



**BEAUMONT CHERRY VALLEY RECREATION & PARK IMPROVEMENT CORPORATION  
REGULAR MEETING OF THE IMPROVEMENT CORPORATION**

**Wednesday, October 11, 2023, 4:45 p.m.**

**390 W. Oak Valley Parkway**

**Beaumont, CA 92223**

**AGENDA**

[www.bcvparks.com](http://www.bcvparks.com)

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park Improvement Corporation will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings. Government Code Section 54953 allows the legislative body to use teleconferencing when state or local officials have imposed or recommended measures to promote social distancing after making certain findings. See Gov. Code § 54953.

Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. 1.

**CLOSED SESSION** – None.

**REGULAR SESSION:** Regular Session to Begin at **4:45 p.m.**

Regular Session is available by calling: +1 (669) 900-6833. Meeting ID: 968 5796 6814

You can also join the meeting from PC, Mac, Linux, iOS or Android:

<https://zoom.us/j/96857966814>

**Roll Call:** Director Linnemann, Director Tinker, Director Lawhead, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks, Chairman Hughes.

**Adjustments to Agenda:** Government code sec 54954.2(b) (2) provides “upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) “

**Presentations:** None.

- 1. PUBLIC COMMENT:** Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak about an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must fill out a “Request to Speak Form” and give it to the clerk before the start of the meeting. There is a three (3) minute limit on public comments.
- 2. CONSENT CALENDAR:** Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).
  - 2.1 Minutes of September 13, 2023
  - 2.2 Bank Balance for September 2023
  - 2.3 Warrants for September 2023

**3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:**

None.

**4. DEPARTMENT REPORTS:**

Activities Coordinator: Damon Valdivia

**5. ADJOURNMENT:**

**DECLARATION OF POSTING:** I declare under penalty of perjury, that the foregoing agenda was posted at the District office and District web site October 5, 2023.

*Ryann Flores*

Ryann Flores, BCVRPD Clerk of the Board





**BEAUMONT CHERRY VALLEY RECREATION & PARK IMPROVEMENT CORPORATION  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Wednesday, September 13<sup>th</sup>, 2023, 4:45 p.m.**

**MINUTES**

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park Improvement Corporation will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

**CLOSED SESSION** – None.

**WORKSHOP SESSION:** None.

**REGULAR SESSION:** Regular Session to Begin at 4:45 p.m.

Regular session began at 4:56 p.m.

**Roll Call:**

Director Linnemann: Present

Director Tinker: Absent

Vacant:

Director Ward: Absent

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

**Adjustments to Agenda:** None.

**Presentations:** None.

1. **PUBLIC COMMENT:** Chairman Hughes opened for public comment at 4:57 p.m. Hearing none, public comment closed at 4:57 p.m.

2. **CONSENT CALENDAR:**

- 2.1 Minutes of August 9<sup>th</sup>, 2023

- 2.2 Bank Balances for August 2023

- 2.3 Warrants for August 2023

- 2.4 Approve Special Provision Allowing for Teleconference Meetings Pursuant to AB 361

Albert Maldonado commented on item 2.4. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings. There needs to be a Governor-Declared State of Emergency and then there needs to be two findings. 1) The District considers the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing. General Manager, Duane Burk confirmed that the Finance Committee met and approved items 2.2 and 2.3.

Motion made to accept the consent calendar items 2.1, 2.2, 2.3, and 2.4.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 4-0

Director Linnemann: Aye

Director Tinker: Absent

Vacant:

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

### **3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS:**

#### **3.1 Approval of Sponsorship for Carol's Kitchen Silver Jubilee**

Activities Coordinator, Damon Valdivia commented that staff was looking to support the Carol's Kitchen Silver Jubilee as a platinum Sponsorship, Carols Kitchen is celebrating 25 years of feeding the hungry. The Platinum Sponsorship includes 8 seats, recognition in the program and foundation logo on all media outreaches.

Chairman Hughes asked if we had enough people to fill the 8 seats included? And asked for it to be investigated or take a pole from the directors.

Activities Coordinator, Damon Valdivia commented he believed they could fill all 8 seats, but that they could move down to a Gold Sponsorship of 6 seats same recognition for \$750.00.

BB&K Attorney, Albert Maldonado commented that he recommends the Board to approve up to a dollar amount.

General Manager, Duane Burk commented that he would encourage the Foundation to remember that the foundation was adopted as Capital Improvements to put money back into the park, and some of the things that come in have nothing to do with the park, but at the same time he would like to see them give back to the foundation and would ask whoever is going to attend wearing foundation shirts to talk to them about supporting our foundation as well.

Motion made to approve item 3.1.

Initial Motion: Chairman Hughes

Second: Vice-Chair/Secretary Diercks

Result of Motion: Carried 4-0

Director Linnemann: Aye

Director Tinker: Absent

Vacant:

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

### **4. DEPARTMENT REPORTS:**

#### Activities Coordinator: Damon Valdivia

- The first Bogart BBQ event was an astounding success. Bogart Park was the pinnacle of Beaumont-Cherry Valley for the day, the event hosted 650 vehicles in 5 hours with attendees traveling from as far as San Diego and Los Angeles.
- Oktoberfest Sponsorship program has increased this year to 15.
- Continued the advancement of Breana Morris in assisting with office duties and has proven to be an asset to our day-to-day operations.

Community/Networking:

- Good Morning Beaumont, Breakfast – August 11<sup>th</sup>, 2023
- Banning Chamber Sunrise Breakfast – August 16<sup>th</sup>, 2023
- Student of the Month Program: occurred on September 5<sup>th</sup>, 2023.

Recommendations:

The Foundation Department looks forward to seeing the Board Members at the following events:

- 33<sup>rd</sup> Annual King Ludwig's Oktoberfest Event – September 15<sup>th</sup> – September 17<sup>th</sup>, 2023
- Market Night Honoring Beaumont Zip Code Day 92223 – September 22, 2023

The Foundation Department will be holding Bi-Monthly Golf Tournament Committee Meetings starting November 8<sup>th</sup>, 2023 immediately following the Board Meetings.

5. **ADJOURNMENT:** Motion was made to adjourn the meeting at 5:07 p.m.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Chairman Hughes

# Beaumont-Cherry Valley Recreation Improvement Corporation

## Check Warrants

September 2023

Type	Date	Num	Name	Memo	Amount
1000 · HCN Bank					
Check	09/08/2023	Fees	UMS Banking/Celero	CC Fees (loaner units) Oktoberfest	-20.00
Check	09/12/2023	1242	Petty Cash	Starting Cash - Oktoberfest (Parking & Beer)	-2,050.00
Check	09/25/2023	BM09252023	The UPS Store	Postage - Mailing of Foundation Sweaters	-71.01
Check	09/29/2023	DV09292023	Carol's Kitchen	Sponsor - "Carols Kitchen Silver Jubilee"	-515.24
Check	09/29/2023	Fees	Clover (Merch)	CC Fees/Monthly Unit fees - September 2023	-121.68
				<b>TOTAL</b>	<b>-2,777.93</b>





# Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

## Bank Account Balance Summary

Month of September 2023

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
<b>HCN Bank</b>	\$ 55,394.72	\$ 2,777.93	\$ 30,742.25	\$ 83,359.04	

## Deposit Details

Month of September 2023

Date	Total		
<b>9/11/2023</b>	<b>\$ 0.02</b>	Credit Card	
		Starting Credit test for loaner Machines	\$ 0.02
<b>9/12/2023</b>	<b>\$ 8,221.66</b>	Cash/Check	
		YSV4G - Brick Program - Tricia Murrill	\$ 60.00
		PBW1T - Market in the Park - 7/28/2023 - "The Big Easy" - 10% Food	\$ 100.00
		30TWH - Market in the Park - 8/26/2023 (BBQ Cookoff) - 10% Food	\$ 1,493.00
		DH022 - Brick Program - Duane Burk (3)	\$ 180.00
		DH022 - Donation - Duane Burk	\$ 20.00
		MQ1KT - Market in the Park - 7/28/2023 - "Unknown" - 10% Food	\$ 25.00
		C2SNW - Market in the Park - 7/28/2023 - "Simply Houseplants" Craft Vendor	\$ 25.00
		200F7 - Market in the Park - 7/28/2023 - "Ruby's Ice Cream" 10% Food	\$ 135.00
		FE6ES - Market in the Park - 7/28/2023 - "Queso Gringo" 10% Food	\$ 50.00
		S91V6 - Market in the Park - 7/14 & 7/28/2023 - "Pinslayer Woodworking" - Craft Vendor	\$ 50.00
		RRYX3 - Brick Program - Robert Christopherson	\$ 60.00
		GCP4G - Market in the Park - 8/26/2023 - "Triple D Apparel" - Craft Vendor	\$ 25.00
		PZGQN - Donation - Tony Phillips	\$ 500.00
		BF2ET - Brick Program - Anita Chatigny (3)	\$ 180.00
		VZ8D4 - Brick Program - Russ Russell	\$ 60.00
		QGBT7 - Brick Program - Debbie Pistilli (2)	\$ 120.00
		NGZWW - Market in the Park - 5/17/2023 - "Virginia Davis" - Craft Vendor & City License	\$ 39.00
		DV4SE - Brick Program - Joe & Tracie Zerr (2)	\$ 120.00
		64ADK - Market in the Park - "Diamond Hills Cheverolt" - Sponsor	\$ 3,000.00
		RAQYE - Reimbursement Heimark Double Deduction of payment	\$ 2,339.66
		(RETURN) - Check made out to "Noble Creek Community Center" - Anita Chatiny	\$ (180.00)
		(RETURN) - Check made out to "Noble Creek Community Center" - Russ Russell	\$ (60.00)
		(RETURN) - Check made out to "Noble Creek Community Center" - Debbie Pistilli	\$ (120.00)
<b>9/12/2023</b>	<b>\$ 40.00</b>	Credit Cards	
		100308 - Pickleball Entry - Sally June & Nancy Law	\$ 40.00
<b>9/13/2023</b>	<b>\$ 1.00</b>	Credit Card	
		Test of loaner Credit Card Machine	\$ 1.00
<b>9/15/2023</b>	<b>\$ 7,665.00</b>	Credit Cards	
		09152023 - Oktoberfest - Credit Card Beer Sales	\$ 7,665.00
<b>9/15/2023</b>	<b>\$ 280.00</b>	Credit Cards	
		09152023 - Oktoberfest - Credit Card Parking Sales	\$ 280.00

## Deposit Details

Month of September 2023

Date	Total		
<b>9/16/2023</b>	<b>\$ 11,629.48</b>	Credit Cards	
		09162023 - Oktoberfest - Credit Card Beer Sales	\$ 11,629.48
<b>9/16/2023</b>	<b>\$ 460.00</b>	Credit Cards	
		09162023 - Oktoberfest - Credit Card Parking Sales	\$ 460.00
<b>9/16/2023</b>	<b>\$ 337.09</b>	Credit Cards	
		Batch #3 - Pickelball Entries	\$ 220.00
		Batch #3 - Pickelball Raffle Tickets	\$ 120.00
		Adjustment - checking with Celero	\$ (2.91)
<b>9/17/2023</b>	<b>\$ 1,838.00</b>	Credit Cards	
		09172023 - Oktoberfest - Credit Card Beer Sales	\$ 1,838.00
<b>9/17/2023</b>	<b>\$ 75.00</b>	Credit Cards	
		09172023 - Oktoberfest - Credit Card Parking Sales	\$ 75.00
<b>9/19/2023</b>	<b>\$ 25.00</b>	Credit Cards	
		000517 - Market in the Park - 9/22/2023 - "Woofers Dynasty" - Craft Vendor	\$ 25.00
<b>9/20/2023</b>	<b>\$ 85.00</b>	Credit Cards	
		000518 - Market in the Park - 9/22/2023 - "Diana Painted Adventures" - Craft Vendor	\$ 25.00
		100862 - Brick Program - Debra Katcham	\$ 60.00
<b>9/22/2023</b>	<b>\$ 25.00</b>	Credit Cards	
		000519 - Market in the Park - 9/22/2023 - "SoCal Pop" - Craft Vendor	\$ 25.00
<b>9/22/2023</b>	<b>\$ 60.00</b>	Credit Cards	
		000520 - Brick Program - Matthew Schelin	\$ 60.00





## Department Report

Agenda Item No. 4

**To:** Board of Directors

**From:** Damon Valdivia

**Date:** October 11, 2023

**Subject:** September 2023

### **Report:**

- Oktoberfest turned out to be a great success with the Foundation providing the beer for the event. Beer sales were up compared to last year as we sold 5 more kegs than the year prior.
- Zip Code Day event went well as we had a few agencies from Beaumont attend the event. The Historical Society attending was a huge benefit to the event as they were able to showcase older photos from Beaumont and how the city made its start of growth. Further, The District received a Proclamation from The County of Riverside Office of Yxstian Gutierrez recognizing the historic day of 9/22/23 as Beaumont Zip Code Day.
- To take the Bogart Brick Program to its highest potential, we are working on an advertising piece for the billboard the District has from Lamar for the season.
- Revamping the Banner Program to help provide more sponsorships for the District is going well. We are moving the Banner Program to have four sign-up seasons, as this would create clearer expectations from sponsors and The Foundation for renewals.

### **Community/Networking:**

- Good Morning Beaumont Breakfast – September 8, 2023
- Student of the Month Program: - October 3, 2023

### **Recommendations:**

The Foundation Department looks forward to seeing both the BCVRPIC and BCVRPD Board Members at the following events.

- Market Night Pumpkin Carve – 10/27/23

Foundation Golf Tournament Committee Meetings:

- Bi-Monthly updates starting 1/10 and 3/6 immediately following the Board Meetings.
- Following the update on 3/6, the meetings for the Golf Tournament will be more regularly hosted and will be included the in bi-weekly Events Committee meetings every second and fourth Tuesday of the month at 10 am in the employee break room in the office.

**Respectfully Submitted,**

Damon Valdivia  
Activities Coordinator