



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, October 11, 2023, 5:00 p.m.
Noble Creek Community Center 390 W. Oak Valley Parkway Beaumont, CA 92223

AGENDA

www.bcvparks.com

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings. Government Code Section 54953 allows the legislative body to use teleconferencing when state or local officials have imposed or recommended measures to promote social distancing after making certain findings. See Gov. Code § 54953.

Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. I.

Regular Session is available by calling: +1 (669) 900-6833. Meeting ID: 948 9929 3193

You can also join the meeting from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/94899293193>

DISTRICT CLOSED SESSION: None.

WORKSHOP SESSION: None.

REGULAR SESSION: Regular Session to Begin at **5:00 p.m.**

Roll Call: Director Lawhead, Director Ward, Treasurer Flores, Vice-Chair/Secretary Diercks and Chairman Hughes

Invocation: Joseph Rivera with The Potter's House Church

Pledge of Allegiance: Treasurer Flores

Presentations: None.

Adjustments to Agenda: Government code sec 54954.2 provides "upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a) "

1. PUBLIC COMMENT:

If you are unable to participate by telephone or via Zoom, you may submit comments and/or questions in writing for the Board's consideration by sending them to ryann@bcvparks.com. Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

2. CONSENT CALENDAR:

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (Includes Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 2.1 Minutes of September 13, 2023
- 2.2 Minutes of September 21, 2023 (Special Meeting)
- 2.3 Minutes of September 26, 2023 (Special Meeting)
- 2.4 Bank Balances for September 2023
- 2.5 Warrants for September 2023
- 2.6 Approval of Special Provision Allowing for Teleconference Meetings Pursuant to AB361

3. ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

- 3.1 Approval of Surplus List
- 3.2 Approval of 2024 District Event Dates (First Reading)
- 3.3 Approval of 2024 Board Meeting Dates (First Reading)
- 3.4 Approval of 2024 Holidays (First Reading)

4. DEPARTMENT REPORTS:

Human Resources Assistant/Clerk of the Board: Ryann Flores
 Athletic Facilities Coordinator: Noah Valdivia
 Activities Coordinator: Damon Valdivia
 Assistant Maintenance Superintendent: Aaron Morris
 Executive Assistant: Nancy Law
 Assistant General Manager: Mickey Valdivia
 General Manager: Duane Burk

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District. Next meeting November 1, 2023
- Finance – 2nd Monday of Every Month 4:00 p.m. NCCC.
- Personnel – 1st Tuesday of Every Month 11:30 a.m.
- Facility Use Ad Hoc- Second & Fourth Tuesday Monthly 3:00 p.m.
- BCVRPD Board Meeting Schedule, NCCC
 November 8, 2023
 December 13, 2023

5.2 Upcoming Holidays

November 11, 2023 – Veteran’s Day
 November 23, 2023 – Thanksgiving Day
 November 24, 2023 – Day after Thanksgiving
 December 24, 2023 – Christmas Eve
 December 25, 2023 – Christmas Day
 December 31, 2023 – New Year’s Eve

5.3 Events

October 27, 2023 – Pumpkin Carve/Market Night at Bogart Regional Park
 October 28, 2023 – 1K5K Fun Run at Bogart Regional Park
 November 4, 2023 – Strategic Planning

6. DIRECTORS MATTERS/COMMITTEE REPORTS

7. ADJOURNMENT:

Any person with a disability who requires accommodation to participate in the meeting should telephone Ryann Flores at 951-845-9555, at least 48 hours prior to the meeting to make a request for a disability-related modification or accommodation.

DECLARATION OF POSTING: I declare under penalty of perjury, that I am employed by Beaumont-Cherry Valley Recreation and Park District, and the foregoing agenda was posted at the District office and District web site October 5, 2023.

Ryann Flores

Ryann Flores, Clerk of the Board



BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT (BCVRPD)
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, September 13th, 2023, 5:00 p.m.

MINUTES

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

DISTRICT CLOSED SESSION – 5:00pm

Closed session began at 5:11pm

- **Conference with Labor Negotiator – Unrepresented Employee(s) (Government Code section 54957.6)**
 - Position: General Manager (Potential Seventh Amendment to GM Agreement and Potential GM Agreement) Agency Designated Representative: Albert Maldonado and Roger Crawford.

BB&K Attorney, Albert Maldonado commented there was no reportable action at this time.

WORKSHOP SESSION: None.

REGULAR SESSION: Regular Session to Begin at 5:30 p.m.

Regular session began at 5:32 p.m.

Roll Call:

Vacant:

Director Ward: Absent

Treasurer Flores: Present

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

General Manager, Duane Burk and Legal Counsel of Best, Best & Krieger Albert Maldonado attended.

Chairman, Dan Hughes commented that we will be opening and closing the meeting of the Board of Directors in the memory of Danny Ward.

Invocation: Chairman Dan Hughes gave the invocation.

Pledge of Allegiance: Vice Chair/Secretary Chirs Diercks led the pledge of allegiance.

Presentations: None

Adjustments to Agenda: None.

1. PUBLIC COMMENT:

Chairman Hughes opened public comment at 5:33 p.m. Hearing none, seeing none, public comment ended at 5:33 p.m.

5.2 CONSENT CALENDAR:

- 2.1 Minutes of August 9th, 2023
- 2.2 Minutes of August 17th, 2023 (Special Meeting)
- 2.3 Bank Balances for August 2023
- 2.4 Warrants for August 2023
- 2.5 Approval of Special Provision Allowing for Teleconference Meetings Pursuant to AB361

Albert Maldonado commented on item 2.5. He stated the Board has voted to hold teleconference meetings under AB361. The District needs to make certain findings every 30 days to continue teleconference meetings. There must be a Governor-Declared State of Emergency and two findings. 1) The District to consider the circumstance for the State of Emergency. 2) State or Local Officials have recommended social distancing.

Chairman Dan Hughes confirmed that the finance committee met and approved items 2.2 and 2.3.

Motion was made to accept items 2.1, 2.2, 2.3, 2.4, and 2.5.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 3-0

Vacant:

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

5.3 ACTION ITEMS/BIDS & PUBLIC HEARING/REQUESTS: (Includes Committee Reports)

3.1 Approval of Noble Creek Community Center Keyless Entry System

Chairman Hughes opened public comment at 5:37 p.m. Hearing none, seeing none, public comment ended at 5:37 p.m.

Motion was made to accept item 3.1.

Initial Motion: Vice Chair/Secretary Diercks

Second: Chairman Hughes

Result of Motion: Carried 3-0

Vacant:

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.2 Approval of Bogart Vending Station

Chairman Hughes opened public comment at 5:41p.m. Hearing none, seeing none, public comment ended at 5:41 p.m.

Motion was made to accept item 3.2.
Initial Motion: Vice Chairman Diercks
Second: Treasurer Flores
Result of Motion: Carried 3-0
Vacant:
Director Ward: Absent
Treasurer Flores: Aye
Vice-Chair/Secretary Diercks: Aye
Chairman Hughes: Aye

3.3 Approval of Destruction of Records Request

Chairman Hughes opened public comment at 5:43 p.m. Hearing none, seeing none, public comment ended at 5:43 p.m.
Motion was made to accept item 3.3.
Initial Motion: Chairman Hughes
Second: Vice Chair/Secretary Diercks
Result of Motion: Carried 3-0
Vacant:
Director Ward: Absent
Treasurer Flores: Aye
Vice-Chair/Secretary Diercks: Aye
Chairman Hughes: Aye

3.4 Approval of 2023-2024 CDBG Funding

Chairman Hughes opened public comment at 5:45 p.m. Hearing none, seeing none, public comment ended at 5:46 p.m.
Motion was made to accept item 3.4
Initial Motion: Chairman Hughes
Second: Treasurer Flores
Result of Motion: Carried 3-0
Vacant:
Director Ward: Absent
Treasurer Flores: Aye
Vice-Chair/Secretary Diercks: Aye
Chairman Hughes: Aye

3.5 Approval of CAPRI District Visit Report

General Manager Duane Burk commented that it was his pleasure to say we received the CAPRI Safety award, passing the visit with a 99 out of 100.
Chairman Hughes opened public comment at 5:47 p.m. Hearing none, seeing none, public comment ended at 5:47 p.m.
Motion was made to accept item 3.5
Initial Motion: Chairman Hughes
Second: Vice-Chair/Secretary Diercks
Result of Motion: Carried 3-0
Vacant:
Director Ward: Absent
Treasurer Flores: Aye
Vice-Chair/Secretary Diercks: Aye
Chairman Hughes: Aye

3.6 Approval of Seventh Amendment to Duane Burk General Manger Employment Agreement.

BB&K Attorney, Albert Maldonado commented before them was the Seventh Amendment for Duane Burk General Manager the overview of the Amendments includes:

- 10% increase to his current salary bring his annual salary to \$197,542.69 retro to July 1st, 2023, and commented this increase is in mid-range.
- Retirement will be on March 10th, 2024 at that time will receive a onetime bonus of \$39,580.54
- Mr. Burk will use his Accrued Leave from January 11th, 2023 – March 10th, 2024, where he will continue to make himself available and upon retirement be paid out on all remaining accrued time.

Chairman Hughes opened public comment at 5:51 p.m. Hearing none, seeing none, public comment ended at 5:51 p.m.

Motion was made to accept item 3.6.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 3-0

Vacant:

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.7 Approval of Michael Valdivia General Manager Employment Agreement.

BB&K Attorney, Albert Maldonado commented at the August 17th, 2023 Special Board Meeting the Board appointed Michael Valdivia as the General Manager effective March 11th, 2024 subject to an acceptable Employment Agreement an overview of the Agreement include:

- Serves at the will and please of the Board, a severance payment in the event employment is terminated without cause of (9) months, increasing by one month of each full year of service maximum of (12) months.
- Base salary will be \$175,000.00.
- Benefit Package.
 - 200hrs Vacation
 - 80hrs Comp
 - Sick Leave to accrue at the rate of 1-1/2 days per calendar month.
 - Automobile allowance of \$850 per month, to be increased by \$50.00 on July 1 of each subsequent year.
 - Annual District contribution equal to 10% of base salary to District Section 457 plan, agree to renegotiate to have this obligation instead redeposited to CalSTRS.

Chairman Hughes opened public comment at 5:54 p.m. Hearing none, seeing none, public comment ended at 5:54 p.m.

Motion was made to accept item 3.7.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Treasurer Flores

Result of Motion: Carried 3-0

Vacant:

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.8 Authorization to Submit 2024-2025 Community Development Block Grant Application.

Chairman Hughes opened public comment at 5:58 p.m. Hearing none, seeing none, public comment ended at 5:58 p.m.

Motion was made to accept item 3.8.

Initial Motion: Chairman Hughes

Second: Vice-Chair Secretary Diercks

Result of Motion: Carried 3-0

Vacant:

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3.9 Gann Appropriations Limits FY 23/24

Chairman Hughes opened public comment at 5:59 p.m. Hearing none, seeing none, public comment ended at 6:00 p.m.

Motion was made to accept item 3.9.

Initial Motion: Chairman Hughes

Second: Vice-Chair Secretary Diercks

Result of Motion: Carried 3-0

Vacant:

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

4. DEPARTMENT REPORTS:

Athletic Facilities Coordinator: Noah Valdivia

Report:

- August brought intense planning for Oktoberfest Pickleball event, Jimmy Doss resurfaced the hockey arena for (4) painted pickleball courts and install a net to divide the Tennis and Hockey/Pickleball Courts.
- Adult Summer slow-pitch season is running smoothly and quickly approaching playoffs our Co-ed leagues alone host 21 teams. Fall Season will start immediately following the playoffs.
- Outfields of Fields #4 & #5 have been sanded and overseeded, Field #6 was sanded and leveled. Field #7 is our final ball field to be sanded and overseeded, we will then return to full field usage for Fall Ball and weekend tournament usage.
- All facilities were extraordinarily busy throughout the month of August, hosting a variety of events.
- Assistant Maintenance Superintendent and I held (4) Casual Recreation Assistant positions and filled them, we continue to meet with Athletic Coordinator Dodie Carlson to go over all things related to sport programming.
- Amazon held their employee appreciation event at Bogart Regional Park and estimated 2,300 workers were in attendance.
- CAST is hosting their "Now and Ten Production" at the Woman's Club which will end in early September.

Other:

- Riverside County Park and Open Spaces Commission appointed Noah Valdivia on August 21st, 2023, he also met Kyla Brown, General Manager on August 28th, 2023.

Community/Networking:

- Calimesa Chamber Breakfast – August 8th, 2023
- Good Morning Beaumont, Breakfast – August 11th, 2023.
- Banning Chamber Sunrise Breakfast – August 16th, 2023
- San Gorgonio Pass Advisory Council Meeting – August 17th, 2023.
- San Gorgonio Pass Rotary – August 24th, 2023

Activities Coordinator: Damon Valdivia

Report:

- Activities in accordance with the Foundation brought to life the first Bogart BBQ event and proved to be larger than any of us had expected, bringing in 650 vehicles by 5:30pm, achieving a rough estimated attendance of 2,000 participants.
- Oktoberfest has been moved from eh Meadow back to its original home on Field #1, with the public familiarity of this location and structure and look forward to another successful event, it will feature (10) food vendors serving authentic German food and German beer. Entertainment will feature (4) German themed bands as well as a performance group. Rounding the event out with (26) local craft vendors.

Events:

- 33rd Annual King Ludwig's Oktoberfest Event – September 15-17, 2023.
- Market Night Zip Code Day Honoring Beaumont 92223 – September 22nd, 2023

District Past Events:

- Foundation thank you Dinner – August 11th, 2023.
- Bogart BBQ Cookoff – August 26th, 2023

Community/Networking:

- Good Morning Beaumont, Breakfast – July 14th, 2023
- Banning Chamber Sunrise Breakfast – July 19th, 2023
- Beaumont High School Reunion Group – July 24th, 2023
- Beaumont PD NNO Meeting – August 23rd, 2023

Assistant Maintenance Superintendent: Aaron Morris

Report:

- Fields 4,5 & 6 outfield turf renovated; we have rescheduled Field #7 for a later date.
- Staff is preparing for Oktoberfest.
- Staff is training on pest abatement to help reduce the number of weeds, gophers, and squirrels throughout Noble Creek Regional Park.
- The District passed the annual site inspection from the Agricultural Commissioner.
- Noble Creek Regional Park Meadow had perimeter fencing installed.
- RV Sites #1 – 4 had their landings paved and concrete.
- District stage and large generators was provided to the City of Banning for their annual stagecoach days Event.

Executive Assistant: Nancy Law

Report:

- Finance Committee met Monday, September 11th, 2023. to review August 2023 Financial Reports for Fiscal Year 2023/2024.
- Property Tac Disbursements – the District has not received deposit for August 2023 as of September 8th, 2023.

- Auditors conducted another site visit on Thursday, August 31st, 2023. For FY 21/22.
- Completed Employee deduction analysis and updated all deductions.
- Working on District Transparency Certificate.
- Completed the shredding of 2023 boxes.
- Posted Employment opportunities for Human Resources Administrator and Part Time Maintenance positions.

Community/Networking:

- Beaumont Chamber Breakfast – August 11th, 2023
- Beaumont Chamber Board Of Directors Meeting – August 8th, 2023

Assistant General Manager/Human Resources Administrator: Mickey Valdivia

Report:

- Personnel Committee met on September 5th, 2023 – Oral report.
- General Manager and Assistant General Manager are working with Cherry Festival Committee for 2024 who is seeking a MOU.
- MOU with the City of Calimesa (pending)
- UCI grant update, the relationship with Supervisor Yxtian Gutierrez 5th District Supervisor is excellent.
- Working on Boardroom upgrades – IT/AV, and a new clock.
- After examining internal controls regarding facility rentals, staff is collectively working to remedy any issues with short, medium, and long-range plans.
- Hosted – Regional Trail Committee – Bogart, Noble Creek & Brookside.
 - Beaumont Ave. Interchange
 - “Welcome to Cherry Valley” – Cherry Valley Chamber of Commerce
- Shared use of District mobile stage – City of Banning & Calimesa Chamber.

Community/Networking:

- San Gorgonio Municipal Advisory Council – August 17th, 2023
- SGPWA – all August meetings as posted.
- Regional Chamber Breakfast – Calimesa, Beaumont and Banning
- Staff Summer Picnic – August 4th, 2023
- Riverside County Parks & Open Space Commission – Noah Valdiva Appointment

General Manager: Duane Burk

Duane stated staff has been very busy, noted that BBQ event was a great success and well attended, he did attend the CSDA Conference in August, the Lions Club poured the RV Sites that have been mentioned and this is a huge collaboration subsidizing there rent for the month, they poured 30 yards of concrete that could have cost the District \$32,000.00 but only cost the District \$6,000.00 for the material. He also commented that he is thankful for Mickey, staff and the Board for his 8 years’ service at the District.

5. CALENDAR OF EVENTS:

5.1 Committee Meetings

- Collaborative Agency – First Wednesday Bi-Monthly, 5:00pm at the Beaumont Unified School District. – Next Meeting – September 6th, 2023
- Finance Committee – 1st Thursday of Every Month 4:00pm Noble Creek Community Center
- Personnel Committee – 1st Tuesday of every Month 11:30am
- Facility Use Ad Hoc – Second & Fourth Tuesday Monthly 3:00pm
- BCVRPD Board Meeting Schedule – Noble Creek Community Center
 - September 21st, 2023
 - October 11th, 2023

- November 8th, 2023
- December 13th, 2023

5.2 Upcoming Holidays

- November 11th, 2023 – Veteran’s Day
- November 23rd, 2023 – Thanksgiving Day
- November 24th, 2023 – Day after Thanksgiving Day
- December 24th, 2023 – Christmas Eve
- December 25th, 2023 – Christmas Day
- December 31st, 2023 – New Years’s Eve

5.3 Events

- Oktoberfest Softball Tournament – September 9th, 2023 – Noble Creek Regional Park
- 33rd Annual Oktoberfest – September 15th, - 17th, 2023 – Noble Creek Regional Park (Field #1)
- Zip Code Day/Market in the Park – September 22nd, 2023 – Noble Creek Regional Park (Meadow)

Chairman Hughes, Opened the floor to the Applicants Applying for the Vacancy Position, and had each candidate introduce themselves.

BB&K Attorney, Albert Maldonado gave a brief description of how the Special Board Meeting will be conducted.

6.DIRECTORS MATTERS/COMMITTEE REPORTS:

Vacant:

Director Ward:

Denise was absent and unable to comment.

Treasurer Flores:

John was really impressed with the BBQ Cookoff, he ended up being a judge for the competition and had about (8) slices of brisket, great job staff you all continuously impress him on these events. He also wanted to thank Duane for all he has done for the District, and congratulated Mickey for his return. He wants everyone to know that he is happy to see so many candidates for the vacancy and looks forward to the future of the District.

Vice Chair/Secretary Diercks:

Chris congratulated Duane for a long-deserved retirement and thanked him for all he has done here at the District, and congratulation to Mickey on this return and looks forward to continued progress, Additionally congratulated Noah for his commission on to the County of Riverside. And wanted to welcome all the candidates and look forward to hearing from them next week for the appointment.

Chairman Hughes:

Dan congratulated Duane on his retirement and had some great years, congratulations to Mickey and looks forward to working with him again. Dan discussed the transparency certificate and the importance of it for the District and is happy with all regionalization and the work closely with the surround City’s and the County and looks forward to meeting all the candidates next week.

Assistant General Manager, Mickey Valdiva asked if there was a vote needed to allow the presenter into the closed session.

Motion was made to let Dr. Harvesty into the closed session:

Initial Motion: Chairman Hughes

Second: Vice-Chair Secretary Diercks

Result of Motion: Carried 3-0

Vacant:

Director Ward: Absent

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

DISTRICT CLOSED SESSION – Closed session to begin following Regular session.

Closed session began at 6:47pm

- **Conference with Real Property Negotiations (Government Code section 54956.8)**
 - 41220 Ute Trail, Cherry Valley CA 92223

BB&K Attorney, Albert Maldonado commented there was no reportable action at this time.

7. ADJOURNMENT:

Motion made to adjourn the meeting at 7:37 p.m.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Chairman Hughes



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Thursday, September 21, 2023 5:00 p.m.
390 W. Oak Valley Parkway Beaumont, CA 92223**

Minutes

www.bcvparks.com

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

REGULAR SESSION: Special Meeting to Begin at 5:00 p.m.

The Special Meeting began at 5:05 p.m.

Roll Call:

Vacant:

Director Ward: Present via teleconference

Treasurer Flores: Present via teleconference

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

Legal Counsel of Best, Best & Krieger Albert Maldonado attended in person and General Manager, Duane Burk attended via teleconference.

Chairman Hughes stated that the meeting will be opened and adjourned in the honor of Dodie Carlson.

1. PUBLIC COMMENT:

Chairman Hughes opened for public comment at 5:08 p.m.

Nick Hughes spoke on behalf of his support for Christian Linnemann.

Kevin Gaines questioned what the District could do in remembrance of Dodie Carlson and stated that maybe the snack bar could be named after her as well as have a plaque for her. He will meet with both Duane and Mickey.

Jessica Voigt sent an email that was read by Nancy regarding her support for Christian Linnemann.

Public comment closed at 5:14 p.m.

2. ACTION ITEMS:

All (5) candidates were interviewed by the Board of Directors.

Chairman Hughes opened for public comment at 6:09 p.m.

John Covington stated that there are (5) great candidates, but Janet Covington shows the most experience and it is the Board's obligation to vote not personally, but factually.

Treasurer Flores mentioned that he has been serving on the Board for a long time and tonight is nothing like what it was back when he started. It is not all seashells and balloons; one needs tough skin as it is not easy. The Board

will come out united no matter the vote and he would like to see whoever does not make it to come back for the November 2024 election as there will be (4) seats available.

Chairman Hughes stated that the District is very lucky to have (5) candidates and encourages all to come back to help the District.

Public comment closed at 6:18 p.m.

Chairman Hughes made a motion to start the nominations.

Treasurer Flores made a motion for Janet Covington.

Director Ward seconded.

Vice-Chair/Secretary Diercks made a motion for Christian Linnemann.

Chairman Hughes seconded.

Motion for Christian Linnemann:

Initial Motion: Vice Chair/Secretary Diercks

Second: Chairman Hughes

Vote: 2-2

Vacant:

Director Ward: Nay

Treasurer Flores: Nay

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

Motion made for Janet Covington:

Initial Motion: Treasurer Flores

Second: Director Ward

Vote: 2-2

Vacant:

Director Ward: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Nay

Chairman Hughes: Nay

Board discussion opened at 6:28 p.m. and closed at 6:58 p.m.

Christian Linnemann and Janet Covington had a chance to give their remarks.

Chairman Hughes made a motion to revote.

Motion for Christian Linnemann:

Initial Motion: Vice Chair/Secretary Diercks

Second: Chairman Hughes

Vote: 2-2

Vacant:

Director Ward: Nay

Treasurer Flores: Nay

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

Motion made for Janet Covington:

Initial Motion: Treasurer Flores

Second: Director Ward

Vote: 2-2

Vacant:

Director Ward: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Nay

Chairman Hughes: Nay

The Board took a (10) minute break. Back at 7:06 p.m.

Chairman Hughes opened for public comment at 7:06 p.m.

Kevin Gaines noted that he is embarrassed at how this meeting is going. He stated that it would be a waste to have to pay the \$137,000.00 for a Special Election and said that Chris owes Denise an apology.

Mr. Voigt agreed with Mr. Gaines regarding being embarrassed with the meeting and showed his support for Christian Linnemann and showed concern that Director Ward is not voting for someone she does not know.

Director Ward clarified that she has met Mr. Linnemann but does not know him on a personal level.

Public comment closed at 7:24 p.m.

Vice-Chair/Secretary Diercks apologized to Director Ward.

Chairman Hughes made a motion to revote.

Motion for Christian Linnemann:

Initial Motion: Vice Chair/Secretary Diercks

Second: Chairman Hughes

Vote: 2-2

Vacant:

Director Ward: Nay

Treasurer Flores: Nay

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

Motion made for Janet Covington:

Initial Motion: Treasurer Flores

Second: Director Ward

Vote: 2-2

Vacant:

Director Ward: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Nay

Chairman Hughes: Nay

Chairman Hughes opened for public comment at 7:35 p.m.

Christian Linnemann and Janet Covington answered questions from the Board.

Ronald Roy relayed his ideas for District projects.

Mickey Valdivia reminded the Board of the Strategic Planning Workshop on November 4, 2023.

Public comment closed at 7:57 p.m.

Chairman Hughes made a motion to revote.

Motion for Christian Linnemann:

Initial Motion: Vice Chair/Secretary Diercks

Second: Chairman Hughes

Vote: 2-2

Vacant:

Director Ward: Nay

Treasurer Flores: Nay

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

Motion made for Janet Covington:

Initial Motion: Treasurer Flores

Second: Director Ward

Vote: 2-2

Vacant:

Director Ward: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Nay

Chairman Hughes: Nay

Director Ward requested another Special Meeting.

Chairman Hughes opened for public comment at 8:06 p.m.

Christian Linnemann mentioned that Thursday, September 28th would be unavailable for a Special Meeting due to the State of the City event.

Ronald Roy shared more ideas for the District.

Public comment closed at 8:10 p.m.

Chairman Hughes made a motion to continue the meeting to Tuesday, September 26, 2023.

Initial Motion: Chairman Hughes

Second: Director Ward

Result of Motion: Carried 4-0

Vacant:

Director Ward: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

3. NEXT BOARD MEETING:

October 11, 2023

4. DIRECTORS MATTERS/COMMITTEE REPORTS:

Director Ward:

Denise is happy with all the candidates and the two nominated candidates both bring positives for what the Board needs. She thanked all for everything and would like to say a prayer or close this meeting in Dodie's honor. She is a wonderful lady.

Treasurer Flores:

John feels like Oktoberfest was a grand success again and thanked staff and the Burgermeister for all their hard work. He checked with the vendors, and they were all good. He thanked all the candidates that took the time to apply and stated that there is no wrong decision here. He hopes all come back next November and apply for candidacy as there are four spots open. He would like diversity and to work together as a Board. He implores that all Board members go to bat for the Ben Franklin method or whatever they need to do to conclude. He appreciates everyone's time and effort.

Vice-Chair/Secretary Diercks:

Chris thanked all candidates and hopes to get it settled at the next meeting. Oktoberfest had a good turn out and he camped for the weekend. He noted that Dodie's memorial will be held on October 1st at will be located on Field 1. He questioned if Field 8 could be playable without lights by January 1st. The topic will be brought back to the Board.

Chairman Hughes:

Dan thanked all for coming out and stated that this does not happen all the time. He agreed with treasurer Flores as one way or another they would come to a decision. He thanked everyone again. He noted that Oktoberfest was great and congratulated staff on their hard work. He adjourned the meeting in memory of Dodie Carlson.

5. ADJOURNMENT:

Motion made to adjourn the meeting at 8:22 p.m. in memory of Dodie Carlson.

Continuing on Tuesday, September 26, 2023.



**BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Tuesday, September 26, 2023 5:00 p.m.
390 W. Oak Valley Parkway Beaumont, CA 92223**

Minutes

www.bcvparks.com

PUBLIC PARTICIPATION ALLOWED IN PERSON AND BY TELECONFERENCE

Due to the spread of COVID-19 and the fact that state and local officials are recommending measures to promote social distancing, the Beaumont Cherry Valley Recreation & Park District will be conducting this meeting in person and by teleconference in accordance with AB 361, amended Government Code section 54953, which allows for the continuation of virtual meetings.

REGULAR SESSION: Special Meeting to Begin at 5:00 p.m.

The Special Meeting began at 5:03 p.m.

Roll Call:

Vacant:

Director Ward: Present via teleconference/Arrived in person at 5:37 p.m.

Treasurer Flores: Present via teleconference

Vice-Chair/Secretary Diercks: Present

Chairman Hughes: Present

Legal Counsel of Best, Best & Krieger Albert Maldonado attended in person and General Manager, Duane Burk attended via teleconference.

Invocation: Chairman Hughes gave the invocation.

Flag Salute: Vice-Chair/Secretary Diercks led the pledge of allegiance.

1. PUBLIC COMMENT:

Chairman Hughes opened for public comment at 5:05 p.m.

Janelle Poulter (Wohlmuth) and Junior Carrillo showed their support for Richard Lawhead.

Amy Minjares spoke on behalf of her husband as they both showed their support for Janet Covington.

Nick Hughes showed his support for Christian Linnemann.

Public comment closed at 5:13 p.m.

2. ACTION ITEMS:

All (5) candidates gave their statements.

Chairman Hughes opened for public comment at 5:37 p.m.

Kevin Gaines, Mike Lara, and Jolene Buckley showed their support for Janet Covington. Clerk of the Board, Ryann, also read a letter of support from Senator, Rosilicie Ochoa Bogh for Janet Covington.

Buzz Dopf, Vic Rousso, Karen Rose, Donna Gilbreth, Carl Douglas, Paul Williams, Kathleen Billinger, and Juan Cazares showed their support for Richard Lawhead.

Public comment closed at 5:59 p.m.

Chairman Hughes made a motion to revote for Christian Linnemann and Janet Covington from last meeting.

Motion made for Christian Linnemann:

Initial Motion: Vice Chair/Secretary Diercks

Second: Chairman Hughes

Vote: 2-2

Vacant:

Director Ward: Nay

Treasurer Flores: Nay

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

Motion made for Janet Covington:

Initial Motion: Treasurer Flores

Second: Director Ward

Vote: 2-2

Vacant:

Director Ward: Aye

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Nay

Chairman Hughes: Nay

Treasurer Flores nominated Richard Lawhead.

Vice-Chair/Secretary Diercks seconded.

Motion made for Richard Lawhead:

Initial Motion: Treasurer Flores

Second: Vice-Chair/Secretary Diercks

Result of motion: Carried 3-1

Vacant:

Director Ward: Nay

Treasurer Flores: Aye

Vice-Chair/Secretary Diercks: Aye

Chairman Hughes: Aye

Clerk of the Board, Ryann, gave the Oath of Office with Richard Lawhead.

3. NEXT BOARD MEETING:

October 11, 2023

4. DIRECTORS MATTERS/COMMITTEE REPORTS:

Director Lawhead:

Richard thanked all his friends for showing up and hopes that he can live up to their expectations along with the community's expectations. He hopes that we can conduct business and wants to be a consensus builder. He wants to mend fences so that we can all get the work of the District time. He also hopes to make this a better place for everybody, not just for the pickle ball players in the country, but we can really make things happen here with all the growth that this community is making right now. He believes that we can really lay a foundation for generations to come and that this will be a great workplace for everyone. He has already had the chance to work with Mickey so it will be just like old times.

Director Ward:

Denise welcomed Richard Lawhead and thanked all candidates. She also thanked the community for being here and supporting the candidates. She stated that it is nice to have the participation from Zoom to everybody here, that is a great thing.

Treasurer Flores:

John is a little intimidated by our Executive Assistant, Nancy Law, and our new Board member, Richard Lawhead. Being Hispanic from across the tracks makes it kind of intimidating so he will mind his P's and Q's. He congratulated Richard and stated that he is a great candidate and now Board member. He told Richard to come in with his sleeves rolled up and that he has a lot of support out there and a lot of things to tap from. John appreciates Richard's effort of coming out and sticking with it with tenacity. When he joined the Board, he only had the history of the last century. His dad was on the Board, and he knew what the Board was doing when he started. He challenged the Board at almost every meeting for the first year because he wanted to flourish, not just exist. It was taken as an insult, but the Board can now say that we are flourishing. So, he told Richard that he does not want to just exist, he should want to flourish. Eight to ten years from now, we need to push forward to get Danny Thomas Ranch developed and put another feather in the communities ballcaps with Beaumont, Banning, and Calimesa. Whatever DTR turns out to be is going to be tremendous and Richard is going to be a big part of it. So, sleeves should be rolled up and ready to work.

Vice-Chair/Secretary Diercks:

Chris thanked all candidates for coming out and hopes to see them all in November of 2024. He also thanked the public for coming out and sharing their ideas of what we should be doing here. He welcomed and congratulated Richard Lawhead.

Chairman Hughes:

Dan congratulated Richard Lawhead and he thinks all candidates were good, they all had great qualities. He stated that we need to move forward, and he appreciates everyone for coming out tonight. He encourages all candidates to run in 2024 and make this place even better.

5. ADJOURNMENT:

Motion made to adjourn the meeting at 6:17 p.m.

Initial Motion: Vice-Chair/Secretary Diercks

Second: Director Ward

Beaumont Cherry Valley Recreation Park District

Bank Account Balances

As of 9/30/2023

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
1 HCN Bank - Operating	\$ 14,391.86	\$ 659,242.44	\$ 709,108.76	\$ 64,258.18	
2 HCN Bank- Payroll Account	\$ 47,903.51	\$ 150,630.93	\$ 105,202.71	\$ 2,475.29	
3 HCN Bank - Project Loan	\$ 3,371.52			\$ 3,371.52	
4 HCN Bank - Bogart	\$ 8,835.41	\$ 75,469.37	\$ 75,370.00	\$ 8,736.04	
5 HCN Bank - Money Market	\$ 241,467.04		\$ 7,559.67	\$ 249,026.71	7,500 Monthly Deposits for loan payment 11/2021
6 HCN Bank - Reserve Fund	\$ 97,171.70		\$ 5,004.99	\$ 102,176.69	
7 HCN Bank - Quimby/DIF	\$ 86,004.99	\$ 50,000.00	\$ 15,210.09	\$ 51,215.08	
9 Riverside County Fund	\$ 705,952.34	\$ 600,000.00		\$ 105,952.34	
10	\$ 1,205,098.37	\$ 1,535,342.74	\$ 917,456.22	\$ 587,211.85	
11 HCN Bank - Reserve Fund	Balance	Payables	Deposits	Ending Balance	Notes/Comments
12 Operating Reserve	\$ 41,708.23		\$ 5,000.00	\$ 46,708.23	NOT to be USED
13 Capital Reserve	\$ 55,463.47		\$ 4.99	\$ 55,468.46	Min Balance of \$50,000
14 TOTAL RESERVE ACCOUNT	\$ 97,171.70	\$ -	\$ 5,004.99	\$ 102,176.69	

Beaumont-Cherry Valley Recreation & Park District Improvement Corporation

Bank Account Balance

As of 9/30/2023

	Starting Balance	Payables	Deposits	Ending Balance	Notes/Comments
15 HCN Bank	\$ 55,394.72	\$ 2,777.93	\$ 30,742.25	\$ 83,359.04	

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
HCN Bank - Operating
September 2023**

Type	Date	Num	Name	Memo	Amount
10005 - HCN Bank - Operating					
Bill Pmt -Check	09/01/2023	09012023	Rosalind Olero	Unfunded Health Payment	-133.81
Check	09/01/2023	126113	Dan Hughes	Director Fees - August 2023	-600.00
Check	09/01/2023	NL09012023	Clover	Monthly Equipment Rental	-161.14
General Journal	09/01/2023	Trans901231		Transferred from Riverside County Fund for Bills and Payroll	300,000.00
General Journal	09/01/2023	Trans901232		Transfer to Bogart for Bills	-10,000.00
General Journal	09/01/2023	Trans901234		Transfer to Payroll for Payroll 09/15/2023	-55,000.00
Check	09/01/2023	DV09012023	Department of Environmental Health	Oktoberfest - Health Permit	-463.74
Check	09/03/2023	DB09032023	Dai Rae	Foundation - Mark Weaver, Adrian Chaitny & Duane & Karen Burk	-998.59
Check	09/05/2023	126133	Beaumont cherry Valley Improvement Corp	Personalization Mail, City of Beaumont, Sand Trap, Oriental Trading(Oktoberfest, used wrong CC)	-943.88
Check	09/05/2023	a109052023	Progressive Graphics	Oktoberfest Shirts	-1,905.84
Bill Pmt -Check	09/05/2023	6008091158	SCE (700194594370)	Utilities - Electric - James Hughes Trailer	-253.55
Bill Pmt -Check	09/05/2023	7000628217	SCE (700492933735)	Utilities - Electric - Field #1 - 4	-257.86
Bill Pmt -Check	09/05/2023	6008091163	SCE (700494090863)	Utilities - Electric (Fire Camp Lighting/Panel)	-505.77
Bill Pmt -Check	09/05/2023	6008091161	SCE (700518137163)	Utilities - Electric - RV Park	-3,171.87
Bill Pmt -Check	09/05/2023	6008091160	SCE (700593616907)	Utilities - Electric - Tennis Courts, Horse Areana & Field 5/6	-571.38
Bill Pmt -Check	09/05/2023	6008091334	SCE (700593589625)	Utilities - Electric - General Electricity & Thunder Alley	-2,155.60
Bill Pmt -Check	09/05/2023	9236XHS9GL	Frontier (9518455721) G	Monthly Wifi Service - Grange	-136.76
Bill Pmt -Check	09/05/2023	78643028	Waste Management of the IE	Utilities - Trash - NCCC, NCRP & Snack Bar	-147.46
Bill Pmt -Check	09/05/2023	80078643077	Waste Management of the IE	Utilities - Trash - Woman's Club	-147.46
Bill Pmt -Check	09/05/2023	80078643586	Waste Management of the IE	Utilities - Trash - Maintenance (40 Yards) Trash & Green Waste	-1,453.94
Bill Pmt -Check	09/05/2023	1002448418	CalPers	Utilities - Trash - Maintenance (40 Yards) Trash & Green Waste	-1,050.00
Bill Pmt -Check	09/05/2023	1002448420	CalPers	GASB 68	-275.00
Check	09/05/2023	NL09052023	Beaumont Chamber of Commerce	Employee - 457 Plan	-50.00
Check	09/05/2023	NL09052023	Amazon.com	Beaumont Chamber Breakfast - Noah Valdivia & Nancy Law	-16.15
Bill Pmt -Check	09/06/2023	126114	Slugg Bugg Pest Control	Amazon Prime	-745.00
Bill Pmt -Check	09/06/2023	126115	Doss Tennis Courts	Bi Monthly Pest Control Service - NCCC, Equestrian, Snack Bars, Grange, Maintenance, Woman's Club & Boga	-6,058.40
Check	09/06/2023	NL09062023	Amazon.com	Down Payment - Resurface Hockey Rink for Pickleball Courts	-93.72
Check	09/06/2023	126192	Damon Valdivia	Microphone table stands/floor stand - Board Meetings	-94.55
Check	09/06/2023	FEE	Exact	Oktoberfest Breakfast - 9/16/2023-9/17/2023	-24.99
Check	09/06/2023	DB09062023	Fire Rock Burgers & Brews	Service Fee - Kiosk Bogart	-53.26
Check	09/06/2023	DB09072023	Jakes Bistro	Bus. Meal - Duane Burk & Mickey Valdivia	-114.25
Check	09/07/2023	126116	Michael Ruffolo	Bus. Meal - Duane Burk	-60.00
Check	09/07/2023	126117	Malik Coleman	Adult Softball Umpire	-180.00
Check	09/07/2023	126118	Javier E. Cota	Adult Softball Umpire	-180.00
Bill Pmt -Check	09/07/2023	126119	Matthew Pistilli Landscape Services	Adult Softball Umpire	-1,180.00
Check	09/07/2023	126120	Frank D. Wagner II	Weekly Landscape Services	-30.00
Check	09/07/2023	126121	Lamar Central Outdoor	Adult Softball Umpire	-1,350.00
Bill Pmt -Check	09/07/2023	6008193766	SCE (700005100729)	Advertisement - Oktoberfest	-7,891.42
Bill Pmt -Check	09/07/2023	4099385121	Colonial Life	Utilities - Electric - Grange, Snack Bar, Maintenance, Woman's Club, NCCC Employee - Life Insurance	-641.25

Beaumont Cherry Valley Recreation & Park District Check Warrant HCN Bank - Operating September 2023

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	09/08/2023	126122	Grand American Builders, Inc.	Interior Paint - Equestrian Building	-2,700.00
Bill Pmt -Check	09/08/2023	09082023	Nextiva	Monthly Telephone Service	-354.34
Bill Pmt -Check	09/11/2023	1002452573	CalPers	Employee - Health Insurance	-4,595.88
Bill Pmt -Check	09/11/2023	2452577-579	CalPers	Employee - Retirement	-7,838.63
Bill Pmt -Check	09/11/2023	14006597	Wells Fargo Financial Leasing	Monthly Copier Lease	-884.66
Check	09/11/2023	126124	Albert Chagny	Drinks - Saturday Concrete Pour - Sites 1 - 4	-108.56
Check	09/11/2023	DV09112023	EZ Up	(6) EZ-ups - Joint event Expense	-1,696.50
Check	09/11/2023	DB09112023	Time Out Sports Bar & Grill	Bus. Meal - Oktoberfest Sponsor	-38.33
Check	09/12/2023	126134	Jessica Warrick	VOID: Payroll Period 8/14/2023 - 8/27/2023 GJE, RGJE created on 09/28/2023	0.00
Check	09/12/2023	126125	Jessica Warrick	Payroll Period 8/28/2023 - 9/10/2023	-1,760.00
Check	09/12/2023	126127	Petty Cash	Finance Petty Cash - Register Petty Cash	-486.74
Check	09/12/2023	126128	Petty Cash	Starting Cash - Oktoberfest (Merch Booth)	-1,250.00
Check	09/12/2023	126129	Dtour Productions	Oktoberfest Security Deposit	-4,814.90
Check	09/12/2023	126130	Damon Valdivia	Mileage Reimbursement - Costco/ABC license	-78.60
General Journal	09/12/2023	Tran 092724	Jessica Warrick	For CHK 126134 voided on 09/28/2023	-1,760.00
Check	09/12/2023	DB09122023	La Casita Beaumont	Bus. Meal - Duane Burk	-35.17
Bill Pmt -Check	09/13/2023	126135	Advanced Landscape and Hydroseeding, Inc.	Hydroseeding - Field #5 - Hydroseed owner-supplied turf grass seed - Approx: 30,867 sq ft - 15-15-15 fertilizer will be applied w/mixture	-4,624.72
Bill Pmt -Check	09/13/2023	126136	Alpine Fishery	Stocking of Pond - (250) Catfish	-2,300.00
Bill Pmt -Check	09/13/2023	126137	Awards & Specialties	(15) Double sided yard signs w/ stakes - Welcome Home Vietnam Veterans	-587.25
Bill Pmt -Check	09/13/2023	126138	Beaumont Chamber of Commerce	08/11/2023 - Good morning Beaumont Breakfast - Christian Linneeman and Chris Dericks	-25.00
Bill Pmt -Check	09/13/2023	126139	Beaumont Flowers & Gifts	Flowers - Guy Thomas (get well) & Denise Ward (deepest sympathy)	-265.91
Bill Pmt -Check	09/13/2023	126140	Beaumont Safe & Lock	Keys - (10) Hockey/Tennis, (10) Lrg Snack Bar (5) Bogart Shop, NCCC inside/outside, Grange, Woman's Club & thermostat	-139.16
Bill Pmt -Check	09/13/2023	126141	Best Best & Krieger	Legal Fees - Labor & Employment, General	-2,817.20
Bill Pmt -Check	09/13/2023	126142	Cintas	Weekly Uniforms & Janitorial Supplies	-3,721.36
Bill Pmt -Check	09/13/2023	126143	Cooper Turf Solutions, Inc.	Turplane Field #5, Level 50 tons sand Field #1, Turplane & Level sand Field #6 & Turplane and Level Field #4	-24,080.00
Bill Pmt -Check	09/13/2023	126144	Desert Quality Heating & Air Conditioning	Put 1 lb of 410 and easy seal to ac: cleaned and put new filter - Materials: Refrigerant - NCCC	-285.00
Bill Pmt -Check	09/13/2023	126145	Dutch Touch Window Cleaning	Orly; Pressure wash Flat Surfaces & In and Out Window Cleaning/Removed cobwebs (NCCC, Grange & Woman's Club)	-1,280.00
Bill Pmt -Check	09/13/2023	126146	Inland Kubota	Repair to Kubota - Sensor, Coolant Temp	-267.09
Bill Pmt -Check	09/13/2023	126147	Inland Lighting Supplies, Inc.	Woman's Club - 8' LED Strip Light & Switch	-345.88
Bill Pmt -Check	09/13/2023	126148	Jani-King of California, Inc	Weekly Janitorial Service (Woman's Club, Grange & NCCC)	-2,771.41
Bill Pmt -Check	09/13/2023	126149	Land Engineering Consultants, Inc.	Job(LEC1-22-899 CEGA (2023) - Notice of Exemption	-2,850.00
Bill Pmt -Check	09/13/2023	DB09032024	MS Painting	VOID:	0.00
Bill Pmt -Check	09/13/2023	126150	Precision Technologies	Board Room IT - (3) Wireless Mics	-1,595.21
Bill Pmt -Check	09/13/2023	126151	Respond Systems	Trauma Start Kit - Latex Gloves(Md-XL) Blood Pathogens Kit	-1,118.28
Bill Pmt -Check	09/13/2023	126152	West Coast Mobile Fleet Services	Oil Change/Service (Chevy), (F550), (Multi-Quip Generators (2))	-1,367.85
Bill Pmt -Check	09/13/2023	126153	Yucaipa Auto Electric Inc.	Repairs/Service - Oil Filter, Wiper Fluid, Brake pads - (F150 XLT)	-435.83
Check	09/13/2023	126154	Taylor McCafferty	Employee Shoe Reimbursement - Taylor McCafferty	-150.00
Check	09/13/2023	DB09132023	Casa Trejo	Bus. Meal - Pre Board Meeting - Mickey Valdivia, Dan Hughes, Chris Diercks & Duane Burk	-63.28

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
HCN Bank - Operating
September 2023**

Type	Date	Num	Name	Memo	Amount
Check	09/14/2023	126155	Event Services, LLC	Movie Under the Stars - Portable Restrooms (3) Regular (1) Handicap	-1,419.50
Check	09/14/2023	dv09142023	Walmart	34 Oz Oktoberfest Stein Holding Steins - (80)	-213.78
Check	09/14/2023	126156	Dtour Productions	Oktoberfest Security - (10) Officers Friday-Sunday	-4,814.90
Check	09/14/2023	126157	Alexandra Lugo	Oktoberfest Event Staff Thursday-Sunday	-5,100.00
Check	09/14/2023	126158	M&M Group Entertainment	Oktoberfest - 50% (3) Bands & Sound System - Friday-Sunday	-10,750.00
Bill Pmt -Check	09/14/2023	126159	All Purpose Rentals	Trencher for Field #5 Irrigation Renovation	-812.61
Bill Pmt -Check	09/14/2023	126160	Beaumont Cherry Valley Water Distr 8-000	Utilities - Water (Woman's Club)	-42.99
Bill Pmt -Check	09/14/2023	126161	Beaumont Cherry Valley Water Distr 8-001	Utilities - Water (Park)	-6,467.60
Bill Pmt -Check	09/14/2023	126162	Beaumont Cherry Valley Water Distr 8-002	Utilities - Water (Park)	-3,371.34
Bill Pmt -Check	09/14/2023	126163	Beaumont Cherry Valley Water Distr 8-003	Utilities - Water (NCCC)	-956.01
Bill Pmt -Check	09/14/2023	126164	Beaumont Cherry Valley Water Distr 8-005	Utilities - Water (Grange)	-127.89
Bill Pmt -Check	09/14/2023	126165	Beaumont Cherry Valley Water Distr 8-006	Utilities - Water - Grange (fire)	-54.22
Bill Pmt -Check	09/14/2023	126166	Cia-Yal	Main valve and pilot rubber rebuild, had to replace CRL stem (NCRP)	-1,527.59
Bill Pmt -Check	09/14/2023	126167	Event Services, LLC	Oktoberfest - Temp Fence/Panels & Gates	-11,661.10
Bill Pmt -Check	09/14/2023	126168	HR Dynamics & Performance Management, Inc	Executive Search for General Manager August 2023	-5,050.00
Bill Pmt -Check	09/14/2023	126169	Merlin Johnson Construction, Inc.	NCRP - Maintenance Yard - raise Manholes on soil/oil separator to grade	-2,958.91
Bill Pmt -Check	09/14/2023	126170	SiteOne Landscape Supply, LLC	Field #7 Renovations - Supplies and Materials for outfield irrigation - New Valves/Circuits	-4,947.14
Bill Pmt -Check	09/14/2023	126171	Turf Star, Inc.	Kit Canopy for Venitrac Mower	-986.13
Bill Pmt -Check	09/14/2023	126172	Weaver Grading, Inc.	Noble Creek Regional Park Mowing/ DTR Discing	-750.00
Bill Pmt -Check	09/14/2023	126173	Well Tec Services Inc.	DT Ranch - Installed tank level indicator on storage tank	-174.00
Check	09/14/2023	at09142023	Progressive Graphics	Oktoberfest Stickers for Steins	-6,600.00
Bill Pmt -Check	09/14/2023	126174	Masonry Design & Concrete Inc.	Concrete Pour 30 Yards, pump, fiber meshing for RV Sites 3 & 4	-1,540.00
Bill Pmt -Check	09/14/2023	126175	Matthew Pistilli Landscape Services	Weekly Landscape Services	-19,488.65
Bill Pmt -Check	09/14/2023	126176	Grand American Builders, Inc.	Bogart Park new Kiosk Building - framing, insulation, ceiling (labor & material), Equestrian Building Painting, Woman's Club interior Painting, RV Space #3 & 4 (labor & materials)	-1.00
Check	09/14/2023	NL09142023	BCVRPIC	Test of loaner Credit machines	-15.99
Check	09/14/2023	NL09142024	Zoom Video Communication Inc.	Monthly Subscription - Valdivia, Mickey	-163.11
Check	09/14/2023	DE09142023	September Tap	Bus. Meal - Duane Burk (Foundation)	-2,000.00
Check	09/15/2023	126189	American Bavarian Brass Band	Oktoberfest 2023 - Entertainment Friday- Sunday	-1,874.16
Bill Pmt -Check	09/15/2023	126193	Advanced Landscape and Hydroseeding, Inc.	Hydroseeding - Field #4 - Hydroseed owner-supplied turf grass seed	-7,586.11
Bill Pmt -Check	09/15/2023	126194	Pacific Tent and Events	Oktoberfest - 40 x 60 Canopy, Fire Package, Tent lighting, Tables, Chairs, Dance Floor, Engineer Drawing	-90.00
Check	09/15/2023	126177	Malik Coleman	Adult Softball Umpire	-360.00
Check	09/15/2023	126178	Javier E. Cota	Adult Softball Umpire	-60.00
Check	09/15/2023	126179	Anthony Tony Gipson	Adult Softball Umpire	-270.00
Check	09/15/2023	126180	Michael Ruffolo	Adult Softball Umpire	-25.90
Check	09/15/2023	kg9152023	Weider's Supply & Steel Inc.	Shirt Gun Compressed Air Tank Fills	-48.00
Check	09/15/2023	DB09152023	The Wicked	Bus. Meal - Duane Burk (Foundation)	-682.50
Check	09/17/2023	126181	Marissa Cooke	Oktoberfest - Event Staffing hrs (26.25)	30,000.00
General Journal	09/18/2023	Trans918231		Transfer to Operating for Capital Improvements	
Bill Pmt -Check	09/19/2023	2517300679	Verizon Wireless	Monthly Wireless Phone Service	-968.27

Beaumont Cherry Valley Recreation & Park District Check Warrant

HCN Bank - Operating September 2023

Type	Date	Num	Name	Memo	Amount
Check	09/21/2023	kg09152023	El Mariachi Taco Shop	Oktoberfest Breakfast Burritos - Office 09/15/2023 (4)	-48.92
Check	09/21/2023	kg09172023	The Sand Trap Bar & Grill	Employee Lunch Oktoberfest 09/17/2023 (3)	-66.95
Check	09/21/2023	at09212023	Tusciano's Pizza & Pasta	Bogart to Noble Creek Trail Committee Meeting Lunch - 09/21/2023	-344.46
Check	09/21/2023	126195	Andres Gutierrez Soto	310-612-2439 / Refundable Security Deposit - 09/02/2023 NCCC/FG Birthday Party	-500.00
Check	09/21/2023	126196	Moses Aguilar	Refundable Security Deposit - 09/03/2023 NCCC Baby Shower	-525.00
Check	09/21/2023	126197	Gail Ousley	Refundable Security Deposit - NCCC "Linda Hanley" Birthday Party - Employee Rate	-250.00
Check	09/21/2023	126182	Maik Coleman	Adult Softball Umpire	-150.00
Check	09/21/2023	126183	Michael Ruffolo	Adult Softball Umpire	-120.00
Bill Pmt -Check	09/21/2023	2640009	SoCalGas	Utilities - Gas - Grange	-53.45
Bill Pmt -Check	09/21/2023	2640009	SoCalGas	Utilities - Gas - NCCC	-22.12
Check	09/21/2023	126185	Mickey Valdivia	Reimbursement - Personnel Committee Meal/Calimesa Chamber Breakfast	-105.68
Check	09/21/2023	126186	Breana Morris	Mileage Reimbursement - Oktoberfest T-shirts	-45.85
Check	09/21/2023	126187	Patricia Law	Mileage Reimbursement - Meeting at Black Angus & Board Package Delivery	-45.59
Check	09/21/2023	126126	Jessica Warrick	Payroll Period 8/14/2023 - 8/27/2023	-1,760.00
Bill Pmt -Check	09/21/2023	239420688	ARCO Business Solutions	Monthly Gas - Traverse (62,618)	-400.98
Bill Pmt -Check	09/21/2023	4701092202	Chevron	Monthly Gas/Fuel - Traverse (63,392), Chevy (46,116), F150 (37,777) & Gas/Fuel Tank/Cans	-1,795.34
Bill Pmt -Check	09/22/2023	126184	Matthew Pistilli Landscape Services	Weekly Landscape Services	-820.00
Bill Pmt -Check	09/22/2023	1695857462	Huntington Bank	Monthly Lease Agreement - Toro Outcross 9060/Ventrac 450P	-2,582.00
Check	09/22/2023	126188	Frank D. Wagner II	Adult Softball Umpire	-30.00
Check	09/22/2023	DB0922023	Palm Desert Classic Club	Bus. Meal - Duane Burk - Sponsors	-139.40
Check	09/23/2023	DB09232023	The Sand Trap Bar & Grill	Bus. Meal - Duane Burk	-35.09
Check	09/23/2023	DB09232023	Domenico's Italian Kitchen	Concrete Pour 09/23/2023 - Food	-207.90
Check	09/25/2023	RF09252023	the Grove of Redlands	Deposit - Hold Room - Holiday Party 12/8/2023	-1,000.00
Check	09/26/2023	RF09262023	Dog Waste Depot	Dog Park - Doggie Bags	-246.50
Check	09/27/2023	126198	Alexandra Lugo	Oktoberfest Event Staffing - Additional Staff	-3,809.00
Check	09/27/2023	126199	SoCal Pop	Oktoberfest Overcharge - Food Vendor	-45.00
Check	09/27/2023	126200	Die Gemutlichen Schuhplattler	Oktoberfest Entertainment 2023	-350.00
Check	09/27/2023	126190	Chris Diercks.	Director Fees - September 2023	-600.00
Bill Pmt -Check	09/27/2023	1521729265	Office Depot	Monthly Office Supplies	-44.99
Bill Pmt -Check	09/27/2023	63075-077	CalPERS	Employee - Retirement	-7,608.03
Bill Pmt -Check	09/27/2023	1002463092	CalPERS	Employee - 457 Plan PR:9/15/2023	-275.00
Bill Pmt -Check	09/27/2023	1002463097	CalPERS	Employee - 457 Plan PR:9/29/2023	-275.00
Bill Pmt -Check	09/27/2023	vsp09272023	VSP-Vision Service Plan	Employee - Vision Insurance	-87.71
Check	09/27/2023	126201	Melissa Beeson	Refundable Security Deposit 09/23/2023 NCCC "90th Birthday Party"	-500.00
Bill Pmt -Check	09/27/2023	2700069	SoCalGas	Utilities - Gas - Women's Club	-31.70
Bill Pmt -Check	09/27/2023	8740215518	Ford Credit	Monthly Lease Agreement - F150 XLT	-763.20
Bill Pmt -Check	09/27/2023	unum092723	UNUM	Employee - Monthly Disability Insurance	-800.82
Bill Pmt -Check	09/27/2023	BS09272023	Blue Shield	Employee - Dental Insurance	-431.90
Check	09/27/2023	126191	Nancy Law	Mileage Reimbursement - CDBG Training	-66.81
Check	09/27/2023	NL09272023	Amazon.com	Office Expense - Phone Case (Deidre Chatigny)	-21.54

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
HCN Bank - Operating
September 2023**

Type	Date	Num	Name	Memo	Amount
Check	09/27/2023	DB09272023	The Sand Trap Bar & Grill	Bus. Meal - Duane Burk/Mickey Valdivia - Park Updates	-46.82
Bill Pmt -Check	09/28/2023	126202	Acom Technology Services	Monthly IT Service - CO 06-20 (Migrating to Office 365)	-2,513.07
Bill Pmt -Check	09/28/2023	126203	Action True Value Hardware	Trash Claw, Field #5 Irrigation, Couplings for new kiosk building, Lock for Bogart Gate, Hanging Kit, Marking Paint, Fans(2) & Extension Cords	-392.43
Bill Pmt -Check	09/28/2023	126204	Advanced Landscape and Hydroseeding, Inc.	Hydroseeding Services/Sales - Field #6	-4,222.19
Bill Pmt -Check	09/28/2023	126205	Beaumont Do it Best	Quick Dry, Small tools, Field #7 Irrigation, Chalk, Oktoberfest Items (Zip Ties, Tape & paint)	-2,442.86
Bill Pmt -Check	09/28/2023	126206	Beaumont Print	Riverside County Banner 4'x8' & Oktoberfest Lawn Signs	-1,024.46
Bill Pmt -Check	09/28/2023	126207	Beaumont Safe & Lock	Re-Key Women's Club (2) Cylinder (2) Panic Bars (2) Orig Keys (2) Dup. Keys	-153.29
Bill Pmt -Check	09/28/2023	126208	Capri	Second quarter of the annual contribution for worker's compensation coverage with CAPRI for Fiscal Year July 1, 2023 to June 30, 2024.	-15,961.50
Bill Pmt -Check	09/28/2023	126209	Chadrick L. Halliday	21/22 Audit - September Progress /Assistance with accounting matters	-4,280.00
Bill Pmt -Check	09/28/2023	126210	Cintas	Weekly Uniforms & Janitorial Supplies	-2,821.76
Bill Pmt -Check	09/28/2023	126211	City of Beaumont	Utilities - Sewer (Woman's Club)	-106.94
Bill Pmt -Check	09/28/2023	126212	Department of Justice	Fingerprinting Aug 2023 Ava Valdivia, Aiden Englert, Austin Gilmour	-96.00
Bill Pmt -Check	09/28/2023	126213	ELROD Fence Company	758' x 6' Chain Link w/ Top Rail - Tore out/hauling away old fencing - 4 Walk Gates, 2 Double Gates, 1 Single Gate (NCRP Meadow)	-27,370.00
Bill Pmt -Check	09/28/2023	126214	Ferrelgas	Utilities - Propane - Snack Bar	-243.66
Bill Pmt -Check	09/28/2023	126215	Frontier (2091883458) Maint	Monthly Wifi Service - Maintenance	-105.98
Bill Pmt -Check	09/28/2023	126216	Gophix Gopher Control	Monthly Gopher Maintenance - September 2023	-2,500.00
Bill Pmt -Check	09/28/2023	126217	Pro Care Landscape Services, INC,	Landscapeing Service - Franco Gardens & Woman's Club (August 2023)	-845.00
Bill Pmt -Check	09/28/2023	126218	Redlands Yucaipa Rentals	Rental of stump grinder - Bogart Downed Treess/ NCRP Meadow - Chipper for NCRP Grounds Clean up	-1,220.14
Bill Pmt -Check	09/28/2023	126219	Safety Compliance Company	Safety Meeting 08/16/2023 Topic: Respiratory	-250.00
Bill Pmt -Check	09/28/2023	126220	Turf Star, Inc.	Monthly PM Contract - (20) Units - (188) Hrs - August 2023	-1,032.96
Bill Pmt -Check	09/28/2023	126221	Yucaipa Auto Electric Inc.	Repairs/Service - 2014 Chevrolet Malibu - Oil Change	-228.01
Bill Pmt -Check	09/28/2023	126222	Yucaipa Urgent Care Center	Employee - TB Test/Drug Test & Physical - (Ava Valdivia, Alfred White, Austin Gilmour & Aiden Englert)	-530.00
Bill Pmt -Check	09/28/2023	126223	Masonry Design & Concrete Inc.	Concrete Pour 30 Yards, pump, fiber meshing for RV Sites 1 & 2	-7,575.00
Bill Pmt -Check	09/28/2023	126224	Weaver Grading, Inc.	Danny Thomas Ranch Discing	-5,244.00
Check	09/28/2023		Big Ear Audio	Stage Rental - October 7th Calimesa Event	-3,600.00
Check	09/28/2023	126225	Michael Ruffolo	Adult Softball Umpires	-180.00
Check	09/28/2023	126226	Malik Coleman	Adult Softball Umpire	-180.00
Check	09/28/2023	126227	Anthony Tony Gipson	Adult Softball Umpire	-90.00
Check	09/28/2023	126228	Frank D. Wagner II	Adult Softball Umpire	-30.00
Bill Pmt -Check	09/28/2023	126229	Matthew Pistilli Landscape Services	Weekly Landscape Services	-820.00
General Journal	09/28/2023	RCF 0923		Transfer to Operating for Bills & Payroll	300,000.00
General Journal	09/28/2023	Tran 09291		Transfer to Reserve for Monthly Transfer	-5,000.00
General Journal	09/28/2023	Tran 09292		Transfer to Money Market for Monthly Transfer	-7,500.00
General Journal	09/28/2023	Tran 09293		Transfer to Bogart for Bills	-25,000.00
Check	09/28/2023	RF0928023	Banning Chamber of Commerce	State of the City Banning - (8) Dan Hughes, Denise, Terry & Jason, Ward, Deidre Chatiny, Damon Valdivia, Chris Diercks & Richard Lawhead	-640.00
Check	09/28/2023	B09282023	Senorial Mexican	Bus. Meal - Duane Burk - Sponsor	-72.21
Check	09/29/2023	NL09292023	HP Store	Insta Ink - Finance Printer	-12.92
Check	09/29/2023	Sept2023	Clover(MRCH BNKCD)	Credit Card % Fees	-697.28

Beaumont Cherry Valley Recreation & Park District
 Check Warrant

HCN Bank - Operating
 September 2023

Type	Date	Num	Name	Memo	Amount
Check	09/29/2023	Fees	EPX	Fees - Monthly Credit Card Machine	-121.84
				TOTAL	182,996.06

Beaumont Cherry Valley Recreation & Park District
Check Warrant
HCN - Money Market
September 2023

Type	Date	Num	Name	Memo	Amount
10000 · HCN Bank - MM					
General Journal	09/28/2023	Tran 09292		Transfer to Money Market for Monthly Transfer	7,500.00
				TOTAL	<u>7,500.00</u>

Beaumont Cherry Valley Recreation & Park District
Check Warrant
HCN Bank - Reserve
September 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
10025 · HCN Bank - Reserve Fund					
General Journal	09/28/2023	Tran 09281		Transfer to Reserve for Monthly Transfer	5,000.00
				TOTAL	<u>5,000.00</u>

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
HCN Bank - Quimby/DIF
September 2023**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10020 - HCN Bank - Quimby/DIF					
General Journal	09/15/2023	Trans915231		Transfer to Bogart for Capital Improvements	-20,000.00
General Journal	09/18/2023	Trans918231		Transfer to Operating for Capital Improvements	-30,000.00
				TOTAL	-50,000.00

**Beaumont Cherry Valley Recreation & Park District
Check Warrant
HCN Bank - Bogart
September 2023**

Type	Date	Num	Name	Memo	Amount
10050 - HCN Bank - Bogart Park					
General Journal	09/01/2023	Trans901232		Transferred from Operating for Bills	10,000.00
Bill Pmt -Check	09/05/2023	5519	Kaboo Leasing Co.	Bogart - Pavilion Railings & Gate Cut and Weld	-7,000.00
Bill Pmt -Check	09/05/2023	80078643109	Waste Management of the IE	Utilities - Trash	-640.80
Check	09/05/2023	CCFee	UMS/Celero Banking	Credit Card % Fees	-33.51
Bill Pmt -Check	09/07/2023	5520	Matthew Pistilli Landscape Services	Weekly Landscape Services	-1,450.00
Bill Pmt -Check	09/07/2023	5521	Masonry Design & Concrete Inc.	Candle Light Pavilion - Phase II	-5,600.00
Bill Pmt -Check	09/08/2023	5522	Grand American Builders, Inc.	Bogart new Kiosk Building - Project Management, Heating/Air Condition (partial), Framing installation, electrical, plumbing & attic access. - Install (8) signs "Dogs must be on leasit" - Installation of BBQ Cookoff Stage	-6,579.34
Bill Pmt -Check	09/11/2023	p236XL2NS4	Frontier (9518453021) B	Monthly Wifi Service	-105.98
Bill Pmt -Check	09/11/2023	p236KWHJRC	Frontier (9518453887) B	Monthly Wifi Service	-136.76
Bill Pmt -Check	09/13/2023	5523	MS Painting	Primed /Painted (@) Coats on Facial Board at Kiosk Building - Labor / Materials Included	-650.00
Check	09/13/2023	Fee	UMS/Celero Banking	Credit Card Monthly Fee	-6.50
Bill Pmt -Check	09/14/2023	5524	Matthew Pistilli Landscape Services	Weekly Landscape Services	-1,900.00
Bill Pmt -Check	09/15/2023	5525	Kaboo Leasing Co.	Pavilion Railing	-5,800.00
General Journal	09/15/2023	Trans915231		Transfer to Bogart for Capital Improvements	20,000.00
Bill Pmt -Check	09/20/2023	5526	Matthew Pistilli Landscape Services	Weekly Landscape Services	-1,900.00
Bill Pmt -Check	09/22/2023	5527	Kaboo Leasing Co.	Bogart - Pickup/Delivery & Install Railing @ Pavilion	-2,400.00
Bill Pmt -Check	09/27/2023	6008763062	SCE (700558511896)	Utilities - Electric (Bogart)	-977.64
Bill Pmt -Check	09/28/2023	5528	All Purpose Rentals	Lift Rental - Install of Roof new Kiosk Building, Trencher Rental for Main Line Leak	-979.88
Bill Pmt -Check	09/28/2023	5529	Beaumont Do it Best	Split Railing for Phase II Day Use Meadow, Irrigation Parts for Main line leak	-5,270.12
Bill Pmt -Check	09/28/2023	5530	Cintas	Weekly Janitorial Supplies	-568.71
Bill Pmt -Check	09/28/2023	5531	M. Brey Electric, Inc.	Candle Light Pavilion - Demo Concrete and trench set conduits and compact, Set solar system in Pavilion, Crane & Bucket Truck to set Flag Pole, Set Solar system in pavilion & Parts	-17,136.16
Bill Pmt -Check	09/28/2023	5532	Mulvihill Enterprises, Inc.	New Kiosk Building - Furnish Two HM Openings - Frames, Doors, and Hardware - Bogart Park Entrance	-3,669.00

Beaumont Cherry Valley Recreation & Park District
Check Warrant
HCN Bank - Bogart
September 2023

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	09/28/2023	5533	Pattons Steel Corp	Material for Flag Pole Base Plates	-268.28
Bill Pmt -Check	09/28/2023	5534	Polished Images	Kiosk Gate Repair - Camper drove into the arm - Camper did pay for repairs 9/26/2023	-485.16
Bill Pmt -Check	09/28/2023	5535	Pro-Pipe & Supply	Material: (3) Cast Couplings for Bogart Kiosk Building	-442.35
Bill Pmt -Check	09/28/2023	5537	Matthew Pistilli Landscape Services	Weekly Landscape Services	-1,900.00
General Journal	09/28/2023	Tran 09293		Transfer to Bogart for Bills	25,000.00
			TOTAL		-10,900.19



Staff Report

Agenda Item No. **3.1**

To: Board of Directors:
From: Aaron Morris, Assistant Maintenance Superintendent
Via: Duane Burk, General Manager
Date: October 12th, 2022
Subject: Disposition of Surplus Property

Background and Analysis:

The BCVRPD staff have been cleaning up the Maintenance Yard and evaluating the existing Noble Creek Park equipment assets.

During the evaluation staff determined that two Maintenance vehicles and one Conex storage container serve no further use to the Park District.

The Ford F350 has already accumulated \$21,300.28 in repairs and maintenance. Currently, the work truck needs additional repairs and with a depreciation value of \$0 staff recommends the decommission of this vehicle.

The Ford F550 will no longer meet emission standards in 2024. With a depreciation value of \$0 staff recommends the decommission of this vehicle.

The Conex storage container was used as a small snack bar next to fields 5/6. It has not been utilized for over 3 years and currently sits vacant. In the most recent board meeting, Beaumont Youth Baseball and Softball representatives commented to the board that they will no longer occupy the container and have since removed all their property from the inside.

The Park District has the authority to dispose of surplus property per (Gov. Code 53382); On November 13, 2013 the District adopted a disposition of surplus property policy.

Fiscal Impact:

There is no fiscal impact.

Recommendations:

Staff recommends that the Board authorize the Staff to surplus the requested items per adopted policy.

Respectfully Submitted,

Aaron Morris
Assistant Maintenance Superintendent



Staff Report

To: Board of Directors:
From: Damon Valdivia, Activities Coordinator
Via: Duane Burk, General Manager
Date: October 11, 2023
Subject: Approval of 2024 Events (First Reading)

Background and Analysis:

After another successful year of events, we are looking forward to always learning and growing events hosted by the District. These are the proposed dates for the 2024 event schedule:

Date	Day	Event Name	Foundation
3/2/2024	Saturday	BYB Opening Day	
3/29/2024	Friday	Welcome Home Vietnam Vetereans	
3/30/2024	Saturday	Spring Fling	
4/13/2024 & 4/14/2024	Saturday and Sunday	Fishing Derby	
4/26/2024	Friday	Arbor Day	
5/4/2024 & 5/5/2024	Saturday and Sunday	Cinco de Mayo Festival	YES
5/18/2024	Saturday	BYB Closing Ceremony	
5/18/2024	Saturday	Memorial Wall Dedication (tentative)	
5/31/2024	Friday	Foundation Golf Tournament	YES
5/31/2024 -6/2/2024	Friday - Sunday	Cherry Festival	
6/21/2024	Friday	Market Night	YES
7/19/2024	Friday	Market Night	YES
8/2/2024	Friday	National Night Out	YES
8/31/2024	Saturday	Bogart Boots Brews and BBQ	YES
10/3/2024-10/6/2024	Thursday-Sunday	34th Annual Oktoberfest	YES
10/25/2024	Friday	Pumpkin Carve	
12/6/2024 & 12/7/2024	Friday and Saturday	Winterfest	

Pink = Noble Creek Park Green = Bogart Park Blue = Foundation Event @ NC

Recommendations:

Staff recommend the Board review the changes for the upcoming calendar events for 2024. These changes & days are not final, the Activities Department looks forward to hearing recommendations the Board may have before November’s Board Meeting where the final calendar will be adopted.

Respectfully Submitted,

Damon Valdivia,
Activities Coordinator

REVISED - 10/10/23

Date	Day	Event Name	Foundation	Alcohol
3/2/2024	Saturday	BYB Opening Day		
3/29/2024	Friday	Welcome Home Vietnam Veterans		
3/30/2024	Saturday	Spring Fling		
4/13/2024 & 4/14/2024	Saturday and Sunday	Fishing Derby		
4/26/2024	Friday	Arbor Day		
5/3/2024 & 5/4/2024	Friday and Saturday	Fiesta de Mayo Festival	YES	YES
5/18/2024	Saturday	BYB Closing Ceremony		
5/18/2024	Saturday	Memorial Wall Dedication (tentative)		
5/26/2024	Sunday	Avila Horseshoe Tournament		
5/31/2024	Friday	Foundation Golf Tournament	YES	YES
5/30/2024 -6/2/2024	Thursday - Sunday	Cherry Festival		
6/21/2024	Friday	Market Night - MovieNight	YES	
7/19/2024	Friday	Market Night - MovieNight	YES	
8/2/2024	Friday	National Night Out	YES	YES
8/31/2024	Saturday	Bogart Boots Brews and BBQ	YES	YES
10/3/2024-10/6/2024	Thursday-Sunday	34th Annual Oktoberfest	YES	YES
10/25/2024	Friday	Pumpkin Carve		YES
10/31/2024	Thursday	Trunk or Treat		
11/27/2024	Wednesday	Turkey Fest		
12/6/2024 & 12/7/2024	Friday and Saturday	Winterfest		YES

Grey: Non-District Event Pink: Noble Creek Park Green: Bogart Park Blue = Flagship Events Red: Cherry Festival Gold: Foundation Market Nights

2024

January

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



Staff Report

Agenda Item No. **3.3**

To: Board of Directors:
From: Ryann Flores, Human Resources Assistant/Clerk of the Board
Via: Duane Burk, General Manager
Date: October 11, 2023
Subject: Approval of the 2024 Board Meeting Dates

Background and Analysis:

Each year the District holds its regular scheduled Board meeting on the second Wednesday of each month beginning at 5:00 p.m. The dates for 2024 are as follows:

- January 10, 2024
- February 14, 2024
- March 13, 2024
- April 10, 2024
- May 08, 2024
- June 12, 2024
- Going Dark in July
- August 14, 2024
- September 11, 2024
- October 09, 2024
- November 13, 2024
- December 11, 2024

Legal counsel will report on remote teleconferencing standards for 2024.

Recommendations:

Staff recommends approving the 2024 regular scheduled Board meeting dates and time with the authority to make changes subject to Beaumont-Cherry Valley Recreation & Park District Board of Directors.

Fiscal Impact:

There will be no fiscal impact to the general fund.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Ryann Flores".

Ryann Flores
Human Resources Assistant/Clerk of the Board



Staff Report

Agenda Item No. **3.4**

To: Board of Directors:

From: Ryann Flores, Human Resources Assistant/Clerk of the Board

Via: Duane Burk, General Manager

Date: October 11, 2023

Subject: Approval of the 2024 Holiday Schedule

Background and Analysis:

As a policy of the District, the District has reviewed and observed Federally recognized holidays each year. The prior ten years the Board approved thirteen days. Attached is a chart of the 2024 holidays for review and for approval by the Board.

Per Approval	Floating Holiday
Monday January 1, 2024	New Year's Day
Monday, January 15, 2024	Martin Luther King Day
Monday, February 19, 2024	President's Day
Monday, May 27, 2024	Memorial Day
Wednesday, June 19, 2024	Juneteenth (New Federal Holiday)
Thursday, July 4, 2024	Independence Day
Monday, September 2, 2024	Labor Day
Monday, November 11, 2024	Veterans Day
Thursday, November 28, 2024	Thanksgiving Day
Friday, November 29, 2024	Day After Thanksgiving
Tuesday, December 24, 2024	Christmas Eve
Wednesday, December 25, 2024	Christmas Day
Tuesday, December 31, 2024	New Year's Eve

Recommendations:

Staff recommends approving the 2024 holiday schedule.

Fiscal Impact:

Per District policy, Full-Time employees are paid for holidays observed by the District. If approved, the District will observe fourteen holidays in 2024.

Respectfully Submitted,

Ryann Flores
Human Resources Assistant/Clerk of the Board



Department Report

Agenda Item No. 4

To: Board of Directors:

From: Ryann Flores, Human Resources Assistant/Clerk of the Board

Date: October 11, 2023

Subject: September 2023

Reporting:

- The Human Resources department has a total of (6) new hires. Deidre Chatigny has been hired as the new Human Resources Administrator, Mike Sanchez as Part-Time Maintenance, and Ava, Austin Gilmour, Alfred White, and Aiden Englert as Recreational Assistants.
- AB 1825 requires all staff and Board members to complete the Sexual Harassment Avoidance Training.
 - As of today, (73%) of staff have completed the training.
 - As of today, (42%) of the Board have completed the training.
- Staff meetings continue every 1st and 3rd Tuesday of the month to stay updated with each department.
- The next Employee of the Quarter Luncheon is October 25, 2023, at noon.
- The annual Holiday Party will be held on Friday, December 8, 2023.

Training:

- I have registered for the following conference:
 - Board Secretary/Clerk Conference – November 6 – 8, 2023 in Monterey

Community/Networking:

- September 28, 2023 – Beaumont State of the City at Morongo Golf Club at Tukwet Canyon

Upcoming Events:

- October 12, 2023 – Banning State of the City at Morongo Casino at 11:00 a.m.
- October 13, 2023 – Good Morning Beaumont, Breakfast at Noble Creek Community Center
- October 18, 2023 – Banning Sunrise Breakfast at Farm's House Restaurant
- October 21, 2023 – Calimesa Chamber A Nite at the Races at the Plantation on the Lake

Respectfully Submitted,

A handwritten signature in cursive script that reads "Ryann Flores".

Ryann Flores

Human Resources Assistant/Clerk of the Board



Department Report

Agenda Item No. 4

To: Board of Directors
From: Noah Valdivia – Athletic Facilities Coordinator
Date: October 11th, 2023
Subject: September 2023

Report:

- We held our first Pickleball event on the newly painted courts. The event was a success and has already turned into future programming opportunities.
- September saw intense training for our four new Casual Recreation Assistants, throughout the facilities and ball fields.
- Several travel Baseball and Softball teams used our ball fields for practice throughout the month.
- Our adult summer slow-pitch softball season was completed. We will begin our Fall Season in early October to finish well before Christmas.
- The outfield turf on fields 4 and 7 have healed nicely and we expect to have those fields available by the end of October. The result of the leveled outfield on field 5 is impressive and much safer for our users. Once the final 2 fields are healed, we will return to full field usage for Fall Ball and weekend tournament usage.
- Our Facilities were extraordinarily busy throughout the month of September, hosting a variety of events. (weddings, birthday parties, and celebrations of life)
- We hosted our annual Oktoberfest Adult slow pitch tournament on September 9th with a total of 5 teams.
- Morongo hosted their 3rd Annual Employee Slow Pitch Tournament on September 20th with a total of 12 teams.
- Best Buy Hosted their employee picnic and softball game on September 28th.
- Revive dugout Baseball/Softball community ethics signage and install by January 2024.

Other:

- I met with the Beaumont-Banning Pickleball group to establish open court play on our newly painted courts to begin in October.

Community/Networking:

- Morongo Council Meeting – September 5, 2023
- Riverside County Regional Park and Open Space Commission meeting – September 7, 2023
- Good Morning Beaumont Breakfast – September 8, 2023
- Banning Chamber Breakfast – September 20, 2023
- Beaumont State of the City – September 22, 2023

Respectfully Submitted,

Noah Valdivia
Athletic Facilities Coordinator



Department Report

Agenda Item No. 4

To Board of Directors
From: Damon Valdivia
Date: October 11, 2023
Subject: September 2023

Report:

33rd Annual Oktoberfest – This year’s Oktoberfest turned out to be a great event. The event featured 12 food vendors and 27 craft vendors. We were able to have sausages served by a vendor who has all his products supplied by George’s Market, a local favorite. Many of the vendors who we routinely host at our events, were able to offer more German themed options and we look to grow this area of the event even further next year.

Contracting an entertainment agency proved to be a huge success as the talent that performed on Saturday evening brought a new energy and excitement to our Oktoberfest. It was special to see the amount of people on the dance floor and in front of the stage having a tremendous time.

The event was well attended with the District selling 1,677 parking passes which can be estimated for an attendance of 4,200 people across the three day event. Friday afternoon had a steady flow of people with the end of that evening having a large crowd. Saturday as usual was a very busy due to the scheduled contests inside the event, this creates an early draw outside of the typical Saturday night music and beer draw.

This event has become so large and well attended, the District looked to contract an event service team. We were able to find a good partnership in The Booze Crew. They assisted with set up and tear down as well as general maintenance throughout the event. As experienced party staff, they were also able to step in to assist the beer garden. Their expertise in planning the pouring and line management helped keep lines moving quickly.

District Events:

- Pumpkin Carve – October 27, 2023 at Bogart Park
- 1K/5K Fun Run – October 28, 2023 at Bogart Park

District Past Events:

- 33rd Annual Oktoberfest – September 15-17, 2023 at Bogart Park

Community/Networking:

- Morongo Tribal Council Meeting – September 8, 2023
- Good Morning Beaumont Breakfast – September 8, 2023
- Beaumont High School Reunion – September 30, 2023

Respectfully Submitted,

Damon Valdivia
Activities Coordinator



Department Report

Agenda Item No. 4

To: Board of Directors
From: Aaron Morris, Maintenance Assistant Superintendent
Date: October 11th, 2023
Subject: September 2023

Report:

Good evening, Board,

Maintenance is keeping up with the current workload. Staff hired Mike Sanchez as part-time Maintenance 1 with one more vacancy to fill. Here are a few items that the Maintenance Department has been working on:

Other:

- Staff assisted with the set up and tear down of our annual Oktoberfest Event.
- I participated in the site inspection of the large snack bar with the City of Beaumont's Environmental Compliance Program Specialist Jack Huntsman.
- I have been working with our Athletic Facilities Coordinator Noah Valdivia on preparing our fields for the upcoming Engine 57 tournament this October.
- I have also been working with our Activities Coordinator on planning out our annual events for October. The Pumpkin Carve Event and the 1K/5K Event are both scheduled to take place in the Bogart Regional Park Day Use Meadow.
- Fields 4 and 7 have finished their renovations with the outfield turf.
- Staff and I traveled to the James A. Venable Community Center in Cabazon on 9/29/2023 to assist in the field prep and clean up of their Baseball Field.
- The Park District lent its stage and our generator to Koda Nutter & Francis Moreno who hosted the Beaumont All Class Reunion in the Bogart Regional Park Day Use Meadow on 9/30/2023.

Community/Networking:

- Cabazon Community Clean Up (Sept 30th)
- Beaumont All Class Reunion in Bogart Regional Park (Sept 30th)

Respectfully Submitted,

Aaron Morris
Assistant Maintenance Superintendent



BEAUMONT-CHERRY VALLEY

RECREATION & PARK DISTRICT

Department Report

Agenda Item No. 4

To: Board of Directors
From: Nancy Law, Executive Assistant
Date: October 11th, 2023
Subject: September 2023

Report:

The Finance Committee met Monday, October 9th, 2023, to review September 2023 Financial Reports for Fiscal Year 2023-2024.

Property Tax Disbursement – The Executive Assistant has not received deposits for September 2023 as of 10/6/2023.

The Executive Assistant has transferred into the Reserve fund the \$5,000.00 monthly contribution for September 2023 bringing our Reserve balance to \$102,176.69 and transferred into the Money Market account \$7,500.00 monthly contributions for September 2023 bringing our balance to \$249,026.71.

Other:


- ❖ Working with the Auditors for Fiscal Year 21/22 Audit which should be wrapped up week of October 9th, 2023.
- ❖ Setup and completed minutes for Board Meeting September 13th, 2023.
- ❖ Working on District Transparency Certificate.
- ❖ Conducted interviews for the Human Resources Administration on September 21st, 2023.
- ❖ Attended mandatory CDBG 23/24 Training in Indio, Ca – September 28th, 2023.

Community/Networking:

- ❖ Beaumont Chamber Breakfast – September 8th, 2023.
- ❖ Beaumont Chamber Board Meeting – September 11th, 2023

Recommendations: This report is for informational purposes only.

Respectfully Submitted,


Nancy Law
Executive Assistant



Department Report

Agenda Item No. 4

To: Board of Directors
From: Mickey Valdivia – Assistant General Manager
Date: October 11th, 2023
Subject: September 2023 Department Update

Report:

1. Personnel Committee met on 10/3/2023 (Chairman Hughes & Director Ward)
2. The AGM is working with the Cherry Festival Committee for 2024, seeking a 1-year contract in lieu of a MOU/multi-year deal.
 - a. Cherry Festival dates 5/30/2024 – 6/02/2024
 - b. Site walk on @ Noble Creek on 10/4/2023
 - c. Arranging a meeting with the City of Beaumont
3. City of Calimesa / Summerwind Park MOU, next monthly meeting on 10/11/2023
4. City of Beaumont
 - a. Grease Trap at Noble Creek Park snack bar / grant opportunity (Update)
 - b. 2024 Event Dates
5. Harmony Ranch (Update)
6. UCI (Unincorporated Communities Initiative) \$400K Grant / BB&K (update)

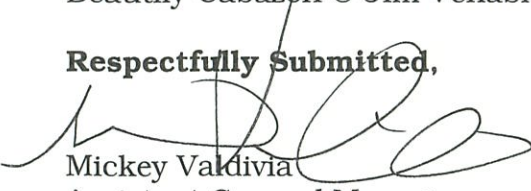
Other:

1. Facility rentals and using the Special Projects Associates as staff oversight lead.
2. Regional Trail Committee – Bogart, Noble Creek, Brookside. (Update)
 - a. Beaumont Ave. Interchange
 - i. “Welcome to Cherry Valley” – Cherry Valley Chamber of Commerce
3. Shared use of our mobile stage – City of Beaumont & Calimesa Chamber
4. Welcome Director Rich Lawhead!

Community/Networking:

SGPWA – All of September meetings as posted
SOM (Student of the Month) September & October – Chairman Hughes, Damon, Mickey Valdivia
Regional Chamber Breakfast – Calimesa, Beaumont, and Banning
Beaumont State of the City – 9/28/2023
Banning Stagecoach Days – 9/08/2023 – 9/10/2023 – BCVRPD Stage
Beautify Cabazon @ Jim Venable Community Center & Park – 9/30/2023

Respectfully Submitted,


Mickey Valdivia
Assistant General Manager