



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, April 13, 2022 5:30pm

MINUTES

PUBLIC PARTICIPATION BY TELECONFERENCE ONLY

Due to the spread of COVID-19 and the fact that there is a Governor-declared state of emergency, the Beaumont Cherry Valley Recreation & Park District conducted this meeting by teleconference.

DISTRICT CLOSED SESSION – There was no closed session.

WORKSHOP SESSION: None.

REGULAR SESSION: Regular Session to Begin at 5:30pm

Regular session began at 5:39pm.

Roll Call:

Director De La Cruz: Absent

Director Ward: Absent

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

Invocation: Chairman Hughes gave the Invocation.

Pledge of Allegiance: Vice Chair/Secretary Diercks led the pledge of allegiance.

Presentations: Linda Hanley, Board Chair of the Boys and Girls Club of the San Gorgonio Pass, presented the District a certificate of thank you for allowing them to use the Noble Creek facility for their Horses and Hattitudes. Along with the certificate were self-made portraits from the kids. She stated that it was a huge success and they already have the next date set for June 17th.

Adjustments to Agenda: None.

1. PUBLIC COMMENT:

Chairman Hughes opened public comment at 5:43pm.

Alicia Camacho voiced her concerns on the District's management and the large amounts of distress it puts on their employees. She states that the District needs to deal with the bullying and retaliation and would like the Board to open an investigation for all of the issues reported in her comment.

Jesse Camacho voiced his concerns on the District's mistreatment and corruption towards its employees. He also stated that another concern of his, is the lack of care for the employee's safety and for the employee's decisions to further their education. Jesse would like the Board to open an investigation for all of the issues reported in his comment.

Public comment closed at 5:49pm.

2. CONSENT CALENDAR:

2.1 Minutes of March 9, 2022

2.2 Bank Balances for March 2022

2.3 Warrants for March 2022

2.4 Approve Special Provision Allowing for Teleconference Meetings during a Governor-Declared State of Emergency Pursuant to AB 361

Albert Maldonado commented on item 2.4. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings. There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The District needs to consider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing. Duane Burk commented the finance committee met and approved items 2.2 and 2.3.

Motion was made to accept items 2.1, 2.2, 2.3 and 2.4.

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 3-0

Director De La Cruz: Absent

Director Ward: Absent

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Approval of Invoices for Merlin Johnson Construction

Chairman Hughes opened public comment at 5:52pm. Hearing none, public comment ended at 5:52pm.

Motion was made to accept item 3.1.

Initial Motion: Vice Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 3-0

Director De La Cruz: Absent

Director Ward: Absent

Treasurer Flores: Aye

Vice Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Human Resources Administrator: Zina Bakoo

- We have 27 employees.
- We hired a PT receptionist.

- We hired a FT maintenance worker.
- Workers Compensation- Cases/Incidents/Accidents – No open cases. It has been 73 days since our last employee accident.
- The 2021-2022 Statement of Economic Interest were submitted.
- The first quarter 2022 Safety Committee Package was submitted to CAPRI.
- The 2022/2023 GL & Property Program Renewal was submitted to CAPRI.
- CPR training was held March 17, 2022. We had fourteen attendees.
- CSDA has a new Board Member Resource page on their website that board members can utilize for training opportunities, best practices, upcoming event dates and resources.
- Zina Bakoo completed her new employee sexual harassment training.
- Zina Bakoo completed her CPR/First Aid training.
- March 2022 employee of the month was celebrated on March 23rd. Taylor McCafferty received the recognition. The next luncheon is scheduled for April 20th @ noon in the Noble Creek picnic area.
- Zina Bakoo attended The Banning Chamber Installation Dinner on March 31st, 2022 at Morongo Casino.
- Zina Bakoo also attended the Good Morning Beaumont Breakfast at the Sand Trap in Beaumont.

Financial Services Technician/Office Manager: Nancy Law

- The Finance Committee met April 11th, 2022 to review March 2022 Financial Reports for Fiscal Year 2021-2022.
- The Monthly Financial Report consisted of the Apportionment Schedule Spreadsheet and Historical Graph, Profit & Loss Budget vs. Actual, Trial Balance, as well as the Bank Account Balance Spreadsheet and Warrant Registers which are also included in the Board Packet.
- Property Tax Disbursement – The Financial Services Technician has not received deposits into the Riverside County Fund as of April 8th, 2022.
- The Financial Services Technician has transferred into the Reserve fund the \$5,000.00 monthly contribution for March 2022, bringing our Reserve balance to \$153,998.72, and transferred into the Money Market account \$7,500.00 monthly contributions for March 2022 bring our balance to \$200,525.69.
- Finance attended on 3/5/2022 BYB Parking Fee Day.
- Finance attended on 3/8/2022 meeting with Acorn regarding updates.
- Finance and Ryann attended on 3/9/2022 webinar CalPERS Affiliate Fund.
- Finance attended on 3/11/2022 Beaumont Chamber Breakfast.
- Finance attended on 3/12/2022 1K/5K Fun Run
- Finance attended on 3/23/2022 Employee of the Month
- Finance attended on 3/31/2022 Banning Installation Dinner.

Activities Coordinator: Kyle Simpson

- COVID-19 Testing Facility at the Woman's Club will continue through June 30th, 2022.
- Beaumont Library Story Time is at Noble Creek Community Center on Tuesdays.
- Beaumont Library is doing tech classes for seniors at Noble Creek Community Center Monday's and Tuesday's 2:00pm-3:00pm
- Bogart 1K5K Fun Run
 - The Second Annual Fun Run was a great success; there was a lot of participation
- Welcome Home Vietnam Veterans Day
 - There were three Veterans honored
 - There was a lot of dignitary participation including: Congressman Raul Ruiz, 5th District Supervisor Jeff Hewitt, Banning City Council, Beaumont City Council, San Gorgonio Pass Water Agency, BCVWD and BCVRPD Board - thank you for being in attendance
- Fishing Derby

- The Second Annual Bogart Fishing Derby was a great success; almost all pre-registered slots were full
- The Winner of the children's and overall weekend was Olivia Carlson with a fish weight of 6.75 pounds
- Spring Fling
 - April 16th at Noble Creek Regional Park Field 1
 - 1 New Church will be participating in the event
 - Both Sunrise and Church for Family donated Easter eggs
 - We have 3 food vendors and 13 craft vendors
 - Entertainment is set: Modern Music Studio, Beaumont Music Centre, Starlight Elementary Choir,
- Arbor Day
 - April 29th at Bogart Regional Park Meadow Area
 - The two trees for this year are Oak Trees or Drake Elms
- Cinco De Mayo
 - The Flyer and advertising are completed
 - Vendor applications have been created and will be sent out 4/7/2022
 - Entertainment negotiations are in progress
- Memorial Wall
 - Friday May 20th at Noble Creek Regional Park Quad Area
 - I have received three nominations
- Kyle attended the Banning Chamber Breakfast 3/16/2022
- Kyle attended the CPR/AED training on 3/17/2022
- Kyle attended the employee of the month luncheon on 3/23/2022
- Kyle attended the Banning Chamber Installation Dinner on 3/31/2022
- Kyle participated in the Beaumont-Cherry Valley Rotary Chili Cook-Off on 4/1/2022
- Kyle will be attending the Beaumont Chamber Breakfast on 4/8/2022
- Kyle will be attending the Calimesa Chamber breakfast on 4/12/2022

Maintenance Foreman: Aaron Morris

Activities are in full effect at Noble Creek Regional Park and Bogart Regional Park. Our Staff has remained busy keeping up with the current foot traffic in both parks and we are looking forward to the upcoming projects and events in this month.

- We are preparing for the upcoming Spring Fling and Cinco de Mayo special events.
- Staff tore out and refilled the Quad planters and replaced the material with Palm Springs Gold DG.
- SRS Electric had been going around Noble Creek Regional Park digging up any and all underground electrical boxes and securing them with a concrete border backfilled with gravel to help drainage and prevent any wires from shorting.
- Staff has continued our Pest Abatement Program and has reduced the numbers of both gophers and squirrels in the landscape.
- I completed and submitted the 1 Quarter Safety Committee Packet 2022 on time to CAPRI.
- The Park District underwent a waterline separation inspection to show that we completely separated the 2 Inch domestic line from the 4 inch irrigation line and passed the test.
- Staff had begun prepping the horse shoe pits for the upcoming memorial tournaments.
- Construction has continued on the new structures being built above the meadow and above the pond in the Bogart Day Use area and staff is assisting in tearing off the roof shingles on the trusses.

Athletic Coordinator: Dodie Carlson

- The winter 2022 adult ball season finished this past Sunday. The spring season started on Monday April 4, 2022. We have 6 Women's, 7 Men's, 12 Thursday Co-ed, and 9 Sunday Co-ed teams this season. This is an increase of three teams over 2021 Spring season.
- As of March 7, 2022 when the BYB spring season started, the park has been very busy with a lot of activity. Games, practice, fans, and spectators.
- The calendar remains very slow due the lack of staff for tournaments. Hopefully we can get some help as things start to loosen up.
- Dodie would like to thank the Board of Directors, General Manager, and staff for their constant work for this district. Dodie would like to also thank the maintenance staff and the inmate crews that have been here cleaning out the weeds and dirt in the quad area, filling it with the decomposed granite. The fields are improving every week.
- BYB games have started and are going forward. It is great to see the park filled again. Come on down and watch a game or two.

General Manager: Duane Burk

Duane has attended the Calimesa and Beaumont council meetings and has met with the Beaumont-Cherry Valley Water District's General Manager. He has been dealing with the Shopoff in regards to the agreement project. The City of Beaumont City Manager has been removed from office and the new contact will now be Elizabeth Gibbs. Duane looks forward to working with the City.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Library.
- Finance – 1st Thursday of Every Month 5:00 pm NCCC.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly @ 5:30 pm
- BCVRPD Board Meeting Schedule, NCCC

May 11, 2022

June 8, 2022

July 13, 2022

5.2. Upcoming Holidays

Monday, May 30, 2022 Memorial Day

Monday, July 4, 2022 Independence Day

5.3. Events

April 16, 2022 – Spring Fling at Noble Creek Regional Park F-1 starting at 9am

April 29, 2022 – Arbor Day at Bogart Regional Park

May 7, 2022 – Cinco de Mayo Festival at Noble Creek Regional Park Meadow

May 13, 2022 – 3rd Annual Foundation Golf Tournament

Woman's Club COVID testing through June 30, 2022

DIRECTORS MATTERS/COMMITTEE REPORTS

Director De La Cruz:

Armando was absent and unable to comment.

Director Ward:

Denise was absent and unable to comment.

Treasurer Flores:

John attended the Welcome Home Vietnam Veterans event as well as the Fishing Derby. He stated that as a supervisor watching over the staff, it was refreshing to see the Fishing Derby run smoothly and be an overall great event. He is delighted to see that staff can work phenomenally with little to no supervision. John explained that how the District and its employees rebound is what matters and that the supervisors are still doing great. He complimented Bogart Regional Park and says it looks beautiful.

Vice Chair/Secretary Diercks:

Chris would like to commend Duane and staff for doing such a good job and states that the District rebounds great. He looks forward to the staff keeping up the great work.

Chairman Hughes:

Dan notified the Board that Morongo has approved our 3rd Annual Golf Tournament.

Dan attended the following:

- Board of Supervisors Meeting on 3/1/22 – Duane and himself were able to meet with the Supervisors to talk about the District's progress.
- Calimesa Chamber Breakfast on 3/8/22
- Beaumont Council Meeting via Zoom on 3/15/22
- Banning Chamber Breakfast on 3/16/22
- IOA Golf Tournament, LGPA on 3/23/22
- Welcome Home Vietnam Veterans on 3/25/22 – Dan noted that there needs to be more advertising.
- Board of Supervisors Meeting on 3/29/22
- Hosted the CSDA event at the Noble Creek Community Center on 3/30/22. Riverside District Attorney, Mike Hestrin, was the event speaker.
- Banning Chamber Dinner on 3/31/22 – Dan noted that it was a good turn out and was able to meet with the Tribal Chairman regarding assisting one another with upcoming events.

6. ADJOURNMENT:

Motion made to adjourn the meeting at 6:29pm.