	
700060 - Misc. Property Taxes	\$ -	\$ 30.38		
701020 - Property Tax Current Unsecured	\$ 8,039.13	\$ -		
702000 - Property Tax Prior Secured	\$ -	\$ -	\$ (0.68)	
703000 - Property Tax Prior Unsecured	\$ 6,630.83	\$ -	\$ 246.34	
704000 - Property Tax Current Supplemental	\$ -	\$ -		
705000 - Property Tax Prior Supplemental	\$ 7.04	\$ -	\$ 4,801.79	
715070 - RDV Prty Tax, LMIH	\$ -	\$ -		
740020 - Interest - Invested Funds	\$ 8,230.31	\$ (3,865.00)		
752800 - CA Homeowners Tax Relief	\$ -	\$ -		
752820 - CA Suppl Homeowners tax Relief	\$ -	\$ -		
78100 - Contractual Revenue	\$ -	\$ -		
<b>Totals</b>	\$ 22,907.31	\$ 51,665.44	\$ 73,390.11	\$ 92,561.85

**September**

700020 - Property Tax Current Secured	\$ -	\$ -		
700060 - Misc. Property Taxes	\$ -	\$ -	\$ 32.10	
701020 - Property Tax Current Unsecured	\$ -	\$ -		
702000 - Property Tax Prior Secured	\$ -	\$ -		
703000 - Property Tax Prior Unsecured	\$ -	\$ -		
704000 - Property Tax Current Supplemental	\$ -	\$ 23.13		
705000 - Property Tax Prior Supplemental	\$ -	\$ (23.13)		
715070 - RDV Prty Tax, LMIH	\$ -	\$ -		
740020 - Interest - Invested Funds	\$ 5,592.03	\$ 3,865.00	\$ 8,270.29	
752800 - CA Homeowners Tax Relief	\$ -			
752820 - CA Suppl Homeowners tax Relief	\$ -			
78100 - Contractual Revenue	\$ -			
<b>Totals</b>	\$ 5,592.03	\$ 3,865.00	\$ 8,302.39	\$ 100,864.24

**Beaumont Cherry Valley Recreation and Park District  
Property Tax Distributions**

Apportionment Type	FY 23/24 Distribution \$	FY 24/25 Distribution \$	FY 25/26 Distribution \$	Current Fiscal YTD
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**October**

700020 - Property Tax Current Secured	\$ 377.03	\$ -		
700060 - Misc. Property Taxes	\$ -	\$ -		
701020 - Property Tax Current Unsecured	\$ 131,708.78	\$ 157,712.71	\$ 170,382.54	
702000 - Property Tax Prior Secured	\$ -	\$ -		
703000 - Property Tax Prior Unsecured	\$ -	\$ -		
704000 - Property Tax Current Supplemental	\$ -	\$ -		
705000 - Property Tax Prior Supplemental	\$ -	\$ -		
715070 - RDV Prty Tax, LMIH	\$ -	\$ -		
740020 - Interest - Invested Funds	\$ 485.44	\$ 236.42	\$ 518.78	
752800 - CA Homeowners Tax Relief	\$ -	\$ -		
752820 - CA Suppl Homeowners tax Relief	\$ -	\$ -		
78100 - Contractual Revenue	\$ -	\$ -		
<b>Totals</b>	\$ 132,571.25	\$ 157,949.13	\$ 170,901.32	\$ 271,765.56

**November**

700020 - Property Tax Current Secured	\$ -	\$ -	\$ 441.94	
700060 - Misc. Property Taxes	\$ -	\$ -		
701020 - Property Tax Current Unsecured	\$ -	\$ -		
702000 - Property Tax Prior Secured	\$ -	\$ -		
703000 - Property Tax Prior Unsecured	\$ -	\$ -		
704000 - Property Tax Current Supplemental	\$ -	\$ -		
705000 - Property Tax Prior Supplemental	\$ -	\$ -		
715070 - RDV Prty Tax, LMIH	\$ -	\$ -		
740020 - Interest - Invested Funds	\$ -	\$ -		
752800 - CA Homeowners Tax Relief	\$ -	\$ -		
752820 - CA Suppl Homeowners tax Relief	\$ -	\$ -		
78100 - Contractual Revenue	\$ -	\$ -		
<b>Totals</b>	\$ -	\$ -	\$ 441.94	\$ 272,207.50

**December**

700020 - Property Tax Current Secured	\$ 844,557.01	\$ 981,819.11	\$ 1,048,722.09	
700060 - Misc. Property Taxes	\$ -	\$ -		
701020 - Property Tax Current Unsecured	\$ 3,064.49	\$ 6,313.62	\$ 6,805.27	
702000 - Property Tax Prior Secured	\$ -	\$ -		
703000 - Property Tax Prior Unsecured	\$ -	\$ -		
704000 - Property Tax Current Supplemental	\$ -	\$ -		
705000 - Property Tax Prior Supplemental	\$ -	\$ -		
715070 - RDV Prty Tax, LMIH	\$ -	\$ -		
740020 - Interest - Invested Funds	\$ 3,676.10	\$ 2,281.32	\$ 7,143.23	
752800 - CA Homeowners Tax Relief	\$ 3,108.65	\$ 3,415.07	\$ 3,409.77	
752820 - CA Suppl Homeowners tax Relief	\$ 44.36	\$ 63.67	\$ 50.86	
78100 - Contractual Revenue	\$ -	\$ -		
<b>Totals</b>	\$ 854,450.61	\$ 993,892.79	\$ 1,066,131.22	\$ 1,338,338.72

**Beaumont Cherry Valley Recreation and Park District  
Property Tax Distributions**

Apportionment Type	FY 23/24 Distribution \$	FY 24/25 Distribution \$	FY 25/26 Distribution \$	Current Fiscal YTD
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**January**

700020 - Property Tax Current Secured	\$ 688,250.55	\$ 801,671.77	\$ 870,549.68	
700060 - Misc. Property Taxes	\$ -	\$ -		
701020 - Property Tax Current Unsecured	\$ -	\$ -		
702000 - Property Tax Prior Secured	\$ -	\$ -		
703000 - Property Tax Prior Unsecured	\$ -	\$ -		
704000 - Property Tax Current Supplemental	\$ 37,600.11	\$ 32,437.22	\$ 24,193.01	
705000 - Property Tax Prior Supplemental	\$ 36,701.35	\$ -	\$ 30,987.89	
715070 - RDV Prty Tax, LMIH	\$ 2,308.85	\$ 4,524.46	\$ 2,966.77	
740020 - Interest - Invested Funds	\$ -	\$ 260.16	\$ 188.19	
752800 - CA Homeowners Tax Relief	\$ -	\$ 7,968.50	\$ 7,956.15	
752820 - CA Suppl Homeowners tax Relief	\$ -	\$ 148.57	\$ 118.67	
78100 - Contractual Revenue	\$ 667.76	\$ 654.18		
<b>Totals</b>	\$ 765,528.62	\$ 847,664.86	\$ 936,960.36	\$ 2,275,299.08

**February**

700020 - Property Tax Current Secured	\$ 399.54	\$ -	\$ -	
700060 - Misc. Property Taxes	\$ -	\$ -	\$ -	
701020 - Property Tax Current Unsecured	\$ -	\$ -	\$ -	
702000 - Property Tax Prior Secured	\$ -	\$ -	\$ -	
703000 - Property Tax Prior Unsecured	\$ -	\$ -	\$ -	
704000 - Property Tax Current Supplemental	\$ -	\$ -	\$ -	
705000 - Property Tax Prior Supplemental	\$ -	\$ 19,318.39	\$ -	
715070 - RDV Prty Tax, LMIH	\$ -	\$ -	\$ -	
740020 - Interest - Invested Funds	\$ 192.56	\$ -	\$ -	
752800 - CA Homeowners Tax Relief	\$ 7,253.50	\$ -	\$ -	
752820 - CA Suppl Homeowners tax Relief	\$ 103.51	\$ -	\$ -	
78100 - Contractual Revenue	\$ -	\$ -	\$ -	
<b>Totals</b>	\$ 7,949.11	\$ 19,318.39	\$ -	\$ 2,275,299.08

**March**

				<b>Preliminary</b>
700020 - Property Tax Current Secured	\$ -	\$ -	\$ -	
700060 - Misc. Property Taxes	\$ -	\$ -	\$ -	
701020 - Property Tax Current Unsecured	\$ -	\$ -	\$ -	
702000 - Property Tax Prior Secured	\$ -	\$ -	\$ -	
703000 - Property Tax Prior Unsecured	\$ -	\$ -	\$ -	
704000 - Property Tax Current Supplemental	\$ 13,991.55	\$ 14,070.77	\$ 14,674.47	
705000 - Property Tax Prior Supplemental	\$ 2,067.19	\$ 1,825.24	\$ 2,434.90	
715070 - RDV Prty Tax, LMIH	\$ -	\$ -	\$ -	
740020 - Interest - Invested Funds	\$ 1,740.72	\$ 2,515.96	\$ -	
752800 - CA Homeowners Tax Relief	\$ -	\$ -	\$ -	
752820 - CA Suppl Homeowners tax Relief	\$ -	\$ -	\$ -	
78100 - Contractual Revenue	\$ -	\$ -	\$ -	
<b>Totals</b>	\$ 17,799.46	\$ 18,411.97	\$ 17,109.37	\$ 2,292,408.45

**Beaumont Cherry Valley Recreation and Park District  
Property Tax Distributions**

Apportionment Type	FY 23/24 Distribution \$	FY 24/25 Distribution \$	FY 25/26 Distribution \$	Current Fiscal YTD
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**April**

700020 - Property Tax Current Secured	\$ 281,201.85	\$ 327,273.00		
700060 - Misc. Property Taxes	\$ -	\$ -		
701020 - Property Tax Current Unsecured	\$ -	\$ -		
702000 - Property Tax Prior Secured	\$ -	\$ -		
703000 - Property Tax Prior Unsecured	\$ -	\$ -		
704000 - Property Tax Current Supplemental	\$ -	\$ -		
705000 - Property Tax Prior Supplemental	\$ -	\$ -		
715070 - RDV Prty Tax, LMIH	\$ -	\$ -		
740020 - Interest - Invested Funds	\$ -	\$ 731.88		
752800 - CA Homeowners Tax Relief	\$ -	\$ -		
752820 - CA Suppl Homeowners tax Relief	\$ -	\$ -		
78100 - Contractual Revenue	\$ -	\$ -		
<b>Totals</b>	\$ 281,201.85	\$ 328,004.88	\$ -	\$ 2,292,408.45

**May**

700020 - Property Tax Current Secured	\$ 918,142.74	\$ 1,069,445.98		
700060 - Misc. Property Taxes	\$ -	\$ -		
701020 - Property Tax Current Unsecured	\$ -	\$ -		
702000 - Property Tax Prior Secured	\$ -	\$ -		
703000 - Property Tax Prior Unsecured	\$ -	\$ -		
704000 - Property Tax Current Supplemental	\$ 28,239.30	\$ 24,947.48		
705000 - Property Tax Prior Supplemental	\$ -	\$ -		
715070 - RDV Prty Tax, LMIH	\$ -	\$ -		
740020 - Interest - Invested Funds	\$ 546.49	\$ -		
752800 - CA Homeowners Tax Relief	\$ 7,253.51	\$ 7,968.49		
752820 - CA Suppl Homeowners tax Relief	\$ 103.52	\$ 148.57		
78100 - Contractual Revenue	\$ -	\$ -		
<b>Totals</b>	\$ 954,285.56	\$ 1,102,510.52	\$ -	\$ 2,292,408.45

**June**

700020 - Property Tax Current Secured	\$ 58,022.98	\$ -		
700060 - Misc. Property Taxes	\$ -	\$ -		
701020 - Property Tax Current Unsecured	\$ -	\$ -		
702000 - Property Tax Prior Secured	\$ -	\$ -		
703000 - Property Tax Prior Unsecured	\$ -	\$ -		
704000 - Property Tax Current Supplemental	\$ -	\$ -		
705000 - Property Tax Prior Supplemental	\$ -	\$ -		
715070 - RDV Prty Tax, LMIH	\$ -	\$ 2,593.39		
740020 - Interest - Invested Funds	\$ 9,580.04	\$ -		
752800 - CA Homeowners Tax Relief	\$ 3,152.99	\$ 3,415.07		
752820 - CA Suppl Homeowners tax Relief	\$ -	\$ 63.67		
78100 - Contractual Revenue	\$ 3,457.81	\$ 670.46		
<b>Totals</b>	\$ 74,213.82	\$ 6,742.59	\$ -	\$ 2,292,408.45

**Beaumont Cherry Valley Recreation and Park District  
Property Tax Distributions**

Apportionment Type	FY 23/24 Distribution \$	FY 24/25 Distribution \$	FY 25/26 Distribution \$	Current Fiscal YTD
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<b>Total by Fiscal Year</b>			
700020 - Property Tax Current Secured	\$ 2,858,143.68	\$ 3,243,361.07	\$ 1,988,059.03
700060 - Misc. Property Taxes	\$ 30.76	\$ 30.38	\$ 32.10
701020 - Property Tax Current Unsecured	\$ 142,812.40	\$ 168,750.00	\$ 187,819.41
702000 - Property Tax Prior Secured	\$ -	\$ -	\$ (0.68)
703000 - Property Tax Prior Unsecured	\$ 6,630.83	\$ 3,820.01	\$ 246.34
704000 - Property Tax Current Supplemental	\$ 114,205.33	\$ 92,402.53	\$ 55,675.25
705000 - Property Tax Prior Supplemental	\$ 39,974.07	\$ 25,285.54	\$ 38,224.58
715070 - RDV Prty Tax, LMIH	\$ 2,308.85	\$ 7,117.85	\$ 2,966.77
740020 - Interest - Invested Funds	\$ 30,043.69	\$ 6,025.74	\$ 7,850.20
752800 - CA Homeowners Tax Relief	\$ 20,768.65	\$ 22,767.13	\$ 11,365.92
752820 - CA Suppl Homeowners tax Relief	\$ 251.39	\$ 424.48	\$ 169.53
78100 - Contractual Revenue	\$ 4,125.57	\$ 1,324.64	\$ -
<b>Totals</b>	<b>\$ 3,219,295.22</b>	<b>\$ 3,571,309.37</b>	<b>\$ 2,292,408.45</b>



**Beaumont - Cherry Valley Recreation and Park District  
Riverside County Request Detail**

<b>Amount</b>	<b>Purpose</b>
\$ 150,000.00	Bills
\$ 150,000.00	Payroll 8-9, 25
\$ 20,000.00	Used Bobcat - Equipment
\$ 20,000.00	Clay/Cooper Solutions
\$ 14,000.00	Payoff Ventrac
\$ 6,000.00	Bogart - Pond Project
\$ 360,000.00	Total

**Beaumont-Cherry Valley Recreation and Park District**  
**Budget to Actual**  
**February 28, 2026**

Distribution account	YTD Actuals	Revised	Budget	Budget
	02/28/26	Budget FYE 06/30/26	Remaining	% Remaining
1 Income				
2 A - Property Taxes				
3 40001 Property Tax Current Secured	1,988,090.45	3,495,740.00	1,507,649.55	43.128%
4 40002 Property Tax Current Supplement	41,000.78	71,000.00	29,999.22	42.252%
5 40003 Property Tax Current Unsecured	187,819.41	187,500.00	(319.41)	-0.170%
6 40004 Property Tax Prior Supplemental	35,789.68	35,700.00	(89.68)	-0.251%
7 40005 Property Tax Prior Unsecured	246.34	500.00	253.66	50.732%
8 40006 CA Homeowners Tax Relief	11,535.45	23,000.00	11,464.55	49.846%
9 40007 Redevelopment (RDA)	2,966.77	3,000.00	33.23	1.108%
10 40010 Low Moderate Income Housing	-	7,000.00	7,000.00	100.000%
11 40401 Interest - Invested Funds	7,850.20	16,800.00	8,949.80	53.273%
12 <b>Total for A - Property Taxes</b>	<b>2,275,299.08</b>	<b>3,840,240.00</b>	<b>1,564,940.92</b>	<b>40.751%</b>
13 B - Recreation Revenue				
14 40277 Pass Area Youth Baseball	55,437.25	50,000.00	(5,437.25)	-10.875%
15 40518 Golf League	80.00	20,000.00	19,920.00	99.600%
16 40519 Annual Programming	600.00	600.00	-	0.000%
17 40600 Adult Softball	16,175.00	40,000.00	23,825.00	59.563%
18 40602 Contract Instructor	12,698.00	14,500.00	1,802.00	12.428%
19 Bogart Park				
20 40201 Camping	25,478.70	50,000.00	24,521.30	49.043%
21 40202 Gate Entrance	17,719.75	22,500.00	4,780.25	21.246%
22 40203 Horse/Dog Entrance	-	100.00	100.00	100.000%
23 40204 Wood Sales	-	100.00	100.00	100.000%
24 40205 Annual Passes	7,300.00	14,000.00	6,700.00	47.857%
25 40207 Caretaker Rent	1,800.00	3,600.00	1,800.00	50.000%
26 40208 RV Dump	55.00	500.00	445.00	89.000%
27 40209 Fishing Pass	5,144.00	12,000.00	6,856.00	57.133%
28 <b>Total for Bogart Park</b>	<b>57,497.45</b>	<b>102,800.00</b>	<b>45,302.55</b>	<b>44.069%</b>
29 <b>Total for B - Recreation Revenue</b>	<b>142,487.70</b>	<b>227,900.00</b>	<b>85,412.30</b>	<b>37.478%</b>

**Beaumont-Cherry Valley Recreation and Park District  
Budget to Actual  
February 28, 2026**

Distribution account	YTD Actuals 02/28/26	Revised Budget FYE 06/30/26	Budget Remaining	Budget % Remaining
<b>30</b> C - Facility Use/Rental Revenue				
<b>31</b> 40101 Registrations (BYB)	5,625.00	5,625.00	-	0.000%
<b>32</b> 40103 Noble Creek Caretaker Rent	2,400.00	4,800.00	2,400.00	50.000%
<b>33</b> 40106 Equestrian Arena	900.00	2,000.00	1,100.00	55.000%
<b>34</b> 40107 Fields	18,650.00	19,000.00	350.00	1.842%
<b>35</b> 40109 Grange	19,050.00	25,000.00	5,950.00	23.800%
<b>36</b> 40111 NCCC/Franco Gardens	3,705.00	5,000.00	1,295.00	25.900%
<b>37</b> 40112 Noble Creek Park	13,140.00	13,500.00	360.00	2.667%
<b>38</b> 40113 Noble Creek RV Space	29,590.50	50,000.00	20,409.50	40.819%
<b>39</b> 40114 Noble Creek Clubhouse/Snack Bar	3,361.13	8,000.00	4,638.87	57.986%
<b>40</b> 40115 The Drake Raceway	5,468.53	4,200.00	(1,268.53)	-30.203%
<b>41</b> 40116 Women's Club	1,508.00	1,600.00	92.00	5.750%
<b>42</b> 40117 24B Station	860.00	750.00	(110.00)	-14.667%
<b>43</b> 40118 Franco Gardens	1,900.00	-	(1,900.00)	0.000%
<b>44</b> 40119 NCCC	14,690.00	13,585.00	(1,105.00)	-8.134%
<b>45</b> 40120 Horseshoe Pits	-	500.00	500.00	100.000%
<b>46</b> 40122 Maintenance Shop "C"	-	2,700.00	2,700.00	100.000%
<b>47</b> 40603 Fire Camp	41,250.00	41,250.00	-	0.000%
<b>48</b> 40607 Verizon Cell Tower	-	-	-	0.000%
<b>49</b> 40701 DT Ranch - House Rental	11,210.00	18,000.00	6,790.00	37.722%
<b>50</b> <b>Total for C - Facility Use/Rental Revenue</b>	<b>173,308.16</b>	<b>215,510.00</b>	<b>42,201.84</b>	<b>19.582%</b>
<b>51</b> D - Operational Revenue				
<b>52</b> 40123 Summerwinds Park	27,770.23	45,000.00	17,229.77	38.288%
<b>53</b> 40502 Gift form BCVRPIC	-	-	-	0.000%
<b>54</b> 40604 Quimby/DIF Fees	39,569.40	25,900.00	(13,669.40)	-52.778%
<b>55</b> 40605 Miscellaneous	23,046.15	23,100.00	53.85	0.233%
<b>56</b> Grants				
<b>57</b> 40302 County of Riverside Funding	-	-	-	0.000%
<b>58</b> 40304 CDBG	-	-	-	0.000%
<b>59</b> <b>Total for Grants</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.000%</b>
<b>60</b> <b>Total for D - Operational Revenue</b>	<b>90,385.78</b>	<b>94,000.00</b>	<b>3,614.22</b>	<b>3.845%</b>
<b>61</b> E - Special Events Income				
<b>62</b> 40503 Spring Fling	275.00	1,500.00	1,225.00	81.667%
<b>63</b> 40504 Fishing Derby	162.00	5,000.00	4,838.00	96.760%
<b>64</b> 40505 Movies	-	5,000.00	5,000.00	100.000%
<b>65</b> 40507 Oktoberfest	27,730.79	27,750.00	19.21	0.069%
<b>66</b> 40508 Parking (BYB/SB)	2,155.00	2,155.00	-	0.000%
<b>67</b> 40509 Tournaments	40,450.00	50,000.00	9,550.00	19.100%
<b>68</b> 40510 Winterfest	5,846.00	5,850.00	4.00	0.068%
<b>69</b> 40512 Pumpkin Carve	601.00	600.00	(1.00)	-0.167%
<b>70</b> 40513 Fiesta De Mayo	-	6,000.00	6,000.00	100.000%
<b>71</b> 40514 City Events at NCRP	-	-	-	0.000%
<b>72</b> 40515 1K/5K Run	225.64	250.00	24.36	9.744%
<b>73</b> 40516 Boots, Brews & BBQ	67,305.61	67,350.00	44.39	0.066%
<b>74</b> 40517 Cherry Festival	30.00	30.00	-	0.000%
<b>75</b> <b>Total for E - Special Events Income</b>	<b>144,781.04</b>	<b>171,485.00</b>	<b>26,703.96</b>	<b>15.572%</b>

**Beaumont-Cherry Valley Recreation and Park District  
Budget to Actual  
February 28, 2026**

Distribution account		YTD Actuals 02/28/26	Revised Budget FYE 06/30/26	Budget Remaining	Budget % Remaining
76	Total for Income	2,826,261.76	4,549,135.00	1,722,873.24	37.873%

**Beaumont-Cherry Valley Recreation and Park District**  
**Budget to Actual**  
**February 28, 2026**

Distribution account		YTD Actuals	Revised	Budget	Budget
		02/28/26	Budget FYE 06/30/26	Remaining	% Remaining
<b>77</b>					
<b>78</b>	Expenses				
<b>79</b>	K - General/Operational Expenses				
<b>80</b>	50114 Insurance - Liability (Capri)	101,305.00	101,500.00	195.00	0.192%
<b>81</b>	50407 Over/short	-	-	-	0.000%
<b>82</b>	50417 Business Meals	508.04	1,000.00	491.96	49.196%
<b>83</b>	50418 Computer Equip & Maintenance	8,829.70	8,430.00	(399.70)	-4.741%
<b>84</b>	50420 Meeting Expenses	3,781.38	10,000.00	6,218.62	62.186%
<b>85</b>	50421 Safety	5,284.55	7,000.00	1,715.45	24.506%
<b>86</b>	50422 Security	-	-	-	0.000%
<b>87</b>	50423 Signage	-	1,000.00	1,000.00	100.000%
<b>88</b>	50501 Donations	-	-	-	0.000%
<b>89</b>	Bank Fees/Interest				
<b>90</b>	50255 Bank Service Charges	273.00	500.00	227.00	45.400%
<b>91</b>	50256 Bank Checks	705.55	1,500.00	794.45	52.963%
<b>92</b>	50257 Safe Deposit Box	64.00	100.00	36.00	36.000%
<b>93</b>	50258 Interest Expenses	2,863.28	4,500.00	1,636.72	36.372%
<b>94</b>	50419 Credit Card % Fees	19,006.83	25,000.00	5,993.17	23.973%
<b>95</b>	50425 Finance Charges	204.60	200.00	(4.60)	-2.300%
<b>96</b>	50426 Late Fee's	140.00	200.00	60.00	30.000%
<b>97</b>	<b>Total for Bank Fees/Interest</b>	<b>23,257.26</b>	<b>32,000.00</b>	<b>8,742.74</b>	<b>27.321%</b>
<b>98</b>	Board of Directors				
<b>99</b>	50225 Director Fees	18,315.17	36,000.00	17,684.83	49.125%
<b>100</b>	50226 Training - Strategic Planning	-	4,000.00	4,000.00	100.000%
<b>101</b>	50227 Travel and Conference	6,918.33	20,000.00	13,081.67	65.408%
<b>102</b>	50228 Election Expense	-	40,000.00	40,000.00	100.000%
<b>103</b>	50230 Board Room/Facility IT	13.05	15,000.00	14,986.95	99.913%
<b>104</b>	<b>Total for Board of Directors</b>	<b>25,246.55</b>	<b>115,000.00</b>	<b>89,753.45</b>	<b>78.046%</b>
<b>105</b>	Contract Services				
<b>106</b>	50170 IT Support	25,986.32	43,000.00	17,013.68	39.567%
<b>107</b>	50173 Memories by Darci Walls	-	2,000.00	2,000.00	100.000%
<b>108</b>	50180 Paychecks Flex	8,039.31	11,500.00	3,460.69	30.093%
<b>109</b>	50183 Clover	399.70	400.00	0.30	0.075%
<b>110</b>	50181 Streamline	6,600.00	6,600.00	-	0.000%
<b>111</b>	50182 Security	13,950.00	15,000.00	1,050.00	7.000%
<b>112</b>	<b>Total for Contract Services</b>	<b>54,975.33</b>	<b>78,500.00</b>	<b>23,524.67</b>	<b>29.968%</b>

**Beaumont-Cherry Valley Recreation and Park District  
Budget to Actual  
February 28, 2026**

Distribution account		YTD Actuals 02/28/26	Revised Budget FYE 06/30/26	Budget Remaining	Budget % Remaining
<b>113</b>	Dues/Subscriptions/Memberships				
<b>114</b>	50205 CARPD	3,000.00	3,000.00	-	0.000%
<b>115</b>	50206 CSDA	9,005.00	9,100.00	95.00	1.044%
<b>116</b>	50207 The Press Enterprise	126.00	500.00	374.00	74.800%
<b>117</b>	50208 Amazon Prime	149.77	500.00	350.23	70.046%
<b>118</b>	50209 ArcSite	-	-	-	0.000%
<b>119</b>	50211 CalPELRA	-	-	-	0.000%
<b>120</b>	50212 Chamber Memberships	2,000.00	2,000.00	-	0.000%
<b>121</b>	50213 CPRS	-	1,000.00	1,000.00	100.000%
<b>122</b>	50214 NRPA	-	-	-	0.000%
<b>123</b>	50215 GFOA	-	-	-	0.000%
<b>124</b>	50218 STMA	-	1,000.00	1,000.00	100.000%
<b>125</b>	50224 Arbor Day Foundation	-	-	-	0.000%
<b>126</b>	50231 Costco	130.00	500.00	370.00	74.000%
<b>127</b>	50217 The Record Gazette	49.95	385.00	335.05	87.026%
<b>128</b>	50221 PAPA	-	-	-	0.000%
<b>129</b>	50219 CSMFO	-	-	-	0.000%
<b>130</b>	<b>Total for Dues/Subscriptions/Memberships</b>	<b>14,460.72</b>	<b>17,985.00</b>	<b>3,524.28</b>	19.596%
<b>131</b>	Licenses and Permits				
<b>132</b>	50235 County Health Department	794.00	1,000.00	206.00	20.600%
<b>133</b>	50236 LAFCO Fees	1,059.28	1,100.00	40.72	3.702%
<b>134</b>	50238 Event City Business License	-	-	-	0.000%
<b>135</b>	50239 Music Permit	459.00	-	(459.00)	0.000%
<b>136</b>	<b>Total for Licenses and Permits</b>	<b>2,312.28</b>	<b>2,100.00</b>	<b>(212.28)</b>	-10.109%
<b>137</b>	Office Expenses				
<b>138</b>	50270 Copier Lease	6,467.05	11,000.00	4,532.95	41.209%
<b>139</b>	50271 Notary	-	-	-	0.000%
<b>140</b>	50272 Office Furniture	-	-	-	0.000%
<b>141</b>	50273 Office Supplies	6,986.67	11,500.00	4,513.33	39.246%
<b>142</b>	50274 PO Box	-	1,000.00	1,000.00	100.000%
<b>143</b>	50276 Postage/Stamps	321.65	1,000.00	678.35	67.835%
<b>144</b>	50275 Recycling/Shredding	-	500.00	500.00	100.000%
<b>145</b>	<b>Total for Office Expenses</b>	<b>13,775.37</b>	<b>25,000.00</b>	<b>11,224.63</b>	44.899%
<b>146</b>	Professional Fee's				
<b>147</b>	50190 Auditing	53,232.00	60,000.00	6,768.00	11.280%
<b>148</b>	50196 GASB 68	-	1,500.00	1,500.00	100.000%
<b>149</b>	50197 GASB 74/75	-	3,000.00	3,000.00	100.000%
<b>150</b>	<b>Total for 50190 Auditing</b>	<b>53,232.00</b>	<b>64,500.00</b>	<b>11,268.00</b>	17.470%
<b>151</b>	50191 Professional Services	-	-	-	0.000%
<b>152</b>	50192 Legal Fee's	102,750.96	110,000.00	7,249.04	6.590%
<b>153</b>	50193 Lobbyist	15,000.00	22,500.00	7,500.00	33.333%
<b>154</b>	50195 CPA Services	164,833.24	194,000.00	29,166.76	15.034%
<b>155</b>	50198 State Controllers Report	-	1,500.00	1,500.00	100.000%
<b>156</b>	50200 Payroll Processing	56.96	100.00	43.04	43.040%
<b>157</b>	50203 CPS HR Consulting	-	-	-	0.000%

**Beaumont-Cherry Valley Recreation and Park District  
Budget to Actual  
February 28, 2026**

Distribution account	YTD Actuals	Revised	Budget	Budget	
	02/28/26	Budget FYE 06/30/26	Remaining	% Remaining	
<b>158</b>	<b>Total for Professional Fee's</b>	<b>335,873.16</b>	<b>392,600.00</b>	<b>56,726.84</b>	14.449%
<b>159</b>	Public Relations				
<b>160</b>	50201 Social Media	28,160.00	46,000.00	17,840.00	38.783%
<b>161</b>	50280 Business Cards	870.00	5,000.00	4,130.00	82.600%
<b>162</b>	50281 Chamber Breakfast/Installation	548.78	2,000.00	1,451.22	72.561%
<b>163</b>	50282 Flowers	394.25	500.00	105.75	21.150%
<b>164</b>	50414 Advertising & Publicity	1,161.68	3,000.00	1,838.32	61.277%
<b>165</b>	50283 Flag Program	-	500.00	500.00	100.000%
<b>166</b>	50285 Marketing	-	5,000.00	5,000.00	100.000%
<b>167</b>	50286 Rebranding	-	20,000.00	20,000.00	100.000%
<b>168</b>	<b>Total for Public Relations</b>	<b>31,134.71</b>	<b>82,000.00</b>	<b>50,865.29</b>	62.031%
<b>169</b>	50452 Depreciation Expense	-	-	-	0.000%
<b>170</b>	50500 Inner Fund Donations	-	-	-	0.000%
<b>171</b>	<b>Total for K - General/Operational Expenses</b>	<b>620,744.05</b>	<b>874,115.00</b>	<b>253,370.95</b>	28.986%
<b>172</b>	L - Facility Expenses				
<b>173</b>	Bogart Park				
<b>174</b>	Operations				
<b>175</b>	50149 Signage	-	1,000.00	1,000.00	100.000%
<b>176</b>	50150 Computer/IT	120.99	5,000.00	4,879.01	97.580%
<b>177</b>	50153 Office Supplies	-	1,500.00	1,500.00	100.000%
<b>178</b>	50155 Kiosk - Credit Card Fees	199.92	500.00	300.08	60.016%
<b>179</b>	50242 Fish & Wildlife	83.95	500.00	416.05	83.210%
<b>180</b>	<b>Total for Operations</b>	<b>404.86</b>	<b>8,500.00</b>	<b>8,095.14</b>	95.237%
<b>181</b>	Repair & Maintenance				
<b>182</b>	50140 Restrooms	33.38	2,000.00	1,966.62	98.331%
<b>183</b>	50141 Seed	-	2,500.00	2,500.00	100.000%
<b>184</b>	50143 Trees	-	8,000.00	8,000.00	100.000%
<b>185</b>	50144 Grounds	13,163.46	15,000.00	1,836.54	12.244%
<b>186</b>	50152 Keys	225.64	300.00	74.36	24.787%
<b>187</b>	50157 Irrigation	861.86	4,000.00	3,138.14	78.454%
<b>188</b>	50158 Kiosk Gate	1,387.67	21,500.00	20,112.33	93.546%
<b>189</b>	50159 Lighting & Electrical	2,165.00	2,500.00	335.00	13.400%
<b>190</b>	50165 Pond	2,735.00	6,000.00	3,265.00	54.417%
<b>191</b>	50166 Well	-	8,000.00	8,000.00	100.000%
<b>192</b>	50167 Janitorial Supplies	2,830.84	5,000.00	2,169.16	43.383%
<b>193</b>	50168 Uniforms	-	-	-	0.000%
<b>194</b>	50184 Landscape Services	31,753.31	33,000.00	1,246.69	3.778%
<b>195</b>	50142 Tank	-	2,500.00	2,500.00	100.000%
<b>196</b>	50147 Weather TRAK	-	-	-	0.000%
<b>197</b>	50148 Stocking Pond	-	9,000.00	9,000.00	100.000%
<b>198</b>	50151 Grounds Equipment	5,922.07	8,000.00	2,077.93	25.974%
<b>199</b>	50164 Playground	-	-	-	0.000%
<b>200</b>	50169 Pest Control	-	-	-	0.000%
<b>201</b>	<b>Total for Repair &amp; Maintenance</b>	<b>61,078.23</b>	<b>127,300.00</b>	<b>66,221.77</b>	52.020%

**Beaumont-Cherry Valley Recreation and Park District**  
**Budget to Actual**  
**February 28, 2026**

Distribution account	YTD Actuals	Revised	Budget	Budget
	02/28/26	Budget FYE 06/30/26	Remaining	% Remaining
<b>202</b> Utilities				
<b>203</b> 50160 Electricity	12,896.73	21,000.00	8,103.27	38.587%
<b>204</b> 50161 Trash	15,951.19	24,000.00	8,048.81	33.537%
<b>205</b> 50162 Telephone & Internet	1,098.82	2,000.00	901.18	45.059%
<b>206</b> 50163 Water	15,356.38	35,000.00	19,643.62	56.125%
<b>207</b> <b>Total for Utilities</b>	<b>45,303.12</b>	<b>82,000.00</b>	<b>36,696.88</b>	<b>44.752%</b>
<b>208</b> <b>Total for Bogart Park</b>	<b>106,786.21</b>	<b>217,800.00</b>	<b>111,013.79</b>	<b>50.971%</b>
<b>209</b> DT Ranch				
<b>210</b> 50302 DTR Ranch Property - R & M Bldg	29,656.50	27,000.00	(2,656.50)	-9.839%
<b>211</b> 50600 DT Ranch Property	961.52	1,000.00	38.48	3.848%
<b>212</b> <b>Total for DT Ranch</b>	<b>30,618.02</b>	<b>28,000.00</b>	<b>(2,618.02)</b>	<b>-9.350%</b>
<b>213</b> Grange				
<b>214</b> 50299 Grange - R & M Bldg	3,593.56	3,000.00	(593.56)	-19.785%
<b>215</b> 50245 Grange - Equipment Purchases	-	3,000.00	3,000.00	100.000%
<b>216</b> <b>Total for Grange</b>	<b>3,593.56</b>	<b>6,000.00</b>	<b>2,406.44</b>	<b>40.107%</b>
<b>217</b> Maintenance & Maintenance Yard				
<b>218</b> 50172 Clean by Design	14,930.00	25,000.00	10,070.00	40.280%
<b>219</b> 50175 Slugg Bugg	3,300.00	5,000.00	1,700.00	34.000%
<b>220</b> 50176 Landscaping Service	10,735.00	19,000.00	8,265.00	43.500%
<b>221</b> 50177 Turf Star	5,999.47	12,000.00	6,000.53	50.004%
<b>222</b> 50178 Gophix Gopher Control	30,500.00	34,000.00	3,500.00	10.294%
<b>223</b> 50246 Maintenance Equipment Purchases	-	-	-	0.000%
<b>224</b> 50264 Park/Grounds - Janitorial Supplies	47.08	100.00	52.92	52.920%
<b>225</b> 50265 Supplies - Janitorial Supplies	25,605.43	42,000.00	16,394.57	39.035%
<b>226</b> 50267 Uniform Expense	2,671.97	5,500.00	2,828.03	51.419%
<b>227</b> 50290 Erosion Control	-	-	-	0.000%
<b>228</b> 50295 Hazardous Material Disposal	-	-	-	0.000%
<b>229</b> 50305 Maintenance - R & M Bldg	1,343.86	2,000.00	656.14	32.807%
<b>230</b> 50307 Maintenance Shop C - R & M Bldg	-	1,000.00	1,000.00	100.000%
<b>231</b> 50309 Fuel	2,864.87	7,000.00	4,135.13	59.073%
<b>232</b> <b>Total for Maintenance &amp; Maintenance Yard</b>	<b>97,997.68</b>	<b>152,600.00</b>	<b>54,602.32</b>	<b>35.781%</b>
<b>233</b> Noble Creek Comm Ctr/Franco Grdn				
<b>234</b> 50171 Pro Cam	1,377.00	5,500.00	4,123.00	74.964%
<b>235</b> 50247 NCCC - Equipment Purchases	-	-	-	0.000%
<b>236</b> 50291 Franco Gardens - Repairs & Maint	-	3,000.00	3,000.00	100.000%
<b>237</b> 50300 NCCC - R & M Bldg	23,616.68	23,000.00	(616.68)	-2.681%
<b>238</b> <b>Total for Noble Creek Comm Ctr/Franco Grdn</b>	<b>24,993.68</b>	<b>31,500.00</b>	<b>6,506.32</b>	<b>20.655%</b>

**Beaumont-Cherry Valley Recreation and Park District**  
**Budget to Actual**  
**February 28, 2026**

	Distribution account	YTD Actuals	Revised	Budget	Budget
		02/28/26	Budget FYE 06/30/26	Remaining	% Remaining
239	Noble Creek Park				
240	50248 East Snack Bar - Equip Purchases	-	-	-	0.000%
241	50249 Field 6 Utility Bldg - Equip Purchases	-	-	-	0.000%
242	50293 Keys/Locks	1,310.90	2,000.00	689.10	34.455%
243	50294 Lights & Electrical - Repairs & Maint	65.51	10,000.00	9,934.49	99.345%
244	50295 RV Park - Repairs & Maint	527.10	2,000.00	1,472.90	73.645%
245	50296 Sewer - Repairs & Maint	-	2,000.00	2,000.00	100.000%
246	50298 Equestrian Bldg - R & M Bldg	278.91	3,000.00	2,721.09	90.703%
247	50303 East Snack Bar - R & M Bldg	32.71	500.00	467.29	93.458%
248	50304 Field 6 Utility Bldg - R & M Bldg	-	-	-	0.000%
249	50306 Dog Park - Repairs & Maint	919.65	2,000.00	1,080.35	54.018%
250	50307 Maintenance Shop "C" - R & M Bldg	300.00	500.00	200.00	40.000%
251	50308 Equipment - Fields - R & M Equipment	5,703.35	5,000.00	(703.35)	-14.067%
252	50320 Horseshoe Pits - Repairs & Maint	-	2,000.00	2,000.00	100.000%
253	50330 Tennis/Hockey Courts - Repairs & Maint	3,000.00	3,000.00	-	0.000%
254	50331 Bleacher Repairs - Repairs & Maint	-	-	-	0.000%
255	Fields				
256	50321 Chalk	923.16	4,000.00	3,076.84	76.921%
257	50322 Clay	17,262.50	23,000.00	5,737.50	24.946%
258	50323 Field Topper	-	-	-	0.000%
259	50324 Quick Dry	-	-	-	0.000%
260	50325 Restroom Repairs	919.00	2,500.00	1,581.00	63.240%
261	50326 Ready Mix Concrete	-	-	-	0.000%
262	50332 Conditioner	-	2,000.00	2,000.00	100.000%
263	50333 Fertilizer	1,814.29	5,000.00	3,185.71	63.714%
264	50334 Gypsum	-	-	-	0.000%
265	50335 Seed	4,366.66	6,000.00	1,633.34	27.222%
266	50336 Soil Testing	-	-	-	0.000%
267	50339 Irrigation	1,428.55	3,000.00	1,571.45	52.382%
268	<b>Total for Fields</b>	<b>26,714.16</b>	<b>45,500.00</b>	<b>18,785.84</b>	<b>41.288%</b>
269	Grounds				
270	50313 Irrigation	5,296.88	6,000.00	703.12	11.719%
271	50314 Pest Control	195.10	1,500.00	1,304.90	86.993%
272	50315 Playground/Grounds	-	-	-	0.000%
273	50316 Round-Up/Dye	-	500.00	500.00	100.000%
274	50317 Sand	1,030.77	2,500.00	1,469.23	58.769%
275	50318 Seed	-	-	-	0.000%
276	50319 Soil	-	-	-	0.000%
277	50327 DG	-	-	-	0.000%
278	50328 Grounds - Repair	13,227.65	17,500.00	4,272.35	24.413%
279	50329 Mulch Ground Cover	-	-	-	0.000%
280	50338 Tree Trimming	18,950.56	18,000.00	(950.56)	-5.281%
281	50312 Fertilizer	-	-	-	0.000%
282	<b>Total for Grounds</b>	<b>38,700.96</b>	<b>46,000.00</b>	<b>7,299.04</b>	<b>15.867%</b>
283	<b>Total for Noble Creek Park</b>	<b>77,553.25</b>	<b>123,500.00</b>	<b>45,946.75</b>	<b>37.204%</b>

**Beaumont-Cherry Valley Recreation and Park District  
Budget to Actual  
February 28, 2026**

Distribution account	YTD Actuals 02/28/26	Revised Budget FYE 06/30/26	Budget Remaining	Budget % Remaining
<b>284</b>	Women's Club			
<b>285</b>	50250 Woman's Club - Equip Purchases	-	1,000.00	100.000%
<b>286</b>	50301 Woman's Club - R & M Bldg	594.01	2,000.00	1,405.99
<b>287</b>	<b>Total for Women's Club</b>	<b>594.01</b>	<b>3,000.00</b>	<b>2,405.99</b>
<b>288</b>	<b>Total for L - Facility Expenses</b>	<b>342,136.41</b>	<b>562,400.00</b>	<b>220,263.59</b>
<b>289</b>	M - Employee Costs			
<b>290</b>	Employee Training & Seminars			
<b>291</b>	50125 Conferences	12,460.00	20,000.00	7,540.00
<b>292</b>	50126 License Renewal	660.00	2,000.00	1,340.00
<b>293</b>	50128 School Tuitions/Books	10,593.58	15,000.00	4,406.42
<b>294</b>	50129 Workshops/Webinars	-	2,500.00	2,500.00
<b>295</b>	<b>Total for Employee Training &amp; Seminars</b>	<b>23,713.58</b>	<b>39,500.00</b>	<b>15,786.42</b>
<b>296</b>	Insurance - Employee's			
<b>297</b>	50106 Admin Fee	83.42	2,000.00	1,916.58
<b>298</b>	50107 Dental Insurance	5,554.03	16,000.00	10,445.97
<b>299</b>	50108 Disability Insurance	1,252.64	3,000.00	1,747.36
<b>300</b>	50109 Flex Benefit Plan	12,941.30	32,000.00	19,058.70
<b>301</b>	50110 Health Insurance	93,652.33	174,000.00	80,347.67
<b>302</b>	50111 Accident Insurance	5,882.00	10,500.00	4,618.00
<b>303</b>	50112 Vision Insurance	869.08	2,000.00	1,130.92
<b>304</b>	<b>Total for Insurance - Employee's</b>	<b>120,234.80</b>	<b>239,500.00</b>	<b>119,265.20</b>
<b>305</b>	Other Employee Costs			
<b>306</b>	50120 Medical Exam Expense	875.00	1,000.00	125.00
<b>307</b>	50121 Employee Fingerprinting	332.00	1,000.00	668.00
<b>308</b>	50122 Employee (Shoe) Reimbursement	948.79	2,500.00	1,551.21
<b>309</b>	50408 Staff Picnic/BBQ	-	-	-
<b>310</b>	50409 Staff Appreciation	10,140.39	15,000.00	4,859.61
<b>311</b>	50410 Employee of the Quarter	-	-	-
<b>312</b>	50415 Awards & Recognition	702.50	-	(702.50)
<b>313</b>	50427 Team Building	-	-	-
<b>314</b>	<b>Total for Other Employee Costs</b>	<b>12,998.68</b>	<b>19,500.00</b>	<b>6,501.32</b>
<b>315</b>	Retirement & OPEB Expense			
<b>316</b>	50102 CalPERS - Retirement	84,576.91	130,000.00	45,423.09
<b>317</b>	50103 CalPERS - Unfunded Health	9,426.08	12,500.00	3,073.92
<b>318</b>	50104 CalPERS - Unfunded Retiree	81,037.03	136,070.00	55,032.97
<b>319</b>	50105 457 Employee Pension Plan	12,250.80	17,500.00	5,249.20
<b>320</b>	<b>Total for Retirement &amp; OPEB Expense</b>	<b>187,290.82</b>	<b>296,070.00</b>	<b>108,779.18</b>
<b>321</b>	Wages, Salaries & Benefits			
<b>322</b>	50100 Car Allowance	7,476.84	11,500.00	4,023.16
<b>323</b>	50115 Insurance - Workers comp	49,992.50	63,500.00	13,507.50
<b>324</b>	50116 Payroll Tax Expense	36,538.32	50,000.00	13,461.68
<b>325</b>	50117 Salaries & Wages	887,732.91	1,356,000.00	468,267.09
<b>326</b>	<b>Total for Wages, Salaries &amp; Benefits</b>	<b>981,740.57</b>	<b>1,481,000.00</b>	<b>499,259.43</b>
<b>327</b>	<b>Total for M - Employee Costs</b>	<b>1,325,978.45</b>	<b>2,075,570.00</b>	<b>749,591.55</b>

**Beaumont-Cherry Valley Recreation and Park District**  
**Budget to Actual**  
**February 28, 2026**

Distribution account		YTD Actuals 02/28/26	Revised Budget FYE 06/30/26	Budget Remaining	Budget % Remaining
<b>328</b>	N - Recreation Activity Expenses				
<b>329</b>	50374 Golf League	373.81	20,000.00	19,626.19	98.131%
<b>330</b>	50368 Snack Bar Expense	1,800.00	-	(1,800.00)	0.000%
<b>331</b>	50396 Pass Area Baseball & Softball Expense	40,382.79	57,500.00	17,117.21	29.769%
<b>332</b>	50411 Base/Softball Equipment Purchases	17,792.72	45,000.00	27,207.28	60.461%
<b>333</b>	50412 Base/Softball Grounds Equipment	15,074.11	13,000.00	(2,074.11)	-15.955%
<b>334</b>	50413 Adult Softball Expense	11,799.46	20,000.00	8,200.54	41.003%
<b>335</b>	50429 Annual Programming	325.93	5,000.00	4,674.07	93.481%
<b>336</b>	50310 Baseball Equipment - R & M Equipment	650.82	10,000.00	9,349.18	93.492%
<b>337</b>	<b>Total for N - Recreation Activity Expenses</b>	<b>88,199.64</b>	<b>170,500.00</b>	<b>82,300.36</b>	<b>48.270%</b>
<b>338</b>	S - Special Events Expense				
<b>339</b>	50351 Fishing Derby	-	9,000.00	9,000.00	100.000%
<b>340</b>	50352 Joint Event Expenses	9,443.39	15,000.00	5,556.61	37.044%
<b>341</b>	50353 Memorial Wall	-	-	-	0.000%
<b>342</b>	50354 Movies Under the Stars	1,590.00	8,000.00	6,410.00	80.125%
<b>343</b>	50356 Oktoberfest	47,176.92	47,500.00	323.08	0.680%
<b>344</b>	50358 Pumpkin Carve	1,266.00	1,300.00	34.00	2.615%
<b>345</b>	50359 Spring Fling	287.00	4,000.00	3,713.00	92.825%
<b>346</b>	50360 Tournaments	-	-	-	0.000%
<b>347</b>	50361 Welcome Home Vietnam Veterans	-	3,000.00	3,000.00	100.000%
<b>348</b>	50363 Winterfest	18,911.30	19,000.00	88.70	0.467%
<b>349</b>	50364 Arbor Day	1,408.00	3,000.00	1,592.00	53.067%
<b>350</b>	50365 Boots, Brews & BBQ	68,364.92	69,000.00	635.08	0.920%
<b>351</b>	50367 Misc. City of Beaumont Events	-	-	-	0.000%
<b>352</b>	50369 Fiesta De Mayo	-	15,000.00	15,000.00	100.000%
<b>353</b>	50370 1K/5K Run	230.36	250.00	19.64	7.856%
<b>354</b>	50372 Foundation	61.77	100.00	38.23	38.230%
<b>355</b>	50373 Cherry Festival	-	-	-	0.000%
<b>356</b>	50362 Winter Wish	-	-	-	0.000%
<b>357</b>	50428 Youth Memorial	65,676.21	66,000.00	323.79	0.491%
<b>358</b>	<b>Total for S - Special Events Expense</b>	<b>214,415.87</b>	<b>260,150.00</b>	<b>45,734.13</b>	<b>17.580%</b>
<b>359</b>	U - Utilities				
<b>360</b>	50390 Electricity	69,842.47	110,000.00	40,157.53	36.507%
<b>361</b>	50391 Gas	1,852.37	10,000.00	8,147.63	81.476%
<b>362</b>	50392 Sewer	10,923.11	21,000.00	10,076.89	47.985%
<b>363</b>	50393 Trash	43,881.33	70,000.00	26,118.67	37.312%
<b>364</b>	50394 Water	39,569.03	60,000.00	20,430.97	34.052%
<b>365</b>	50395 Propane	1,287.16	1,300.00	12.84	0.988%
<b>366</b>	50400 Telephone/Internet	7,701.80	10,000.00	2,298.20	22.982%
<b>367</b>	50401 Wireless Phones	6,616.82	10,000.00	3,383.18	33.832%
<b>368</b>	<b>Total for U - Utilities</b>	<b>181,674.09</b>	<b>292,300.00</b>	<b>110,625.91</b>	<b>37.847%</b>

**Beaumont-Cherry Valley Recreation and Park District  
Budget to Actual  
February 28, 2026**

Distribution account		YTD Actuals 02/28/26	Revised Budget FYE 06/30/26	Budget Remaining	Budget % Remaining
369	V - Vehicle Expenses				
370	50237 DMV	64.00	100.00	36.00	36.000%
371	50375 Chevy	145.89	2,500.00	2,354.11	94.164%
372	50376 Fuel	7,519.15	15,000.00	7,480.85	49.872%
373	50377 Mileage	2,393.34	3,500.00	1,106.66	31.619%
374	50383 Water Trailer	-	1,000.00	1,000.00	100.000%
375	50384 2019 Chev. Traverse	2,492.42	4,000.00	1,507.58	37.690%
376	50385 Ford - F150 XLT	759.46	4,500.00	3,740.54	83.123%
377	5038X New Maintenance Truck	-	40,000.00	40,000.00	100.000%
378	50381 Stage	-	-	-	0.000%
379	50382 Trailer	-	-	-	0.000%
380	<b>Total for V - Vehicle Expenses</b>	<b>13,374.26</b>	<b>70,600.00</b>	<b>57,225.74</b>	<b>81.056%</b>
381	<b>Total for Expenses</b>	<b>2,786,522.77</b>	<b>4,305,635.00</b>	<b>1,519,112.23</b>	<b>35.282%</b>
382					
383	Other Income				
384	Other income				
385	40400 Interest income	3,136.26	3,500.00	363.74	10.393%
386	<b>Total for Other income</b>	<b>3,136.26</b>	<b>3,500.00</b>	<b>363.74</b>	<b>10.393%</b>
387	40501 Other Income/Other Expense	-	-	-	0.000%
388	<b>Total for Other Income</b>	<b>3,136.26</b>	<b>3,500.00</b>	<b>363.74</b>	<b>10.393%</b>
389	Other Expenses				
390	Transfer to Reserve Fund	65,000.00	135,000.00	70,000.00	51.852%
391	Loan payments	88,026.14	112,000.00	23,973.86	21.405%
392	<b>Total for Other Expenses</b>	<b>153,026.14</b>	<b>247,000.00</b>	<b>93,973.86</b>	<b>38.046%</b>
393	<b>Net Other Income</b>	<b>(149,889.88)</b>	<b>(243,500.00)</b>	<b>(93,610.12)</b>	<b>38.444%</b>
394	<b>Net Income</b>	<b>(110,150.89)</b>	<b>-</b>	<b>110,150.89</b>	<b>0.000%</b>





**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT**

[www.bcvparks.com](http://www.bcvparks.com)

**LEGAL INVOICES**

Best Best & Krieger, LLP

Invoice #1055662 General Legal Services (February 2026)	\$6,845.60
Invoice #1055661 General Legal Services (February 2026)	\$4,926.50

**Total Invoices for approval - \$11,772.10**



**Staff Report**

Agenda Item No. **9.3.**

**To:** Board of Directors  
**From:** Deidre Chatigny, Assistant General Manager  
**Via:** Mickey Valdivia, General Manager  
**Date:** April 8<sup>th</sup>, 2026  
**Subject:** Updated Salary Ranges to Align with Approved Cost of Living Adjustments and Evaluation-Based Increases

**RECOMMENDATION:**

Staff recommends that the Board review and approve the updated salary ranges to align with previously approved cost of living adjustments and upcoming evaluation-based increases; and authorize staff to update the District’s salary schedule accordingly.

**BACKGROUND AND ANALYSIS:**

Several of the District’s current salary ranges require adjustment to accurately reflect compensation levels following previously approved cost of living adjustments (COLA) and anticipated evaluation-based increases. The District has approved employee compensation adjustments through COLA and performance evaluations; however, portions of the existing salary schedule have not yet been updated to reflect these changes. As a result, some positions are nearing or exceeding the established pay range maximums, creating inconsistencies within the District’s compensation structure.

It is important for the District to maintain accurate and current salary ranges to ensure transparency, support equitable pay practices, and maintain consistency when recruiting and retaining employees. Updating the salary schedule will also help prevent salary compression between classifications and ensure employees remain within appropriate pay bands. The proposed pay ranges in the chart below reflect the accurate pay ranges of employees currently serving in those positions.

Job Title	Current Pay Range	Proposed Pay Range
Activities Manager	\$66,560 - \$85,000/yr.	\$66,560 - \$93,000/yr.
Assistant Maintenance Superintendent	\$30.00 - \$42.00/hr.	\$66,560 - \$93,000/yr.
Athletic Facilities Manager	\$66,560 - \$85,000/yr.	\$66,560 - \$93,000/yr.
Financial Services Technician	\$58,240 - \$72,683/yr.	\$66,560 - \$80,000/yr.
General Manager	\$115,000 - \$188,000/yr.	\$158,000 - \$238,000/yr.
Facilities Coordinator/PIO	\$20.00 - \$32.00/hr.	\$20.00 - \$38.00/hr.
HR Assistant/Clerk of the Board	\$17.00 - \$25.25/hr.	\$17.00 - \$32.00/hr.
Maintenance II	\$18.00 - \$25.10/hr.	\$18.00 - \$33.00/hr.
PT Maintenance	Min. Wage - \$25.00/hr.	Min. Wage - \$28.00/hr.
Special Projects Associate	\$19.78 - \$32.71/hr.	\$19.78 - \$36.00/hr.

The proposed adjustments reflect a proportional increase to existing salary ranges to align with previously approved compensation changes and upcoming evaluation cycles. These updates are intended to bring the District’s pay ranges current and provide the necessary flexibility to implement approved increases while maintaining a structured and consistent compensation framework.

The Personnel Committee has been informed of these updates and supports aligning the salary ranges accordingly.

**FISCAL IMPACT:**

There is no immediate fiscal impact associated with this action, as the compensation adjustments have already been approved by the Board and accounted for in the budget. This update ensures that current salary ranges accurately reflect wages already being paid or anticipated through upcoming evaluations and does not authorize additional increases beyond those previously approved.

**Respectfully,**

A handwritten signature in black ink, appearing to read "Deidre", with a stylized flourish extending to the right.

Deidre Chatigny  
Assistant General Manager/HR Administrator

**BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**POLICY AND PROCEDURES MANUAL**

**TITLE:**        **Job Description – Activities Manager**

**Dated:**        **April 13, 2026**

**Salary Range:** **\$66,560.00 - \$93,000.00** Annually

**DEFINITION**

The Activities Manager (AM) is an “Exempt”, “Full Time” position as defined by the BCVRPD Employee Handbook and is subject to the “safety sensitive” guidelines of the District. The AM performs a full range of duties. This position coordinates all recreational programs, classes, and special events of the District. The AM oversees department positions pertaining to planning and executing programs, classes and special events. The AM must be versatile and will assist other departments of the District with a full range of duties including recreation and general office duties. The primary schedule of the AM will be Monday – Friday; however, the AM must be available evenings, weekends and during special events as well as must be available by phone. This position serves as the District’s representative at the discretion of the General Manager. This position will received 40 hours of compensatory time annually.

**SUPERVISION RECEIVED AND EXERCISED**

Receives direct supervision from the Executive Assistant.

Receives general supervision from the General Manager.

Exercises general supervision over Casual Recreation Assistants, Special Projects Associates and volunteers.

**ESSENTIAL FUNCTIONS** - *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

- This position will meet with groups and individuals to identify needs and develop programs of interest to the community.
- Evaluate existing programs and institute changes accordingly.
- Responsible in coordinating activities, programs, and special events. Ensure all services and preparations are in order and scheduled.
- Ensure all calendars are updated accordingly.
- Responsible for contacting local businesses and individuals for obtaining donations for events.
- Oversee and provide leadership to department staff and volunteers.
- Maintain the District web site and social media site(s).
- Responds to facility user complaints and inquires in an effective and tactful manner.
- Required to drive an automobile to perform various duties.

- Meet with perspective users to provide information regarding the facilities capabilities and services to users and potential users of facilities.
- Determine equipment, personnel, licenses, and other services required for events and facility users.
- Create and review facility use contracts, expenses, reports, licenses, insurance and other arrangements prior to each use. Determine user fees for facilities, events, equipment, and other services.
- Direct special events. Interact with other agencies and private enterprises.
- Prepares a variety of reports and correspondence related to events, finance and facility use. Be responsible for maintaining records of contract instructors.
- Create press releases and interact with media regarding department business/events.
- Identify staffing needs and provide appropriate training.
- Responsible for employee scheduling including but not inclusive to all recreation, classes, facility use and special events.
- Develop budgets and action plans.
- Calculate estimates and final costs to users for facilities, equipment, personnel, etc. and prepare cost settlement data.
- Promote and advertise events, classes, programs, etc.
- Plan, develop, and execute special events.
- Make determinations of equipment needs and recommends appropriate actions by providing estimates and information to acquire approval and purchase order requests. Follow through to completion.
- Responsible for overall direction, coordination and evaluation of department employees.
- The AC will coordinate with the Human Resources the execution of the employee evaluations.
- Required to engage in public speaking.
- Will be required to prepare staff reports.
- Provide oral or written reports to the Board of Directors at the request of the GM.

### MARGINAL FUNCTIONS

- Contact local businesses when we are having large events.
- Create, update and revise procedures within the department.
- Attend District trainings and seminars etc. when required
- Assist with office duties in the absence of the receptionist including but not limited to answering phones and retrieving phone messages, taking registrations, receiving payments, mail and RV reservations
- Ensure the cleanliness of buildings working with janitorial service
- Assist the Financial Services Technician/Office Manager and Maintenance Foreman with processes for broken and/or damaged property
- Attend District meetings as directed and prepare reports pertaining to such meetings.
- Attend facility user meetings, banquets and events when necessary

- Other duties, special projects and responsibilities may be required. Not all duties are necessarily performed by each individual holding this classification.
- Assist in general office duties.

### **QUALIFICATIONS**

- Must possess a four-year degree from an accredited institution.
- Must possess and maintain a CA Driver's license and automobile insurance. Loss of either is cause for discipline up to and including termination.
- Must possess First Aid/CPR (Infant, Child & Adult), and AED certification.
- Must pass fingerprint and background check.
- Must pass pre-employment physical.
- Acquire within 30 days Supervisory training and Sexual Harassment Avoidance training.
- Dress in an appropriate and professional manner consistent with job and safety expectations.

#### **Knowledge of:**

- Recreational and instructional programs.
- General supervisor procedures.
- Advanced computer skills and applicable programs including Microsoft office, Web-site design and program scheduling software.
- Facility use coordinating.
- Positive public relations etiquette.
- Purchasing procedures.
- Principles and techniques used in planning, coordination, and servicing a variety of events and facility use.
- Rates and charges associated with the use of public events facilities.
- Health, fire, safety codes, security and emergency procedures affecting the use of district facilities.
- Time management and effective scheduling.
- Safety and incident procedures. Completing incident/accident reports.
- Riverside County Environmental Health Standards and Expectations.

#### **Ability to:**

- Update districts website.
- Understand, identify and resolve safety issues.
- Communicate effectively in oral and written form.
- Deliver public presentations.
- Work as part of a team.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Must have the ability to work independently in the absence of supervision.
- Follow written and oral instructions.
- Read, write, and communicate the English language at a level necessary for efficient job performance in a group setting, one on one, or communication on the phone.

- Anticipate service needs for events and contract instructors. Identify problems and take effective course of action.
- Receive and account for monetary fees. Participate in forecasting for budgetary purposes.
- Multi-task.
- Coordinate and prioritize in an event driven atmosphere and work under time pressures.
- Work irregular shifts, holidays, and weekends as assigned.
- Identify, understand and be respectful of diverse populations and cultural backgrounds, as well as age and physical ability needs and differences.

**Experience & Education:**

*Any combination of education and experience that would provide the required knowledge and abilities to perform the job is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education: Completion of a bachelor's degree in a related field is required.

Experience: 4 years' experience in a high-level position and a minimum of two years' supervisory experience in recreation programs, event planning or related fields. Desired experience in a position with similar duties, preferably within a local government.

**PHYSICAL REQUIREMENTS**

Ability to communicate orally with the General Manager, District management, staff, and the public. Regularly use a telephone for communication. Use office equipment such as a personal computer, copier and facsimile machines. Sit and/or stand for extended time periods. Hearing and vision required to be within normal ranges. Carry, push, pull, reach and lift up to 25 lbs. routinely. Read at or above the equivalent to the twelfth grade level. Occasionally stoop, kneel or crouch. Sufficient manual dexterity required to operate equipment. Office and outside environment. Occasionally work in inclement weather such as rain, wind, heat and cold.

**CONDUCT STANDARD**

Interact with General Manager, employees, customers, Directors, and the public in a positive, cooperative, and supportive manner.

Subject to "random drug testing" because of safety sensitive position.

**ENVIRONMENT**

Office environment and working outside at times in inclement weather and exposure to water, dust, dirt, noise, and wind.

**BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**POLICY AND PROCEDURE MANUAL**

**TITLE:**       **Job Description – Assistant Maintenance Superintendent**

**Dated:**       **April 13, 2026**

**Salary Range:** **\$66,560 - \$93,000**

**DEFINITION**

The Assistant Maintenance Superintendent is a “Full Time” Employee” as defined by the BCVRPD Employee Handbook and is subject to the safety sensitive guidelines of the District.

The MF will act as a liaison between the General Manager (GM) and lower level maintenance staff. Under direction of the GM, plans, organizes and manages the operation of District facilities, ball fields, the Beaumont Woman’s Club, the Cherry Valley Grange Community Center and Noble Creek Park. The MF has responsibility for managing operations and implementing policies through the development of operational procedures. This position will review the District calendars and prepare maintenance staff schedules in accordance with the various duties. This position will act in a lead capacity over lower-level maintenance employees and plan, participate and supervise those employees. The MF will develop safety standards and submit required safety paperwork. The MF will plan, develop and execute special events in cooperation with the Activities Coordinator. (AC). The MF works in cooperation with the Activities Coordinator and Athletic Coordinator.

**SUPERVISION RECEIVED AND EXERCISED**

Receives direct supervision from the General Manager.

Exercises supervision over lower-level positions working in the maintenance department.

**ESSENTIAL FUNCTIONS** - *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

- Operate equipment and machinery in a safe and effective manner including but not limited to tractors, bobcats, trenchers, chain saws, lawn mowers, aerators, hedgers and spreaders as well as a variety of vehicular and stationary mechanical equipment.
- Directly, and through subordinates, manages the operations and maintenance of District facilities including: setting standards for acceptable levels and methods of park operations; conducting inspections of facilities and park areas; recommending and implementing new park projects and improvements; and researching necessary resources and recommending systems and procedures to carry out projects.
- Installation and repair of sprinkler/irrigation systems and adjust operation of irrigation controllers. Maintain, install and research existing plumbing.
- Supervise and participate in seasonal turf renovations.
- Provide training to lower level staff.

- Responsible for pest control spraying various pesticides, herbicides, fungicides, and other related chemicals and obtaining maintaining all license requirements.
- Perform daily maintenance in all buildings and park areas and provide daily work assignments to maintenance workers and over see progress.
- Required to drive an automobile to perform various duties.
- Create maintenance department work schedules in conjunction with the AC and Athletic Coordinator and coordinate maintenance responsibilities for special events.
- Work cooperatively with other departments providing assistance with events, facility use, programs, set-ups, etc.
- Directs and participates in the construction and maintenance of the grounds.
- Act as a liaison with other departments and contractors to ensure projects and events coordinate with operations as a whole.
- Oversee, work with and provide leadership to lower-level maintenance workers.
- Keep records of work completed, materials used, and crew time on projects.
- Keep inventory records.
- Design landscape plans for facilities grounds and implement accordingly.
- Insure all necessary equipment and services are scheduled and in order. Make determinations and recommend appropriate action by providing estimates, acquiring approval and purchase order requests. Follow through to completion.
- Weed, plant, fertilize and irrigate lawns and park areas. Mow, aerates and edge lawn areas. Rake, sweep and clean up lawn clippings, etc. using power blower and hand tools. Prune and trim hedges, bushes, and other shrubbery.
- Work in conjunction with Financial Services Technician/Office Manager providing recommendations for the budget based on analysis of maintenance department needs such as position allocation and equipment needs. Monitor budget, making sure expenditure adjustments stay within budget.
- Conduct safety committee meetings and periodic tailgate meetings. Provide records in accordance of CAPRI
- Conduct safety inspections of grounds in coordination with HR. Prepare for weekly, monthly, quarterly and annual reports.
- Identify and mitigate safety issues related to grounds and facilities. Identify, implement and enforce necessary safety practices. Ensure all crew members utilize required personal protective equipment. Execute safety and incident procedures and complete incident/accident reports and cross-train maintenance workers for the same
- Understand and instruct crew members on proper job site security procedures.
- Maintain necessary records and reports. i.e. Safety Data Sheets.
- Assist, develop and implement policies and procedures. Enforce the Districts regulations and policies.
- Assist in interviews and selection process for employment; supervises and trains staff; recommends and takes action on personnel matters; evaluates subordinate staff and make recommendations on disciplinary problems.
- Responsible for the care and maintenance of District Fleet including maintenance logs, equipment loss and replacement records

### **MARGINAL FUNCTIONS**

- Deal with other public agencies in coordinating special events.
- Maintain large and small equipment.
- Provide proper upkeep of sidewalks, walkways, driveways, parking lots, fountains, planters and all other grounds features.
- Other duties, special projects and responsibilities may be required. Not all duties are necessarily performed by each individual holding this classification

### **QUALIFICATIONS**

- Must possess and maintain a CA Driver's license and automobile insurance. Loss of either is cause for discipline up to and including termination. Class B is desirable.
- Must possess First Aid/CPR (Infant, Child & Adult), and AED certification.
- Must pass fingerprint and background check.
- Must pass pre-employment physical.
- Dress in an appropriate and professional manner consistent with job and safety expectations.
- Within the time frame determined by the District, acquire all certificates, training and permits such as Qualified Applicator License/Certificate.
- Acquire within 30 days Supervisory training and Sexual Harassment Avoidance training.

### **Knowledge of:**

- Principles and practices of effective supervision and personnel management.
- Maintenance department operations and procedures.
- Recruiting, supervision, training, monitoring, evaluating and motivating personnel.
- Operational knowledge of programming irrigation controllers and installation.
- Landscape management: The ability to examine information and/or situations in detail to identify key and important elements, their strengths and weaknesses and apply that information for recommendation and problem solving
- Fertilizer and pesticide composition and application.
- Horticulture: The art or practice of garden cultivation and management. Plant identification, plant care, pruning and maintenance.
- Arboriculture: The cultivation of trees and shrubs.
- Mowing techniques.
- Occupational hazards and safety practices.
- Conflict resolution. Interpersonal skills to resolve conflict and apply skills in interactions with co-workers, Board of Directors and the general public.
- Time management and effective scheduling.
- Principles and techniques of planning and organizing.
- Computers and applicable programs: Microsoft office, internet, excel, word, publisher, power point.

- Emergency and safety procedures of the District.
- Operation and maintenance requirement of various park equipment and machinery.
- The use of equipment and tools used in grounds maintenance.
- Integrated Pest Management (IPM): A broad based approach that integrates practice for economic control of pests. Safety procedures involving pesticides, herbicides, and related chemicals used in park maintenance.

**Ability to:**

- Work independently without immediate supervision.
- Analytical skills: The ability to examine information and situations in detail to identify key and/or important elements, their strengths and weaknesses and use this information to make recommendations and solve problems.
- Supervise the work of maintenance workers and provide training and assistance as necessary.
- Perform and assign duties.
- Maintain work areas in a professional and organized manner
- Manage priorities effectively.
- Make recommendations and independent decisions
- Perform heavy manual labor such as regularly move or lift 50 pounds and occasionally lift 75 pounds
- Identify potential safety hazards.
- Read and understand blueprints
- Assist in the development of the annual budget and plan for maintenance and capital improvement projects.
- Ability to anticipate personnel, equipment and material requirements related to position.
- Layout irrigation pattern and drainage patterns
- Maintain and repair tools, equipment and structures such as buildings and benches using hand and/or power tools.
- Follow written and oral instructions.
- Read, write, and communicate the English language at a level necessary for efficient job performance in a group setting, one on one, or communication on the phone.
- Work under time constraints.
- Multi-task.
- Prioritize in an event driven atmosphere.
- Prepare and maintain records and reports.
- Work irregular shifts, holidays, and weekends as assigned.
- Anticipate, schedule and coordinate operations and service needs.
- Identify problems and take effective course of action.
- Work in inclement weather conditions.
- Establish and maintain effective working relationships with those contacted in the course of work.

**Experience and Education:** *Any combination of education and experience that would provide the required knowledge and abilities to perform the job is qualifying. A typical way to obtain the knowledge and abilities would be:*

3 years' experience in previous employment in a job of similar duties including 2 years of Supervisory experience. Obtain Turf management, horticulture and landscape certifications within 18 months of employment.

#### **PHYSICAL REQUIREMENTS**

Essential and marginal functions may require maintaining physical conditions necessary to perform the job.

Ability to communicate orally with the General Manager, District management, staff, and the public. Regularly use a telephone for communication. Use office equipment such as a personal computer, copier and facsimile machines. Sit and/or stand for extended time periods. Hearing and vision required to be within normal ranges. Carry, push, pull, reach and lift up to 50 lbs. frequently and 100 pounds occasionally. Read at or above the equivalent to the twelfth grade level. Occasionally stoop, kneel or crouch. Sufficient manual dexterity required to operate equipment. Office and outside environment. Occasionally work in inclement weather such as rain, wind, heat and cold.

#### **CONDUCT STANDARD**

Interact with General Manager, employees, customers, Directors, and the public in a positive, cooperative, and supportive manner.

Subject to "random drug testing" because of safety sensitive position.

#### **ENVIRONMENT**

Working conditions including: Working outside at times in inclement weather and exposure to water, dust, dirt, chemicals, noise, and wind. Office environment.

# PBEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT



## POLICY AND PROCEDURES MANUAL

**Title:** Athletic Facilities Manager

**Dated:** April 13, 2026

**Hourly Rate:** \$66,560 - \$93,000

### **DEFINITION**

The Athletic Facilities Manager (**AFM**) is a “Full Time”, “Exempt” position as defined by the BCVRPD Employee Handbook and is subject to the safety sensitive guidelines of the District. The **AFM** supervises and organizes Adult and Youth recreation programs and activities for the District in the assigned areas. The **AFM** will also solicit and expand travel baseball/softball tournaments making Noble Creek Park a year-round venue. The **AFM** will partner with local and regional entities to expand and host large tournament opportunities. Additionally, the **AFM** will assist the Activities Manager with facility rentals of the non-athletic amenities of the District. The **AFM** will act as a liaison between the Assistant Maintenance Superintendent (AMS) and lower-level maintenance staff. This position will review the District calendars and prepare field staff schedules in accordance with the various duties. This position may act in a lead capacity over lower-level employees and plan, participate and supervise lower-level maintenance department staff. The **AFM** will prepare the purchase orders and submit them to the Executive Assistant and the Assistant Maintenance Superintendent. The **AFM** will work cooperatively with the AMS to develop safety standards. Finally, the **AFM** will plan, develop and execute special events in cooperation with the Assistant Maintenance Superintendent (AMS), Activities Manager (AM), Event Operations Manager and Assistant Athletic Manager (AAM).

### **SUPERVISION RECEIVED AND EXERCISED**

Receives direct supervision from the Executive Assistant.

Receives general supervision from the General Manager.

Exercises lead supervision over the Casual Recreation Employees, and Part-Time Maintenance employees at the direction of the Assistant Maintenance Superintendent.

**ESSENTIAL FUNCTIONS** - *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

- Organize, supervise, and direct a participation program for recreation activities within the assigned area, which may include but are not limited too; Youth baseball/softball, Adult slo-pitch/Fast pitch, individual sports, instructional classes, Athletic events, after school recreational programs, and other related team sports.
- This position will meet with groups and individuals to identify needs and develop programs of interest to the community.
- Evaluate existing programs and institute changes accordingly.
- Responsible in coordinating activities, programs, and special events. Ensure all services and preparations are in order and scheduled.

- Ensure all calendars are updated accordingly.
- Responsible for contacting local businesses and individuals for obtaining donations for events.
- Leads and works with the Assistant Athletic Manager, Part Time Maintenance Employees, and Casual Recreation Employees.
- Makes specific work assignments to field crews and checks work progress periodically.
- Coordinates and performs maintenance responsibilities for athletic events (ex. Field prep, maintenance, and other maintenance related duties required to upkeep the fields.)
- Keeps records of work completed, materials used, and crew time on projects.
- Oversee and provide leadership to lower-level maintenance staff during athletic events.
- Assist in determining the need of equipment, materials, etc. for projects.
- Follows purchase order procedures.
- Perform maintenance as prescribed the AMS.
- Operate a variety of vehicular and stationary mechanical equipment in a safe and effective manner.
- Required to drive an automobile to perform various duties.
- Identify safety issues related to grounds and facilities. Identify, implement and enforces necessary safety practices. Works cooperatively with the AMS to remedy any safety issues.
- Conduct safety inspections of grounds/fields in coordination with the AMS.
- Maintain necessary records and reports, i.e.: SDS sheets/records.
- Works cooperatively with AMS to mitigate maintenance issues.
- Identify problems and take effective course of action.
- Assists in the development and implementation of long-range goals, policies and procedures.
- Insure all necessary equipment and services are scheduled and in order.
- Makes recommendations on disciplinary problems.
- Required to Reschedule events and duties during any unforeseen after hour emergencies such as Fire Camp.
- Meet with perspective users to provide information regarding the facilities capabilities and services to users and potential users of facilities.
- Determine equipment, personnel, licenses, and other services required for events and facility users.
- Create and review facility use contracts, expenses, reports, licenses, insurance and other arrangements prior to each use. Determine user fees for facilities, events, equipment, and other services.
- Identify staffing needs and provide appropriate training.
- Responsible for employee scheduling.
- Develop budgets and action plans.
- Calculate estimates and final costs to users for facilities, equipment, personnel, etc. and prepare cost settlement data.
- Promote and advertise athletic events.
- Plan, develop, and execute athletic events.

- Responsible for overall direction, coordination and evaluation of department employees.
- The AFM will coordinate with the Human Resources the execution of the employee evaluations.
- Required to engage in public speaking.
- Will be required to prepare staff reports.
- Provide oral or written reports to the Board of Directors at the request of the GM.

### **MARGINAL FUNCTIONS**

- Deals with other public agencies in coordinating athletic events.
- Work cooperatively with the Activities Manager providing summer, seasonal and Athletic events.
- Other duties, special projects and responsibilities may be required. Not all duties are necessarily performed by each individual holding this classification.
- Create, update and revise procedures within the department.
- Attend District trainings and seminars etc. when required.
- Assist the EOA and AMS with processes for broken and/or damaged property
- Attend District meetings as directed and prepare reports pertaining to such meetings.
- Other duties, special projects and responsibilities may be required. Not all duties are necessarily performed by each individual holding this classification.
- Assist in general office duties.

### **QUALIFICATIONS**

- Must possess BA Degree from accredited college in Recreation & Parks Management, Physical Education, Business Management, Sports Management, Tourism Development, Public Administration, and/or 5 years of work experience in a closely related field.
- Relatable work experience may be a factor to circumvent college degree requirement.
- Must possess and maintain a CA Driver's license and automobile insurance. Loss of either is cause for discipline up to and including termination.
- Must possess First Aid/CPR (Infant, Child & Adult), and AED certification.
- Must pass background check.
- Must pass pre-employment physical and drug test
- Acquire within 30 days Supervisory training and Sexual Harassment Avoidance training.

### **Knowledge of:**

- Basic principles of supervision.
- Department operation and procedure manuals.
- Athletic games and facilities.
- Sports Leagues, tournaments, and games and contests.
- Operational knowledge of programming irrigation controllers.
- Fertilizer and pesticide composition and application.
- Mowing techniques, athletic field prep and tear down, and safety procedures.
- Occupational hazards and safety practices.
- Conflict resolution.
- Time management and effective scheduling.

- Computers and applicable programs: Microsoft office, internet, excel, word, publisher, power point.
- Emergency and safety procedures of the District.
- Principles and techniques of planning and organizing.
- Athletics department operations and procedures.
- Operation and maintenance requirement of various park equipment and machinery.
- The use of equipment and tools used in grounds maintenance.
- Safety and incident procedures and completing incident/accident reports.
- Safety procedures involving pesticides, herbicides, and related chemicals used in park maintenance.
- Riverside County Environmental Health Standards and Expectations.

**Ability to:**

- Work independently without immediate supervision.
- Supervise the work of the Athletic Manager, Casual Recreation Employees, and PT-Maintenance workers (During Athletic Events) and provide assistance as necessary.
- Perform manual labor.
- Identify potential safety hazards and work with AMS to remedy.
- Follow written and oral instructions.
- Read, write, and communicate the English language at a level necessary for efficient job performance in a group setting, one on one, or communication on the phone.
- Work under time pressure.
- Multi-task.
- Prioritize/ Time Management
- Establish and maintain cooperative relationships with the public and employees.
- Prepare and maintain records and reports.
- Work irregular shifts, holidays, and weekends as scheduled.
- Provide training and assistance to others as required.
- Anticipate, schedule and coordinate operations and service needs.
- Anticipate service needs and contract instructors. Identify problems and take effective course of action.
- Participate in forecasting for yearly budgeting needs.
- Identify problems and take effective course of action.
- Work in inclement weather conditions.
- Establish and maintain effective working relationships with those contacted in the course of work.

**PHYSICAL REQUIREMENTS**

Essential and marginal functions may require maintaining physical conditions necessary to perform the job.

Ability to communicate with the General Manager, District Management, Staff, and the public. Regularly use a telephone for communication. Use office equipment such as a personal computer, copier and facsimile machines. Sit and/or stand for extended time periods. Hearing and vision required to be within normal ranges. Carry, push, pull, reach and lift up to 50 lbs. frequently and 100 pounds occasionally. Read at or above the equivalent to the twelfth-grade level. Occasionally stoop, kneel or crouch. Sufficient

manual dexterity required to operate equipment. Occasionally work in inclement weather such as rain, wind, heat and cold.

**CONDUCT STANDARD**

Interact with General Manager, employees, customers, Directors, and the public in a positive, cooperative, and supportive manner.

**BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**POLICY AND PROCEDURES MANUAL**

**TITLE:           Job Description – Financial Services Technician /Office Manager**

**Dated:           April 13, 2026**

**Salary Range: \$66,560 - \$80,000**

**DEFINITION**

The Financial Services Technician/Office Manager FST (FST) is an “Exempt”, “Full Time” position as defined by the BCVRPD Employee Handbook and is subject to the “safety sensitive” guidelines of the District. The (FST) acts as the District’s Accounting Clerk, Project Coordinator and Office Manager under the direction of the General Manager. The FST is responsible for the implementation of approved accounting policies and completion of the District’s general accounting needs. Though the District’s financial decisions are made by its Finance Committee and General Manager, the FST assists and advises executive management on accounting issues. The FST provides practical input on accounting issues and is expected to exercise independent judgment, initiative, and follow-through on financial and accounting issues in meeting the District’s stated financial and accounting objectives. The FST also coordinates approved District projects by assisting in the contract bidding process, monitoring project contracts for compliance, and maintaining project files. The FST oversees researching and purchasing for the District. The FST’s duties often require the FST to work with highly sensitive and confidential financial information, and therefore the FST’s job requires confidentiality as to that information. The FST will be responsible for writing and administering grants. The FST will supervise and manage subordinate lower level staff. . This position will received 40 hours of compensatory time annually.

**SUPERVISION RECEIVED AND EXERCISED**

The FST reports to and receives general direction from the General Manager

The FST exercises supervision over lower level staff such as the Athletic Coordinator, Activities Coordinator and Receptionist as determined by the General Manager.

**ESSENTIAL FUNCTIONS** - *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

- Provides accounting oversight and assistance to the General Manager.
- Reviews and applies new or revised laws, regulations, and accounting standards as prescribed by professional services.
- Responsible for accounts payable including but not limited to facility user reimbursements, umpire checks, banner sells and employee reimbursements.
- Responsible for accounts receivable.
- Prepare financial and accounting reports. Examine, reconcile, balance and adjust accounting records. Analyze data and draw logical conclusions.
- Review bank balances daily and prepare for weekly meeting updates with the General Manager.

- Prepare for and attend finance meetings. Analyze and explain transactions and inconsistencies and provide follow up documentation request.
- Responsible for researching and comparing best prices for purchasing products.
- Prepares for budget reviews & annual audits to include revenue/expenditure forecasting.
- Will coordinate with the Human Resources Administrator with the execution of employee evaluations.
- Reconciles petty cash and banking activities.
- Responsible for maintaining accounting records including payroll records.
- Attend District meetings as directed and prepare reports pertaining to such meetings.
- Research grant opportunities. Write, apply for and administer grants.
- Coordinates with outside contractors, County and City departments to complete projects.
- Maintains the Districts files relating to projects and act as the District contact for the public seeking such information.
- Determines required licenses, insurance and other related information required for projects. Works with outside contractors to ensure projects complies with those requirements.
- Identify and implement adequate internal controls.
- Review contracts.
- Create and/or update missing or outdated policies and procedures.
- Respond to vendors inquiries in an effective and tactful manner.
- Supervise, assign and participate in the work of subordinates: review work upon completion for conformance according to policies and procedures of the District.
- Supervise, train and evaluate subordinates.
- This position requires cross training from other departments to be utilized as needed.

### **MARGINAL FUNCTIONS**

- Consult with auditors regarding position issues
- Issue credit and debit cards
- Assist with Board meeting preparation.
- Assist in general office duties
- Other duties, special projects and responsibilities may be required. Not all duties are necessarily performed by each individual holding this classification.
- Facilitate financial elements and planning during special events

### **QUALIFICATIONS**

- Must possess First Aid/CPR (Infant, Child & Adult), and AED certification.
- Must pass fingerprint and background check.
- Must pass pre-employment physical.
- Dress in an appropriate and professional manner consistent with job and safety expectations.
- Grant Writing certificate program must be maintained within 18 months of employment.
- Acquire within 30 days Supervisory training and Sexual Harassment Avoidance training.

**Knowledge of:**

- Quick books accounting applications
- Generally Accepted Accounting Principles (GAAP), Generally Accepted Auditing Standards (GAAS) and Generally Accepted Governmental Auditing Standards (GAGAS)
- Relevant State, Federal, and local laws and regulations
- Reporting standards and statutory requirements
- Principles and practices of financial record keeping
- Principles and techniques used in planning, coordinating, and maintaining records for District projects
- Grant writing and administering of grants
- Supervisory skills; Knowledge of recruiting, supervising, training, monitoring, evaluating and motivating personnel
- Advanced computer skills and applicable programs including Quick books, Microsoft office and the Districts web-site.
- Record keeping techniques
- Cash handling practices and controls
- Good public relations etiquette

**Ability to:**

- Understand and interpret the principles, laws, and procedures involved in fiscal record keeping and accounting functions
- Understand the organization and operation of the District as necessary to perform assigned responsibilities
- Research, analyze and evaluate programs, policies and procedures
- Plan, train and supervise the work of subordinates
- Organize and direct the work of assigned staff
- Analyze data and draw logical conclusions
- Use professional accounting and audit judgment and apply generally accepted auditing standards in all assignments
- Make arithmetical calculations quickly & accurately
- Communicate effectively in oral and written form. Read, write and communicate the English language at a level necessary for efficient job performance
- Prepare and document accounting transactions
- Prepare a variety of financial statements, reports, and analyses
- Compile, analyze, and interpret complex financial data and reports
- Work as part of a team. Establish and maintain effective working relationships with other employees and the public
- Must have the ability to work independently in the absence of supervision
- Multi-task

**Experience & Education:**

*Any combination of education and experience that would provide the required knowledge and abilities to perform the job is qualifying. A typical way to obtain the knowledge and abilities would be:*

**Education:**

Experience and education that provides the required knowledge and abilities would be qualifying. The completion of a bachelor's degree in public agency or business administration, accounting, finance or related field would be highly desirable.

Experience: 4 years' experience in high level accounting procedures and a minimum of two years' experience supervisory experience. Experience in previous employment in a job of similar duties preferably within a local government environment.

**PHYSICAL REQUIREMENTS**

Ability to communicate orally with the General Manager, District management, staff, and the public. Regularly use a telephone for communication. Use office equipment such as a personal computer, copier and facsimile machines. Sit and/or stand for extended time periods. Hearing and vision required to be within normal ranges. Carry, push, pull, reach and lift up to 25 lbs. routinely. Read at or above the equivalent to the twelfth grade level. Occasionally stoop, kneel or crouch. Sufficient manual dexterity required to operate equipment. Office and outside environment. Occasionally work in inclement weather such as rain, wind, heat and cold.

**CONDUCT STANDARD**

Interact with General Manager, employees, customers, Directors, and the public in a positive, cooperative, and supportive manner.

Subject to "random drug testing" because of safety sensitive position.

**ENVIRONMENT**

Works primarily in an office environment

Occasionally work outside in inclement weather and exposure to water, dust, dirt, noise, and wind.

## BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT

### POLICY AND PROCEDURES MANUAL

**TITLE: Job Description – General Manager**

**Dated: April 13, 2026**

**Salary Range: \$158,000 - \$238,000**

#### DEFINITION

The General Manager (GM) is an exempt, "Full Time" employee who serves under the administrative directions of the Board of Directors of the District. The GM is subject to the "safety sensitive" guidelines of the District. The GM performs a full range of complex duties related to park district operations. The General Manager is the Executive Officer of the District. He/she has exclusive management and control of the operations of the District, subject to approval by the Board of Directors, and provides day-to-day leadership for the District. He/she has responsibility and control over all property of the District. The GM is an at-will employee of the Board of Directors. The GM's duties often require the GM to work with highly sensitive and confidential information, and therefore the GM's job requires confidentiality as to that information.

The GM must be versatile and will provide professional and technical staff leadership to all departments of the District. The primary schedule of the GM will be Monday – Friday; however the GM must be available evenings, weekends and special events. This position interfaces frequently with public officials, local agencies, other private/public organizations and the general public.

#### SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Board of Directors of the District.

Exercises general supervision over District staff.

#### ESSENTIAL FUNCTIONS

- Develops and implements the mission goals, policies and procedures. Institute measures to insure that Board policies are carried out in a manner which will best serve community interests.
- Carry into effect the policies of the District, including planning the short, medium and long term goals of the District. He/she shall translate the goals and objectives of the Board to the community.
- Identify resource needs; develops and implements policies and procedures required for effective implementation.
- Identify, develop and facilitate new revenue enhancements, both short-term and long-term from but not limited to tax revenues, assessments, etc. Plan, develops and implements.
- Attend all meetings of the District's Board and such other meetings as the Board specifies. Make oral and written presentations to the Board.
- State, County and Local reporting requirements.
- Develop, present and manage the Annual Budget and revenue/expenditure forecasting.
- Employ such employees, as he/she deems necessary for the proper administration and operations of the District. His/her personnel management goal will be to provide a motivating work climate for District employees.
- Facilitate employee evaluations.
- He/she maintains cordial relations with all persons and attempts to resolve all public and employee complaints. He/she shall encourage participation in the affairs of the District.

- Reviews and applies new or revised laws, regulations, and accounting standards.
- Administers capital improvement projects. Coordinates projects and works with contractors, consultants, engineering firms, outside agencies, etc.
- Plans, organizes and conducts a comprehensive risk management program. Responsible for safety programs. Identify and resolve safety issues.
- Carries out competitive bid procedures.
- Writing and administers grants.
- Master Plan update and development of park standards.
- Supervise all functions and operations for the Districts non-profit corporation and provide for the staffing required for operations and management.

## **MARGINAL FUNCTIONS**

- Fundraising.
- Travel as needed.
- Perform other duties, special projects and responsibilities as required.

## **QUALIFICATIONS:**

**Education:** Must possess at time of hire, a Baccalaureate Degree from an accredited college or university in Public Administration, Recreation Administration or a closely related field. A Master's degree in a related field is highly desirable. Additional top executive administration in government may substitute for some of the education requirements.

**Experience:** Any combination of experience and training that provides the required knowledge and abilities are qualifying. A typical way to obtain the knowledge and abilities would be:

- 5 years of experience in the principles and practices of public administration, including personnel management, human resources, risk management and payroll.
- Fiscal management, including budget preparation and cost control methods.
- Writing and administering grants.
- Contract Administration.
- 3 years of experience in project management.

### **Other Requirements:**

- Must possess and maintain a CA driver's license and insurance.
- Must possess defibrillator, First Aid/CPR (Infant, Child & Adult) certification within six months of hire.
- Must pass fingerprint and background check.
- Dress in an appropriate manner consistent with job expectations.

### **Knowledge of:**

- Public administration.
- Parks and Recreation Management.
- Public administration, budgeting principles, public policies and economics.
- Tax revenues and special assessments.
- Health, fire, safety codes and emergency procedures.
- Advanced computer skills.

- Principles, practices, methods, equipment, and technology used in facilities design, construction and project management, inspection, facility repair and real estate, right-of-way and property management activities.
- Strong fiscal and budgeting skills.
- Grant writing and administration.
- Contract writing and contract administration.
- Employee relations, payroll, risk management and personnel management.
- Occupational hazards and appropriate safety measures. OSHA requirements and safe and efficient work practices.
- Applicable federal, state and local laws and ordinances including California Environmental Quality Act (CEQA) and GASB governmental accounting standards. Knowledge of Parks, Progress, and Public Policy, SB 707 and Recreation & Park District Law.
- Effective communication and problem solving.
- Positive public relations etiquette. Skilled in public speaking.
- Health, fire, safety codes, security and emergency procedures affecting the use of District facilities.
- Time management and effective scheduling.

**Ability to:**

- Prepare annual budgets.
- Prepare long-term revenue/outlay plans.
- Analyze areas that warrant “consultant” type expertise and produce recommendations accordingly.
- Supervise and direct personnel.
- Communicate and presenting ideas effectively verbally and in writing.
- Identify key issues in complex situations, evaluate options, and initiate strategies for resolution.
- Establish and maintain effective working relationships with personnel, staff, public officials, community groups and the general public.
- Meet and serve the public courteously and efficiently.
- Prepare comprehensive and accurate reports.
- Work effectively with sensitive and confidential information in a political environment.
- Read and interpret plans, blueprints and specifications.
- Understand, identify and resolve safety issues.
- Adjust to shifting priorities and timelines.
- Work as part of a team.
- Read, write, and communicate the English language at a level necessary for efficient job performance in a group setting, one on one, or communication on the phone. Communicate effectively in oral and written form.
- Understand, identify and resolve safety issues.
- Manage multiple projects simultaneously. Strong organizational and time management skills. Coordinate, prioritize and work under time pressures.
- Work irregular shifts, holidays, and weekends as assigned.
- Identify, understand and be respectful of diverse populations and cultural backgrounds, as well as age and physical ability needs and differences.

**PHYSICAL REQUIREMENTS**

Ability to communicate orally with the Board of Directors, staff, and the public. Regularly use a telephone for communication. Use office equipment such as a personal computer, copier and facsimile machine and calculator. Sit and/or stand for extended time periods. Hearing and vision required to be within normal ranges. Required to carry, push, pull, reach, lift, walk, climb, bend and lift

up to 50 lbs. routinely. Occasionally stoop, kneel or crouch. Sufficient manual dexterity required to operate equipment. Read at or above the equivalent to the twelfth grade level.

### **CONDUCT STANDARD**

A successful candidate must have the ability to communicate orally with the Board of Director's, staff, and the public during meetings, events and work day. Regularly use a telephone for communication. Use office equipment such as a personal computer, copier and facsimile machines. Possess an excellent working relationship with outside agencies.

### **ENVIRONMENT**

The working environment will vary from the office and outside environment, which may include in inclement weather such as rain, wind, heat and cold. Some travel to events, training and community meetings will be required during and after hours.

# BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT



## POLICY AND PROCEDURES MANUAL

**Title:** Facilities Coordinator/Public Information Officer

**Dated:** April 13, 2026

**Hourly Rate:** \$20.00 - \$38.00 per hour

### **DEFINITION**

The Facilities Coordinator/Public Information Officer (**FC/PIO**) is a full-time employee as defined by the BCVRPD Employee Handbook and is subject to the safety sensitive guidelines of the District.

The **FC/PIO** serves a dual role supporting both facility operations and the District's strategic communications and public engagement efforts. This position is responsible for developing, managing, and implementing the District's public information strategy while continuing to support facility coordination, programming, and event operations. The **FC/PIO** assists the Athletic Facilities Manager (AFM) with any adult and youth recreation programs and activities for the District in the assigned areas while also leading District-wide communication, marketing, and outreach efforts. The **FC/PIO** will partner with local and regional entities to expand and host event opportunities. Additionally, the **FC/PIO** will assist the Activities and Athletic Facilities Managers with facility rentals of the non-athletic amenities of the District. The **FC/PIO** acts as a primary bridge between the District and the community, ensuring accurate information, consistent branding, and high-level engagement through proactive communication, creative storytelling, and strategic outreach. This position is responsible for digital strategy, social media management, website curation, multimedia content creation, and brand stewardship across all District platforms. This position will review the District calendars and work with managers to prepare Casual Recreation Assistant and Special Project Associate staff schedules in accordance with the various duties. This position may act in a lead capacity over lower-level employees and plan, participate and supervise lower-level maintenance department staff in the absence of Maintenance II or higher-level staff. The **FC/PIO** will prepare the purchase orders and submit them to the Assistant Maintenance Superintendent. The **FC/PIO** will work cooperatively with the AMS to develop safety standards. Finally, the **FC/PIO** will help plan, develop and execute special events in cooperation with the Assistant Maintenance Superintendent (AMS), Activities Manager (AM) and Athletic Facilities Manager.

### **SUPERVISION RECEIVED AND EXERCISED**

- Receives direct supervision from the Activities Manager, Athletic Facilities Manager, Assistant Maintenance Superintendent and Assistant General Manager.
- Receives general supervision from the General Manager.
- Exercises lead supervision over the Casual Recreation Employees, Special Project Associates, and part-time Maintenance employees for facility events at the direction of the Assistant Maintenance Superintendent.
- Work hours will be scheduled by Managers.

**ESSENTIAL FUNCTIONS** - *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

#### ***Facilities Coordinator***

- Help organize and direct a participation program for recreation activities within the assigned area

- Meet with groups and individuals to identify needs and develop programs of interest to the community at building facilities.
- Assist the AFM with programming at the AFM's discretion.
- Responsible for assisting in coordinating activities, programs, and special events.
- Ensure all services and preparations are in order and scheduled at the managers' direction.
- Ensure all calendars are updated accordingly.
- Responsible for contacting local businesses and individuals for obtaining donations for Foundation events.
- Helps coordinate and perform maintenance responsibilities for athletic events (ex. field prep, maintenance, and other maintenance related duties required to upkeep the fields.)
- Keeps records of work completed, materials used, and crew time on projects.
- Oversees and provides leadership to part-time maintenance staff, Special Project Associates, and Casual Recreation employees during events, in the absence of Maintenance II and above.
- Assists in determining the need of equipment, materials, etc. for projects.
- Prepare Maintenance work orders and follow up on requests from the office staff in a timely manner.
- Performs maintenance as prescribed by the AMS.
- Operates a variety of vehicle and stationary mechanical equipment in a safe and effective manner.
- Required to drive an automobile to perform various duties.
- Identify safety issues related to grounds and facilities. Identify, implement and enforces necessary safety practices. Works cooperatively with the AMS to remedy any safety issues.
- Required to reschedule events and duties during any unforeseen after-hour emergencies such as Fire Camp.
- Meet with prospective users to provide information regarding the facilities capabilities and services to users and potential users of facilities.
- Determine equipment, personnel, licenses, and other services required for events and facility users.
- Confirm dates, payments, and insurance minimums are met, documents received, and dates added to the calendar for scheduled events – contact users directly to make proper arrangements.
- Identify staffing needs, notify HR and provide appropriate training.
- Provide staff training on proper facility use.
- Calculate estimates and final costs to users for facilities, equipment, personnel, etc. and prepare cost settlement data.
- Promote and advertise all events **through coordinated marketing, digital platforms, and on-site engagement strategies.**
- Help plan, develop, and execute events in the building facilities.
- Required to engage in public speaking and be prepared to provide oral or written reports to the Board of Directors at the request of the GM.
- Conduct minimum weekly visual inspections at Noble Creek Community Center, the Beaumont Woman's Club, and the Cherry Valley Grange Hall.
- Inspect facilities, ensure that event space is adequately prepared for scheduled events, and notify contractors of upcoming events.
- Manage the Bogart Brick Program and Noble Creek Regional Park Banner Program for the Beaumont-Cherry Valley Recreation and Park Improvement Corporation.

***Public Information Officer / Communications and Marketing***

- **Develop and implement a comprehensive digital communication strategy to promote District programs, services, and initiatives**
- **Manage all social media platforms, including content planning, scheduling, posting, and audience engagement**

- Oversee website curation and updates, ensuring timely, accurate, and user-friendly information
- Create multimedia marketing materials, including graphics, video, photography, and promotional campaigns
- Lead content creation and design efforts, including flyers, digital ads, newsletters, and program materials
- Provide brand stewardship, ensuring consistency in messaging, tone, and visual identity across all District communications
- Conduct community engagement and outreach, including storytelling, highlighting programs, and increasing public participation
- Perform analytics and reporting on communication performance (engagement, reach, effectiveness) and adjust strategies accordingly
- Support remote content production and field coverage, capturing real-time events, programs, and community interactions
- Maintain strong in-office collaboration with staff to ensure accurate and timely dissemination of information
- Act as a main point of contact for Fire Camp, contractors and instructors at BCVRPD building facilities.
- Develop and implement strategic communication plans to promote the District's programs, events, and services.
- Serve as the primary spokesperson for the District, handling media inquiries, interviews, and press releases **and ensuring messaging aligns with District branding and strategic priorities.**
- Assist in crisis communication efforts and manage the dissemination of information during emergencies or sensitive situations.
- Plan and manage public events, press conferences, and community outreach initiatives **including digital promotion and post-event engagement.**
- Develop and maintain relationships with community stakeholders, local governments, and other public agencies.
- Create and deliver presentations to community groups, civic organizations, and the Board of Directors.

### **MARGINAL FUNCTIONS**

- **Assist with capturing and promoting District events through photos, video, and real-time updates when needed.**
- Perform various duties for the BCVRPIC Foundation.
- During events, assist staff/maintenance as a main point of contact.
- When not directed by the AFM, work in the field alongside staff, assist Maintenance as needed.
- Ensure that all tables and chairs, etc. are accurately described in brochures and District communications.
- Work cooperatively with the managers, providing assistance for all events.
- Other duties, special projects and responsibilities may be required. Not all duties are necessarily performed by each individual holding this classification.
- Help create, update and revise procedures within the department.
- Attend District trainings and seminars etc. when required.
- Assist the Executive Assistant and AMS with processes for broken and/or damaged property
- Attend District meetings as directed and prepare reports pertaining to such meetings.
- Assist in general office duties.
- Answer phone calls while off the clock, assist users during events scheduled outside normal office hours.
- Effectively communicate changes to all managers.

## **QUALIFICATIONS**

- Must possess (or be in the process of pursuing) a BA Degree from an accredited college in Recreation & Park Management, Physical Education, Business Management, Sports Management, Tourism Development, Public Administration, Public Relations, Communications, Marketing, and/or 5 years of work experience in a closely related field.
- Relatable work experience may be a factor to circumvent college degree requirement.
- Must possess and maintain a CA driver's license and automobile insurance. Loss of either is cause for discipline up to and including termination.
- Must possess First Aid/CPR (Infant, Child & Adult), and AED certification.
- Must pass background check.
- Must pass pre-employment physical and drug test
- Acquire within 30 days supervisory Ethics training and Sexual Harassment Avoidance training.

### ***Knowledge of:***

- Digital marketing platforms and social media management tools
- Basic graphic design and multimedia production principles
- Website content management systems
- Branding and public relations best practices
- Data analytics related to communication performance
- Basic principles of supervision.
- Athletic games and facilities, sports leagues, tournaments, games and contests.
- Operational knowledge of programming irrigation controllers, fertilizer and pesticide composition and application.
- Mowing techniques, athletic field prep and tear down, and safety procedures.
- Occupational hazards and safety practices.
- Conflict resolution.
- Time management and effective scheduling.
- Computers and applicable programs: Microsoft Office, Internet, Excel, Word, Publisher, PowerPoint.
- Emergency and safety procedures of the District.
- Operation and maintenance requirements of various park equipment, machinery and tools used in grounds maintenance.
- Safety and incident procedures and completing incident/accident reports.
- Safety procedures involving pesticides, herbicides, and related chemicals used in park maintenance.
- Riverside County Environmental Health Standards and Expectations.
- Experience working in a public sector or governmental agency is preferred but not required.
- Knowledge of the Beaumont-Cherry Valley area and its residents is a plus.

### ***Ability to:***

- Develop and execute strategic communication plans
- Create engaging digital and multimedia content
- Analyze engagement data and adjust outreach strategies
- Maintain brand consistency across multiple platforms
- Effectively represent the District in both digital and in-person environments
- Work independently without immediate supervision.
- Supervise the work of the Casual Recreation employees, Special Project Associates, and part-time Maintenance workers (during events) in the absence of a Maintenance II worker or above, and provide assistance as necessary.
- Perform manual labor.
- Identify potential safety hazards and work with AMS to remedy.

- Follow written and oral instructions.
- Read, write, and communicate the English language at a level necessary for efficient job performance in a group setting, one on one, or communication on the phone.
- Work under time pressure.
- Multi-task.
- Prioritize/Time Management
- Establish and maintain cooperative relationships with the public and employees.
- Prepare and maintain records and reports.
- Work irregular shifts, holidays, and weekends as scheduled.
- Provide training and assistance to others as required.
- Anticipate, schedule and coordinate operations and service needs.
- Anticipate service needs and contract instructors. Identify problems and take effective course of action.
- Participate in forecasting for yearly budgeting needs.
- Identify problems and take effective course of action.
- Work in inclement weather conditions.
- Excellent verbal communication and interpersonal skills, with the ability to engage with diverse audiences.
- Ability to handle sensitive information and maintain confidentiality.

### **PHYSICAL REQUIREMENTS**

- Essential and marginal functions may require maintaining physical conditions necessary to perform the job.
- Ability to communicate with the General Manager, District Management, Staff, and the public.
- Regularly use a telephone for communication.
- Use office equipment such as a personal computer, copier and facsimile machines.
- Sit and/or stand for extended time periods.
- Hearing and vision required to be within normal ranges.
- Carry, push, pull, reach and lift up to 50 lbs. frequently and 100 pounds occasionally.
- Read at or above the equivalent to the twelfth-grade level.
- Occasionally stoop, kneel or crouch. Sufficient manual dexterity required to operate equipment.
- Occasionally work in inclement weather such as rain, wind, heat and cold.

### **CONDUCT STANDARD**

Interact with General Manager, supervisors, employees, customers, Directors, and the public in a positive, cooperative, and supportive manner.

**BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**POLICY AND PROCEDURE MANUAL**

**TITLE:** Human Resources Assistant/Clerk of the Board

**Dated:** April 13, 2026

**Salary Range:** \$17.00 - \$32.00

**DEFINITION**

The Human Resources Assistant/Clerk of the Board position is classified as “Full Time” as defined by the BCVRPD Employee Handbook and is subject to the safety sensitive guidelines of the District. This position is the District's first contact with the public and acts as the District's receptionist, greeting customers, answering phones, taking messages and referring customers to the appropriate person while also assisting Human Resources and Clerk of the Board duties. This position must be flexible and will assist all departments of the District with a full range of duties including office procedures, the District's web-site and special events. The Human Resources Assistant/Clerk of the Board takes registrations, collects fees, answers questions about various programs, facilities and events offered by the District, completes payroll and the Employee Newsletter, helps with staff events, and completes the Board Meeting agendas and minutes. This position must be available to work evenings, Saturdays and Sundays.

**SUPERVISION RECEIVED AND EXERCISED**

Receives direct supervision from the Human Resources Administrator.

Receives general supervision from the General Manager.

Exercises no supervision over others.

**ESSENTIAL FUNCTIONS** –*Essential and other important responsibilities and duties may include, but are not limited to, the following:*

- Performs all clerical duties and functions for the District office, including office duties, answering phones and phone messages, filing, photocopying, etc.
- Greets the public and assists customers with information about the District and its programs.
- Responsible for processing RV reservations including but not limited to booking sites, sending/ receiving required paperwork, receiving payments and posting of the RV schedule weekly. Maintain the RV files and verify departure dates are followed. Send out daily RV emails to maintenance to help keep track of campers.
- Responsible for maintaining the District's Key Log including distributing and collecting keys.
- Takes registrations and facility user agreements for District events, programs and facilities. Ensure all District calendars are updated accordingly.
- Collection and receipt of fees for events, parking, RV reservations and various

programs of the District and process accordingly.

- Post security schedule on Staff Portal for reference.
- Maintain and update Districts web-site and social media site(s) items such as event flyers, adult ball schedules, post Board/Finance/Improvement Corporation meeting information/classes, etc...
- Maintain and update Staff Portal (calendar, Engage, staff forms and schedules, District documents, security schedule, facility event packages, etc...)
- Update/carryover the staff work schedule tabs on Excel.
- Send work schedules via email to employees and post in correct locations.
- Request quotes for repairs, supplies and equipment pertaining to the office and follow proper purchase procedures and follow through to completion ensuring coworkers are notified of such.
- Update department procedures.
- Required to drive an automobile to perform various duties.
- Create and maintain power point presentations for meetings and events.
- Maintain the General Managers calendars.
- Help with the Foundation events (golf tournaments/summer concerts/updating brochures)
- Assist other departments in various aspects of their job including but not limited to the Human Resources Administrator, Financial Services Technician, Activities Coordinator, Athletic Coordinator, Recreation Assistants, Maintenance and the General Manager.
- **Clerk of the Board:**
  - Must assemble, deliver, and post Board packages on website, post agenda to the facility, and email packages to Board, staff, and Attorney.
  - Create and complete Board Meeting agenda and minutes.
  - Prepare Form 700's for Board and staff.
  - Prepare Form 470's for Board.
  - Prepare paperwork needed for Election years.
  - Have professional communication and interaction with the Board.
  - Inform Board members of trainings such as Sexual Harassment and Ethics training.
- **Assisting Human Resources:**
  - Complete and process payroll (Excel payroll form, Paychex Flex-time cards/reporting/submitting, CalPERS reporting).
  - Be able to add or remove an employee in CalPERS.
  - Be able to add an employee into UNUM, Health, Vision, and Dental insurance.
  - Be able to add and receive employee files from the DMV.
  - Complete the quarterly Employee Newsletter.
  - Employee of the Month (ordering food/planning games/certificate) and Holiday

Party planning

- **Assisting Financial Services Technician:**
- Be able to count money, do deposits, create cash boxes for events, end of the year filing/box destruction, and mail checks.
- Be able to process Development Impact Fees.
- **Assisting Activities Coordinator:**
- Work cooperatively and assist the Activities Coordinator with all aspects of the position including but not limited to events, facility rentals, programs, donation request, correspondences, licenses, permits, vendors, advertisement, scheduling, review of facility use license agreements and budget preparation.
- Help plan community events (order décor, order supplies, post events on website, Patch, and Peachjar, reach out to vendors/take vendors applications and payments, create spreadsheets for approved vendors, and set-up and tear down events)
- **Assisting Athletic Coordinator:**
- Create spreadsheets for adult softball sign ups.
- Create/post adult ball registrations and update schedules on the website.
- Receive and take payment for ball field applications.
- **Assisting Maintenance:**
- Create Purchase Requests and place orders.
- Create and maintain power point presentations for meetings and events.
- Maintain the General Managers calendars.
- Help with the Foundation events (golf tournaments/summer concerts/updating brochures)

### **MARGINAL FUNCTIONS**

- Receive, open, mail and distribute mail daily.
- Maintain records of Employee and Directors annual use of facilities.
- Assist with employee scheduling.
- Assist in budget preparation as it pertains to department.
- Assist employees with table, chair and equipment checkout.
- Attend meetings as directed and prepare reports pertaining to such meetings.
- Attend related conferences, seminars and District trainings at the direction of the General Manager and when required.
- Cross train in all office departments of the District.
- Contact local business and individuals for donations.
- Update District's bulletin boards.
- Other duties, special projects and responsibilities may be required. Not all duties are necessarily performed by each individual holding this classification.

### **QUALIFICATIONS**

- Must possess and maintain a CA Drivers license and automobile insurance. Loss of either is cause for discipline up to and including termination.
- Must possess First Aid/CPR (Infant, Child & Adult), and AED certification.
- Must pass fingerprint and background check.
- Must pass pre-employment physical.
- Dress in an appropriate and professional manner consistent with job and safety expectations.

**Knowledge of:**

- Positive public relations etiquette.
- District programs, facilities and fees and the techniques for planning and coordinating such.
- Time management and effective scheduling.
- General office procedure and use of office equipment.
- Advanced computer skills and applicable programs including Microsoft office, internet, excel, word, publisher, power point web-site and scheduling software.
- Paychex payroll processing.
- Administration of CalPERS payroll, retirement, and benefits.
- Emergency and safety procedures.

**Ability to:**

- Must have the ability to work independently in the absence of supervision.
- Work on projects and follow through to completion.
- Recognize and anticipate the requirements for events and projects. Identify needs and problems and take effective course of action.
- Work as part of a team. Establish and maintain effective working relationships with other employees and the public
- Follow written and oral instructions.
- Communicate effectively in oral and written form
- Type 45 words per minute.
- Read, write, and communicate the English language at a level necessary for efficient job performance in a group setting, one on one, or communication on the phone.
- Work under time constraints.
- Receive and account for monetary fees.
- Multi-task.
- Prioritize and work under time pressures.
- Work irregular shifts, holidays, and weekends as assigned.
- Provide training and assistance to others as required.
- Work in inclement weather conditions.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Identify, understand and be respectful of diverse populations and cultural backgrounds, as well as age and physical ability needs and differences.

**Experience and Education:**

*Any combination of education and experience that would provide the required knowledge and abilities to perform the job is qualifying. A typical way to obtain the knowledge and abilities would be:*

Two (2) years experience in previous employment in a job of similar duties working with the public.

Equivalent to the completion of the twelfth grade.

A.A. or A.S. Degree preferred.

Advanced computer skills.

**PHYSICAL REQUIREMENTS**

Ability to communicate orally with the General Manager, District management, staff, and the public. Regularly use a telephone for communication. Use office equipment such as a personal computer, copier and facsimile machines. Sit and/or stand for extended time periods. Hearing and vision required to be within normal ranges. Carry, push, pull, reach and lift up to 25 lbs. routinely. Read at or above the equivalent to the twelfth grade level. Occasionally stoop, kneel or crouch. Sufficient manual dexterity required to operate equipment. Office and outside environment. Occasionally work in inclement weather such as rain, wind, heat and cold.

**CONDUCT STANDARD**

Interact with General Manager, employees, customers, Directors, and the public in a positive, cooperative, and supportive manner.

Subject to "random drug testing" because of safety sensitive position.

**ENVIRONMENT**

Office environment and working outside at times in inclement weather and exposure to water, dust, dirt, noise, and wind.

# BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT



## POLICY AND PROCEDURES MANUAL

**Title:** Maintenance Worker II

**Dated:** April 13, 2026

**Hourly Rate:** \$18.00 - \$33.00

### **DEFINITION**

The Maintenance Worker II (MW II) is a “Full Time” Employee as defined by the BCVRPD Employee Handbook and is subject to the safety sensitive guidelines of the District. The MW II will work cooperatively with lower-level staff by executing daily tasks given by the Assistant Maintenance Superintendent (AMS). Finally, the MW II will work during special events in cooperation with the Activities Coordinator (AC) and Athletic Coordinator (ATC).

### **SUPERVISION RECEIVED AND EXERCISED**

Receives direct supervision from the Assistant Maintenance Superintendent (AMS).  
Receives general supervision from higher level staff in AMS absence.  
Receives general supervision from the General Manager.

**ESSENTIAL FUNCTIONS** – *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

- Keeps records of work completed, materials used, and crew time on projects.
- Coordinates maintenance responsibilities for special events.
- Assist in recommending the need of equipment, materials, etc. for projects.
- Perform maintenance as prescribed by the AMS.
- Installation and repair of sprinkler system and adjust operation of irrigation controllers.
- Operate a variety of vehicular and stationary mechanical equipment in a safe and effective manner.
- Required to drive an automobile to perform various duties.
- Identify safety issues related to grounds and facilities.
- Identify and implement necessary safety practices while working cooperatively with the AMS to remedy any safety issues.
- Trains maintenance workers maintenance techniques.
- Conduct safety inspections of grounds in coordination with the AMS.

- Maintain necessary records and reports, i.e.: SDS sheets/records.
- Works cooperatively with AMS to mitigate maintenance issues.
- Identify problems and take effective course of action.
- Understand safety and incident procedures.
- Complete incident/accident reports.
- Assists in the development and implementation of long-range goals.
- Occasionally will perform On-Call duties and unforeseen after hour emergencies such as Fire Camp.

## **MARGINAL FUNCTIONS**

- Deals with other public agencies in coordinating special events.
- Work cooperatively with the Activities Coordinator and the Athletic Coordinator during summer, seasonal and special events.
- Make recommendations of equipment needs.
- Other duties, special projects and responsibilities may be required. Not all duties are necessarily performed by each individual holding this classification

## **QUALIFICATIONS:**

- Must possess and maintain a CA Driver's license and automobile insurance. Loss of either is cause for discipline up to and including termination.
- Must possess First Aid/CPR (Infant, Child & Adult), and AED certification.
- Must pass fingerprint and background check.
- Must pass pre-employment physical.
- Dress in an appropriate and professional manner consistent with job and safety expectations.
- Within the time frame determined by the District, acquire all certificates, training and permits such as Ethics and Sexual Harassment Avoidance training.
- Read, write, and communicate the English language at a level necessary for efficient job performance in a group setting, one on one, or communication on the phone.
- Required to obtain one of the following within 6 months of acquiring position (Qualified Applicators License/Certification, Water Distribution Operator Grade 1 Certificate).

### **Knowledge of:**

- Department operation and procedure manuals.
- Operational knowledge of programming irrigation controllers.
- Fertilizer and pesticide composition and application.
- Plant identification, plant care, pruning and maintenance.
- Mowing techniques and safety procedure.
- Occupational hazards and safety practices.
- Conflict resolution.
- Time management.

- General maintenance procedures.
- Computers and applicable programs: Microsoft office, internet, excel, word, publisher, power point.
- Emergency and safety procedures of the District.
- Maintenance department operations and procedures.
- Operation and basic maintenance requirements of various park equipment and machinery.
- The use of equipment and tools used in grounds maintenance.
- Safety procedures involving pesticides, herbicides, and related chemicals used in park maintenance.

**Ability to:**

- Work independently without immediate supervision.
- Perform heavy manual labor.
- Identify potential safety hazards and work with AMS to remedy them.
- Follow written and oral instructions.
- Read, write, and communicate the English language at a level necessary for efficient job performance in a group setting, one on one, or communication on the phone.
- Work under time pressure.
- Multi-task.
- Prioritize in an event driven atmosphere.
- Establish and maintain cooperative relationships with the public and employees.
- Prepare and maintain records and reports.
- Work irregular shifts, holidays, and weekends as assigned.
- Provide training and assistance to others as required.
- Identify problems and take effective course of action.
- Work in inclement weather conditions.
- Establish and maintain effective working relationships with those contacted in the course of work.

**Experience and Education:** *Any combination of education and experience that would provide the required knowledge and abilities to perform the job.*

- A high school diploma or equivalent (GED) is required.
- (3) Years' experience in previous employment in a job of similar duties. Preferred educational experience in a College accredited certification program related to Turf Management, Landscape and Irrigation Design, Installation and Repair, Pest Management, and or Arborist Management.

## **PHYSICAL REQUIREMENTS**

Essential and marginal functions may require maintaining physical conditions necessary to perform the job. Ability to communicate orally with District Management, staff, and the public as needed. Regularly use of a telephone for communication and payroll application. Must be able to sit and/or stand for extended time periods. Hearing and vision required to be within normal ranges. Carry, push, pull, reach and lift up to 50 lbs. frequently and 100 pounds occasionally. Read at or above the equivalent to the twelfth-grade level. Occasionally stoop, kneel or crouch. Sufficient manual dexterity required to operate equipment. Occasionally work in inclement weather such as rain, wind, heat and cold. Use office equipment such as a personal computer, copier and facsimile machines.

## **CONDUCT STANDARD**

Interact with General Manager, district employees, customers, Directors, and the public in a positive, cooperative, and supportive manner.

## **ENVIRONMENT**

Working conditions include working outside at times in inclement weather and exposure to water, dust, dirt, chemicals, noise, and wind. Occasionally working inside in office environment.

# BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT



## **POLICY AND PROCEDURES MANUAL**

**Title:** Maintenance Worker I

**Dated:** April 13, 2026

**Hourly Rate:** Minimum Wage - \$28.00

### **DEFINITION**

The Maintenance Worker I/PT Maintenance Worker 1(MW 1/PT-MW I) is an entry-level position subject to the “safety sensitive” guidelines of the District. This position is distinguished from the Maintenance Worker II position by the performance of the routine tasks and less complex park maintenance duties. The MW I is trained to assist higher level park maintenance personnel.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives direct supervision from the Assistant Maintenance Superintendent (AMS).

Receives general supervision from higher level staff in AMS’s absence.

Receives general supervision from the General Manager.

**ESSENTIAL FUNCTIONS** – *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

Maintenance Worker I will work independently on routine grounds maintenance and will assist higher level park maintenance personnel.

- Weed, plant, fertilize, and irrigate fields.
- Mow, aerate, rake, sweep, etc. park areas using power and hand tools.
- Prune and trim hedges, bushes, and other shrubbery.
- Clean and maintain restrooms and other public facilities.
- Operate small power equipment and machinery including chainsaws, rototillers, lawnmowers, aerators, spreaders, and other equipment.
- Assist in minor repair of sprinkler systems.
- Required to drive an automobile to perform various duties.
- Set up and tear down scheduled events.
- Occasionally perform on call duties and respond to unforeseen after-hours emergencies such as Fire Camp.

## **MARGINAL FUNCTIONS**

- Work cooperatively with other departments to provide coverage for tournaments, recreational and special events.
- Open and close facilities.
- Other duties, special projects and responsibilities may be required. Not all duties are necessarily performed by each individual holding this classification.
- Occasionally perform on call duties.

## **QUALIFICATIONS:**

- Must possess and maintain a CA driver's license and automobile insurance. Loss of either is cause for discipline up to and including termination.
- Must possess First Aid/CPR (Infant, Child & Adult), and AED certifications.
- Must pass fingerprint and background checks.
- Must pass pre-employment physical.
- Dress in an appropriate and professional manner consistent with job and safety expectations.
- Within the timeframe determined by the District, acquire all certificates, training and permits such as Ethics and Sexual Harassment Avoidance training.
- Read, write, and communicate the English language at a level necessary for efficient job performance in a group setting, one on one, or communication on the phone.

### **Knowledge of:**

- Emergency and safety procedures of the District.
- Operation of various park equipment and machinery.
- Safety procedures involving pesticides, herbicides, and related chemicals used in park maintenance.
- Computers and applicable programs; Microsoft Office, Internet, Excel, Word, Publisher and PowerPoint.

### **Ability to:**

- Work independently without immediate supervision.
- Learn to identify and report potential safety hazards.
- Learn the proper method for spraying various pesticides and other work-related chemicals.
- Work under time pressure.
- Multi-task.
- Establish and maintain cooperative relationships with the public and employees.
- Work irregular shifts, holidays, and weekends as assigned.
- Work in inclement weather conditions.
- Understand and carry out oral and written instructions.
- Learn to operate various park equipment and machinery.

- Learn mowing techniques.

**EXPERIENCE AND EDUCATION** – *Any combination of education and experience that would provide the required knowledge and abilities to perform the job.*

- A high school diploma or equivalent (GED) is required.
- Experience in previous employment or leisure programs in a job with similar duties.
- Experience performing maintenance duties is desirable.

### **PHYSICAL REQUIREMENTS**

- Ability to communicate orally with District management, staff, and the public as needed.
- Regular use of a telephone for communication and payroll application.
- Must be able to sit and/or stand for extended time periods.
- Hearing and vision required to be within normal ranges.
- Carry, push, pull, reach and lift up to 50 lbs. frequently and 100 pounds occasionally.
- Read at or above the equivalent to the twelfth-grade level.
- Occasionally stoop, kneel or crouch.
- Sufficient manual dexterity required to operate equipment.
- Occasionally work in inclement weather such as rain, wind, heat and cold.

### **CONDUCT STANDARD**

Interact with General Manager, District employees, customers, Directors, and the public in a positive, cooperative, and supportive manner.

### **ENVIRONMENT**

Conditions include working outside, at times in inclement weather, and exposure to water, dust, dirt, chemicals, noise, and wind.

**BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**POLICY AND PROCEDURES MANUAL**

**TITLE:** Job Description – Special Projects Associate

**Dated:** April 13, 2026

**Salary Range:** \$19.78 – \$36.00

**DEFINITION**

The Special Projects Associate (SPA) is a casual position as defined in the Beaumont-Cherry Valley Recreation and Park District employee handbook. The SPA will perform highly specialized and complex duties under the direction of the General Manager (GM). This will include but it not limited to varied professional work in the research, development and implementation of specialized projects.

**SUPERVISION RECEIVED AND EXERCISED**

Receives direct supervision from the General Manager (GM)  
Exercises no supervision over others

**ESSENTIAL FUNCTIONS**

- Essential functions are defined by the nature of the project
- Conduct detailed and complex studies and assist in problem resolution: collects, compiles and analyzes information.
- Determines potential impacts to District operations and finances, and reports findings
- Confers with other organizations regarding development and implementation of special projects
- Determine potential areas for project improvement
- Prepares and presents recommendations for review by management

**MARGINAL FUNCTIONS**

- Other duties may also be performed; not all duties listed are necessarily performed by each individual holding this position.

**QUALIFICATIONS** *The General Manger has the ability to require or waive any qualifications as determined by the job assignment*

- Must possess and maintain a CA Drivers license and insurance
- Must possess First Aid/CPR (Infant, Child & Adult), and AED certification
- Dress in an appropriate manner consistent with job expectations

- Specialized certifications or degrees applicable to the assignments

**Knowledge of:**

- Advanced computer skills
- Positive public relations etiquette

**Ability to:**

- Analyze areas that warrant “consultant” type expertise and produce recommendations accordingly
- Communicate clearly, verbally and in writing
- Prepare comprehensive and accurate reports
- Work effectively with sensitive and confidential information in a political environment
- Adjust to shifting priorities and timelines
- Work as part of a team
- Establish and maintain effective working relationships with other employees and the public
- Must have the ability to work independently in the absence of supervision
- Read, write, and communicate the English language at a level necessary for efficient job performance in a group setting, one on one, or communication on the phone

**Experience & Education:**

Any combination of education and experience that would provide the required knowledge and abilities to perform the job is qualifying. A typical way to obtain the knowledge and abilities would be experience in previous employment in a job of similar duties.

**PHYSICAL REQUIREMENTS**

Ability to communicate orally with District management, staff, and the public. Sit and/or stand for extended times. Hearing and vision required to be within normal ranges. Ability to lift up to 50 pounds. Required to carry, push, pull, lift, walk, run, crouch, reach, climb, stoop, kneel and bend.

**CONDUCT STANDARD**

Interact with General Manager, employees, customers, and the public in a positive, cooperative, and supportive manner.

**ENVIRONMENT**

The SPA may work from home, satellite office or within the confines of the District properties. The SPA may be exposed to inclement weather and exposure to water, dust, dirt, chemicals, noise, snow and wind.



## **Staff Report**

Agenda Item No. 9.4.

**To:** Board of Directors

**From:** Noah Valdivia, Athletic Facilities Manager

**Via:** Mickey Valdivia, General Manager

**Date:** April 8<sup>th</sup>, 2026

**Subject:** Approval of Memorandum of Understanding with County of Riverside – Community Action Partnership (CAP) for Cool & Warm Centers Program

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**Recommendations:** Staff recommends that the Board of Directors review, comment, and approve the Facility Use License Agreement between BCVRPD and the County of Riverside for the use of the Cherry Valley Grange Hall for a term ending April 7, 2031, and authorize the General Manager and General Counsel to make non-substantive changes to the FULA.

### **Background and Analysis:**

The Beaumont-Cherry Valley Recreation and Park District (BCVRPD) has negotiated a Facility Use License Agreement with the County of Riverside (County) for the use of the Cherry Valley Grange Hall. This agreement establishes a cooperative partnership allowing the County to utilize the facility for emergency response operations, as well as meetings and community-serving events that benefit Riverside County residents.

Under the terms of the Agreement, BCVRPD authorizes the County's use of the Cherry Valley Grange Hall for dates and times coordinated through the District. Facility availability is subject to all applicable federal, state, and local laws and regulations, and scheduling is not guaranteed. The County must obtain prior approval for any additional uses beyond those outlined in the Agreement.

The Agreement term extends from April 8, 2026 through April 7, 2031. During this period, the facility may be activated as a temporary emergency site in response to public safety power shutoffs (PSPS), extreme weather events, or other emergency conditions. The County is also permitted limited use of the facility for meetings and events, including up to four (4) no-cost use days per fiscal year, with scheduling coordinated through BCVRPD.

As part of this partnership, the County will provide and maintain critical infrastructure, including one (1) 400-amp automatic transfer switch and a portable generator capable of supporting emergency operations. In exchange, BCVRPD will make the facility available for emergency activation and agreed-upon community use. This infrastructure enhancement represents a significant in-kind benefit to the District and improves the facility's emergency readiness.

The Agreement includes access to the building, designated storage areas, and surrounding parking. The County must coordinate use of parking and storage with BCVRPD and provide inventory documentation for any stored materials. BCVRPD retains the right to prioritize previously scheduled District events and will notify the County of any scheduling conflicts. In such cases, the County will coordinate with BCVRPD prior to public notification of emergency site activation, allowing the District to offer alternative locations if necessary.

Operational responsibilities are clearly defined. BCVRPD will provide facility setup, breakdown, general maintenance, and staffing during standard business hours (Monday through Friday, 9:00 a.m. to 5:00 p.m.). Additional staffing outside of business hours may be requested by the County and will be coordinated as needed. The County is responsible for maintaining order during its use, adhering to occupancy limits, and ensuring compliance with all applicable health and safety regulations.

The Agreement also establishes provisions related to storage, security, and facility use, including key control, alarm access, and reporting of maintenance issues. BCVRPD is not responsible for any County-owned items stored on-site. Both parties agree to maintain required insurance coverage, comply with all applicable laws, and indemnify one another as outlined in the Agreement.

Overall, this partnership enhances BCVRPD's role in regional emergency preparedness while maximizing the use of District facilities for the benefit of the community. The Agreement provides a structured and balanced framework that supports public safety efforts with minimal financial impact to the District.

**Fiscal Impact:** There will be minimal direct fiscal impact to the District. Standard facility rental fees are waived as part of the Agreement. The County's provision of generator infrastructure represents a significant in-kind benefit. Ongoing costs related to staffing and utilities are expected to be manageable within existing operational budgets.

**Respectfully submitted,**



Noah Valdivia  
Athletic Facilities Manager



## Beaumont-Cherry Valley Recreation and Park District

### FACILITY USE LICENSE AGREEMENT

This Facility Use License Agreement (the “Agreement”), dated April 8th, 2026 for purposes of reference, is entered into by and between the Beaumont-Cherry Valley Recreation and Park District (“BCVRPD”) and County of Riverside, a political subdivision of the State of California (“COUNTY”), each of which may be referred to herein generically as the “Party” or collectively as the “Parties.”

#### RECITALS

1. Whereas, BCVRPD owns and operates the GRANGE CHERRY VALLEY COMMUNITY CENTER located at 10478 BEAUMONT AVENUE, CHERRY VALLEY, CA, 92223 as further depicted as Exhibit “A” as attached and incorporated herein by this reference.
2. Whereas, COUNTY desires to utilize The GRANGE CHERRY VALLEY COMMUNITY CENTER between April 8th, 2026 and April 7th, 2031 for a temporary emergency site and for meetings and events.
3. Whereas, BCVRPD represents that it has the skill, ability and personnel to operate such temporary emergency site and meetings and events.

**Now, therefore,** it is agreed by and between the Parties as follows:

#### TERMS

- I. BCVRPD shall authorize COUNTY rental of the GRANGE CHERRY VALLEY COMMUNITY CENTER, pursuant to the terms set forth in this Agreement.
- II. Building availability and all meetings and events are subject to all applicable federal, state, and local laws and regulations, as amended from time to time.
  - i. Building availability and meeting dates are not guaranteed.
  - ii. COUNTY must obtain approval for any other usage of GRANGE CHERRY VALLEY COMMUNITY CENTER or any other property of the BCVRPD for any other reason through the BCVRPD office at regular rental prices.
  - iii. COUNTY is permitted to host meetings and events and to obtain use of the GRANGE CHERRY VALLEY COMMUNITY CENTER for temporary emergency site operations.



## Beaumont-Cherry Valley Recreation and Park District

- iv. In the case there are room capacity restrictions, COUNTY shall be required to assign time slots to users to maintain groups at allowed capacity.
  - v. COUNTY shall provide the BCVRPD one (1) 400 amp automatic transfer generator switch capable of supporting one (1) 200kw mobile generator and cables. COUNTY shall be responsible for any maintenance and replacement of said equipment.
  - vi. As consideration of items (v) above, BCVRPD shall provide the GRANGE CHERRY VALLEY COMMUNITY CENTER for immediate use and occupancy by the COUNTY for a temporary emergency site for the residents of Riverside County during such public safety power shutoff (PSPS), extreme weather event, or other emergency event as provided for and subject to Section IV herein below.
  - vii. As further consideration, BCVRPD shall provide to the COUNTY, at no cost, no less than four (4) full days per County fiscal year (July-June) general use of the GRANGE CHERRY VALLEY COMMUNITY CENTER for meetings or other events that benefit the residents of Riverside County. The specific days shall be at the County request, and the schedule and availability to be coordinated with BCVRPD.
- III. This Agreement includes access to GRANGE CHERRY VALLEY COMMUNITY CENTER, Storage area, and surrounding parking as depicted in Exhibit "A." Specialty equipment needed to operate the GRANGE CHERRY VALLEY COMMUNITY CENTER will not be the responsibility of BCVRPD.
- i. Access to the parking area is by first request of event dates through the Athletic Facilities Manager or General Manager of the BCVRPD . Notwithstanding COUNTY shall have full access to the parking area for the time period described in Section II.vi and vii.
- IV. BCVRPD will give notice to COUNTY if there is another prior scheduled event taking place at the GRANGE CHERRY VALLEY COMMUNITY CENTER that could interfere with any dates requested by the COUNTY. COUNTY will communicate with BCVRPD before it makes any public communications announcing the GRANGE CHERRY VALLEY COMMUNITY CENTER as a temporary emergency site so that if there is a conflicting event being held there, or scheduled to be held there, BCVRPD shall offer an alternate property to serve as a temporary emergency site.
- V. INTENTIONALLY OMMITTED.



## Beaumont-Cherry Valley Recreation and Park District

- VI. BCVRPD and its employees are not responsible for any misplaced, broken, or stolen items that COUNTY chooses to store in or around the GRANGE CHERRY VALLEY COMMUNITY CENTER.
- i. COUNTY must obtain prior approval for any stored items at the GRANGE CHERRY VALLEY COMMUNITY CENTER.
  - ii. COUNTY will provide an inventory list of all items stored at the GRANGE CHERRY VALLEY COMMUNITY CENTER and the square footage needed to store the items.
  - iii. COUNTY will provide a set of keys or combinations to the BCVRPD to anything stored at the GRANGE CHERRY VALLEY COMMUNITY CENTER.
  - iv. COUNTY Board Members, volunteers, or staff shall not adjust the Thermostat to below (70) degrees for air conditioning. If the Thermostat is set outside of these settings by COUNTY Board Members, Members, Staff, or Volunteers, COUNTY will have to pay for damages for the air conditioner/heater.
- VII. Fees, payable to BCVRPD for the above, shall be as follows:
- i. There are no fees due by the COUNTY per this Agreement.
  - ii. As consideration for use of the GRANGE CHERRY VALLEY COMMUNITY CENTER, COUNTY will install and maintain:
    - i. One (1) automatic transfer switch
    - ii. One (1) portable generator (as specified in Section II, v.)
- VIII. INTENTIONALLY OMMITTED.
- IX. BCVRPD shall, during scheduled use of the GRANGE CHERRY VALLEY COMMUNITY CENTER as a temporary emergency site, perform set-up and take-down of all chairs, tables, equipment, and be responsible for the general cleanliness of the building after use.
- i. Cleanliness of the halls and bathrooms shall be the responsibility of BCVRPD during and after all facility use.
  - ii. BCVRPD will remove all trash to the outside trash containers after each use.



## Beaumont-Cherry Valley Recreation and Park District

- iii. COUNTY shall not permit gatherings beyond that of meetings and events before or after its building use.
  - iv. BCVRPD, at no cost to the COUNTY, shall, on those days requested by COUNTY, staff the GRANGE CHERRY VALLEY COMMUNITY CENTER during business hours 9am-5pm. COUNTY may request BCVRPD to provide staffing outside of business hours if the need arises. If BCVRPD cannot fulfill an after-hours staffing request, COUNTY will provide staffing during the needed hours.
- X. INTENTIONALLY OMMITTED.
- XI. Any building upgrades or permanent fixtures must be approved by BCVRPD prior to construction. Any licenses, fees, permits will be the responsibility of COUNTY and must meet all City/County/State legal standards.
- XII. BCVRPD is routinely doing upgrades to its facilities. During this time COUNTY could have limited or no access during these upgrades. There will be no reimbursement for loss of anticipated revenue.
- XIII. All fundraisers are subject to prior approval by the Board of Directors of BCVRPD, which shall not be unreasonably withheld.
- XIV. INTENTIONALLY OMMITTED.
- XV. All keys shall be issued by BCVRPD. Keys must be returned to the BCVRPD Office at the end of the term of the Agreement. COUNTY shall not duplicate any keys. If a key is lost or stolen COUNTY shall immediately report the loss to BCVRPD. COUNTY will be charged the cost for the re-keying of the building and for manufacture of new keys, not to exceed \$250.00.
- XVI. COUNTY will provide the BCVRPD a list of anyone that has been issued keys and for what locations.
- XVII. COUNTY shall not make any changes to lock(s) on GRANGE CHERRY VALLEY COMMUNITY CENTER.
- XVIII. Alarm codes shall be issued by BCVRPD. Alarm codes should only be shared with members that are issued keys.
- i. COUNTY will be responsible for any charges incurred by a false alarm to the GRANGE CHERRY VALLEY COMMUNITY CENTER from any



## Beaumont-Cherry Valley Recreation and Park District

COUNTY employees, volunteers, visitors, or elected officials, entering the GRANGE CHERRY VALLEY COMMUNITY CENTER for business.

- XIX. COUNTY will provide the BCVRPD a list of anyone that has been issued the assigned alarm code.
- XX. COUNTY shall promptly report any maintenance issues encountered during its use of the buildings in writing to BCVRPD. BCVRPD will address reported issues.
- XXI. COUNTY will be responsible for any damage to the GRANGE CHERRY VALLEY COMMUNITY CENTER caused by COUNTY employees, elected officials, volunteers, and/or patrons. BCVRPD will repair damages and bill the cost to COUNTY.
- XXII. BCVRPD reserves the right to enter and inspect the GRANGE CHERRY VALLEY COMMUNITY CENTER at any time for any purpose during use of the facility. User shall follow all directives from BCVRPD representatives.
- XXIII. COUNTY employees, volunteers, elected officials, and patrons shall not interfere with the regular use of the GRANGE CHERRY VALLEY COMMUNITY CENTER by any other group or person. Excessive noise or other disruptive behavior is prohibited.
- i. COUNTY elected officials, employees, volunteers, and patrons agree to always cooperate fully with all other GRANGE CHERRY VALLEY COMMUNITY CENTER users and BCVRPD representatives in a professional and courteous manner.
- XXIV. **INDEMNIFICATION**
- i. COUNTY represents that it has inspected the Property, accepts the condition and fully assumes any and all risks incidental to the use thereof by County, its agents, officers, employees, subcontractors, and independent contractors.
  - ii. COUNTY shall not be liable to BCVRPD, its agents, employees, subcontractors or independent contractors for any personal injury or property damage suffered by them which may result from hidden, latent or other dangerous conditions in, on, upon or within the Property unknown to the COUNTY, its officers, agents or employees.
  - iii. BCVRPD shall indemnify, defend, and hold harmless COUNTY, its Agencies, Districts, Special Districts, and Departments, their respective directors, its officers, officers, Board of Supervisors, agents, employees,



## Beaumont-Cherry Valley Recreation and Park District

elected or appointed officials agents or representative and independent contractors (individually and collectively hereinafter referred to as Indemnitees) from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time out of or in any way related to BCVRPD's use or occupancy, including that of its agents, officers, subcontractors, independent contractors, or employees of COUNTY, unless solely caused by the gross negligence or willful misconduct of COUNTY, its Agencies, Districts, Special Districts, and Departments, their respective directors, its officers, officers, Board of Supervisors, agents, employees, elected or appointed officials agents or representative and independent contractors (individually and collectively hereinafter referred to as Indemnitees).

- iv. The COUNTY shall indemnify, defend, and hold harmless BCVRPD, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time out of or in any way related to the COUNTY's use or occupancy, including that of its agents, officers, subcontractors, independent contractors, or employees of THE GRANGE CHERRY VALLEY COMMUNITY CENTER, unless solely caused by the gross negligence or willful misconduct of BCVRPD, its officers, employees, or agents.

### XXV. INSURANCE REQUIREMENTS

- i. General liability insurance: The COUNTY shall procure and maintain, for the duration of the use period contemplated herein, commercial general liability insurance with coverage at least as broad as Insurance Services Office Form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability
- ii. Such insurance shall name **BCVRPD**, its officers, employees, agents, and volunteers as additional insureds prior to the use of the facility. The COUNTY shall file certificates of such insurance with the **BCVRPD**, which shall be endorsed to provide thirty (30) days' notice to the **BCVRPD** of cancellation or any change of coverage or limits. If a copy of the insurance



## Beaumont-Cherry Valley Recreation and Park District

certificate is not on file prior to the event, the **BCVRPD** may deny access to the facility.

- iii. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the **BCVRPD**'s self-insurance pool.
- iv. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the **COUNTY** maintains higher limits than the minimums shown above, the **BCVRPD** requires and shall be entitled to coverage for the higher limits maintained by the **COUNTY**. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to **BCVRPD**.
- v. The **COUNTY** may satisfy such requirements of Section XXV, XXVIII, XXIX, and XXX with a self-insured policy, at the reasonable approval of **BCVRPD**.

### XXVI. COMPLIANCE WITH ALL APPLICABLE LAW, RULES, & REGULATIONS

- i. The **COUNTY** shall comply with all local, state, and federal laws and regulations related to the use of the facility and public gatherings.
- ii. The **COUNTY** agrees to abide by all applicable local, federal, and state accessibility standards and regulations. **BCVRPD** shall be responsible for keeping the Property in compliance with the Americans with Disabilities Act (ADA).
- iii. The **COUNTY** further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health rules, regulations, orders, and/or guidance in effect at the time of the use of the facility including, but not limited to, physical distancing, limits on the size of gatherings, use of appropriate sanitation practices, etc.



## Beaumont-Cherry Valley Recreation and Park District

- iv. **BCVRPD** reserves the right to immediately revoke **COUNTY**'s right to use of the facility under this Agreement should **COUNTY** fail to comply with any provision of this section.

### XXVII. **FORCE MAJEURE**

- i. Force Majeure Events: Notwithstanding anything to the contrary contained in this Agreement, the **BCVRPD** shall be excused from its obligations under this Agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a "Force Majeure Event" includes but is not limited to fires, floods, earthquakes, pandemic, epidemic, civil disturbances, acts of terrorism, regulation of any public authority, and other causes beyond their control. The **COUNTY** waives any right of recovery against **BCVRPD** and the **COUNTY** shall not charge results of "acts of God" to **BCVRPD**, its officers, employees, or agents.

### XXVIII. A current Certificate of Liability Insurance and Additional Insured Endorsement must be received by the BCVRPD at least ten (10) business days prior to the permit date.

- i. An Additional Insured Endorsement is **required** because Certificates of Liability Insurance alone do not protect the additional insured. As noted on the certificate: "This certificate is issued as a matter of information only and conflicts no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the policy."
- ii. It is the responsibility of the permittee to provide an updated Certificate of Liability Insurance and Additional Insured Endorsement prior to the policy expiration date to ensure there is no lapse in coverage. Permittees will not be granted access to the facility until a new policy is on-file.
- iii. It is understood and agreed to by the Parties hereto that the **COUNTY**'s insurance shall be construed as primary insurance, and the **BCVRPD**'s insurance and/or deductibles and/or self-insured retention's or self-insured programs shall not be construed as contributory.
- iv. The Facility User's General Liability and Workers' Compensation policies are to be endorsed to waive all rights of subrogation against **BCVRPD**.
- v. Renters who have employees are required to carry workers' compensation and have an agreement/endorsement of waiver of subrogation for workers' compensation for employee injury/illness.



## Beaumont-Cherry Valley Recreation and Park District

- vi. Certificates of Liability Insurance must include policy number, the name of the insured individual or business, the effective dates of coverage, and the permit location(s). **Insurance coverage must include and clearly state the entire facility is covered by the policy.**
  - i. The policy number listed on the Additional Insured Endorsement must match the policy number listed on the Certificate of Liability Insurance.
- vii. Certificates of Liability Insurance must be for an Occurrence Policy (not Claims-Made).
- viii. Minimum liability limits are as follows:
  - o \$2,000,000 General Aggregate
  - o \$1,000,000 Per Occurrence
  - o \$1,000,000 Automotive
  - o \$1,000,000 Personal & Advertising Injury
  - o \$1,000,000 Products Completed-Operations
  - o \$1,000,000 Sexual Abuse and Molestation

Umbrella or Excess Liability Insurance is acceptable to fulfill the required liability limits.

- ix. **Sports Organizations** – If the use includes athletic activities, the Organization shall provide evidence that the CGL includes coverage for injuries to athletic participants and should also provide evidence of Participant Accident Insurance. **Minimum coverage \$2,000,000 per occurrence and \$4,000,000 in general aggregate.**
- x. Sexual Abuse or Molestation (SAM) Liability: If the work will include contact with minors, and the CGL policy referenced above is not endorsed to include affirmative coverage for sexual abuse or molestation, Contractor shall obtain and maintain a policy covering Sexual Abuse and Molestation with a limit no less than \$1,000,000 per occurrence or claim.

XXIX. The **Certificate Holder** and **Name of Additional Insured** sections must read as follows:

**Beaumont-Cherry Valley Recreation and Park District, Its Directors, Officers, Agents, Volunteers, and Employees**



## Beaumont-Cherry Valley Recreation and Park District

**390 W Oak Valley Pkwy, Beaumont, CA 92223**

Cancellation Clause must read as follows: “Should any of the above-described policies be cancelled before the expiration date thereof, the issuing company will mail 10 days’ written notice to the certificate holder named to the left.”

No blanket endorsements will be accepted.

XXX. **All Coverages:** Each insurance policy required by this Agreement shall be endorsed to state that:

- i. Coverage shall not be suspended, voided, reduced, or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the BCVRPD; and,
  1. Any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the BCVRPD, its directors, officials, officers, employees, agents, and volunteers.
- ii. **Separation of Insured’s; No Special Limitations:** All insurance required by this section shall contain standard separation of insured’s provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the BCVRPD, its directors, officials, officers, employees, agents, and volunteers.
- iii. **Deductibles and Self-Insurance Retentions:** Any deductibles or self-insured retentions must be declared to and approved by BCVRPD. COUNTY shall guarantee that, at the option of the BCVRPD, either:
  1. The insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the BCVRPD, its directors, officials, officers, employees, agents, and volunteers; or
  2. COUNTY shall procure a bond guaranteeing payment of losses and related investigation costs, claims, and administrative and defense expenses.
- iv. **Acceptability of Insurers:** Insurance is to be placed with insurers with a current A:M. Best’s rating no less than A:VIII, licensed to do business in California, and satisfactory to the BCVRPD.



## Beaumont-Cherry Valley Recreation and Park District

- v. **Verification of Coverage:** COUNTY shall furnish BCVRPD with original certificates of insurance and endorsements effecting coverage required by the agreement on forms.
- vi. **Satisfactory to the BCVRPD:** The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements must be received and approved by the BCVRPD before the activity commences. The BCVRPD reserves the right to require complete, certified copies of all required insurance policies, at any time.
- vii. **Reporting of Claims:** COUNTY shall report to the BCVRPD, in addition to the insurer, all insurance claims submitted by COUNTY in connection with this agreement.

- XXXI. Intentionally Deleted.
- XXXII. Intentionally Deleted.
- XXXIII. Intentionally Deleted.
- XXXIV. This Agreement represents the entire and integrated agreement of the parties and supersedes any and all prior negotiations, representations, or agreements, either written or oral. This agreement may be amended only by written instrument signed by both parties.
- XXXV. This Agreement and any dispute hereunder shall be governed by and interpreted according to the laws of the State of California. The venue shall be in Riverside County.
- XXXVI. All notices pertaining to this Agreement shall be in writing and addressed as follows:
  - i. Beaumont-Cherry Valley Recreation and Park District  
390 W Oak Valley Parkway  
Beaumont CA 92223  
Attn: General Manager  
Email: [mickey@bcvparks.com](mailto:mickey@bcvparks.com)  
Tel: (951) 845-9555
  - ii. COUNTY  
Real Estate Division  
Facilities Management  
3450 14<sup>th</sup> Street, Suite 200  
Riverside, CA 92501



# Beaumont-Cherry Valley Recreation and Park District

Attn: Deputy Director  
Email: [fm-leasing@rivco.org](mailto:fm-leasing@rivco.org)  
Tel: (951) 955-4820

Notices shall be deemed effective when received by the other Party.

- iii. BCVRPD shall provide to the County no less than three (3) contact persons available 24 hours a day, 7 days a week who can provide address to the facility in the event of an emergency operations event as described in Section II. iii.

- XXXVII. This Agreement is to be effective on April 8th, 2026 and end on April 7th, 2031. It may be extended by mutual agreement. Cancellation by either Party will require a (90) day written notice.
- XXXVIII. The Parties acknowledge that each has all requisite power and authority to conduct its business and to execute, deliver, and perform the agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective party.
- XXXIX. The recitals above are true and correct and are incorporated herein by this reference.
- XL. The Parties hereto hereby agree that electronic signatures are acceptable and shall have the same force and effect as original wet signatures.

\_\_\_\_\_  
Mickey Valdivia, General Manager, BCVRPD

\_\_\_\_\_  
Vincent Yzaguirre, Director of Facilities Management (COUNTY OF RIVERSIDE)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

APPROVED AS TO FORM:  
Minh C. Tran, County Counsel

By: \_\_\_\_\_  
Ryan Yabko, Deputy County Counsel



**Staff Report**

Agenda Item No. **9.5.**

**To:** Board of Directors  
**From:** Deidre Chatigny, Assistant General Manager  
**Via:** Mickey Valdivia, General Manager  
**Date:** April 8<sup>th</sup>, 2026  
**Subject:** Approval of Updated PAYBS Rules

**RECOMMENDATION:**

Staff recommends that the Board of Directors approve the updated Pass Area Youth Baseball & Softball (PAYBS) rules, with player uniform enforcement effective April 1, 2026, and all remaining updates effective April 13, 2026, for implementation through the remainder of the season, including tournament play.

**BACKGROUND AND ANALYSIS:**

The District continues to oversee and implement the Pass Area Youth Baseball & Softball (PAYBS) program, with a focus on providing a positive, instructional, and equitable experience for all participants. As the season has progressed, staff has identified the need to update and clarify certain league rules to ensure consistency, fairness, and alignment with the District's expectations and philosophy. These updates address gameplay structure, safety considerations, and operational consistency across all divisions.

The primary updates include stricter enforcement of league-issued uniforms, revised pitching limitations for softball divisions, updated championship game formats, and safety-related equipment allowances. Additional clarifications have been made regarding base-running rulings in younger divisions and expectations surrounding player rotation and development.

Uniform compliance will be enforced immediately, effective April 1, 2026, with all other rule updates taking effect April 13, 2026, and applying through the remainder of the season, including tournament play.

All updates will be posted for the general public online at [bcvparks.com](http://bcvparks.com) and shared with the coaches in the GroupMe chats.

**FISCAL IMPACT:**

There is no direct fiscal impact associated with the proposed rule updates.

**Respectfully,**

Deidre Chatigny  
Assistant General Manager/HR Administrator



**PASS AREA YOUTH BASEBALL AND SOFTBALL (PAYBS)  
IMPORTANT RULE UPDATES  
Effective April 1, 2026 and April 13, 2026**

**Effective April 1, 2026**

**UNIFORMS**

- ALL players must wear PAYBS issued uniforms during games.
- NO UNIFORM/CUSTOM UNIFORM = AUTOMATIC FORFEIT, NO EXCEPTIONS.

**Effective April 13, 2026**

**PITCHING LIMITS (SOFTBALL)**

- 8U - **two** innings maximum
- 10U and 12U - **three** innings maximum
- 16U - **four** innings maximum

**8U/PINTO RUNNER RULE**

- Play stops when an infielder controls the ball and holds it up.
- Runner past halfway advances, runner not halfway returns. Umpire decision is final.

**METAL SPIKES**

- Allowed in Pony, Colt/Palomino, and 16U only.
- STRICTLY PROHIBITED on pitching mounds.
- Molded cleats are strongly encouraged for safety.

**UMPIRES**

The District will work to provide two umpires for all divisions with pitchers; however older divisions will be prioritized based on umpire availability.

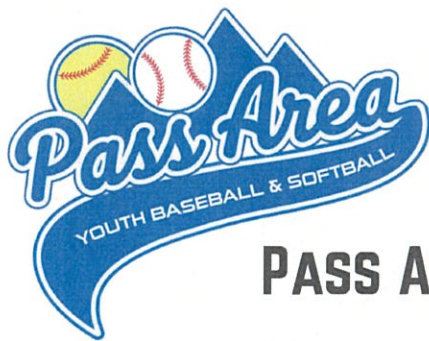
**PLAYER ROTATION**

- Coaches are strongly encouraged to rotate players to give them opportunities at multiple positions.
- Positions are determined at the coach's discretion and player safety should be considered.

**CHAMPIONSHIP GAMES ONLY**

NO TIME LIMITS – Games will be played to completion

- 8U/Pinto - **four** innings
- 10U/Mustang - **five** innings
- 12U/Bronco - **six** innings
- 16U/Pony - **six** innings
- Colt/Palomino - **seven** innings



UPDATED 4/13/2026

# 2026

## PASS AREA YOUTH BASEBALL AND SOFTBALL RULES OVERVIEW

### 8U SOFTBALL

#### BASIC OVERVIEW:

**Field Dimensions:**

**Base Lines: 55 ft.**

**Pitching Distance: 30 ft.**

**Length of Games: 75 minutes (no new inning)**

**90 minutes (drop dead)**

**5 run maximum per inning**

#### RULES OF PLAY:

1. Base runners are not allowed to steal. They cannot leave the base until the ball is hit.
2. When an infielder has control of the ball in the infield and raises both hands above her head, play will be stopped. **Runner past halfway advances, runner not halfway returns.**
3. 90 minute time limit with a run limit of 5 per inning (no new inning after 75 minutes).
4. Bunting is allowed.
5. The infield fly rule is not in effect.
6. No dropped third strike rule - batter is out on third strike.
7. Catchers must wear equipment designed for fast pitch catchers.
8. If the coach pitching is hit by a batted ball, no pitch will be called.
9. Each team will provide their own pitching coach and they must be listed as an official coach, they must use the underhand windup to deliver the pitch.
10. No defensive player except for the pitcher may be closer than 30 feet from home plate when the play begins.

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#### THIS DIVISION WILL FOLLOW PONY SOFTBALL RULES WITH THE FOLLOWING EXCEPTIONS:

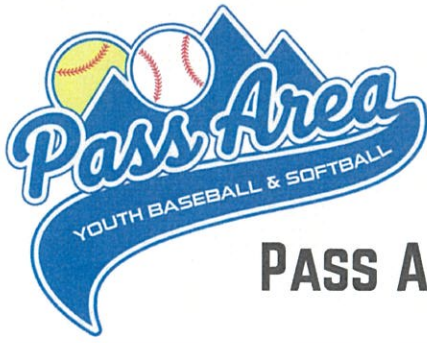
##### RULES OF PLAY:

1. There will be no walks. After a pitcher throws four pitches, the hitting team's coach will assume the strike count and be awarded the appropriate number of pitches. (Example: a player has a 3-1 count after the fourth pitch, the coach will be awarded two pitches).
2. If a player is hit by a player pitch, the batter can choose one of two options: 1) the hitting team's coach will assume the strike count and finish the at bat, or 2) the batter is awarded first base. The batter must have made an attempt to avoid being hit by the pitched ball.
3. If a player fails to hit off the coach, they are considered out.
4. Pitchers are limited to **two innings** of pitching to encourage development of other pitchers.
5. 10 girls play on defense. Positions will include: pitcher, catcher, first base, second base, shortstop, third base, and four outfielders.
6. All players will bat, regardless of which ten are currently on defense.
7. Coaches may pitch from a distance where they can make the ball hittable, preferably within the pitching circle. The goal is to get the ball in play.

##### PURPOSE (From the PONY Rulebook):

The purpose of the program shall be to implant in the youth of the community ideals of *good sportsmanship, honesty, loyalty, courage, and reverence*, so that they may be finer, stronger, and happier young people who will grow to be good, clean, healthy adults. This objective is to be reached by providing supervised, fun, safe, competitive athletic games. The league officials shall always bear in mind that the attainment of exceptional athletic skill or the *winning of games is secondary* and that the *molding of future citizens is of prime importance.*





UPDATED 4/13/2026

# 2026

## PASS AREA YOUTH BASEBALL AND SOFTBALL RULES OVERVIEW

### 10U SOFTBALL

#### BASIC OVERVIEW:

Field Dimensions:

Base Lines: 60 ft.

Pitching Distance: 35 ft.

Length of Games: 90 minutes (no new inning)

105 minutes (drop dead)

5 run maximum per inning

Open play begins in the 5<sup>th</sup> inning

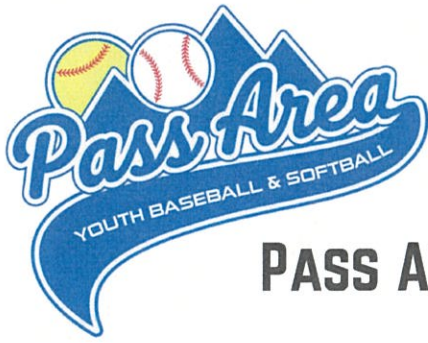
#### RULES OF PLAY:

1. Base runners are allowed to steal. They cannot leave the base until the ball leaves the pitcher's hand.
2. When the ball is controlled by the pitcher in the circle, play will be stopped.
3. 105 minute time limit with a run limit of 5 per inning (no new inning after 90 minutes), 6 inning maximum.
4. Open innings begin in the 5<sup>th</sup> inning. If time expires during an inning, the final score will revert to the last completed inning.
5. Bunting is allowed.
6. The infield fly rule is in effect.
7. Dropped third strike rule in effect.
8. Catchers must wear equipment designed for fast pitch catchers.
9. Free substitutions for defensive players, all players shall bat.
10. Pitchers are limited to 3 innings per game maximum.
11. Mercy rule is 15 runs after 3 innings, 12 runs after 4 innings, 8 runs after 5 innings.

#### PURPOSE (From the PONY Rulebook):

The purpose of the program shall be to implant in the youth of the community ideals of *good sportsmanship, honesty, loyalty, courage, and reverence*, so that they may be finer, stronger, and happier young people who will grow to be good, clean, healthy adults. This objective is to be reached by providing supervised, fun, safe, competitive athletic games. The league officials shall always bear in mind that the attainment of exceptional athletic skill or the *winning of games is secondary* and that the *molding of future citizens is of prime importance*.





UPDATED 4/13/2026

# 2026

## PASS AREA YOUTH BASEBALL AND SOFTBALL RULES OVERVIEW

### 14U/16U SOFTBALL

#### BASIC OVERVIEW:

Field Dimensions:

Base Lines: 60 ft.

Pitching Distance: 43 ft.

Length of Games: 90 minutes (no new inning)

105 minutes (drop dead)

6 run maximum per inning

Open play begins in the 5<sup>th</sup> inning

#### RULES OF PLAY:

1. Base runners are allowed to steal. They cannot leave the base until the ball leaves the pitcher's hand.
2. When the ball is controlled by the pitcher in the circle, play will be stopped.
3. 105 minute time limit with a run limit of 6 per inning (no new inning after 90 minutes), 6 inning maximum.
4. Open innings begin in the 5<sup>th</sup> inning. If time expires during an inning, the final score will revert to the last completed inning.
5. Bunting is allowed.
6. The infield fly rule is in effect.
7. Dropped third strike rule in effect.
8. Catchers must wear equipment designed for fast pitch catchers.
9. Free substitutions for defensive players, all players shall bat.
10. Pitchers are limited to 4 innings per game maximum.
11. Mercy rule is 15 runs after 3 innings, 12 runs after 4 innings, 8 runs after 5 innings.
12. Players must slide to avoid contact, they can be called out at the umpire's discretion.

#### PURPOSE (From the PONY Rulebook):

The purpose of the program shall be to implant in the youth of the community ideals of *good sportsmanship, honesty, loyalty, courage, and reverence*, so that they may be finer, stronger, and happier young people who will grow to be good, clean, healthy adults. This objective is to be reached by providing supervised, fun, safe, competitive athletic games. The league officials shall always bear in mind that the attainment of exceptional athletic skill or the *winning of games is secondary* and that the *molding of future citizens is of prime importance*.





UPDATED 4/13/2026

# 2026

## PASS AREA YOUTH BASEBALL AND SOFTBALL RULES OVERVIEW

### PINTO

#### BASIC OVERVIEW:

**Field Dimensions:**

**Base Lines: 60 ft.**

**Pitching Distance: 40 ft.**

**Length of Games: 75 minutes (no new inning)**

**90 minutes (drop dead)**

**5 run maximum per inning**

#### RULES OF PLAY:

1. Base runners are not allowed to steal. They cannot leave the base until the ball is hit.
2. When an infielder has control of the ball in the infield and raises both hands above their head, play will be stopped. **Runner past halfway advances, runner not halfway returns.**
3. 90 minute time limit with a run limit of 5 per inning (no new inning after 75 minutes).
4. Bunting is allowed.
5. The infield fly rule is not in effect.
6. No dropped third strike rule - batter is out on third strike.
7. Catchers must wear equipment designed for baseball catchers.
8. If the coach pitching is hit by a batted ball, no pitch will be called.
9. Each team will provide their own pitching coach and they must be listed as an official coach, they must use an overhand windup to deliver the pitch.
10. Players who are in the defensive position of the infield except for the catcher and pitcher may not come any closer than 40 feet from home plate until the ball is hit.

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#### THIS DIVISION WILL FOLLOW PONY BASEBALL RULES WITH THE FOLLOWING EXCEPTIONS:

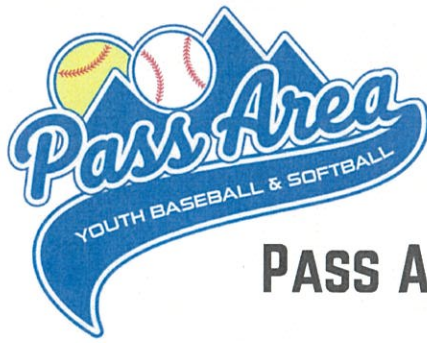
#### RULES OF PLAY:

1. There will be no walks. After a pitcher throws four pitches, the hitting team's coach will assume the strike count and be awarded the appropriate number of pitches. (Example: a player has a 3-1 count after the fourth pitch, the coach will be awarded two pitches).
2. If a player is hit by a player pitch, the batter can choose one of two options: 1) the hitting team's coach will assume the strike count and finish the at bat, or 2) the batter is awarded first base. The batter must have made an attempt to avoid being hit by the pitched ball.
3. If a player fails to hit off the coach, they are considered out.
4. Pitchers are limited to one inning of pitching to encourage development of other pitchers.
5. 10 players play on defense. Positions will include: pitcher, catcher, first base, second base, shortstop, third base, and four outfielders.
6. All players will bat, regardless of which ten are currently on defense.
7. Coaches may pitch from a distance where they can make the ball hittable., from a knee if necessary for height. The goal is to get the ball in play.

#### PURPOSE (From the PONY Rulebook):

The purpose of the program shall be to implant in the youth of the community ideals of *good sportsmanship, honesty, loyalty, courage, and reverence*, so that they may be finer, stronger, and happier young people who will grow to be good, clean, healthy adults. This objective is to be reached by providing supervised, fun, safe, competitive athletic games. The league officials shall always bear in mind that the attainment of exceptional athletic skill or the *winning of games is secondary* and that the *molding of future citizens is of prime importance*.





UPDATED 4/13/2026

# 2026

## PASS AREA YOUTH BASEBALL AND SOFTBALL RULES OVERVIEW

### PONY

#### BASIC OVERVIEW:

Field Dimensions:

Base Lines: 80 ft.

Pitching Distance: 54 ft.

Length of Games: 90 minutes (no new inning)

105 minutes (drop dead)

6 run maximum per inning

Open play begins in the 5<sup>th</sup> inning

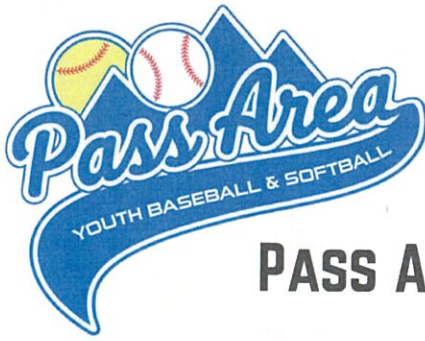
#### RULES OF PLAY:

1. Runners may lead off and steal bases, as permitted under Official Baseball Rules.
2. When the pitcher has control of the ball on the pitcher's mound, play will be stopped.
3. 105 minute time limit with a run limit of 6 per inning (no new inning after 90 minutes).
4. Open innings begin in the 5<sup>th</sup> inning. If time expires during an inning, the final score will revert to the last completed inning.
5. Bunting is allowed.
6. The infield fly rule is in effect.
7. Dropped third strike rule in effect.
8. Catchers must wear equipment designed for baseball catchers.
9. Free substitutions for defensive players, all players shall bat - no designated hitters.
10. Pitchers must comply with MLB Pitch Smart pitch count limits and required rest periods.
11. Mercy rule is 15 runs after 3 innings, or 10 runs after 4 innings.
12. Players must slide to avoid contact, they can be called out at the umpire's discretion.
13. **Metal cleats are allowed, but STRICTLY PROHIBITED on pitching mounds.**
14. Balk rules apply.

#### PURPOSE (From the PONY Rulebook):

The purpose of the program shall be to implant in the youth of the community ideals of *good sportsmanship, honesty, loyalty, courage, and reverence*, so that they may be finer, stronger, and happier young people who will grow to be good, clean, healthy adults. This objective is to be reached by providing supervised, fun, safe, competitive athletic games. The league officials shall always bear in mind that the attainment of exceptional athletic skill or the *winning of games is secondary* and that the *molding of future citizens is of prime importance*.





# 2026

## PASS AREA YOUTH BASEBALL AND SOFTBALL RULES OVERVIEW

### COLT-PALOMINO

**BASIC OVERVIEW:**

**Field Dimensions:**

**Base Lines: 80 ft.**

**Pitching Distance: 54 ft.**

**Length of Games: 90 minutes (no new inning)**

**105 minutes (drop dead)**

**6 run maximum per inning**

**Open play begins in the 5<sup>th</sup> inning**

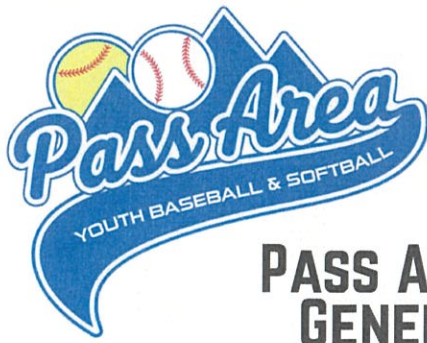
**RULES OF PLAY:**

1. Runners may lead off and steal bases, as permitted under Official Baseball Rules.
2. When the pitcher has control of the ball on the pitcher’s mound, play will be stopped.
3. 105 minute time limit with a run limit of 6 per inning (no new inning after 90 minutes).
4. Open innings begin in the 5<sup>th</sup> inning. If time expires during an inning, the final score will revert to the last completed inning.
5. Bunting is allowed.
6. The infield fly rule is in effect.
7. Dropped third strike rule in effect.
8. Catchers must wear equipment designed for baseball catchers.
9. Free substitutions for defensive players, all players shall bat - no designated hitters.
10. Pitchers must comply with MLB Pitch Smart pitch count limits and required rest periods.
11. Mercy rule is 15 runs after 3 innings, or 10 runs after 4 innings.
12. Players must slide to avoid contact, they can be called out at the umpire’s discretion.
13. **Metal cleats are allowed, but STRICTLY PROHIBITED on pitching mounds.**
14. Balk rules apply.

**PURPOSE (From the PONY Rulebook):**

The purpose of the program shall be to implant in the youth of the community ideals of *good sportsmanship, honesty, loyalty, courage, and reverence*, so that they may be finer, stronger, and happier young people who will grow to be good, clean, healthy adults. This objective is to be reached by providing supervised, fun, safe, competitive athletic games. The league officials shall always bear in mind that the attainment of exceptional athletic skill or the *winning of games is secondary* and that the *molding of future citizens is of prime importance.*





UPDATED 4/13/2026

# 2026

## PASS AREA YOUTH BASEBALL AND SOFTBALL GENERAL LEAGUE RULES AND REGULATIONS

**PAYBS WILL FOLLOW THE RULES AND REGULATIONS AS STATED IN THE PONY RULEBOOK.**

### OVERVIEW:

- ⚾ It shall be the responsibility of the manager to ensure that the manager, coaches, and/or players do not use tobacco, alcohol, or illegal drugs in any form in the dugout or on the benches or the playing field.
- ⚾ The manager shall be responsible to the league for all equipment and uniforms issued to the team, and for collection and return of such equipment and uniforms to the league at the conclusion of the season.
- ⚾ Music before games and walk-up songs are permitted; however, all lyrics must be clean, appropriate, and suitable for a public, family-friendly environment. A team's first violation will result in the loss of music privileges for the remainder of the game. A second violation will result in the loss of music privileges for the remainder of the season. Music may not be played between innings or while the ball is in play.
- ⚾ **ALL DIVISIONS:** Free substitution is required. All players listed on the roster must bat in lineup order, regardless of whether they are currently playing defense.
- ⚾ **Mandatory Play Requirement:** Every player must play a minimum of two (2) defensive innings per game. This requirement is mandatory and applies to all players, with no exceptions. Substitute players must enter the game no later than the third inning.
  - ⚾ Any violation of the Mandatory Play Rule must be reported to District staff immediately. Violations may result in game forfeiture and/or suspension of the team manager for one or more games, as determined by the District.
  - ⚾ Coaches are strongly encouraged to rotate players to allow play in multiple positions..
- ⚾ Face masks or jaw guards are strongly recommended and expected on all batting helmets for the safety of the players.
- ⚾ Any protests, challenges, or rule recommendations must be presented in writing to District staff or the Rules Committee for review.
- ⚾ The HOME team will be responsible for the scorebook. Failure to provide a scorekeeper will result in a forfeit. The VISITING team will prepare the field for the game.
- ⚾ Teams must have 8 players to start game or continue game.

#### PURPOSE (From the PONY Rulebook):

The purpose of the program shall be to implant in the youth of the community ideals of *good sportsmanship, honesty, loyalty, courage, and reverence*, so that they may be finer, stronger, and happier young people who will grow to be good, clean, healthy adults. This objective is to be reached by providing supervised, fun, safe, competitive athletic games. The league officials shall always bear in mind that the attainment of exceptional athletic skill or the *winning of games is secondary* and that the *molding of future citizens is of prime importance*.



UPDATED 4/1/2026



# 2026



## PASS AREA YOUTH BASEBALL AND SOFTBALL SOFTBALL EQUIPMENT REQUIREMENTS

### SOFTBALLS:

PAYBS will supply game balls and each coach will receive a set of practice balls at the beginning of the season.

All balls must be approved by PONY.

Ball size varies based on age division:

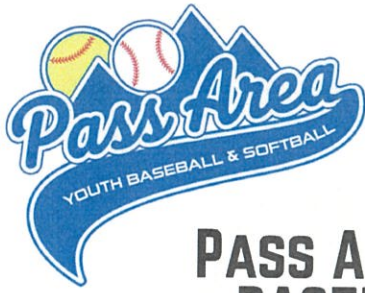
6U & 8U: 10" softie

10U: 11"

12U & 16U: 12"

### PLAYER EQUIPMENT:

- All defensive players must wear a glove while on the field.
- No white, gray circles, or optic yellow will be allowed on the outside of a pitcher's glove.
- Shoes must be worn by all players; metal spikes will not be allowed for 12U, 10U, 8U or 6U, use of these will result in ejection with no warning.
- Catchers must wear a protective helmet and mask with a throat protector that is connected to or part of the mask. It shall meet NOCSAE standards and have full ear protection.
- Body protectors and shin guards are mandatory for catchers.
- Custom sweatshirts and practice jerseys are permitted during practices and warmups only. During games, all players must wear the league provided uniform matching in color, trim, and style. Players not in proper uniform will not be permitted to participate, and failure to comply **WILL RESULT IN AN AUTOMATIC FORFEIT.**
- All players must wear batting helmets with double ear flaps and a protective mask/face guard that has been approved by NOCSAE
- Only bats that pass through a 2 ¼ inch diameter bat ring are legal.
- There shall be no devices, attachments, or wrappings that cause the handle of the bat to become flush with the knob.
- ALL bats shall meet the USA/ASA bat performance standard, and must bear the USA/ASA approved certification mark. They must not be listed on an USA/ASA Banned Bat list. Exceptions are listed in the PONY rulebook.
- Players may not use cell phones or any other communications devices while on the field of play, with the exception of medical devices. The field of play includes dugouts, bullpens, coaches' boxes, and other such areas where coaches, players, and umpires have access.



UPDATED 4/1/2026

# 2026



## PASS AREA YOUTH BASEBALL AND SOFTBALL BASEBALL EQUIPMENT REQUIREMENTS

### BASEBALLS:

PAYBS will supply game balls and each coach will receive a set of practice balls at the beginning of the season.

All balls must be approved by PONY.

### PLAYER EQUIPMENT:

- All defensive players must wear a glove while on the field.
- No white or gray circles will be allowed on the outside of a pitcher's glove.
- Shoes must be worn by all players; metal spikes will not be allowed for Pony, Bronco, Mustang, Pinto, Shetland or Foal, use of these will result in ejection with no warning.
- Catchers must wear a protective helmet and mask with a throat protector that is connected to or part of the mask. It shall meet NOCSAE standards and have full ear protection. Hockey style masks are acceptable as proper protection for catchers. Mask extensions are not needed.
- Body protectors and shin guards are mandatory for catchers.
- Custom sweatshirts and practice jerseys are permitted during practices and warmups only. During games, all players must wear the league provided uniform matching in color, trim, and style. Players not in proper uniform will not be permitted to participate, and failure to comply **WILL RESULT IN AN AUTOMATIC FORFEIT.**
- The batter, players in the on-deck batting area, baserunners and players coaching in the baseline coaching boxes shall be required to wear protective headgear that are NOCSAE approved. Use of properly fastened protective face masks, jaw guards and chin straps on protective headgear is recommended.
- 2 ¾ barrel bats are prohibited. Colt/Palomino are only allowed to use 2 5/8' -3 BBCOR certified bats.
- There shall be no devices, attachments, or wrappings that cause the handle of the bat to become flush with the knob.
- ALL bats shall meet the USA bat performance standard, and must bear the USA approved certification mark. They must not be listed on an USA Banned Bat list. Exceptions are listed in the PONY rulebook.
- Players may not use cell phones or any other communications devices while on the field of play, with the exception of medical devices. The field of play includes dugouts, bullpens, coaches' boxes, and other such areas where coaches, players, and umpires have access.



**Staff Report**

Agenda Item No. **9.6.**

**To:** Board of Directors  
**From:** Deidre Chatigny, Assistant General Manager  
**Via:** Mickey Valdivia, General Manager  
**Date:** April 8<sup>th</sup>, 2026  
**Subject:** Conditional Approval of Restroom Design Option 1 for Noble Creek Community Center Restroom Improvement Project and Authorization to Proceed with Bid Process (Subject to County Approval)

**RECOMMENDATION:**

Staff recommends that the Board approves the proposed Option 1 as presented by LEC Engineering for the Noble Creek Community Center Restroom Improvement Project; and authorize staff to proceed with project design finalization and release of the Request for Bids; and approve the LEC proposal in the amount of \$29,240.00 for surveying, engineering, architectural coordination, bid support, and reimbursable expenses.

**BACKGROUND AND ANALYSIS:**

The District continues its efforts to improve accessibility and functionality at the Noble Creek Community Center (NCCC) to better serve residents and meet ADA compliance standards. The proposed project includes the installation of new ADA compliant men's and women's restrooms, as well as the addition of a sliding divider at the front entrance. This divider will enhance staff safety by providing a stronger physical barrier between the office and the adjacent parking lot.

On August 13, 2025, the Board approved the redirection of Community Development Block Grant (CDBG) funding to support accessibility improvements at NCCC. This action consolidated \$82,231.00 from the FY 2023/2024 CDBG allocation originally designated for the Bogart Park Parking Lot Phase II Project with \$11,200.00 from the FY 2024/2025 CDBG allocation for the NCCC restroom remodel, for a total of \$93,431.00.

Following Board direction, staff engaged LEC Engineering to evaluate the facility and develop conceptual improvement options. LEC, in coordination with the Herman Group, has prepared three proposed design options. After review, staff recommends Proposed Restroom Option 1. This option is preferred due to the layout and placement of plumbing fixtures in the men's restroom, which provides the most functional and efficient configuration while meeting ADA requirements.

Staff has been working with the County of Riverside to obtain approval for the reallocation of CDBG funds. The County is currently finalizing its review. In anticipation of approval, staff is requesting Board direction on the preferred design option so the project may proceed without delay once authorization is received.

LEC has provided a proposal in the amount of \$29,240.00 for surveying, engineering and architectural coordination (with the Herman Group), bid support services, and reimbursable expenses. These costs will be charged to the project.

The total project cost is estimated at \$152,000.00. Funding for this project has already been identified and allocated. The District has earmarked \$145,000.00 within the Project Account and \$20,000.00 within the BCVRPIC Foundation account specifically for this project.

Additionally, the District is eligible to request approximately \$62,000.00 in Proposition 68 reimbursement for previously completed Field 8 improvements. Upon receipt, these funds will replenish District accounts and support overall project funding and cash flow.

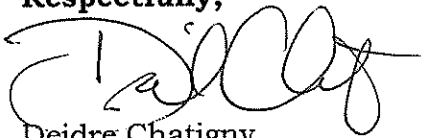
The District has already received the December 2025 secured property tax disbursement and anticipates an additional disbursement in May 2026, which will further support cash flow as needed. These upgrades align with the District's ongoing capital improvement goals and commitment to ADA compliance, improved public access, and enhanced community use of District facilities.

Upon Board approval of the selected design option, and pending final County approval of the CDBG funding reallocation, staff will proceed with final design and release of a Request for Bids.

**FISCAL IMPACT:**

The total fiscal impact of the project is expected to be \$152,000.00. Funding for this project has already been allocated and earmarked as follows: \$145,000.00 in the Project Account (earmarked) and \$20,000.00 in the BCVRPIC Foundation Account (earmarked). Additionally, the District anticipates receiving approximately \$62,000.00 in Proposition 68 reimbursement for previously completed Field 8 improvements. These funds will reimburse District expenditures and support overall financial capacity but are not directly allocated to this project. No additional unallocated District funds are being requested at this time. The previously approved \$93,431.00 in CDBG funding remains allocated to this project, pending final County approval.

**Respectfully,**

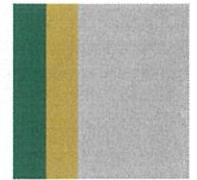
A handwritten signature in black ink, appearing to read 'Deidre Chatigny', written over a white background.

Deidre Chatigny  
Assistant General Manager/HR Administrator





Civil Engineering • Land Planning • Surveying • Public Works  
Construction • Storm Water Management



December 3, 2025

Mickey Valdivia, General Manager  
Pass Area Recreation & Parks District (PARPD)  
390 W. Oak Valley Parkway  
Beaumont, California 92223

**RE: Noble Creek District Office Restrooms & Front Entry Area - Proposal for Engineering, Bid Support, and Construction Observation for the proposed Accessible Upgrades to the Existing Restrooms inside the District Office, and for the installation of a new Security Door to create an entry vestibule. The project is located at 390 West Oak Valley Parkway, Beaumont, California, 92223:**

Dear Mickey,

Thank you for the opportunity to assist the District with proposed improvements to the restrooms and front door area within the district offices located in Beaumont, California. Based upon our meeting with yourself and Chris Diercks, together with our discussions with the sub-consultant Rich Herman from the Herman Group for Architectural, Structural, MEP and Title 24, Land Engineering Consultants, Inc. (LEC) has developed the following scope of services and schedule of fees for work on this project:

**Survey:**

- A representative from the Herman Group or LEC will visit the site, take photos of the work area, and perform a Field Measurement Survey to identify accurate locations of the public restroom facilities and front door vestibule area.

Estimated Cost - Four (4) hours @ \$265.00: \$1,060.00

**Architecture / Structural / Mechanical / Electrical / Plumbing / Title 24:**

- See the attached proposal from the subconsultant the Herman Group. \$14,000.00

**Bid Support:**

- Utilizing the Plans and Specifications prepared by the Herman Group, LEC will assemble the Bid Specification Package for the project.

Estimated Cost – Twenty Four (24) hours @ \$206.00: \$4,944.00

- Prepare the Pre-Bid Documents (Sign In Sheet, Jobsite Inspection Log, Distribution List), provide and coordinate the pre-bid Requests for information (RFI), provide Contractor Qualification Review, and present the Contractor Recommendation to the District board for consideration.

Estimated Cost - Sixteen (16) hours @ \$206.00: \$3,296.00

- Provide Meetings and Coordination time with the District, Sub-Consultant, and Contractor in support of the project.

Estimated Cost – Twenty (20) hours @ \$206.00: \$4,120.00

- Reimbursable Expenses: Coordinate and Purchase the Advertisement of Bids on Planet Bids website, and locally with the Riverside Press Enterprise and Record Gazette Newspapers, meeting the public contract code for advertising of the project.

Estimated Cost - \$2,000.00

**Total Estimated Cost: \$29,420.00**

The services described above will be completed for the fees showed per the attached Schedule of Rates. If additional services are required, revisions to the contract will be discussed and authorized by the client prior to proceeding with the work.

**Specifically excluded from this scope of work are the following:**

- Title Company Services.
- CEQA - Environmental
- Shop Drawings
- Soil Engineering / Soil Sampling / Soil Testing
- Construction Surveying
- Any scope of work items not specifically listed herein.

**Notes:**

1. Invoicing to be presented monthly based upon the hours and reimbursable expenses incurred during the billing period.
2. Payment Terms: Net 30 days
3. Insurance (General Liability, Errors & Omissions, Automotive) included.

**Schedule of Rates:**

Professional Engineer	\$206.00
Senior Project Manager	\$206.00
Professional Surveyor	\$196.00
Project Engineer	\$196.00
Senior Cad Designer	\$188.00
Cad Technician	\$168.00
Project Coordinator	\$90.00
Clerical Assistant	\$60.00
2 – Man Survey Crew	\$265.00
3 – Man Survey Crew	\$320.00
Sub-Consultants	Actual Cost
Reimbursable Expenses	Actual Cost

**Agreed:**

**Surveyor / Civil Engineer:**

Land Engineering Consultants, Inc.  
P.O. Box 541 (Mail)  
650 Avenue K (Physical)  
Calimesa, CA 92320



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Steven H. Ritchey, P.E., P.L.S.  
Principal



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Daniel J. Haskins, C.F.O., S.P.M.  
Principal

**Client:**

Mickey Valdivia, General Manager  
Pass Area Recreation & Parks District  
390 W. Oak Valley Parkway  
Beaumont, California 92223

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Print:

Signature

Date:



## **Staff Report**

Agenda Item No. **9.7.**

**To:** Board of Directors  
**From:** Deidre Chatigny, AGM/HR Administrator  
**Via:** Mickey Valdivia, General Manager  
**Date:** April 8<sup>th</sup>, 2026  
**Subject:** Approval of Updated Job Description and Expanded Scope for Part-Time Facilities Coordinator/Public Information Officer (PIO) Position

### **RECOMMENDATION:**

Staff recommends the Board of Directors approve the updated job description and expanded scope of responsibilities for the part-time Facilities Coordinator/Public Information Officer (PIO) position; and authorize staff to implement the revised position to support enhanced communication, community engagement, and operational coordination.

### **BACKGROUND AND ANALYSIS:**

The District currently utilizes a part-time Facilities Coordinator/Public Information Officer (PIO) position to support facility operations and basic public communication efforts. As the District continues to expand programming, special events, and community engagement, the scope and expectations of this role have evolved significantly.

Staff is recommending an update to the existing Facilities Coordinator/PIO position to better align with the District's growing operational and communication needs. This update is intended to broaden the scope of responsibilities, strengthen the District's communication strategy, and improve overall efficiency by balancing facility coordination duties with a more robust and proactive public information function.

While the District has historically relied in part on contracted services for communications and outreach, this approach has presented limitations in responsiveness, consistency, and alignment with District operations. Enhancing this role allows the District to bring these functions further in-house while improving continuity and accountability.

The updated Facilities Coordinator/PIO position will continue to support facility coordination efforts, while placing a stronger emphasis on strategic communications and public engagement.

### **Expanded Public Information Officer responsibilities will include:**

- Development and implementation of the District's digital communication strategy
- Social media management, including regular content planning, posting, and engagement
- Website curation and updates to ensure timely and accurate public information
- Creation of multimedia marketing materials, including graphics, video, and promotional content
- Strategic communications planning to support programs, events, and District initiatives
- Brand stewardship to ensure consistency in messaging, tone, and visual identity

- Community engagement through proactive outreach, storytelling, and public interaction
- Analytics and reporting to evaluate communication effectiveness and guide improvements
- Remote content production and on-site (field) presence to capture and promote District activities
- Coordination with staff to ensure accurate, timely, and cohesive messaging across all departments

**Facilities Coordination responsibilities will continue to include:**

- Support for facility logistics and event coordination
- Assistance with office coverage and public-facing operations
- On-site support for District programs, rentals, and special events

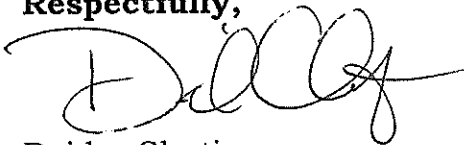
This position will serve as a critical bridge between the District and the community, ensuring accurate information, high-quality engagement, and a consistent public presence.

Updating the role reflects the District's continued commitment to enhancing transparency, expanding programming, and improving service delivery across all facilities, including increased activation at Bogart Regional Park and other District sites.

**FISCAL IMPACT:**

This action does not create a new position but updates the scope of an existing part-time role. Any associated adjustments to compensation will be addressed in conjunction with the District's salary schedule and budget process. Increased efficiency and reduced reliance on contracted communication services may provide long-term cost savings.

**Respectfully,**



Deidre Chatigny,  
Assistant General Manager/HR Administrator

# BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT



## POLICY AND PROCEDURES MANUAL

**Title:** Facilities Coordinator/Public Information Officer

**Dated:** April 13, 2026

**Hourly Rate:** \$20.00 - \$38.00 per hour

### DEFINITION

The Facilities Coordinator/Public Information Officer (**FC/PIO**) is a full-time employee as defined by the BCVRPD Employee Handbook and is subject to the safety sensitive guidelines of the District. The **FC/PIO** serves a dual role supporting both facility operations and the District's strategic communications and public engagement efforts. This position is responsible for developing, managing, and implementing the District's public information strategy while continuing to support facility coordination, programming, and event operations. The **FC/PIO** assists the Athletic Facilities Manager (AFM) with any adult and youth recreation programs and activities for the District in the assigned areas while also leading District-wide communication, marketing, and outreach efforts. The **FC/PIO** will partner with local and regional entities to expand and host event opportunities. Additionally, the **FC/PIO** will assist the Activities and Athletic Facilities Managers with facility rentals of the non-athletic amenities of the District. The **FC/PIO** acts as a primary bridge between the District and the community, ensuring accurate information, consistent branding, and high-level engagement through proactive communication, creative storytelling, and strategic outreach. This position is responsible for digital strategy, social media management, website curation, multimedia content creation, and brand stewardship across all District platforms. This position will review the District calendars and work with managers to prepare Casual Recreation Assistant and Special Project Associate staff schedules in accordance with the various duties. This position may act in a lead capacity over lower-level employees and plan, participate and supervise lower-level maintenance department staff in the absence of Maintenance II or higher-level staff. The **FC/PIO** will prepare the purchase orders and submit them to the Assistant Maintenance Superintendent. The **FC/PIO** will work cooperatively with the AMS to develop safety standards. Finally, the **FC/PIO** will help plan, develop and execute special events in cooperation with the Assistant Maintenance Superintendent (AMS), Activities Manager (AM) and Athletic Facilities Manager.

### SUPERVISION RECEIVED AND EXERCISED

- Receives direct supervision from the Activities Manager, Athletic Facilities Manager, Assistant Maintenance Superintendent and Assistant General Manager.
- Receives general supervision from the General Manager.
- Exercises lead supervision over the Casual Recreation Employees, Special Project Associates, and part-time Maintenance employees for facility events at the direction of the Assistant Maintenance Superintendent.
- Work hours will be scheduled by Managers.

**ESSENTIAL FUNCTIONS** - *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

#### **Facilities Coordinator**

- Help organize and direct a participation program for recreation activities within the assigned area

- Meet with groups and individuals to identify needs and develop programs of interest to the community at building facilities.
- Assist the AFM with programming at the AFM's discretion.
- Responsible for assisting in coordinating activities, programs, and special events.
- Ensure all services and preparations are in order and scheduled at the managers' direction.
- Ensure all calendars are updated accordingly.
- Responsible for contacting local businesses and individuals for obtaining donations for Foundation events.
- Helps coordinate and perform maintenance responsibilities for athletic events (ex. field prep, maintenance, and other maintenance related duties required to upkeep the fields.)
- Keeps records of work completed, materials used, and crew time on projects.
- Oversees and provides leadership to part-time maintenance staff, Special Project Associates, and Casual Recreation employees during events, in the absence of Maintenance II and above.
- Assists in determining the need of equipment, materials, etc. for projects.
- Prepare Maintenance work orders and follow up on requests from the office staff in a timely manner.
- Performs maintenance as prescribed by the AMS.
- Operates a variety of vehicle and stationary mechanical equipment in a safe and effective manner.
- Required to drive an automobile to perform various duties.
- Identify safety issues related to grounds and facilities. Identify, implement and enforces necessary safety practices. Works cooperatively with the AMS to remedy any safety issues.
- Required to reschedule events and duties during any unforeseen after-hour emergencies such as Fire Camp.
- Meet with prospective users to provide information regarding the facilities capabilities and services to users and potential users of facilities.
- Determine equipment, personnel, licenses, and other services required for events and facility users.
- Confirm dates, payments, and insurance minimums are met, documents received, and dates added to the calendar for scheduled events – contact users directly to make proper arrangements.
- Identify staffing needs, notify HR and provide appropriate training.
- Provide staff training on proper facility use.
- Calculate estimates and final costs to users for facilities, equipment, personnel, etc. and prepare cost settlement data.
- Promote and advertise all events **through coordinated marketing, digital platforms, and on-site engagement strategies.**
- Help plan, develop, and execute events in the building facilities.
- Required to engage in public speaking and be prepared to provide oral or written reports to the Board of Directors at the request of the GM.
- Conduct minimum weekly visual inspections at Noble Creek Community Center, the Beaumont Woman's Club, and the Cherry Valley Grange Hall.
- Inspect facilities, ensure that event space is adequately prepared for scheduled events, and notify contractors of upcoming events.
- Manage the Bogart Brick Program and Noble Creek Regional Park Banner Program for the Beaumont-Cherry Valley Recreation and Park Improvement Corporation.

***Public Information Officer / Communications and Marketing***

- **Develop and implement a comprehensive digital communication strategy to promote District programs, services, and initiatives**
- **Manage all social media platforms, including content planning, scheduling, posting, and audience engagement**

- Oversee website curation and updates, ensuring timely, accurate, and user-friendly information
- Create multimedia marketing materials, including graphics, video, photography, and promotional campaigns
- Lead content creation and design efforts, including flyers, digital ads, newsletters, and program materials
- Provide brand stewardship, ensuring consistency in messaging, tone, and visual identity across all District communications
- Conduct community engagement and outreach, including storytelling, highlighting programs, and increasing public participation
- Perform analytics and reporting on communication performance (engagement, reach, effectiveness) and adjust strategies accordingly
- Support remote content production and field coverage, capturing real-time events, programs, and community interactions
- Maintain strong in-office collaboration with staff to ensure accurate and timely dissemination of information
- Act as a main point of contact for Fire Camp, contractors and instructors at BCVRPD building facilities.
- Develop and implement strategic communication plans to promote the District's programs, events, and services.
- Serve as the primary spokesperson for the District, handling media inquiries, interviews, and press releases **and ensuring messaging aligns with District branding and strategic priorities.**
- Assist in crisis communication efforts and manage the dissemination of information during emergencies or sensitive situations.
- Plan and manage public events, press conferences, and community outreach initiatives **including digital promotion and post-event engagement.**
- Develop and maintain relationships with community stakeholders, local governments, and other public agencies.
- Create and deliver presentations to community groups, civic organizations, and the Board of Directors.

### **MARGINAL FUNCTIONS**

- **Assist with capturing and promoting District events through photos, video, and real-time updates when needed.**
- Perform various duties for the BCVRPIC Foundation.
- During events, assist staff/maintenance as a main point of contact.
- When not directed by the AFM, work in the field alongside staff, assist Maintenance as needed.
- Ensure that all tables and chairs, etc. are accurately described in brochures and District communications.
- Work cooperatively with the managers, providing assistance for all events.
- Other duties, special projects and responsibilities may be required. Not all duties are necessarily performed by each individual holding this classification.
- Help create, update and revise procedures within the department.
- Attend District trainings and seminars etc. when required.
- Assist the Executive Assistant and AMS with processes for broken and/or damaged property
- Attend District meetings as directed and prepare reports pertaining to such meetings.
- Assist in general office duties.
- Answer phone calls while off the clock, assist users during events scheduled outside normal office hours.
- Effectively communicate changes to all managers.

## **QUALIFICATIONS**

- Must possess (or be in the process of pursuing) a BA Degree from an accredited college in Recreation & Park Management, Physical Education, Business Management, Sports Management, Tourism Development, Public Administration, Public Relations, Communications, Marketing, and/or 5 years of work experience in a closely related field.
- Relatable work experience may be a factor to circumvent college degree requirement.
- Must possess and maintain a CA driver's license and automobile insurance. Loss of either is cause for discipline up to and including termination.
- Must possess First Aid/CPR (Infant, Child & Adult), and AED certification.
- Must pass background check.
- Must pass pre-employment physical and drug test
- Acquire within 30 days supervisory Ethics training and Sexual Harassment Avoidance training.

### ***Knowledge of:***

- Digital marketing platforms and social media management tools
- Basic graphic design and multimedia production principles
- Website content management systems
- Branding and public relations best practices
- Data analytics related to communication performance
- Basic principles of supervision.
- Athletic games and facilities, sports leagues, tournaments, games and contests.
- Operational knowledge of programming irrigation controllers, fertilizer and pesticide composition and application.
- Mowing techniques, athletic field prep and tear down, and safety procedures.
- Occupational hazards and safety practices.
- Conflict resolution.
- Time management and effective scheduling.
- Computers and applicable programs: Microsoft Office, Internet, Excel, Word, Publisher, PowerPoint.
- Emergency and safety procedures of the District.
- Operation and maintenance requirements of various park equipment, machinery and tools used in grounds maintenance.
- Safety and incident procedures and completing incident/accident reports.
- Safety procedures involving pesticides, herbicides, and related chemicals used in park maintenance.
- Riverside County Environmental Health Standards and Expectations.
- Experience working in a public sector or governmental agency is preferred but not required.
- Knowledge of the Beaumont-Cherry Valley area and its residents is a plus.

### ***Ability to:***

- Develop and execute strategic communication plans
- Create engaging digital and multimedia content
- Analyze engagement data and adjust outreach strategies
- Maintain brand consistency across multiple platforms
- Effectively represent the District in both digital and in-person environments
- Work independently without immediate supervision.
- Supervise the work of the Casual Recreation employees, Special Project Associates, and part-time Maintenance workers (during events) in the absence of a Maintenance II worker or above, and provide assistance as necessary.
- Perform manual labor.
- Identify potential safety hazards and work with AMS to remedy.

- Follow written and oral instructions.
- Read, write, and communicate the English language at a level necessary for efficient job performance in a group setting, one on one, or communication on the phone.
- Work under time pressure.
- Multi-task.
- Prioritize/Time Management
- Establish and maintain cooperative relationships with the public and employees.
- Prepare and maintain records and reports.
- Work irregular shifts, holidays, and weekends as scheduled.
- Provide training and assistance to others as required.
- Anticipate, schedule and coordinate operations and service needs.
- Anticipate service needs and contract instructors. Identify problems and take effective course of action.
- Participate in forecasting for yearly budgeting needs.
- Identify problems and take effective course of action.
- Work in inclement weather conditions.
- Excellent verbal communication and interpersonal skills, with the ability to engage with diverse audiences.
- Ability to handle sensitive information and maintain confidentiality.

### **PHYSICAL REQUIREMENTS**

- Essential and marginal functions may require maintaining physical conditions necessary to perform the job.
- Ability to communicate with the General Manager, District Management, Staff, and the public.
- Regularly use a telephone for communication.
- Use office equipment such as a personal computer, copier and facsimile machines.
- Sit and/or stand for extended time periods.
- Hearing and vision required to be within normal ranges.
- Carry, push, pull, reach and lift up to 50 lbs. frequently and 100 pounds occasionally.
- Read at or above the equivalent to the twelfth-grade level.
- Occasionally stoop, kneel or crouch. Sufficient manual dexterity required to operate equipment.
- Occasionally work in inclement weather such as rain, wind, heat and cold.

### **CONDUCT STANDARD**

Interact with General Manager, supervisors, employees, customers, Directors, and the public in a positive, cooperative, and supportive manner.



**Staff Report**

Agenda Item No. **10.1.**

**To:** Board of Directors  
**From:** Deidre Chatigny, Assistant General Manager  
**Via:** Mickey Valdivia, General Manager  
**Date:** April 8<sup>th</sup>, 2026  
**Subject:** Approval of Third Amendment to the Employment Agreement between BCVRPD and Michael Valdivia, General Manager

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**RECOMMENDATION:**

Staff recommends that the Board of Directors approve the Third Amendment to the Employment Agreement between the Beaumont-Cherry Valley Recreation and Park District and General Manager Michael Valdivia, effective retroactive to March 11, 2026.

**BACKGROUND AND ANALYSIS:**

The Employment Agreement between the Beaumont-Cherry Valley Recreation and Park District and General Manager Michael Valdivia was originally approved on September 13, 2023, and subsequently amended on March 13, 2024, and August 14, 2024.

The proposed Third Amendment reflects updates consistent with the Board's direction and the General Manager's performance evaluation. The amendment includes a salary adjustment, modifications to the vacation payout schedule, and an increase to the annual administrative leave allotment.

These updates are intended to ensure the General Manager's compensation and benefits remain competitive, aligned with District practices, and reflective of the responsibilities and expectations of the position.

**FISCAL IMPACT:**

The amendment includes an increase to the General Manager's base salary. Associated costs are included within the District's approved budget.

**Respectfully,**

Deidre Chatigny  
Assistant General Manager/HR Administrator



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

**Staff Report**

Agenda Item No. **10.3.**  
**(Receive & File)**

**To:** Board of Directors  
**From:** Laurie Marscher, CPA  
**Via:** Mickey Valdivia, General Manager  
**Date:** April 8<sup>th</sup>, 2026  
**Subject:** Approval of Fiscal Year 23/24 Audit

**RECOMMENDATION:**

Staff recommends the Board of Directors receive and file the fiscal year 23/24 audit.

**BACKGROUND AND ANALYSIS:**

The District completed its Fiscal Year 2023/2024 Annual Audit in accordance with applicable accounting standards and regulatory requirements. The audit was previously presented to and approved by the Board of Directors at the March 11th Board Meeting.

Following Board approval, staff provided additional time for public review to ensure transparency and allow stakeholders the opportunity to examine the audit findings and financial statements in detail.

**FISCAL IMPACT:**

There is no fiscal impact associated with receiving and filing this report.

**Respectfully,**

A handwritten signature in black ink, appearing to be "LM", written over a light blue horizontal line.

Laurie Marscher,  
CPA



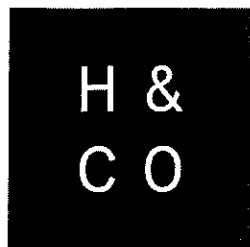
**BEAUMONT – CHERRY VALLEY**  
RECREATION AND PARK DISTRICT  
*Creating Opportunities for a Healthy Community*

**FINANCIAL REPORT**  
**JUNE 30, 2024**

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT  
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## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
Beaumont-Cherry Valley Recreation and Park District  
Beaumont, California

### **Opinions**

We have audited the accompanying financial statements of the governmental activities and each major fund of Beaumont-Cherry Valley Recreation and Park District (the Entity or the District) as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Entity's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Entity as of June 30, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the State Controller's minimum audit requirements for California Special Districts. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Beaumont-Cherry Valley Recreation and Park District, and to meet our ethical responsibilities, in accordance with the relevant ethical requirements related to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Emphasis of Matter – Disbursements Not in Accordance with District Policies/Agreements**

As discussed in Note 13 to the financial statements, the Entity has identified certain disbursements related to paid time off and other employee benefits that it believes were not made in accordance with applicable Entity policies and/or employment agreements. Our opinion is not modified with respect to this matter.

H A L L I D A Y  
& C O M P A N Y

**Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Entity's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or other override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess risk of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Entity's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

**Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 10, budgetary comparison information on pages 51 through 52, pension and other postemployment benefits plans (OPEB) information on pages 47 through 50 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information**

Management is responsible for the other information included in the annual report. The other information comprises the schedule of officers, directors, and senior management and insurance coverage on page 53, but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.



March 9, 2026

**MANAGEMENT'S DISCUSSION AND ANALYSIS – UNAUDITED**

# BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED

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Our discussion and analysis of Beaumont-Cherry Valley Recreation and Park District's (the "District") financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2024. Please read it in conjunction with the District's financial statements which begin on page 11.

## **Financial Highlights**

- The District's net position decreased \$147,862 or 1.04% as a result of the year's operations. These changes are a result of increases in expenses, primarily salaries, wages, and benefits, election expense, special event costs and depreciation. The increased expenses are offset mostly by increases in property taxes revenue, special event revenue and operational grants coupled with a decrease in intergovernmental revenues.
- Total assets and deferred outflows of resources decreased \$207,762 or 1.24% during the reporting period primarily as a result of decreases in cash and cash equivalent assets offset by the increase in capital assets and the net OPEB asset.
- Revenues from governmental activities increased \$19,318 or .47% due to increases in property taxes revenues and operating grants and contributions. Expenses of governmental activities increased \$782,382 or 22.23% due to increases in salaries, wages and benefits, special event expenses, depreciation expense and the election costs as well as the disbursements not in accordance with District policies/agreements (see the Government-Wide Financial Analysis section for additional information).

## **Using This Annual Report**

This annual report consists of a series of financial statements. The statements of net position and statements of activities (on pages 11 - 13) provide information about the activities of the District as a whole and present a longer-term view of the District's finances. Fund financial statements start on page 14. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the District's operations in more detail than the government-wide statements by providing information about the District's most significant funds.

## **Reporting the District as a Whole**

Our analysis of the District as a whole begins on page 6. One of the most important questions asked about the District's finances is, "Is the District, as a whole, better off or worse off as a result of the year's activities?"

The statements of net position and the statements of activities report information about the District's governmental activities and the District as a whole in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

# BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED

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## **Reporting the District as a Whole (Continued)**

These two statements report the District's net position and changes in them. You can think of the District's net position - the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources - as one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net position is one indicator of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors, however, such as changes in the District's property tax base, to assess the overall health of the District.

In the Statements of Net Position and the Statements of Activities, we divide the District into the following activities:

- Governmental activities - the District's recreation activities are reported here. Property taxes, Charges for services, and Intergovernmental revenues finance most of these activities.
- Component unit - The District has one component unit, which is a separate legal entity - the Beaumont-Cherry Valley Recreation and Park Improvement Corporation. Although legally separate, this component unit is important because the District is financially accountable for it.

## **Reporting the District's Funds**

The District has two funds: a general fund used to account for the recreation function and a foundation fund used to account for the fundraising functions. The fund financial statements begin on page XX and provide detailed information about the funds - not the District as a whole.

- Governmental fund - The District's recreation and fundraising activities are reported in a governmental fund, which focuses on how money flows into and out of the fund and the balances left at year-end that are nonspendable, restricted, committed, assigned, or unassigned. These classifications of fund balance show the nature and extent of constraints, if any, placed on the District's fund balances by law, creditors, and the board of directors. Unassigned fund balance is available for spending for any purpose. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in a reconciliation at the bottom of the fund financial statements.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED**

**Government-Wide Financial Analysis**

Our analysis below focuses on the net position (Table 1) and changes in net position (Table 2) of the District's governmental activities. As can be seen, the District's assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$14,003,332 at the close of the most recent fiscal year.

	<b>Table 1 Net Position Governmental Activities</b>	
	2024	2023
Current assets	\$ 1,238,066	\$ 1,633,374
Capital assets	14,860,040	14,374,798
Restricted investments	40,000	40,000
Net OPEB asset	240,128	161,091
Deferred outflows of resources	560,346	521,555
<b>Total assets and deferred outflows of resources</b>	<b>\$ 16,938,580</b>	<b>\$ 16,730,818</b>
Current liabilities	\$ 634,715	\$ 681,435
Noncurrent liabilities	1,728,588	1,371,532
<b>Total liabilities</b>	<b>2,363,303</b>	<b>2,052,967</b>
Deferred inflows of resources	571,945	526,657
<b>Net position</b>		
Invested in capital assets, net of related debt	14,748,372	14,227,874
Restricted for pension	40,000	40,000
Unrestricted	(785,040)	(116,680)
<b>Total net position</b>	<b>14,003,332</b>	<b>14,151,194</b>
<b>Total liabilities, deferred inflows of resources, and net position</b>	<b>\$ 16,938,580</b>	<b>\$ 16,730,818</b>

By far, the largest portion of the District's net position (105.32% or \$14,748,372) reflects its investment in capital assets (e.g., land, buildings, vehicles, equipment and facilities); less any related debt used to acquire those assets that is still outstanding. The District has made a conscious effort to continue its investment in long-term infrastructure improvements such as park improvements and building renovations. The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. The remaining unrestricted net position is a deficit of \$785,040.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED**

**Government-Wide Financial Analysis (Continued)**

	<b>Table 2</b>	
	<b>Changes in Net Position</b>	
	<b>Governmental Activities</b>	
	2024	2023
<b>Revenues</b>		
<b>Program revenues:</b>		
Charges for services	\$ 670,019	\$ 687,924
Operating grants and contributions	76,266	15,000
Capital contributions and grants	5,310	5,623
<b>General revenues:</b>		
Property taxes	3,168,596	2,946,864
Intergovernmental revenues	166,230	430,536
Interest income	16,908	13,827
Other	36,498	20,735
<b>Total Revenues</b>	<b>4,139,827</b>	<b>4,120,509</b>
<b>Expenses</b>		
Recreation and park activities	4,101,575	3,344,385
Foundation	106,852	160,922
<b>Total Operating Expenses</b>	<b>4,208,427</b>	<b>3,505,307</b>
Disbursements not in accordance with District policies/agreement	79,262	-
<b>Change in net position</b>	(147,862)	615,202
Net position, beginning of year	14,151,194	13,535,992
<b>Net position, end of year</b>	<b>\$ 14,003,332</b>	<b>\$ 14,151,194</b>

The District identified certain disbursements related to paid time off and other employee benefits that were not in accordance with District policies and/or employment agreements. Please see note 13 in the accompanying financial statements for additional details.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED**

**Capital Asset and Debt**

At the end of fiscal 2024, the District had \$14,860,040 (net of accumulated depreciation) invested in a broad range of capital assets including land, facilities, vehicles, and equipment (see Table 3 below). This amount represents a net increase (including additions and deductions) of \$485,242 or 3.38% over last year.

**Table 3  
Capital Assets at Year End**

	Governmental Activities	
	2024	2023
Land	\$ 8,752,950	\$ 8,752,950
Construction in progress	438,397	653,896
Buildings and infrastructure	3,251,420	3,116,140
Building and land improvements	4,119,272	3,228,488
Maintenance equipment and vehicles	552,238	581,710
Accumulated depreciation	(2,254,237)	(1,958,386)
<b>Total capital assets, net</b>	<b>\$ 14,860,040</b>	<b>\$ 14,374,798</b>

This year's major additions included:

- Noble Creek Regional Park Cherry Festival Improvements.
- Bogart Park Candlelight Trail Flagpole.
- Bogart Park Pavilion.
- Noble Creek Regional Park Restrooms.
- Bogart Americans with Disabilities Act (ADA) Parking Lot Improvements.

Additional information regarding capital assets is provided in Note 4 of the Notes to the Financial Statements.

**Debt**

The District entered into a lease purchase agreement for the acquisition of maintenance equipment in FY 2022-23. The lease requires 48 payments of \$1,517 and has minimum lease payments of \$50,061 remaining at year-end of which \$3,885 represents interest.

The District entered into a lease purchase agreement for the acquisition of maintenance equipment in FY 2022-23. The lease requires 48 payments of \$1,065 and has minimum lease payments of \$35,145 remaining at year-end of which \$2,727 represents interest.

The District entered into a lease purchase agreement for the acquisition of communications equipment in FY 2022-23. The lease requires 5 payments of \$9,004 and has minimum lease payments of \$36,621 remaining at year-end of which \$3,547 represents interest.

In November 2020, the District issued \$400,000 in revenue bonds with an interest rate of 2.95%, for the construction of capital improvement projects. The revenue bond is to be fully paid within 5 years from the date of issuance. The revenue bond requires 5 payments of \$87,217 and has minimum payments of \$174,434 remaining at year-end of which \$7,426 represents interest.

In November 2023, the District issued \$404,000 in revenue bonds with an interest rate of 5.95%, for the construction of capital improvement projects. The revenue bond is to be fully paid within 5 years from the date of issuance. The revenue bond requires 20 payments of \$23,502 and has minimum payments of \$423,041 remaining at year-end of which \$58,288 represents interest.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED**

**General Fund Budgetary Highlights**

Original Budget Compared to Final Budget

During the year, the only change to the original budget was a decrease in the total budgeted expenditures for services and supplies of \$17,500.

Final Budget Compared to Actual Results

The most significant differences between the final budget and the actual results were as follows:

		<b>Table 3</b>		
		<b>Final Budget to Actual Results</b>		
		<b>General Fund</b>		
		Final Budget	Actual Amounts	Variance to Final Budget
<b>Revenues</b>				
Program service fees	\$	382,750	\$ 505,054	\$ 122,304
Property taxes	\$	1,794,714	\$ 3,168,596	\$ 1,373,882
Intergovernmental revenues	\$	-	\$ 166,230	\$ 166,230
Interest income	\$	-	\$ 16,908	\$ 16,908
Grant and donation income	\$	-	\$ 85,094	\$ 85,094
<b>Expenditures</b>				
Salaries and benefits	\$	1,648,750	\$ 1,866,010	\$ 217,260
Services and supplies	\$	1,713,780	\$ 1,859,377	\$ 145,597
Capital outlay	\$	559,600	\$ 845,820	\$ 286,220
<b>Other Financing Sources</b>	\$	-	\$ 313,059	\$ 313,059
<b>Other</b>				
Disbursements not in accordance with District policies/agreements	\$	-	\$ 79,262	\$ 79,262

None of the budget to actual variances noted above are anticipated to have a significant effect on the future services or liquidity of the District. As of June 30, 2024, the General Fund had an unassigned fund balance of \$319,648 on a modified accrual basis. Subsequent to the year-ended June 30, 2024, the District has implemented new policies and procedures targeted at improving its budget process and bolstering its cash reserves to ensure no disruptions to services or future liquidity issues are encountered.

## **BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED**

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### **Economic Factors**

The District has seen some growth from new home and commercial construction within the district's boundaries. As assessed property values rise related to construction and property sales, property tax revenues have and will continue to increase, benefitting the District's revenues available for use in programming and capital improvements.

Due to increasing costs (insurance, salaries/wages, benefits, utilities, fuel, and materials) as a result of rising inflation, the District anticipates that an increase in charges for services, in addition to the anticipated increase in property tax revenues, will probably be needed in the near future to maintain balanced budgets while providing for future park infrastructure replacement costs.

In the short-term, to continue capital improvement and planned maintenance projects, the District plans to utilize current resources, such as property taxes and charges for services. The District is also pursuing grants and other funding sources which could potentially reduce the amount of current resources necessary to complete these continued capital improvements.

The District has adopted a new reserve policy allowing for transfers to a reserve account each month with additional payments twice a year. It is the intention of management and the Board of Directors to set aside six months of operational expenses into this reserve account over the next few years to insure the sustainability of the District for many years to come.

### **Contacting the District's Financial Management**

This financial report is designed to provide our customers and any other interested parties with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the District at: Beaumont-Cherry Valley Recreation and Park District, 390 W Oak Valley Parkway, Beaumont, CA 92223.

## **BASIC FINANCIAL STATEMENTS**

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**STATEMENT OF NET POSITION**  
**June 30, 2024**

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	<u>Governmental Activities</u>
<b>ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	
<b>Assets</b>	
Cash and cash equivalents	\$ 1,072,352
Accounts receivable:	
Program service fees	68,930
Property taxes	96,784
Restricted investments	40,000
Capital assets nondepreciable	9,191,347
Capital assets depreciable, net	5,668,693
Net OPEB asset	240,128
<b>Total assets</b>	<b>16,378,234</b>
<b>Deferred outflows of resources</b>	
Pension related	514,007
OPEB related	46,339
<b>Total deferred outflows of resources</b>	<b>560,346</b>
<b>Total assets and deferred outflows of resources</b>	<b>\$ 16,938,580</b>

See notes to financial statements.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**STATEMENT OF NET POSITION**  
June 30, 2024

	<u>Governmental Activities</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION</b>	
<b>Liabilities</b>	
Accounts payable to vendors	\$ 204,882
Accrued payroll	55,615
Accrued interest	10,412
Program service fee deposits	67,110
Grant reserve	296,696
Long-term liabilities	
Due within one year	257,964
Due in more than one year	
Leases	68,496
Revenue bond	375,781
Net pension liability	<u>1,026,347</u>
<b>Total liabilities</b>	<u>2,363,303</u>
<b>Deferred inflows of resources</b>	
Pension related	16,925
OPEB related	307,969
Lease assignment	<u>247,051</u>
<b>Total deferred inflows of resources</b>	<u>571,945</u>
<b>Net position</b>	
Net investment in capital assets	14,748,372
Restricted for pension obligations	40,000
Deficit	<u>(785,040)</u>
<b>Total net position</b>	<u>14,003,332</u>
<b>Total liabilities, deferred inflows of resources, and net position</b>	<u>\$ 16,938,580</u>

See notes to financial statements.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**STATEMENT OF ACTIVITIES**  
Year Ended June 30, 2024

	Program Revenues			Net (Expenses) Revenue	
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
<b>Governmental Activities</b>					
Recreation	\$ 4,101,575	\$ 556,119	\$ 61,266	\$ -	\$ (3,484,190)
Foundation	106,852	113,900	15,000	5,310	27,358
<b>Total</b>	<b>\$ 4,208,427</b>	<b>\$ 670,019</b>	<b>\$ 76,266</b>	<b>\$ 5,310</b>	<b>\$ (3,456,832)</b>
<b>General revenues:</b>					
Property taxes					3,168,596
Intergovernmental revenues					166,230
Interest income					16,908
Other					36,498
<b>Total general revenues</b>					<u>3,388,232</u>
<b>Disbursements not in accordance with District policies/agreements</b>					<u>(79,262)</u>
<b>Change in net position</b>					(147,862)
<b>Net position, beginning of year</b>					<u>14,151,194</u>
<b>Net position, end of year</b>					<u><u>\$ 14,003,332</u></u>

See notes to financial statements.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**June 30, 2024**

	<b>General Fund</b>	<b>Foundation Fund</b>	<b>Totals</b>
<b>Assets</b>			
Cash and cash equivalents	\$ 1,008,192	\$ 64,160	\$ 1,072,352
Restricted investments	40,000	-	40,000
Accounts receivable:			
Program service fees	17,865	-	17,865
Property taxes	96,784	-	96,784
Due from other funds	-	191,170	191,170
<b>Total assets</b>	<b>\$ 1,162,841</b>	<b>\$ 255,330</b>	<b>\$ 1,418,171</b>
<b>Liabilities</b>			
Accounts payable to vendors	202,602	2,280	204,882
Accrued payroll	55,615	-	55,615
Program service fee deposits	57,110	10,000	67,110
Grant reserve	296,696	-	296,696
Due to other funds	191,170	-	191,170
<b>Total liabilities</b>	<b>803,193</b>	<b>12,280</b>	<b>815,473</b>
<b>Fund balances</b>			
Restricted for pension obligations	40,000	-	40,000
Unassigned	319,648	243,050	562,698
<b>Total liabilities and fund balance</b>	<b>\$ 1,162,841</b>	<b>\$ 255,330</b>	<b>\$ 1,418,171</b>

See notes to financial statements.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
 June 30, 2024

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<b>Total fund balances - governmental fund</b>	\$	602,698
Amounts reported for governmental activities in the statement of net position are different because:		
Accounts receivable in the statement of net position that do not provide current financial resources are not reported as receivables in the funds.		51,065
Capital assets, net of accumulated depreciation, used in governmental activities are not current financial resources and, therefore, are not reported in the fund.		14,860,040
Net OPEB assets in the statement of net position that do not provide current financial resources are not reported as assets in the funds.		240,128
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the fund.		(1,739,000)
Deferred inflows related to the lease assignment are not reported in the fund.		(247,051)
Deferred inflows and outflows related to the pension are not reported in the fund.		497,082
Deferred inflows and outflows related to OPEB are not reported in the fund.		<u>(261,630)</u>
<b>Net position of governmental activities</b>	<b>\$</b>	<b><u>14,003,332</u></b>

See notes to financial statements.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND**  
**CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS**  
Year Ended June 30, 2024

	<u>General Fund</u>	<u>Foundation Fund</u>	<u>Totals</u>
<b>Revenues</b>			
Program service fees	\$ 505,054	\$ 113,900	\$ 618,954
Property taxes	3,168,596	-	3,168,596
Intergovernmental revenues	166,230	-	166,230
Interest income	16,908	-	16,908
Grant & donation income	85,094	20,310	105,404
<b>Total revenues</b>	<u>3,941,882</u>	<u>134,210</u>	<u>4,076,092</u>
<b>Expenditures</b>			
Salaries and benefits	1,866,010	-	1,866,010
Service and supplies	1,859,377	106,852	1,966,229
Capital outlay	845,820	-	845,820
<b>Total expenditures</b>	<u>4,571,207</u>	<u>106,852</u>	<u>4,678,059</u>
<b>Revenues over expenditures</b>	<u>(629,325)</u>	<u>27,358</u>	<u>(601,967)</u>
<b>Other Financing Sources (Uses)</b>			
Interfund transfer in	112,356	84,000	196,356
Interfund transfer out	(84,000)	(112,356)	(196,356)
Repayment of long-term debt	(119,297)	-	(119,297)
Issuance of long-term debt	404,000	-	404,000
	<u>313,059</u>	<u>(28,356)</u>	<u>284,703</u>
<b>Disbursements not in accordance with District policies/agreements</b>	<u>(79,262)</u>	<u>-</u>	<u>(79,262)</u>
<b>Net change in fund balances</b>	(395,528)	(998)	(396,526)
<b>Fund balances, beginning of year</b>	<u>755,176</u>	<u>244,048</u>	<u>999,224</u>
<b>Fund balances, end of year</b>	<u>\$ 359,648</u>	<u>\$ 243,050</u>	<u>\$ 602,698</u>

See notes to financial statements.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND**  
**CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS**  
Year Ended June 30, 2024

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<b>Net change in fund balance - governmental fund</b>	<b>\$ (396,526)</b>
Amounts reported for governmental activities in the statement of activities are different because:	
Revenues recorded in the statement of activities that are not considered current financial resources in the current year governmental fund statements.	63,735
Changes in long-term liabilities and deferred outflows and inflows	(335,569)
Capital outlays are reported as expenditures in the governmental fund statements; however, in the statement of activities, capital outlay is not an expense, rather it is an increase in capital assets.	845,820
Depreciation expense allocates the costs of capital assets over their useful lives. It is not reported as an expenditure in the governmental statements.	<u>(325,322)</u>
<b>Change in net position of governmental activities</b>	<b><u>\$ (147,862)</u></b>

See notes to financial statements.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 1 – REPORTING ENTITY**

The Beaumont-Cherry Valley Recreation and Park District (the Entity or the District) was established in June 1972 under the authority of the Government Code, Section 58132. The Entity operates under a board of directors to provide, manage, and maintain recreation and park facilities and activities for the Beaumont-Cherry Valley area of Riverside County, California, as a separate governmental entity. The Entity receives a majority of its income from the County of Riverside through property taxes. The Board of Directors has the power to determine fiscal, personnel, and administrative policy subject only to state law.

The Entity, for financial reporting purposes, includes all of the funds relevant to the operations of the Entity and is not included as a component unit in any other primary government's financial statements. In determining the entities which comprise the governmental entity for financial reporting purposes, the criteria of oversight responsibility over such entities, special financial relationships, and scope of public service provided by the entities are used. Oversight responsibility is determined by the extent of financial interdependence, control over the selection of the governing authority and management, ability to significantly influence operations, and accountability for fiscal matters.

The Entity and the Beaumont-Cherry Valley Recreation and Park Improvement Corporation (the Corporation) have a financial and operational relationship which meets the reporting entity definition criteria of the Government Accounting Standards Board (GASB) Statement No. 14 (GASB 14), *The Financial Reporting Entity*, as amended by GASB Statement No. 39 (GASB 39), *Determining Whether Certain Organizations are Component Units*, for inclusion of the Corporation as a component unit of the Entity. Accordingly, the financial activities of the Corporation are included in the financial statements of the Entity.

The following are those aspects of the relationship between the Entity and the Corporation which satisfy the GASB 39 criteria:

- A. The Corporation and the Entity share substantially the same board of directors and management.
- B. The Entity is able to impose its will upon the Corporation.

The Corporation is a nonprofit, public benefit corporation incorporated under the laws of the State of California and recorded by the Secretary of State on April 22, 1992. The Corporation was formed primarily to strengthen the resources of the Entity, improve the general public's knowledge concerning programs sponsored by the Entity, and distribute funds or property received by the Corporation to the Entity for the use and benefit of the Entity.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES**

The Entity's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). GASB is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the Entity are discussed below.

Basic Financial Statements - Government-Wide Statements

The Entity's basic financial statements include both government-wide (reporting the Entity as a whole) and fund financial statements (reporting on the Entity's funds). Both the government-wide and fund financial statements categorize primary activities as governmental. The Entity's recreational program activities, development and maintenance of the Entity's various parks and facilities, and general administration are all classified as governmental activities.

In the government-wide statement of net position, the governmental activities are reported on a full accrual economic resource basis, which recognizes all long-term assets, deferred outflows of resources and receivables as well as long-term debt, deferred inflows of resources and obligations. The Entity's net position is reported in three parts: net investment in capital assets, restricted for pension obligations, and unrestricted net position.

The government-wide statement of activities reports both the gross and net cost of each of the Entity's functions (recreation and foundation). The functions are also supported by general government revenues (property taxes, intergovernmental revenue, interest income, etc.). The statement of activities reduces gross expenses (including depreciation) by related program revenues, operating grants and contributions, which include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

The net costs (by function) are normally covered by general revenue (property taxes, intergovernmental revenue, interest income, etc.).

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

The government-wide focus is more on the sustainability of the Entity as an entity and the change in the Entity's net position resulting from the current year's activities.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Basic Financial Statements – Fund Financial Statements

The financial transactions of the Entity are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues and expenditures/expenses.

The emphasis in fund financial statements is on the major funds in the governmental activities category. GASB No. 34 set forth minimum criteria (percentage of the assets and deferred outflows of resources, liabilities and deferred inflows of resources, revenues or expenditures/expenses of either fund category or all governmental and enterprise funds combined) for the determination of major funds. The Entity only has two funds which are both considered major funds.

*Governmental Funds:*

The focus of the governmental fund's measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The Entity reports two major governmental funds:

The general fund is the Entity's operating fund used to account for and report all financial resources for the recreation activity. The activity reported in this fund is reported as governmental activity in the government-wide financial statements.

The foundation fund is a special revenue fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for specific purposes. The foundation fund's primary source of revenue is provided by fundraising events and donations. The foundation funds resources are intended to be used for park improvement projects.

Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

On the government-wide statement of net position and the statement of activities, governmental activities are presented using the economic resources measurement focus as defined below. In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Measurement Focus and Basis of Accounting (Continued)

All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets, deferred outflows of resources, liabilities, and deferred inflows of resources are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

The accounting objectives of the “economic resources” measurement focus are the determination of operating income, changes in net position (or cost of recovery), financial position, and cash flows. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources (whether current or noncurrent) associated with their activities are reported.

In the government-wide statement of net position and statement of activities, governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability, deferred inflow of resources is incurred or economic asset used. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available.” Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year end. The Entity recognizes property taxes when they become both measurable and available. A sixty-day available period is used for revenue recognition for all other governmental funds revenues. Expenditures are recorded when the related fund liability is incurred, as under accrual accounting, except expenditures related to debt service, compensated absences, claims and judgments, pensions, and other postemployment benefits, which are recognized when due. General capital asset acquisitions are reported as capital outlay expenditures in governmental funds.

In applying the susceptible to accrual concept under the modified accrual basis, those revenues susceptible to accrual are program service fees, property taxes, intergovernmental revenues, interest income, and grant income. All other revenue items are considered to be measurable and available only when cash is received by the government.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Cash and Cash Equivalents

For purposes of the statement of net position, the Entity considers cash and all highly liquid investments purchased with a maturity of three months or less to be cash equivalents. The Entity is a voluntary participant in the Riverside County Treasurer's Pooled Investment Fund (RCTPIF). Due to the high liquidity of this investment, the funds are classified as cash equivalents. The RCTPIF pools these funds with those of other entities and invests the cash as prescribed by the California Government Code. The fair value of the Entity's position in the pool approximates the fair value of the Entity's pro-rata share of the entire RCTPIF portfolio. The balance available for withdrawal is based on the accounting records maintained by RCTPIF, which are recorded on an amortized cost basis. There are no limitations on the withdrawal of these funds. For credit risk purposes, the fund is rated AAAf/S1.

Restricted Investments

Certain investments of the Entity are classified as restricted because they have been placed in the California Employer's Pension Prefunding Trust Fund (CEPPT). The CEPPT is an Internal Revenue Code Section 115 trust dedicated to prefunding employer contributions to defined benefit pension systems for eligible California public agencies. Assets held in CEPPT are restricted for use as pension contributions. As of June 30, 2024, the Entity reported investments held by the CEPPT in the amount of \$40,000.

Accounts Receivable

The Entity believes all accounts receivable are fully collectible and therefore no allowance for doubtful accounts is provided.

Interfund Receivables, Payables, and Activity

Interfund activity is reported as loans, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers.

Capital Assets

Capital assets acquired and/or constructed with an original cost of \$5,000 or more and an estimated useful life greater than one year, are recorded at historical cost. Donated capital assets are recorded at estimated acquisition value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance that do not add to the value of the capital assets or materially extend the lives of capital assets are not capitalized. Upon retirement or other disposition of capital assets, the costs and related accumulated depreciation are removed from the respective balances and any gains or losses are recognized.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Capital Assets (Continued)

The cost of capital assets being constructed by the Entity are accumulated in capital assets non-depreciable within the government-wide financial statements during the construction period. Upon completion of construction and being placed into service, depreciation of the resulting asset is commenced.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Type of Asset</u>	<u>Life in Years</u>
Buildings and infrastructure	25 – 40
Buildings and land improvements	15 – 20
Maintenance equipment and vehicles	5 – 15

The depreciation expense on assets acquired under financed purchases is included with depreciation expense on owned assets.

Capital assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amounts of the assets in question may not be recoverable. Impairment would be recorded in circumstances where undiscounted cash flows expected to be generated by an asset are less than the carrying value of the asset. As of June 30, 2024, no impairment was recognized as management expects to fully utilize the Entity’s capital assets.

Deferred Outflows/Inflows of Resources

Deferred outflow/inflow of resources represents an increase/decrease of net position that applies to a future period and therefore will not be recognized as an outflow of resources (expense/expenditure)/inflow of resources (revenue) until that time.

Pension Accounting

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Entity’s California Public Employee’s Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans’ fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Other Postemployment Benefits (OPEB)

For purposes of measuring the net OPEB asset/liability, deferred outflows of resources and deferred inflows of resources, and OPEB expense, information about the fiduciary net position of the Entity's OPEB plan (the OPEB Plan) and additions to/deductions from the OPEB Plan's fiduciary net position have been determined on the same basis as reported by the OPEB Plan's administrator, CalPERS. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms.

Compensated Absences

Compensated absences are absences for which employees will be paid, such as vacation and sick leave and accrued compensatory time. Employees are entitled to accumulate this time in accordance with the Entity's policies. Upon termination of employment for any reason, the Entity shall compensate the employee for their accumulated vacation and compensatory time at the employee's rate of pay at the time of termination. Sick time is not eligible for payout at termination per the Entity's policies.

A liability for compensated absences that is attributable to services already rendered and not contingent on a specific event outside the control of the government and its employees is accrued in the government-wide financial statements as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the government and its employees are accounted for in the period in which such services are rendered or such events take place.

Property Taxes

The County of Riverside Assessor's Office assesses all real and personal property within the County each year. The County of Riverside Tax Collector's Office bills and collects the Entity's share of property taxes and assessments. The County of Riverside Treasurer's Office remits current and delinquent property tax collections to the Entity throughout the year. Property tax in California is levied in accordance with Article 13A of the State Constitution at 1.0 percent of countywide assessed valuations.

Property taxes receivable at year-end are related to property taxes collected by the County of Riverside, which have not been credited to the Entity's cash balance as of June 30. The property tax calendar is as follows:

Lien date:	January 1
Levy date:	On July 1 for July 1 to June 30
Due date:	November 1 – 1st installment February 1 – 2nd installment
Collection date:	December 10 – 1st installment April 10 – 2nd installment

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Net Position

The government-wide statements utilize a net position presentation. Net position is categorized as net investment in capital assets, restricted, or unrestricted. As of June 30, 2024, the Entity's net position presentation is categorized as shown below.

*Net investment in capital assets* – This category groups all capital assets into one component of net position. Accumulated depreciation and the outstanding balances of debt (if any) that are attributable to the acquisition, construction, or improvement of these assets reduce the balance in this category.

*Restricted net position* - This category represents net position that is subject to constraints either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments imposed by law through constitutional provisions or enabling legislation.

*Unrestricted net position / Deficit* – This category represents the portion of net position that does not meet the definition of net investment in capital assets or restricted net position.

The Entity may fund outlays for a particular purpose from both restricted (e.g. restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the statement of net position, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Entity's policy to consider restricted net position to have been depleted before unrestricted net position.

Fund Balance

In fund financial statements, the government fund balance may be categorized as nonspendable, restricted, committed, assigned, and unassigned. As of June 30, 2024, the Entity's governmental fund balance was comprised of restricted and unassigned amounts.

Fund balances in governmental funds are reported in classifications that comprise a hierarchy based primarily on the extent to which the Entity is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The Entity may fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance).

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Fund Balance (Continued)

In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the Entity's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

*Nonspendable Fund Balance* - Amounts that cannot be spent either because they are in nonspendable form or are required to be maintained intact.

*Restricted Fund Balance* - Amounts that are constrained to specific purposes by state or federal laws, or externally imposed conditions by grantors or creditors.

*Committed Fund Balance* - Amounts that may be specified by the Board of Directors by ordinance or resolution to formally commit part of the fund balance or future revenues for a specific purpose(s) or program. To change or repeal any such commitment will require an additional formal Board of Director's action utilizing the same type of action that was originally used.

*Assigned Fund Balance* - Amounts that are constrained by the Board's intent to use specified financial resources for specific purposes, but are neither restricted nor committed. The Entity's fund balance policy delegates the authority to assign amounts to be used for specific purposes to the General Manager.

*Unassigned Fund Balance* - These are either residual positive net resources in excess of what can properly be classified in one of the other four categories, or negative balances.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and disclosures made in the accompanying notes to the financial statements. While management believes these estimates are adequate, actual results could differ from those estimates.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Recently Issued Accounting Pronouncements

The Entity is currently evaluating its accounting practices to determine the potential impact on the financial statements for the following Governmental Accounting Standards Board (GASB) statements:

In June 2022, GASB issued Statement No. 101, *Compensated Absences*. The requirements of this Statement are effective for fiscal years beginning after December 15, 2023. The Entity does not anticipate that this statement will have a material impact on the financial statements.

In December 2023, GASB issued Statement No. 102, *Certain Risk Disclosures*. The requirements of this Statement are effective for fiscal years beginning after June 15, 2024. The Entity is currently evaluating the impact of this statement but does not anticipate that this statement will have a material impact on the financial statements.

In February 2024, GASB issued Statement No. 103, *Financial Reporting Model Improvements*. The requirements of this Statement are effective for fiscal years beginning after June 15, 2025. The Entity is currently evaluating the impact of this statement but does not anticipate that this statement will have a material impact on the financial statements.

In September 2024, GASB issued Statement No. 104, *Disclosure of Certain Capital Assets*. The requirements of this Statement are effective for fiscal years beginning after June 15, 2025. The Entity is currently evaluating the impact of this statement but does not anticipate that this statement will have a material impact on the financial statements.

In December 2025, GASB issued Statement No. 105, *Subsequent Events*. The requirements of this Statement are effective for fiscal years beginning after June 15, 2026. The Entity is currently evaluating the impact of this statement but does not anticipate that this statement will have a material impact on the financial statements.

Recently Adopted Accounting Pronouncements

On July 1, 2023, the Entity adopted GASB Statement No. 100, *Accounting Changes and Error Corrections – an amendment of GASB Statement No. 67*, which requires that (a) changes in accounting principles and error corrections be reported retroactively by restating prior periods, (b) changes to or within the financial reporting entity be reported by adjusting beginning balances of the current period, and (c) changes in accounting estimates be reported prospectively by recognizing the change in the current period. This Statement also requires that the aggregate amount of adjustments to and restatements of beginning net position, fund balance, or fund net position, as applicable, be displayed by reporting unit in the financial statements. The adoption of this statement did not have a material impact on the financial statements.

The Entity has determined that there have been no other recently adopted or other issued accounting pronouncements that had, or potentially will have, a material impact on its financial statements.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 3 – CASH AND CASH EQUIVALENTS**

For purposes of the following discussion, cash and cash equivalents have been classified as follows as of June 30, 2024:

Petty cash	\$	520
Deposits in financial institutions		664,305
Riverside County Treasurer’s Pooled Investment Fund		407,527
		<hr/>
	\$	1,072,352
		<hr/>

Investments Authorized by the Entity’s Investment Policy

The Entity’s investment policy authorizes investment in the RCTPIF. The Entity’s investment policy does not contain specific provisions intended to limit the Entity’s exposure to interest rate risk, credit risk, and concentration of credit risk.

Credit Risk and Custodial Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The RCTPIF is rated AAAF/S1. Investments in the RCTPIF are highly liquid assets and are secured by the full faith and credit of Riverside County.

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

The California Government Code and the Entity’s investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits: the California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure Entity deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits.

As of June 30, 2024, \$414,305 of the Entity’s total bank balance was not insured by the Federal Deposit Insurance Corporation (FDIC); however, this amount was collateralized as described above by securities held by the bank in a public funds collateral pool, not specifically in the Entity’s name.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 4 – CAPITAL ASSETS AND LEASES**

Capital assets activity for the year ended June 30, 2024, was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Capital assets nondepreciable:				
Land	\$ 8,752,950	\$ -	\$ -	\$ 8,752,950
Construction in progress	653,896	389,143	(604,642)	438,397
Total capital assets nondepreciable	<u>9,406,846</u>	<u>389,143</u>	<u>(604,642)</u>	<u>9,191,347</u>
Capital assets depreciable:				
Buildings and infrastructure	3,116,140	135,280	-	3,251,420
Building and land improvements	3,228,488	890,784	-	4,119,272
Maintenance equipment and vehicles	581,710	-	(29,472)	552,238
Total capital assets depreciable	<u>6,926,338</u>	<u>1,026,064</u>	<u>(29,472)</u>	<u>7,922,930</u>
Less accumulated depreciation:				
Buildings and infrastructure	(966,970)	(91,005)	-	(1,057,975)
Building and land improvements	(739,192)	(187,287)	-	(926,479)
Maintenance equipment and vehicles	(252,224)	(47,031)	29,472	(269,783)
Total accumulated depreciation	<u>(1,958,386)</u>	<u>(325,323)</u>	<u>29,472</u>	<u>(2,254,237)</u>
Total capital assets depreciable, net	<u>4,967,952</u>	<u>700,741</u>	<u>-</u>	<u>5,668,693</u>
<b>Total capital assets, net</b>	<b><u>\$ 14,374,798</u></b>	<b><u>\$ 1,089,884</u></b>	<b><u>\$ (604,642)</u></b>	<b><u>\$ 14,860,040</u></b>

All depreciation expense was charged to recreation activities as the foundation fund does not have any depreciable capital assets.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 4 – CAPITAL ASSETS AND LEASES (Continued)**

The Entity has entered into various lease agreements for the acquisition of vehicles and equipment. At the end of the lease terms, ownership of the lease assets will pass to the Entity for no additional consideration. The lease assets and the related liabilities under the lease agreements were recorded at the present value of the future payments due under the agreements. Lease assets are being depreciated over their estimated useful lives and as of June 30, 2024, accumulated depreciation on lease assets was \$14,118. All lease assets are included in the maintenance equipment and vehicles category of the above governmental activities capital asset schedule. Lease agreements as of June 30, 2024, were as follows:

Description	Date	Payment Terms	Payment Amount	Interest Rate	Total Liability	Ending Balance
Maintenance equipment	04/28/23	4 years	\$ 18,204	5.79%	\$ 64,860	\$ 46,176
Maintenance equipment	04/28/23	4 years	12,780	5.79%	45,534	32,418
Communications equipment	05/08/23	5 years	9,004	5.99%	37,938	<u>33,074</u>
<b>Total lease agreements</b>						<b><u>\$ 111,668</u></b>

The following is a schedule of the future minimum payments under the lease agreements as of June 30, 2024:

Year ending June 30,	Principal	Interest	Total
2025	\$ 43,172	\$ 5,819	\$ 48,991
2026	36,743	3,245	39,988
2027	<u>31,753</u>	<u>1,094</u>	<u>32,847</u>
Total	<u>\$ 111,668</u>	<u>\$ 10,158</u>	<u>\$ 121,826</u>

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 5 – LONG-TERM LIABILITIES AND GRANT RESERVE**

Long-term liabilities activity for the year ended June 30, 2024, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Compensated absences	\$ 42,451	\$ 105,928	\$ (89,568)	\$ 58,811	\$ 58,811
Leases	146,924	-	(35,256)	111,668	43,172
Revenue bond	246,941	404,000	(119,179)	531,762	155,981
Net pension liability	935,216	91,131	-	1,026,347	-
<b>Total long-term liabilities</b>	<b>\$ 1,371,532</b>	<b>\$ 601,059</b>	<b>\$ (244,003)</b>	<b>\$ 1,728,588</b>	<b>\$ 257,964</b>

The following is a schedule of the future minimum payments under the leases and revenue bond as of June 30, 2024:

Year ending June 30,	Principal	Interest	Total
2025	\$ 199,406	\$ 30,812	\$ 230,218
2026	199,903	21,311	221,214
2027	114,968	11,889	126,857
2028	88,277	6,604	94,881
2029	40,876	5,257	46,133
Total	<u>\$ 643,430</u>	<u>\$ 75,873</u>	<u>\$ 719,303</u>

In November 2020 the Entity issued \$400,000 in revenue bonds with an interest rate of 2.95%, where the Entity has pledged all revenues and all amounts on deposit in the General Fund to service the debt for the construction of capital improvement projects. The revenue bond is to be fully paid within 5 years from the date of issuance.

In November 2023 the Entity issued \$404,00 in revenue bonds with an interest rate of 5.95%, where the Entity has pledged all revenues and all amounts on deposit in the General Fund to service the debt for the construction of capital improvement projects. The revenue bond is to be fully paid within 5 years from the date of issuance.

On January 10, 2022, the Entity received \$310,206 of funds under the COVID-19 Fiscal Relief for Special Districts program. The COVID-19 Fiscal Relief for Special Districts program was established as part of the California Budget Act of 2021, to provide fiscal relief to independent special districts for revenue losses and unanticipated costs incurred due to the COVID-19 public health emergency. The funds were reserved for districts that have not received other forms of COVID-19 fiscal relief directly from the state or federal government. On August 24, 2023, the Entity received notification from the California Department of Finance, Office of State Audits and Evaluations, that a portion of the funds received by the Entity may be subject to claw back due to over-reporting of unanticipated costs. As a result, the funds that may potentially be paid back to the state have been reserved and are reflected in the Grant reserve line item. The Entity is currently awaiting further communication from the State regarding if any grant funds will be required to be returned. The State has not provided any estimated timetable within which the Entity can expect further communication or guidance on this matter.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 6 – PENSION PLAN**

General Information About the Pension Plan

*Plan Description*

All qualified Entity employees are required to participate in the Entity's Miscellaneous Plan (the Plan), a cost-sharing multiple-employer defined benefit pension plan administered by CalPERS, unless they specifically opt out. CalPERS acts as a common investment and administrative agent for participating public entities within the State of California. A menu of benefit provisions as well as other requirements are established by State statutes within the Public Employee's Retirement Law. The Entity selects optional benefit provisions from the benefit menu by contract with CalPERS and adopts those benefits through Board approval. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions, membership, and financial information that can be found on the CalPERS website at [www.calpers.ca.gov](http://www.calpers.ca.gov).

*Benefits Provided*

CalPERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefits are based on year of credited service, with one year of credited service being equal to one year of full-time employment. All members are eligible for standard non-industrial disability benefits after five years of service. The Entity has chosen the Optional Settlement 2W Death Benefit.

*Contribution Description*

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance any unfunded accrued costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Entity is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. The Entity's total employer contributions were \$177,293 for the year ended June 30, 2024.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT  
NOTES TO FINANCIAL STATEMENTS**

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**NOTE 6 – PENSION PLAN (Continued)**

General Information About the Pension Plan (Continued)

*Contribution Description (Continued)*

Active plan members who were hired before January 1, 2013, are referred to as “Classic” employees. Beginning January 1, 2013, the Entity established two classes of employees, as dictated by the newly enacted Public Employees Pension Reform Act (PEPRA).

The plan’s provisions and benefits in effect at June 30, 2024, are summarized as follows:

	Miscellaneous	
	Hire date prior to January 2013	Hire date in or after January 2013*
Benefit formula	2.7% at 55	2.0% at 62
Benefit vesting schedule	5 years	5 years
Benefit payments	Monthly for life	Monthly for life
Final average compensation period	12 months	36 months
Sick leave credit	Yes	Yes
Retirement age	50 – 55 & up	52 -67 & up
Monthly benefits as a percent of eligible compensation	2.0% - 2.7%	1.0% - 2.5%
Cost of living adjustment	2.0%	2.0%
Required employee contribution rates	8.00%	6.75%
Required employer contribution rates	15.95% + \$6,099/month	7.68%

\* For employees that were hired on or after January 1, 2013, were already members of CalPERS prior to January 1, 2013, and had less than a six month break in service, the benefit formula is 2.0% at 55, the required employee contribution rate was 7.00%, and the required employer contribution rate was 11.84%. All other plan provisions and benefits are the same as those for other employees hired on or after January 1, 2013.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 6 – PENSION PLAN (Continued)**

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

*Methods and Assumptions*

The actuarial methods and assumptions used are those adopted by the CalPERS Board of Administration. For the measurement period ending June 30, 2023 (the measurement date), the total pension liability was determined by rolling forward the total pension liability determined in the June 30, 2022, actuarial accounting valuation. The June 30, 2023, total pension liability was based on the following actuarial methods and assumptions:

Actuarial cost method	Entry age normal in accordance with the requirements of GASB Statement No. 68
Actuarial assumptions:	
Discount rate	6.90%
Inflation	2.30%
Salary increases	Varies by entry age and service
Mortality rate table*	Derived using CalPERS' membership data for all funds
Post-retirement benefit increase	Contract COLA up to 2.30% percent until purchasing power protection allowance floor on purchasing power applies.

\* The mortality table used was developed based on CalPERS' specific data. The rates incorporate Generational Mortality to capture ongoing mortality improvement using 80% of Scale MP 2020 published by the Society of Actuaries. For more details, please refer to the 2021 experience study report that can be found on the CalPERS website.

*Long-term Expected Rate of Return*

In determining the long-term expected rate of return, CalPERS took into account long-term market return expectations as well as the expected pension fund cash flows. Projected returns for all asset classes are estimated and, combined with risk estimates, are used to project compound (geometric) returns over the long term. The discount rate used to discount liabilities was informed by the long-term projected portfolio return.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 6 – PENSION PLAN (Continued)**

Actuarial Methods and Assumptions Used to Determine Total Pension Liability (Continued)

*Long-term Expected Rate of Return (Continued)*

The table below reflects long-term expected real rate of return by asset class.

Asset Class	Asset Allocation	Real Return Years 1-10*
Global equity – cap-weighted	30%	4.54%
Global equity – non-cap-weighted	12%	3.84%
Private equity	13%	7.28%
Treasury	5%	0.27%
Mortgage-backed securities	5%	0.50%
Investment grade corporates	10%	1.56%
High yield	5%	2.27%
Emerging market debt	5%	2.48%
Private debt	5%	3.57%
Real assets	15%	3.21%
Leverage	(5)%	(0.59)%
<b>Total</b>	<b>100%</b>	

\* An expected inflation of 2.30% used for this period. Figures are based on the 2021-22 Asset Liability Management study.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 6 – PENSION PLAN (Continued)**

Actuarial Methods and Assumptions Used to Determine Total Pension Liability (Continued)

*Discount Rate*

The discount rate used to measure the total pension liability for Public Employees' Retirement Fund (PERF) C was 6.90%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Changes in the Net Pension Liability

*Sensitivity of the Net Pension Liability to Changes in the Discount Rate*

The following presents the net pension liability of the Plan as of June 30, 2023, measurement date, calculated using the discount rate in effect at year-end. The table shows what the net pension liability would be if it were calculated using a discount rate that is 1.0 percentage-point lower or 1.0 percentage-point higher than the current rate:

	5.90%	6.90%	7.90%
Net pension liability	\$ 1,556,393	\$ 1,026,347	\$ 590,073

*Pension Plan Fiduciary Net Position*

Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial report.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 6 – PENSION PLAN (Continued)**

Changes in the Net Pension Liability (Continued)

*Amortization of Deferred Outflows and Deferred Inflows of Resources*

Under GASB 68, actuarial gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time.

The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense.

The amortization period differs depending on the source of the gain or loss:

Difference between projected and actual earnings on pension plan investments	5 year straight-line amortization
All other amounts	3.7 year straight-line amortization

Pension Related Liabilities, Expense, and Deferred Outflows/Deferred Inflows of Resources

The Entity's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2023, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2022, rolled forward to June 30, 2023, using standard update procedures. The Entity's proportion of the net pension liability was based on a projection of the Entity's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. The Entity's proportionate share of the net pension liability as of June 30, 2023, measurement date was 0.02053%. This represents an increase in the percentage of 0.00054 since the prior measurement date.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 6 – PENSION PLAN (Continued)**

Pension Related Liabilities, Expense, and Deferred Outflows/Deferred Inflows of Resources (Continued)

For the year ended June 30, 2024, the Entity recognized pension expense of \$217,076. At June 30, 2024, the Entity deferred outflows and inflows of resources related to pensions as follows:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
<b>Governmental activities:</b>		
Pension contributions subsequent to measurement date	\$ 177,293	\$ -
Difference between expected and actual experience	52,431	8,134
Changes of assumptions	61,965	
Difference between employer’s contributions and proportionate share of contributions	41,453	-
Net difference between projected and actual investment earnings	166,175	-
Change in employer’s proportion	<u>14,690</u>	<u>8,791</u>
Total	<u>\$ 514,007</u>	<u>\$ 16,925</u>

The amounts above are net of outflows and inflows recognized in the pension expense for the year ended June 30, 2024. The \$177,293 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the fiscal year ended June 30, 2025.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

<u>Year Ending June 30,</u>	
2025	\$ 103,242
2026	72,846
2027	138,934
2028	<u>4,767</u>
Total	<u>\$ 319,789</u>

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 7 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)**

General Information About the OPEB Plan

*Plan Description*

The Entity has established a Retiree Healthcare Plan and participates in the California Employer’s Retiree Benefit Trust (CERBT), an agent multiple-employer defined benefit postemployment healthcare plan administered by CalPERS. The CERBT is an Internal Revenue Code Section 115 trust and an investment vehicle that can be used by all California public employers to prefund future retiree healthcare and other postemployment benefits costs.

*Benefits Provided*

The OPEB Plan provides postemployment healthcare benefits through a third-party insurer to employees who retire from the Entity on or after age 50 and have at least 10 years of service. The Entity pays a portion of the retiree’s health premiums for eligible retirees range from 50% at 10 years of service up to 100% at 25 years of service. The Entity’s board of directors has the authority to establish and amend the benefit terms.

*Employees Covered*

As of the June 30, 2023, actuarial valuation, the following current and former employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	1
Active employees	<u>15</u>
Total	<u>16</u>

*Contributions*

The Entity’s board of directors establishes and amends the contribution requirements for the OPEB Plan. The Entity pays a portion of retiree benefit expenses on a pay-as-you-go basis to third parties, outside of CERBT, and makes additional contributions to CERBT to prefund benefits as determined by the Entity’s board of directors annually. For the year ended June 30, 2024, the Entity contributed \$7,161 to the OPEB Plan, of which \$7,161 was used for current retiree healthcare premiums and \$0 was used to prefund benefits.

Net OPEB Liability

The Entity’s net OPEB liability (asset) was measured as of June 30, 2023, and the total OPEB liability used to calculate the net OPEB liability (asset) was determined by an actuarial valuation as of June 30, 2023.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 7 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (Continued)**

Net OPEB Liability (Continued)

*Actuarial Assumptions*

The total OPEB liability in the June 30, 2023, (measurement date) actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Actuarial cost method	Entry age normal
Inflation	2.50%
Salary increases	2.75% per year
Investment rate of return	6.75% net of expenses
Healthcare cost trend rates	4.00% per year
Mortality rates	Based on the 2021 CalPERS mortality rates for Miscellaneous and Schools Employees experience studies.
Retirement rates	Based on the 2021 CalPERS retirement rates for miscellaneous employees experience studies.
Turnover rates	Based on the 2021 CalPERS turnover rates for miscellaneous employees experience studies.

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized as follows:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Equity	59%	7.545%
Fixed income	25%	4.250%
Real Estate Investment Trusts	8%	7.250%
Treasury Inflation-Protected Securities	5%	3.000%
Commodities	3%	7.545%
	100%	
Total		

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 7 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (Continued)**

Net OPEB Liability (Continued)

Rolling periods of time for all asset classes in combination were used to appropriately reflect correlation between asset classes. This means that the average returns for any asset class do not necessarily reflect the averages over time individually, but reflect the return for the asset class for the portfolio average. Additionally, the historic 44-year real rates of return for each asset class along with the assumed long-term inflation assumption was used to set the discount rate. The investment return was offset by assumed investment expenses of 25 basis points.

*Discount Rate*

The discount rate used to measure the total OPEB liability was 6.75 percent. The projection of cash flows used to determine the discount rate assumed that the Entity contributions will be made at rates sufficient to fully fund the obligation over a period not to exceed 44 years. Based on those assumptions, the OPEB plan’s fiduciary net position was projected to be available to make all projected OPEB payments for current active and inactive employees. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

Changes in the Net OPEB Liability

	Increase (Decrease)		
	Total OPEB Liability	Plan Fiduciary Net Position	Net OPEB Liability/(Asset)
Balance, beginning of year	\$ 285,886	\$ 446,977	\$ (161,091)
Changes during the year:			
Service costs	17,139	-	17,139
Interest	19,682	28,704	(9,022)
Experience (gains)/losses	(84,435)	-	(84,435)
Changes in assumptions	(2,849)	-	(2,849)
Administrative expense	-	(130)	130
Benefit payments	(3,394)	(3,394)	-
Net Change	(53,857)	25,180	(79,037)
Balance, end of year	\$ 232,029	\$ 472,157	\$ (240,128)

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 7 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (Continued)**

Changes in the Net OPEB Liability (Continued)

*Sensitivity of the Net OPEB Liability to Changes in the Discount Rate*

The following presents the net OPEB liability of the Entity, as well as what the Entity’s net OPEB liability would be if it was calculated using a discount rate that is 1 percentage-point lower or 1 percentage-point higher than the current discount rate:

	5.75%	6.75%	7.75%
Net OPEB liability/(asset)	\$ (198,014)	\$ (240,128)	\$ (273,323)

*Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates*

The following presents the net OPEB liability of the Entity, as well as what the Entity’s net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage-point lower or 1 percentage-point higher than the current healthcare cost trend rates:

	3.00%	4.00%	5.00%
Net OPEB liability/(asset)	\$ (280,960)	\$ (240,128)	\$ (185,755)

*OPEB Plan Fiduciary Net Position*

Detailed information about the OPEB plan’s fiduciary net position is available in CalPERS’ CERBT Schedule of Changes in Fiduciary Net Position by Employer which can be found online at <https://www.calpers.ca.gov/page/forms-publications>.

OPEB Expense/Credit and Deferred Outflows and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2024, the Entity recognized an OPEB Plan credit of \$4,456. At June 30, 2024, the Entity had a deferred outflow of resources and deferred inflows of resources related to OPEB as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
<b>Governmental activities:</b>		
Difference between expected and actual experience	\$ 9,762	\$ 302,341
Changes in assumptions	-	5,628
Net difference between projected and actual investment earnings	32,652	-
Total	\$ 42,414	\$ 307,969

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 7 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (Continued)**

OPEB Expense/Credit and Deferred Outflows and Deferred Inflows of Resources Related to OPEB (Continued)

The amounts above are net of outflows and inflows recognized in OPEB expense/credit for the year ended June 30, 2024.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in future pension expense as follows:

Year Ending June 30,		
2025	\$	(12,089)
2026		(14,817)
2027		1,918
2028		(18,856)
2029		(19,124)
Thereafter		<u>(202,587)</u>
Total	\$	<u>(265,555)</u>

**NOTE 8 – LEASE ASSIGNMENT**

The Entity assigned its rights under a lease agreement to a third-party for a lease under which a small portion of the Entity’s land is utilized by a lessor for a communications antenna facility. The Entity received a lumpsum in exchange for the lease assignment and the third-party will collect future rent payments made by the lessor in accordance with the original lease. The lease assignment agreement commenced in December of 2019 and has a twenty-five-year term. The lumpsum has been recorded as a deferred inflow of resources and will be recognized as revenue on a straight-line basis over the term of the lease assignment agreement. Future revenue recognition under this agreement will be as follows:

Year Ending June 30,		
2025	\$	12,669
2026		12,669
2027		12,669
2028		12,669
2029		12,669
Thereafter		<u>183,706</u>
Total	\$	<u>247,051</u>

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 9 – JOINT VENTURES**

The Entity participates in a joint venture under a joint powers agreement (JPA) with the California Association for Park and Recreation Indemnity (CAPRI). The relationship between the Entity and the JPA is such that the JPA is not a component unit of the Entity for financial reporting purposes. Audited financial statements are available by contacting CAPRI at 1075 Creekside Ridge Drive, Suite 240, Roseville, California 956278.

CAPRI provides insurance coverages, risk management, safety and loss prevention services to its many member districts through a risk-sharing pool. CAPRI is governed by a 7 member board of directors comprised primarily of representatives of the member districts. The board controls the operations of the JPA, including selection of management and approval of operating budgets, independent of any influence by the member districts beyond their representation on the board.

Condensed audited financial information for CAPRI for the year ended June 30, 2024, is as follows:

Total assets	\$ 37,931,463
Total deferred outflows of resources	<u>352,168</u>
Total assets and deferred outflows of resources	<u>\$ 38,283,631</u>
Total liabilities	\$ 19,341,803
Total deferred inflows of resources	53,296
Total net position	<u>18,888,532</u>
Total liabilities, deferred inflows, and net position	<u>\$ 38,283,631</u>
Total operating revenues	\$ 17,821,461
Total operating expenses	(15,110,444)
Total nonoperating income (loss)	<u>2,649,131</u>
Total change in net position	<u>\$ 5,360,148</u>

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 10 – INTERFUND ACTIVITY AND BALANCES**

The interfund due to and due from balances of \$191,170 are the result of a loan from the special revenue fund to general fund for the general fund to acquire capital assets. Interfund transfers for the year ended June 30, 2024, are as follows:

<b>Fund Financial Statements – Transfers:</b>	In	Out
General fund – transfer from special revenue fund for short-term loan	\$ 84,000	\$ -
General fund – transfer to special revenue fund for repayment short-term loan	-	84,000
General fund – transfer from special revenue fund for acquiring capital assets	28,536	-
Special revenue fund – transfer to general fund for short-term loan		84,000
Special revenue fund – transfer from general fund for repayment of short-term loan	84,000	-
Special revenue fund – transfer to general fund for acquiring capital assets	-	28,536
	\$ 196,536	\$ 196,536

**NOTE 11 – DEFERRED COMPENSATION**

For the benefit of its employees, the Entity has adopted a deferred compensation plan in accordance with Section 457 of the Internal Revenue Code. Generally, eligible employees may defer receipt of a portion of their salary until termination, retirement, death, or unforeseeable emergency. Until the funds are paid or otherwise made available to the employee, the employee is not obligated to report the deferred salary for income tax purposes.

The Entity does not make any employer contributions to the plan. Amounts deferred by employees are transferred by the Entity each pay period to a third-party administrator who coordinates the investment of such proceeds in a variety of investment vehicles in accordance with the instructions of each participant. Accordingly, neither the assets nor the related liability of the plan are included in the accompanying basic financial statements. The Entity is not liable to its employees for any losses that may be incurred in connection with their participation in the plans.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE 12 – CONTINGENCIES**

In April 2024, a lawsuit was filed against the Entity in relation to injuries and damages suffered by the plaintiff as a result of a tree branch falling on them while they were camping on the Entity’s property. The case is being handled by the Entity’s insurance provider, CAPRI. In an effort to resolve this matter and avoid further fees and costs, the parties participated in mediations in February 2026, and agreed to a settlement, which will be fully covered under the Entity’s insurance coverage limits and will not have any impact on the Entity.

**NOTE 13 – DISBURSEMENTS NOT IN ACCORDANCE WITH DISTRICT POLICIES/AGREEMENTS**

The Entity has identified certain disbursements related to paid-time off and other employee benefits that it believes were not made in accordance with applicable Entity policies and/or employment agreements. The Entity’s has identified \$79,262 of such disbursements in the year-ended June 30, 2024, as well as \$21,437 during the year-ended June 30, 2025. The Entity’s management believes that no additional disbursements of this nature have been made subsequent to June 30, 2025 and that the issue was isolated to the identified amounts.

**NOTE 14 – SUBSEQUENT EVENTS**

In January 2025, the Entity received \$400,000 of funds from the Riverside County Board of Supervisors Unincorporated Communities Initiative Program for a water infrastructure improvement project. The project commenced in January 2026 and is expected to be completed by May 2026.

The Entity received \$141,745 in October 2024, \$126,500 in February 2025, and \$41,250 in August 2025, for fire and incident base camps held on the Entity’s property in September 2024, January 2025, and July 2025, respectively.

In January 2026, the Entity started a Youth Baseball and Softball League, which will be fully operated by the Entity, and discontinued the facility use agreement with the previous organizer.

In preparation of these financial statements, the Entity considered subsequent events through March 9, 2026, which is the date these financial statements were issued.

**REQUIRED SUPPLEMENTARY INFORMATION – UNAUDITED**

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION – UNAUDITED**

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**Schedule of Pension Plan Contributions  
Last 10 Years\***

Fiscal Year	Contractually Required Contributions	Contributions in Relation to the Actuarially Determined Contributions	Contribution Deficiency/ (Excess)	Covered Payroll	Contributions as a % of Covered Payroll
2024	\$ 177,293	\$ (177,293)	\$ -	\$ 1,019,794	17.39%
2023	164,384	(164,384)	-	912,587	18.01%
2022	149,684	(149,684)	-	819,904	18.26%
2021	125,301	(125,301)	-	643,928	19.46%
2020	112,782	(112,782)	-	651,836	17.30%
2019	106,605	(106,605)	-	646,139	16.50%
2018	88,096	(88,096)	-	532,139	16.55%
2017	84,684	(84,684)	-	585,148	14.47%
2016	48,798	(48,798)	-	466,221	10.47%
2015	42,396	(42,396)	-	426,566	9.93%

\* Historical information is required only for measurement periods for which GASB 68 is applicable. Fiscal year ended June 30, 2015, was the first year of implementation. Future years' information, up to 10 years, will be displayed as information becomes available.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION – UNAUDITED**

**Schedule of the Entity's Proportionate Share of the Net Pension Liability  
Last 10 Years\***

Fiscal Year	Proportion of the Net Pension Liability	Proportionate Share of Net Pension Liability	Covered Payroll	Proportionate Share of the Net Pension Liability as a % of Payroll	Plan Fiduciary Net Position as a % of the Total Pension Liability
2024	0.02053%	\$ 1,026,347	\$ 1,019,794	100.64%	72.45%
2023	0.01999%	935,216	912,587	102.48%	82.98%
2022	0.02383%	452,404	819,904	55.18%	72.98%
2021	0.01893%	798,465	643,928	124.00%	73.41%
2020	0.01847%	739,662	651,836	113.47%	73.93%
2019	0.01813%	683,427	646,139	105.77%	76.23%
2018	0.01788%	704,934	532,139	132.47%	75.88%
2017	0.01764%	612,637	585,148	104.70%	76.29%
2016	0.01670%	458,128	466,221	98.26%	81.57%
2015	Not available	313,776	426,566	73.56%	Not available

\* Historical information is required only for measurement periods for which GASB 68 is applicable. Fiscal year ended June 30, 2015, was the first year of implementation. Future years' information, up to 10 years, will be displayed as information becomes available.

**Notes to the Pension Schedules**

Benefit Changes

None

Changes in Assumptions

Amounts reported in fiscal year 2018 reflect a change in the discount rate from 7.65% to 7.15%. Amounts reported in fiscal year 2019 reflect a change in the inflation rate from 2.75% to 2.50%. Amounts reported in fiscal year 2023 reflect a change in the discount rate from 7.15% to 6.90% and a change in the inflation rate from 2.50% to 2.30%. Deferred outflows and inflows of resources include the unamortized portion of these changes in assumptions.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**REQUIRED SUPPLEMENTARY INFORMATION – UNAUDITED**

**Schedule of Changes in the Entity's Net OPEB Liability and Related Ratios**  
**Last 10 Years\***

	OPEB Liability/(Asset) – June 30				
	2024	2023	2022	2021	2020
Balance, beginning of year	\$ (161,091)	\$ (261,065)	\$ (100,542)	\$ (108,432)	\$ 128,239
Changes during the year:					
Service costs	17,139	16,680	6,488	6,314	7,484
Interest	(9,022)	86,699	(90,575)	20,050	32,309
Changes in assumption	(2,849)	-	(3,415)	-	-
Employer contributions	-	(3,536)	-	(16,845)	(43,567)
Actual investment income	-	-	-	-	-
Expected investment income	-	-	-	(27,578)	(25,694)
Administrative expense	130	131	154	193	72
Experience (gains)/losses	(84,435)	-	(73,175)	12,102	(210,952)
Investment (gains)/losses	-	-	-	13,654	3,677
Balance, end of year	<u>\$ (240,128)</u>	<u>\$ (161,091)</u>	<u>\$ (261,065)</u>	<u>\$ (100,542)</u>	<u>\$ (108,432)</u>
Covered employee payroll	\$ 1,019,794	\$ 912,587	\$ 819,904	\$ 643,928	\$ 651,836
OPEB liability/(asset) as a % of covered payroll	(23.55)%	(17.65)%	(31.84)%	(15.61)%	(16.63)%

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION – UNAUDITED**

**Schedule of Changes in the Entity's Net OPEB Liability and Related Ratios  
Last 10 Years\* (Continued)**

	OPEB Liability/(Asset) – June 30	
	2019	2018
Balance, beginning of year	\$ 160,735	\$ 174,642
Changes during the year:		
Service costs	7,284	7,089
Interest	30,021	27,858
Changes in assumption	-	-
Employer contributions	(48,677)	(25,557)
Actual investment income	(21,365)	(23,494)
Expected investment income	-	-
Administrative expense	241	197
Experience (gains)/losses	-	-
Investment (gains)/losses	-	-
Balance, end of year	<u>\$ 128,239</u>	<u>\$ 160,735</u>
Covered employee payroll	\$ 646,139	\$ 532,139
OPEB liability/(asset) as a % of covered payroll	19.85%	30.21%

\* Historical information is required only for measurement periods for which GASB 75 is applicable. The fiscal year ended June 30, 2018, was the first year of implementation. Future years' information, up to 10 years, will be displayed as information becomes available.

**Notes to the OPEB Schedule**

Benefit Changes

None

Changes in Assumptions

Amounts reported in fiscal year 2022 reflect a change in the discount rate from 7.00% to 6.75% and a change in the inflation rate from 2.75% to 2.50%. Deferred outflows and inflows of resources include the unamortized portion of these changes in assumptions.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT**  
**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND**  
Year Ended June 30, 2024

	<b>Budgeted Amounts</b>		<b>Actual Amounts</b>	<b>Variance to Final Budget</b>
	<b>Original</b>	<b>Final</b>		
<b>Revenues</b>				
Program service fees	\$ 382,750	\$ 382,750	\$ 505,054	\$ 122,304
Property taxes	1,794,714	1,794,714	3,168,596	1,373,882
Intergovernmental revenues	-	-	166,230	166,230
Interest income	-	-	16,908	16,908
Grant & donation income	-	-	85,094	85,094
<b>Total revenues</b>	<u>2,177,464</u>	<u>2,177,464</u>	<u>3,941,882</u>	<u>1,764,418</u>
<b>Expenditures</b>				
Salaries and benefits	1,648,750	1,648,750	1,866,010	217,260
Service and supplies	1,731,280	1,713,780	1,859,377	145,597
Capital outlay	559,600	559,600	845,820	286,220
<b>Total expenditures</b>	<u>3,939,630</u>	<u>3,922,130</u>	<u>4,571,207</u>	<u>649,077</u>
<b>Revenues over (under) expenditures</b>	<u>(1,762,166)</u>	<u>(1,744,666)</u>	<u>(629,325)</u>	<u>1,115,341</u>
<b>Other Financing Sources (Uses)</b>				
Interfund transfer in	-	-	112,356	112,356
Interfund transfer out	-	-	(84,000)	(84,000)
Repayment of long-term debt	-	-	(119,297)	(119,297)
Issuance of long-term debt	-	-	404,000	404,000
	<u>-</u>	<u>-</u>	<u>313,059</u>	<u>313,059</u>
<b>Disbursements not in accordance with District policies/agreements</b>	<u>-</u>	<u>-</u>	<u>(79,262)</u>	<u>(79,262)</u>
<b>Net change in fund balances</b>	<u>(1,762,166)</u>	<u>(1,744,666)</u>	<u>(395,528)</u>	<u>1,349,138</u>
<b>Fund balances, beginning of year</b>	<u>755,176</u>	<u>755,176</u>	<u>755,176</u>	<u>-</u>
<b>Fund balances, end of year</b>	<u>\$ (1,006,990)</u>	<u>\$ (989,490)</u>	<u>\$ 359,648</u>	<u>\$ 1,349,138</u>

See notes to financial statements.

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION – UNAUDITED**

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**Notes to the Budgetary Comparison Schedule**

The Board of Directors of the Entity adopts an annual budget, on a basis consistent with generally accepted accounting principles, for planning, control, and evaluation purposes for the general fund. The budget may be amended by the Board of Directors throughout the year. The budget is prepared on the modified accrual basis of accounting.

Budget amounts reflect the original budget adopted by the Board of Directors and the final budget after all applicable amendments. The Board of Directors approves all budget amendments. The budget appropriations lapse at year-end.

**OTHER INFORMATION – UNAUDITED**

**BEAUMONT-CHERRY VALLEY RECREATION AND PARK DISTRICT  
OTHER SUPPLEMENTARY INFORMATION – UNAUDITED**

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Officers, Directors, and Senior Management

As of June 30, 2024, the officers, directors, and senior management of the Entity were as follows:

	<u>Term Expires</u>
Chris Diercks, Chairman	November 2026
Denise Ward, Vice Chairman/Secretary	November 2024
John Flores, Treasurer	November 2024
Dan Hughes, Director	November 2024
Richard Lawhead, Director	November 2024
Michael Valdivia, General Manager	N/A

Insurance Coverage

The Entity’s insurance provider is the California Association for Park and Recreation Indemnity (CAPRI). Coverage carried by the Entity includes bodily injury, personal injury, advertising injury, property damage, and public official and employee liability which may occur anywhere in the world. The insurance provides coverage up to \$1,000,000 per occurrence for the following:

Property Damage – The deductible for general property damage is \$2,000 per occurrence. For flood damage the deductible is \$50,000 per occurrence.

Employment Practices – These items are subject to a \$20,000 deductible. The deductible is reduced to \$5,000 if the Entity follows guidelines set by CAPRI, such as consulting with the Entity’s general counsel.

Bodily Injury and Personal Injury – There are no deductibles for claims of these types.

Crime – The deductible for forgery, theft of money, robbery, computer fraud, funds transfer fraud, and counterfeit money is \$5,000 per occurrence.

Public Officials Errors and Omissions and Employee Theft – There are no deductibles for claims of these types.

The Entity has a worker’s compensation policy with employer liability coverage per occurrence that meets the statutory requirements and covers all employees.